

**Zebulon Board of Commissioners**  
**Minutes**  
**March 7, 2011**

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Roy Collins, Dale Beck, Don Bumgarner, Rick Hardin-Town Manager, Lisa Markland-Town Clerk, Mark Hetrick-Planning, Emily Lucas-Finance, Tim Hayworth-Police, Chris Ray-Public Works, Sidney Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA**

Mayor Matheny stated that the first item of business was to approve the agenda.

Commissioner Bumgarner made a motion, second by Commissioner Collins to approve the agenda. There was no discussion and the motion passed unanimously.

**PUBLIC COMMENT PERIOD**

Glen Lewis stated that he was the vice president of the Chamber of Commerce and chair of the Economic Development Committee and wanted the Board to know that someone from the Chamber would be attending the Board meetings.

The second reason was personal in nature and he had concerns about the sign ordinance.

Curtis Strickland came in at 7:02pm.

**CONSENT**

Commissioner Beck made a motion, second by Commissioner Clark to approve the minutes of the January 19, 2011 work session. There was no discussion and the motion passed unanimously.

Commissioner Beck made a motion, second by Commissioner Clark to approve the minutes of February 7, 2011. There was no discussion and the motion passed unanimously.

Commissioner Beck made a motion, second by Commissioner Clark to approve the minutes of the February 14, 2011 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Beck made a motion, second by Commissioner Clark to approve the tax report for December 2010. There was no discussion and the motion passed unanimously.

## **OLD BUSINESS**

### Finance

#### *Resolution 2011-09—Fund Balance Policy*

Emily Lucas presented the changes to the Fund Balance Policy, which was requiring a minimum unrestricted fund balance of no less than 50% of the total expenditures and a maximum of 75% of the expenditures.

Commissioner Bumgarner made a motion, second by Commissioner Beck to approve resolution 2011-09. There was no discussion and the motion passed unanimously.

## **NEW BUSINESS**

### Finance

#### *HGAC Buy Program*

Emily Lucas stated that staff was proposing that they become a part of this program which would allow for the Town to become part of a cooperative to purchase products.

Commissioner Bumgarner asked if there was any cost involved. Emily stated that was correct.

Commissioner Beck made a motion, second by Commissioner Strickland to approve the interlocal agreement which would make the Town part of the purchasing cooperative. There was no discussion and the motion passed unanimously.

### Police

Chief Tim Hayworth gave information on the CAGI Grant that the East Wake Gang Partnership was applying for in the amount of \$750,000. The group wanted to make the Board aware of it and to get the Boards blessing on Zebulon being involved in the program.

The money would be used to try to stop gang activity in Eastern Wake County. The three communities would work together to achieve their goals. The grant would be administered by Wake County through the Eastern Regional Center. The Raleigh model was used to mold and shape the East Wake grant application.

The Board of Commissioners was in favor of the grant and program to work toward stopping gang activity.

## **BOARD COMMENTS**

Commissioner Strickland asked about the old barber shop on Arendell Avenue and the fact the roof was caving in and was a real hazard. On the weekends there were a lot of people there and they were going inside since the back door was open.

Mark Hetrick said that the Sheriff was attempting to serve papers to the owner of that property.

**MANAGERS REPORT**

Rick stated that Emily needed to report the following transfers. \$3000 was moved from fire salaries to fire part-time salaries, \$1000 from fire vehicle maintenance to fire building maintenance.

Rick Hardin said that the 2010 census numbers were released but the population estimate for the Town was at 4,433, which was down from 5,547. Staff was going to check into the number thinking that it was truly an undercount and possibly appeal that number. The result financially would be approximately a \$80,000 loss.

Downtown Overlay Committee would meet on March 10, Joint Public Hearing was scheduled for March 14, work session on March 23 and on March 15 from 6:00-8:00 would be the Piggly Wiggly meet and greet with the store officially opening on March 16.

Commissioner Beck made a motion, second by Commissioner Strickland to adjourn. There was no discussion and the motion passed unanimously.

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Date

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Robert S. Matheny—Mayor

SEAL

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Lisa M. Markland, CMC—Town Clerk