

Zebulon Board of Commissioners
Minutes
August 1, 2016

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Tim Hayworth-Police, Mark Hetrick-Planning, Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

Mayor Matheny stated that he would like to begin the meetings with the Pledge of Allegiance and asked that agenda be amended to include that.

APPROVAL OF AGENDA

Commissioner Bumgarner made a motion, second by Commissioner Beck to approve the agenda as amended. There was no discussion and the motion passed unanimously.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

Mike Almquist on the Board of Directors for the Zebulon Chamber of Commerce spoke about the October 6, 2016 economic development meeting that they are planning.

CONSENT

A. Minutes

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of June 6, 2016. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of the June 15, 2016 work session. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Clark made a motion, second by Commissioner York to approve the tax report for April 2016. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the tax report for May 2016. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve Ordinance 2017-01. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve Ordinance 2017-02. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve Ordinance 2017-03. There was no discussion and the motion passed unanimously.

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Commissioner Clark made a motion, second by Commissioner York to approve Ordinance 2017-04. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve Ordinance 2017-05. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the monthly financial statements. There was no discussion and the motion passed unanimously.

C. Public Works

Commissioner Clark made a motion, second by Commissioner York to approve Resolution 2017-01. There was no discussion and the motion passed unanimously.

D. General

Commissioner Clark made a motion, second by Commissioner York to approve Resolution 2017-02 adopting the updated archives and retention policy. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the quarterly reports for the Fire Department, Public Works and Planning. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. Finance

Non-Profit Funding

Bobby Fitts stated that there were several groups that had asked for money and he presented a PowerPoint presentation to review those requests.

The first group to request funding was Zebulon First Baptist Church who was requesting \$1000 for the MLK breakfast. Commissioner Strickland stated that he had a problem with giving funding to churches and there was discussion about making sure what the funds were being spent on for the event. Commissioner Beck stated that there were several groups involved in putting the event together and he thought that perhaps the name requesting should be changed on the application. Mayor Matheny stated that he thought the check should be made out to the MLK breakfast and the Board thought that would be fine. It was decided that they would receive \$500.

The next group was the Shepherds' Care Medical Clinic requesting \$2000. Commissioner Strickland asked about their other funding and how they were doing business with Medicaid and requested that it be reviewed further before funds might be given to that group. After discussion it was decided to table the request to gather further information before making a decision on funding the group.

East Wake Education Foundation was requesting \$1000. Commissioner Clark stated that she thought it should stay in for funding at the level requested. The Board agreed with that.

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Shiloh Temple was requesting \$5000. Commissioner Strickland said that he thought the project was a great one and he thought that giving directly to a church was an issue for him and he did not think that they should be giving to churches at all. Mayor Matheny agreed with that thought process.

Commissioner York stated that it must not have been clear about the stipulation and criteria for making requests and thought that it was not the right thing to do to change the criteria after requests were already made. Mayor Matheny said that he thought that anyone could request, however, it was a matter of who the Board wanted to fund and did not think that the criteria was changing.

Bobby Fitts stated that if they created a non-profit for that project then the check could be written to that entity.

Commissioner Bumgarner stated that he agreed that it would open the door to have all the churches in the community requesting money for very wonderful programs that they offer. It was best to not give funding to churches and their projects.

The final decision was to not give funding to Shiloh Temple.

Interact was requesting \$1000. Commissioner Clark stated that they had never been funded in the past but thought that was a group that should be added to receive funding. Commissioner Clark continued by saying that the Zebulon Police Department utilized their services and they should be helped with funding from Zebulon. The other Commissioners agreed.

Hopeline requested \$500 but the Board decided not to fund the group.

Zebulon Chamber was already funded.

Kindred Farms was requesting \$1000 but the Board decided not to fund the group.

Communities in Schools of Wake County was requesting \$2500 but the Board decided not to fund the group.

The summary of the groups being funded was as follows:

1. Martin Luther King Breakfast - \$500
2. East Wake Education Foundation - \$1000
3. Interact - \$1000

Commissioner Beck made a motion, second by Commissioner Clark to fund the above entities as stated and to gather further information on Shepherd's Care to be heard at the next meeting. There was no discussion and the motion passed unanimously.

B. Public Works

N. Arendell Avenue Project and NCDOT Agreement

Chris Ray gave an overview of where they were currently on the project and that they had done surveying, Volkert was beginning to do the 25 percent design process, there was an open house

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scheduled for September 15 from 6:00-7:30 where the public and the businesses in that area were invited to attend to gather more information.

The agreement was a standard NCDOT agreement used for many other projects between the Town of Zebulon and NCDOT. It grants \$956,000 in grant funding that was done on a reimbursement basis. NCDOT would be maintaining the right of way, curb and gutter, and traffic signals. The Town would be responsible for sidewalks and paving of Hendricks Drive.

Commissioner Bumgarner made a motion, second by Commissioner Strickland to approve the NCDOT agreement for N. Arendell Avenue Project. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. Finance

Swaploader Lease Purchase – Resolution 2017-03

Bobby Fitts stated that the Board had approved the purchase of a swaploader in the 2016-2017 budget at a cost of \$259,500.

An RFP was sent out to nine institutions and a response was due back by July 15. Four institutions responded with one being invalid and three being valid bids. BB&T was the lowest bidder at 1.55 percent with no fees. Staff was recommending going with BB&T and should adopt resolution 2017-03 to proceed.

Commissioner Strickland made a motion, second by Commissioner Clark to approve resolution 2017-03. There was no discussion and the motion passed unanimously.

B. General

Board Appointments

Lisa Markland stated that there were three Boards that required appointments, the Planning Board, Board of Adjustment and the Parks & Recreation Board.

Darrell Jones submitted an application for the Planning Board; Anthony Brown (AB) submitted an application for the Parks & Recreation Board and Larry Loucks and Tad Adams submitted applications for the Board of Adjustment.

Commissioner Strickland made a motion, second by Commissioner Bumgarner to appoint Anthony Brown (AB) to the Parks & Recreation Board, Larry Loucks and Tad Adams to the Board of Adjustment and to recommend appointment of Darrell Jones to Wake County for appointment as the ETJ member. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

There were no comments at this time.

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MANAGERS REPORT

Joe Moore stated that the Farmers Market was doing very well, there would be a UDO meeting on August 4, 2016 at 7pm; the 10 and under girls softball team came in third place in the state tournament.

Tim Hayworth introduced the newest police officer Reginald “Reggie” Seberry.

Commissioner Strickland made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

Date

Robert S. Matheny—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk