

**Zebulon Board of Commissioners
Minutes
September 6, 2011**

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Roy Collins, Dale Beck, Don Bumgarner, Rick Hardin-Town Manager, Lisa Markland-Town Clerk, Mark Hetrick-Planning, Emily Lucas-Finance, Tim Hayworth-Police, Sidney Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

APPROVAL OF AGENDA

Mayor Matheny stated that the first item of business was to approve the agenda.

Commissioner Clark made a motion, second by Commissioner Collins to approve the agenda. There was no discussion and the motion passed unanimously.

PUBLIC COMMENT PERIOD

There was no one who wished to speak.

CONSENT

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of August 1, 2011. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the tax report for June 2011. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve ordinance 2012-11. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve resolution 2012-05. There was no discussion and the motion passed unanimously.

NEW BUSINESS

Police

Ordinance 2012-10—Amendment to Chapter 10 Civil Citation Process

Chief Tim Hayworth stated that since the Civil Citation Ordinance was adopted staff felt that it needed to be amended to deal with a problem in the collection procedures. He explained that people were not paying their fines, appealing the citation or appearing in court when summoned and the DA was not issuing arrest warrants for their failure to appear in court.

Staff thought that it would be best to add the language that the citing officer could go back and issue a state citation if the offender did not appeal the citation or pay the fine. By writing a state citation the offender would have to appear in court and pay the fines and if they failed to appear a bench warrant would be issued.

There was some discussion about it being retroactive, the wording of may versus shall and the criteria to go to the next step.

Commissioner Bumgarner asked about putting an explanation of a state citation on the one that the Town issues so that they know what that means. Chief Hayworth stated that was a good idea and he would check into a good way to make sure that everyone understands what it meant to be issued a state citation.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve ordinance 2012-10. There was no discussion and the motion passed unanimously.

Ordinance 2012-12—Budget Amendment to upfit the new Tahoe's as mobile command vehicles
Chief Hayworth explained that the new Tahoe's would be issued to the two Lieutenants who were on call to respond to sensitive or serious calls.

By upfitting the Tahoe's as mobile command posts they would have everything needed to work incidents including things like radios, white boards, maps, and so on. The cabinets are made for the Tahoe's and bolted into place.

The cost to upfit the Tahoe's would be \$15,700 and would be paid for out of federal forfeiture funds. The cost would also be almost half of the operation van that was in the CIP slated for purchase several years down the road. The van had been continually pushed back in the CIP due to budget constraints and the purchase of the smaller cabinets would allow the Town Police Department to have what it needed only on a smaller scale until the operations van could be purchased.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve ordinance 2012-12. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

Commissioner Bumgarner stated that he was thankful that there was not any damage in Zebulon due to the weather over the last weekend.

MANAGERS REPORT

Rick Hardin said that there would not be a joint public hearing on September 12, there would be a work session on September 21 and the League of Municipalities Conference would be in Raleigh in October and if any of the Board members would like to attend they should get with Lisa. Mayor Matheny stated that they did not have to attend everything but could pick and choose the things they went to.

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Commissioner Clark made a motion, second by Commissioner Collins to adjourn. There was no discussion and the motion passed unanimously.

Date

Robert S. Matheny—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk