

**Zebulon Board of Commissioners**  
**Minutes**  
**October 3, 2016**

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Tim Hayworth-Police, Mark Hetrick-Planning Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Commissioner Clark made a motion, second by Commissioner York to approve the agenda as amended. There was no discussion and the motion passed unanimously.

**PUBLIC COMMENT PERIOD**

Denise Nowell spoke about the upcoming events for the Chamber of Commerce including the economic development growth conference called Zebulon Next which would be held on October 6<sup>th</sup>. The Christmas event, Holiday Happenings, would be held the weekend of the Christmas Parade which would be December 4<sup>th</sup>.

Anne Franklin came forward as a representative for the Moving Wake County Forward campaign to pass the Public Transportation Referendum on November 8<sup>th</sup>. It would be a 10 year plan that would triple the bus service so that it would be easier for all riders to get to where they wanted to be.

**CONSENT**

A. Minutes

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of September 6, 2016. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the September 12, 2016 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the September 21, 2016 work session. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the tax report for July 2016. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the financial statements. There was no discussion and the motion passed unanimously.

C. Planning

Commissioner Bumgarner made a motion, second by Commissioner Clark to adopt Resolution 2017-05 setting the date for a Public Hearing on an annexation request by 264 Investments, LLC on November 7, 2016. There was no discussion and the motion passed unanimously.

**OLD BUSINESS**

A. Planning

Fee-in-Lieu—Ordinance 2017-07

Julie Spriggs gave a presentation to refresh the Boards memory from the joint public hearing that was held in September where she stated that the ordinance was to allow for developers to pay a fee in lieu for multi-modal transportation, which would include greenways. Currently, there was no provision that a fee in lieu could be used for greenways.

Julie stated that the Planning Board was recommending approval and would have to go through the development approval process and that could be an in house or TRC process. Staff was recommending that the cost estimate process proposed by the Planning Board become a part of the policy manual so it could be easily updated on an as needed basis.

Commissioner Strickland made a motion, second by Commissioner Clark to approve Ordinance 2017-07. There was no discussion and the motion passed unanimously.

B. General

Little River Reservoir Interlocal Agreement Amendment

Joe Moore reviewed the proposed amendments that were presented at the Board's August 17, 2016 worksession. On September 6, 2016 the Wake County Board of Commissioners adopted the first amendment being proposed.

Commissioner Bumgarner made a motion, second by Commissioner Beck to approve the first amendment to the Little River Reservoir Interlocal Agreement as presented. There was no discussion and the motion passed unanimously.

**NEW BUSINESS**

A. General

Community and Economic Development Agreement

Joe Moore presented that the Board had adopted the Comprehensive Plan on June 11, 2008 which included the goals, policies and action items; one of which was economic development. One specific goal was to bring in new businesses and to promote the development of downtown so as to improve economic activities.

At the June 15, 2016 Board of Commissioner meeting, as part of the budget the Board appropriated \$10,000 toward a Chamber of Commerce economic development contract. The contract was geared toward community and economic development as stated in the Comprehensive Plan adopted by the Board in 2008.

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The Chamber of Commerce Board of Directors approved the agreement before the Board on September 15, 2016 and the request was that the Board approve the contract.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve the Community and Economic Development Agreement with the Zebulon Chamber of Commerce for \$10,000. There was no discussion and the motion passed unanimously.

#### Streetscape Match Policy

Joe Moore presented that the topic was discussed by the Board at the September 21, 2016 worksession and issues raised at that time were incorporated into the policy being presented. The request was for the Board to approve the policy being presented.

Commissioner Clark made a motion, second by Commissioner York to approve the Streetscape Match Policy as presented. There was no discussion and the motion passed unanimously.

#### **BOARD COMMENTS**

There were no comments.

#### **MANAGERS REPORT**

Joe Moore stated that on October 28 Trunk or Treat would be held at the Community Center from 5-8pm; October 7 at 7pm would be the Friday night movie and finally, October 11 was Zebulon Night Out on the Campus from 6-9pm. It will be a great event for safety education, food and fun.

Commissioner Strickland made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

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Date

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Robert S. Matheny—Mayor

SEAL

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Lisa M. Markland, CMC—Town Clerk