

**ZEBULON  
BOARD OF COMMISSIONERS  
AGENDA  
December 1, 2014  
7:00pm**

**I. APPROVAL OF AGENDA**

**II. PUBLIC COMMENT PERIOD**

All wishing to speak must sign up prior to 6:50pm. The comment period will be no longer than 15 minutes with speakers having three minutes each to speak. No speaker can speak on a public hearing item or any item that would need to be discussed under closed session. Speakers cannot give their minutes to another speaker.

**III. CONSENT**

*A. Minutes*

1. December 3, 2014—Regular Meeting
2. December 7, 2014—Special Called Meeting
3. December 3, 2014—Closed Session
4. December 7, 2014—Closed Session

*B. Administration*

1. Board of Commissioners Meeting Schedule 2015
2. Tri-Arc Food Systems (Bojangles) Road Improvement Obligation Release Agreement
3. Resolution 2015-11—Nuisance Abatement

*C. Finance*

1. Tax Report—September 2014
2. General
  - a. Ordinance 2015-11—recognizes fees collected for the senior trip to Gatlinburg with Parks & Recreation.

*Action Requested: Adoption of All Consent Agenda Items*

**IV. PRESENTATION**

*A. Joyce & Company—Keith Joyce to present audit*

**V. OLD BUSINESS**

*A. Parks & Recreation*

- a. Farmers Market Update

*Action Requested: None required at this time*

*B. Administration*

- a. Personnel Search—Board to decide the process and direction it would like to go in the selection of a new Town Manager.

*Action Requested: direction from Board*

## **VI. NEW BUSINESS**

### *A. Administration*

1. Citizen's Academy—Finalize the timeline to hold the program and receive final direction from the Board on what they want so staff can move forward.

*Action Requested: direction from Board*

2. NCLM Advocacy Goals—Proposed goals to be considered and the top 25 choices of the Town Board.

*Action Requested: adoption of the top 25 for the Town of Zebulon*

### *B. Parks & Recreation*

1. Greenway Master Plan—Recommendation to hire obs landscape architects to prepare a master plan for the Town.

*Action Requested: approval of contract*

### *C. Finance*

1. Health Insurance—recommendation to make no changes to the health, dental and vision insurance providers for 2015.

*Action Requested: approval of staff recommendation for insurance for 2015*

## **VII. BOARD COMMENTS**

## **VIII. MANAGER'S REPORT**