

Zebulon Board of Commissioners
Work Session
Minutes
January 20, 2010

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Don Bumgarner, Roy Collins, Dale Beck, Rick Hardin-Town Manager, Lisa Markland-Town Clerk, Mark Hetrick-Planning, Emily Lucas-Finance, Tim Hayworth-Police, Chris Ray-Public Works, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

APPROVAL OF AGENDA

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the agenda. There was no discussion and the motion passed unanimously.

OLD BUSINESS

Parks & Recreation

Security System

Greg Johnson presented that staff had spoken with two companies, the engineer and Southern Security. The system proposed would include duress transmitters which included one hard wired transmitter and 10 portable transmitters and then five video cameras with three monitors and a DVR.

The proposed cost from Southern Security stated that the proposed cost would be \$14,178 and save the Town approximately \$7500. If only one camera were to be used it would cost approximately \$10,973 saving an additional \$3205 and with no cameras the cost would be approximately \$4926.

No additional funds would be needed from the fund balance since there was still contingency money available in the project budget.

Greg stated that there would be heavy signage on site to let people know that there were cameras that were recording the movements on the site. Hopefully, that would be a deterrent so that no crimes would occur.

Staff was recommending that Southern Security be hired to install the security system with the full system originally proposed.

There was discussion about how long the recordings were stored, servicing equipment, warranty for equipment past one year and signage.

Commissioner Bumgarner made a motion, second by Commissioner Beck to approve the hiring of Southern Security to install the security system at the Community Center at a cost of \$14,178.35. There was no discussion and the motion passed unanimously.

NEW BUSINESS

General

Appointed Boards

Mayor Matheny stated that he was concerned about the term limits for the appointed boards since there has been some trouble filling the vacant seats and because well trained members were going to be lost due to the term limits.

Staff was proposing that the term limits for the Planning Board, Board of Adjustment and the Parks & Recreation Advisory Board be eliminated; the Community Relations Council be dissolved and that all those wanting to be reappointed or newly appointed would have to fill out an application.

The Board stated that they would like to do that and voted to proceed with that proposal.

Civil Citation Ordinance

Tim Hayworth presented that staff would like to begin charging an administrative fee for all appeals that would be paid at the time the appeal was made. He explained that they were beginning to receive a bunch of appeals that had to merit and people were using it as a way to delay making payment by up to three months. If the appeal was upheld then the administrative fee would be refunded but if the Appeal Hearing Board denied their appeal then they would not receive the administrative fee back.

Mayor Matheny stated that he was concerned with the fact that they would have to pay to be heard. The other board members did not have an issue with the fee being paid up front. Eric Vernon was asked what his thoughts were and he stated that he had no problem with the fee being paid up front.

Resolution 2010-13—Set date for public hearing

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve resolution 2010-13. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

There were no Board comments at this time.

MANAGERS REPORT

Rick Hardin said that the retreat was set for Tuesday, February 23rd at the Community Center, on Wednesday, February 24th would be the EWTN station grand opening from 5:30-7:00

Commissioner Clark made a motion, second by Commissioner Collins to go into closed session as allowed by 143-318.11a for the purpose of personnel discussion. There was no discussion and the motion passed unanimously.

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NOTE: In Closed Session, Commissioner Bumgarner made a motion, second by Commissioner Collins to come out of closed session. There was no discussion and the motion passed unanimously.

Mayor Matheny asked for a motion that approved the salary of the Town Clerk.

Commissioner Clark made a motion, second by Commissioner Beck to approve the five percent raise awarded to Lisa Markland, Town Clerk. There was no discussion and the motion passed unanimously.

Commissioner Beck made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

Date

Robert S. Matheny—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk