

Zebulon Board of Commissioners
Work Session
Minutes
July 22, 2015

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Sidney Perry-Interim Town Manager, Lisa Markland-Town Clerk, Eric Vernon-Attorney, Mark Hetrick-Planning, Chris Ray-Public Works, Greg Johnson-Parks and Recreation.

Mayor Matheny called the meeting to order at 7:00pm.

APPROVAL OF AGENDA

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the agenda. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. General

Draft of the Arendell Avenue Transportation Plan

Will Letchworth gave the Board an update on the Transportation Plan that has been in the works for a while. Will gave a PowerPoint presentation and stated that the goal was to achieve some of the operational benefits but without the high price tag and to look at something that was more manageable and be in a place where the Town could apply again in the next round of CAMPO funding to keep the project moving forward.

The design focused on two major operational improvements which would be to get dual left turn lanes off Pearces Road and focus on a median island on Arendell from Hendricks to the Hwy 64 ramps to eliminate some of the left turn movements from Sheetz, BBT and the other businesses on the east side of Arendell. There would also be a little widening at the ramp and striping that would allow for separate left and right turn lanes at the ramp. Jones Street would also be completed and that would help alleviate some of the issues and were the key element that would make the central island possible.

The price of what was being proposed was reduced from six million to two million dollars. It would eliminate decorative lighting, streetscaping and a wide landscaped median. It would assume that there would be some future development but captured the known developments that were coming to the area. The current curb would not be removed so to keep costs down.

North Carolina DOT was in support of the proposed changes and moving forward with CAMPO.

There was discussion about where “U” turns would be allowed knowing that people would want a way to get to the businesses on both sides of the street easier. It was explained to do that the curb would have to be pushed back.

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Commissioner Beck asked if they were proposing dual left turns off of Pearces Road and Will stated that was correct.

Commissioner Strickland asked if the plan would complete Jones Street. Will said that Jones Street would provide the interconnectivity from Dogwood to Hendricks.

Commissioner Bumgarner said that he thought that the decorative lighting needed to be done.

Draft Greenway Master Plan Presentation

Chris Ray stated that the process had been going on since August of 2014 and they were nearing the end of the process. He thanked staff and the Advisory Board who worked on the project.

Brian Starkey gave a PowerPoint presentation on the plan and said that it really had not changed much since previously presented. The goal was to review the plan and ultimately get final feedback by August 3rd and incorporate that feedback where possible and present the final document for approval in September.

The intent of the chapters was as follows:

- Chapter 1 was the executive summary of the project vision and guiding principles
- Chapter 2 was general information on things like what a greenway was and again the guiding principles
- Chapter 3 was the planning and insight into the process
- Chapter 4 was the inventory analysis, easement, mapping destination and connections to other systems
- Chapter 5 was the system components to include urban trails, bicycle lanes, sidewalks, blueways and facilities and amenities
- Chapter 6 was the trail system and identified 10 corridors and within a corridor there could be several greenway projects
- Chapter 7 was the implementation of the plan
- Chapter 8 reviewed possible funding sources
- Chapter 9 was the design guidelines, bridges, signage, amenities, permitting and stormwater
- Chapter 10 included maintenance and management of the system

There was discussion about the bike lanes and the legal implications, whether the home owners in the various neighborhoods were aware of the proposed plan, and that the plan was a flexible and fluid plan that would change as needed or desired. Several Board members said that they would provide their comments. The top two projects were the Weaver's Pond trail and the pedestrian and bike trail from the library, school and Taryn Meadows

MANAGERS REPORT

Sidney Perry stated that the Shepard's Point road project was completed and came in under budget. Progress had been made on Yates Place and would be moving forward with the project.

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The next meeting will be on August 3.

Commissioner Beck made a motion, second by Commissioner Clark to go into closed session for personnel discussions. There was no discussion and the motion passed unanimously.

NOTE: In closed session, Commissioner Clark made a motion, second by Commissioner York to come out of closed session. There was no discussion and the motion passed unanimously.

Mayor Matheny stated that they would need to amend the agenda to add the adoption of the employment contract for the Town Manager.

Commissioner Bumgarner made a motion to amend the agenda to add the approval of the employment contract for the new town manager.

Mayor Matheny stated that the Board had decided that they would like to hire Joe Moore the previous town manager in Brevard to become the new Town Manager in Zebulon. He would begin his duties on August 3rd.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve the employment contract for Joe Moore. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to adjourn. There was no discussion and the motion passed unanimously.

Date

Robert S. Matheny—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk