



STAFF REPORT  
FINANCIAL STATEMENTS UPDATE  
April 3, 2017

**Topic: FY 2017 Monthly Financial Statement Update**

From: Bobby Fitts, Finance Director  
Prepared by: Bobby Fitts, Finance Director  
Approved by: Joseph M. Moore II, PE, Town Manager

**Executive Summary:**

The attached financials are for Board of Commissioners review only. See discussion below for details on statements.

**Background:**

The attached financials are a summary of revenues and expenditures to date. These are provided to keep the Board informed, on a monthly basis, of how revenues and expenditures are trending throughout the year.

**Information:**

These financial statements are through March 20, 2017. We've received six months of sales tax for FY 2017. The second quarterly distribution of Utility Sales Tax was received in March. As usual, the majority of property taxes were received in the latter part of the year (November – December). See notes below for analysis on those and other revenues.

For FY 2017, close to 9 months in to the new year, the Town spent \$5.76 million (51%) of its General Fund amended budget of \$11,394,600. This is comparable to last year's year-to-date expenditures, which were \$5.4 million (63%) of budget. It is important to note though, that some large capital projects in this year's budget have not been completed yet. Discussion on some revenue trends such as sales tax, utility sales tax, zoning fees and property taxes are below. The revenue and expenditure statements are included for your review.

A few highlights to date include:

**Sales Tax**

- Sales taxes collected in December 2016 were received and were 6.1% (\$5,827) more than the distribution received for the same period in FY 2016.
- For the first six months of FY 2017 they are 6.13% (\$29,035) ahead of FY 2016.
- Article 39 receipts, proceeds returned to the county of origin, were 6.36% (\$2,835) more in December than the distribution received for the same period in FY 2016.
- Article 39 totals are ahead of last year's year-to-date total for the first six months by 5.32% (\$11,668). (Ref. attached Sales Tax Collections spreadsheet).



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**Utilities Sales Tax (Sales tax on natural gas, electricity, telecommunication services and video programming)**

- The second distribution for FY 2017 was received March 15 for the quarter ending December 31, 2016.
- Utilities Sales tax received for the quarter was 6.55% (\$7,936) more than the distribution received for the same quarter in FY 2016.
- For the first two quarters of FY 2017 they are 0.23% (\$652) ahead of the same two quarters of FY 2016.
- Video programming sales tax received for the quarter was 10.91% (\$716) more than the distribution received for the same quarter in FY 2016.
- For the first two quarters of FY 2017 they are 6.18% (\$851) ahead of the same two quarters of FY 2016.

**Property Tax**

- Total current year property tax collections for FY 2017 are approximately \$5,270,000. This is 99.1% of budgeted revenues (\$5,315,000).
- This is 21% more than what was collected to date in FY 2016 (\$4,352,000).

**Permits & Zoning**

- Permit and zoning fees collected in FY 2017 are \$36,411.
- This is 56% of budgeted revenues (\$65,000) for the year.
- It is about 50% less than what was collected to date in FY 2016 (\$72,787).
- We will likely not collect the budgeted amounts this year but the shortfall will be made up for by sales tax revenues and property tax revenues exceeding budgeted amounts.

**Transportation Impact Fees**

- Transportation Impact fees collected for FY 2017 total \$15,857.
- This is 63% of budgeted revenues (\$25,000) for the year.
- It is 34% less than what was collected to date in FY 2016 (\$23,965).
- The unaudited balance to date of Transportation Impact fees is \$59,179.
- We will likely not collect the budgeted amount this year. This revenue, however, is placed into a reserve for current and future transportation projects to be spent within 10 years.

**Policy Analysis: N/A**

**Financial Analysis:** Budgeted revenue is \$11,394,600 while year to date revenue collected is \$7,912,836 (69% of budgeted). As shown in the chart on the Revenue Statement, 70% of year to date revenues come from property taxes as most of the total for the year has been collected.



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**Staff Recommendation:**

No staff recommendation or Board action is necessary. These are informational only.

**Attachments:**

1. General Fund Fiscal Year 2017 Expenditure Statement and Revenue Statement  
(as of March 20, 2017)
2. Sales Tax – FY 2017

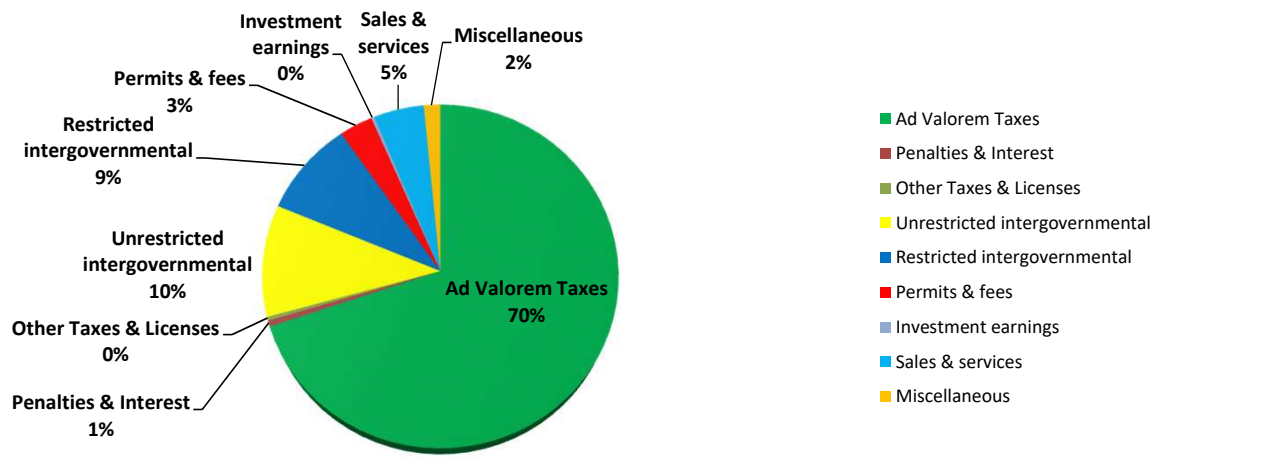


TOWN OF ZEBULON  
 Revenue Statement:2016 - 2017  
 for Accounting Period 6/30/2017  
 GENERAL FUND

As of 3/20/2017

<u>Revenue Categories</u>	<u>Estimated Revenue</u>	<u>Revenue YTD</u>	<u>% Collected</u>	<u>% of Total Revenue YTD</u>
Ad Valorem Taxes	\$5,356,500	\$5,344,819	99.8%	70%
Penalties & Interest	\$12,500	\$42,314	338.5%	1%
Other Taxes & Licenses	\$33,000	\$26,879	81.5%	0%
Unrestricted intergovernmental	\$1,628,000	\$804,162	49.4%	11%
Restricted intergovernmental	\$1,840,645	\$693,346	37.7%	9%
Permits & fees	\$335,000	\$240,648	71.8%	3%
Investment earnings	\$10,000	\$21,576	215.8%	0%
Sales & services	\$570,700	\$361,601	63.4%	5%
Miscellaneous	\$197,250	\$117,992	59.8%	2%
Other Financing Sources (Lease Purchase)	\$259,500	\$259,500	100.0%	
Fund Balance Appropriated	\$1,151,505	\$0	0.0%	
<b>Total Revenues</b>	<b>\$11,394,600</b>	<b>\$7,912,836</b>	<b>69.4%</b>	<b>100%</b>

**Town of Zebulon General Fund % of Total Revenue To Date - FY 2017**





TOWN OF ZEBULON  
 Expenditure Statement:2016 - 2017  
 for Accounting Period 6/30/2017  
 GENERAL FUND

As of 3/20/2017

<u>Dept #</u>	<u>Department</u>	<u>Approp Amount</u>	<u>Expenditure YTD</u>	<u>% Exp.</u>
410	GOVERNING BODY	\$277,400	\$173,285	62.5%
420	FINANCE	\$409,650	\$211,340	51.6%
430	ADMINISTRATION	\$440,500	\$239,119	54.3%
450	CONTRACTED SERVICES	\$15,000	\$14,544	97.0%
470	STADIUM	\$94,500	\$30,814	32.6%
490	PLANNING AND ZONING	\$462,950	\$230,948	49.9%
500	BUILDINGS & GROUNDS	\$1,222,700	\$675,219	55.2%
510	POLICE	\$2,041,425	\$1,312,233	64.3%
530	FIRE	\$1,279,925	\$865,207	67.6%
560	STREETS AND HIGHWAYS	\$2,391,565	\$441,438	18.5%
570	POWELL BILL	\$125,000	(\$1,532)	-1.2%
580	SANITATION	\$1,245,120	\$778,858	62.6%
590	STORMWATER	\$308,050	\$157,140	51.0%
620	PARKS & RECREATION	\$915,745	\$529,425	57.8%
690	SPECIAL PROJECTS	\$165,070	\$101,857	61.7%
	<b>Total Expenditures</b>	<b>\$11,394,600</b>	<b>\$5,759,895</b>	<b>50.5%</b>

**Sales Tax**

**FY 2017**

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 17 Totals	Prior Year (FY 2016)	% Inc (Dec) from Prior Yr
July	\$ 34,032	\$ 13,729	\$ 16,935	\$ (44)	\$ 10,707	\$ 75,359	\$ 79,966	-5.8%
August	37,673	14,904	18,698	(1)	11,605	82,879	73,018	13.5%
September	37,017	14,249	18,357	1	10,770	80,395	77,225	4.1%
October	37,651	14,056	18,774	1	10,260	80,741	71,829	12.4%
November	37,238	15,058	18,530	3	11,949	82,777	76,904	7.6%
December	47,416	17,228	23,584	(0)	12,435	100,663	94,836	6.1%
January						0	63,979	-100.0%
February						0	69,330	-100.0%
March						0	85,422	-100.0%
April						0	83,877	-100.0%
May						0	82,551	-100.0%
June						0	88,447	-100.0%
<b>Total</b>	<b>\$ 231,028</b>	<b>\$ 89,223</b>	<b>\$ 114,878</b>	<b>\$ (41)</b>	<b>\$ 67,726</b>	<b>\$ 502,813</b>	<b>\$ 473,778</b>	<b>6.1%</b>

**FY 2016**

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 16 Totals	Prior Year (FY 2015)	% Inc (Dec) from Prior Yr
July	\$ 36,464	\$ 14,420	\$ 18,110	\$ -	\$ 10,972	\$ 79,966	\$ 73,369	9.0%
August	33,291	13,324	16,555	2	9,846	73,018	74,208	-1.6%
September	35,822	13,649	17,815	0	9,939	77,225	70,265	9.9%
October	33,314	12,771	16,570	5	9,169	71,829	74,890	-4.1%
November	35,888	13,511	17,804	35	9,666	76,904	70,722	8.7%
December	44,581	16,435	22,168	(44)	11,696	94,836	87,958	7.8%
January	29,059	11,799	14,430	8	8,683	63,979	69,260	-7.6%
February	32,154	12,383	15,971	3	8,819	69,330	64,799	7.0%
March	39,599	14,979	19,772	25	11,046	85,422	62,695	36.2%
April	38,827	14,861	19,296	(1)	10,894	83,877	75,658	10.9%
May	38,457	14,518	19,071	9	10,496	82,551	78,273	5.5%
June	40,281	15,754	20,029	82	12,302	88,447	83,393	6.1%
<b>Total</b>	<b>\$ 437,737</b>	<b>\$ 168,403</b>	<b>\$ 217,590</b>	<b>\$ 125</b>	<b>\$ 123,528</b>	<b>\$ 947,384</b>	<b>\$ 885,490</b>	<b>7.0%</b>

\* Net proceeds of the Article 39 tax are returned to the county of origin.

# Monthly Summary of Sales Tax Collected

