

TOWN OF ZEBULON  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012



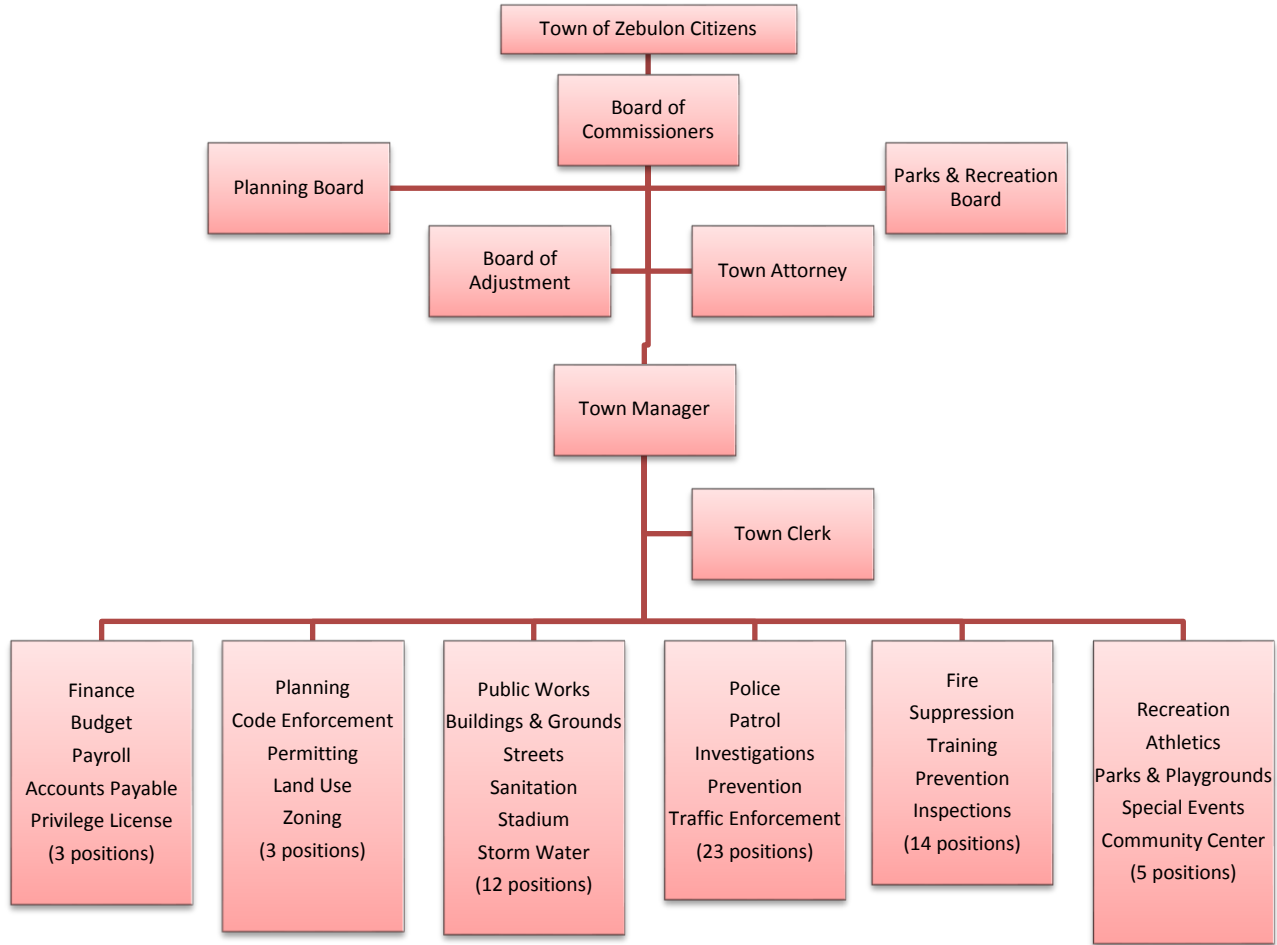
ADOPTED JUNE 6, 2011

PREPARED BY THE FINANCE DEPARTMENT

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# TOWN OF ZEBULON ORGANIZATION CHART



# **TOWN OF ZEBULON**

## **ELECTED OFFICIALS**

Robert Matheny – Mayor

Don Bumgarner – Mayor Pro Tem

Richard Beck – Commissioner

Beverly Wall Clark – Commissioner

Roy Collins – Commissioner

Curtis Strickland – Commissioner

## **APPOINTED OFFICIALS & STAFF**

Eric Vernon, Wyrick Robins Yates & Ponton – Town Attorney

Richard Hardin – Manager

Lisa Markland – Town Clerk

Gregory Johnson – Parks & Recreation Director

Timothy Hayworth – Police Chief

Emily Lucas – Finance Director

Mark Hetrick – Planning Director

Sidney Perry – Fire Chief

Chris Ray – Public Works Director

## **BUDGET MESSAGE**

June 6, 2011

Honorable Mayor and Board of Commissioners Members;  
Citizens of the Town of Zebulon:

Submitted herewith in accordance with the Local Government Budget and Fiscal Control Act, is the budget for the Town of Zebulon for Fiscal Year 2011-2012.

The primary focus of the budget message is the General Fund. The General Fund accounts for all governmental activities and summarizes all financial transactions except those which are more appropriately accounted for in another fund. Activities within the General Fund currently include finance, planning and development, parks and recreation, transportation, sanitation, fire and police. In 2006, the Town merged its water, sewer and reclaimed water operations with the City of Raleigh. A fund is still maintained to account for debt service existing prior to the merger, and the Town continues to set utility rates and other fees for its service area.

The Town currently is facing many challenges, all of which will affect the budget. First, the numbers released in March by the US Census Bureau will have a negative impact on revenues for FY 2012 and beyond. The population certified is approximately 20% lower than the population estimates generated and used by the State in calculating sales taxes and other shared revenues that are distributed based on population.

Second, the lagging effects of the economic recession continue to hit Zebulon through a lack of residential and commercial growth. This lack of growth results in a declining tax base, which has been dependent on industrial and commercial development for a number of years. Post-recession, growth will be moderate, and resources will not be readily available to accommodate the higher costs of conducting business.

Despite the challenge of restricted resources, the Town has been mandated under Federal and State laws to begin a storm water infrastructure maintenance program. The goal of such a program is to inspect and maintain storm water infrastructure and provide public awareness on the effects of storm water pollution. The Town will submit its permit application to the State

and begin implementing the steps of the program during FY 2012. No funding is provided to local governments that are required to implement such a program; therefore, the Town must generate additional revenues or reduce other services to accommodate the costs of this program.

The goal of this budget is to maintain existing service levels. In order to achieve this goal, departments will continuously evaluate an operating procedure's efficiency and effectiveness. All departments were required to delay most new programs or projects.

Along with the budget is the Town's Six-Year Capital Improvements Plan. The Plan includes large-scale projects designed to help the Town meet future long-term goals. This plan anticipates future needs and builds awareness of the resources needed to meet these needs.

### Budget Process

The accounts of the Town are organized on the basis of funds. A fund is an independent fiscal and accounting entity, with a self-balancing set of accounts. The Town develops and adopts an annual budget for the Town's General Fund and Enterprise Fund as required by the NC Local Government Budget and Fiscal Control Act.

The budget process begins in December each year with a review of the current year's budget. The current year budget is compared to historical trends and evaluated based on current economic and revenue conditions and adjustments are made if necessary. In December the Capital Improvements Plan is reviewed and changes are recommended by departments and submitted to the Board for comment at the annual Board of Commissioners Retreat. The Retreat also is used to provide the Board and staff with a general outlook on the coming year's budget, receive feedback from the Board about any goals or initiatives, and discuss specific topics. January through March departments submit operating budgets, personnel requests, and adjustments to their respective fee schedules. The Finance Director and Town Manager review these requests and meet with departments to review and make adjustments. A balanced budget is presented to the Board and public for consideration in May. A public hearing is held in June to receive comments from citizens before a final budget is adopted.

### Budget Overview

The total operating budget for Fiscal Year 2012 is \$8,650,460, comprised of the following:

- General Fund -- \$8,084,000
- Enterprise Fund -- \$566,460

This budget reflects a 3% increase in the overall budget from the Fiscal Year 2011 budget.

## Property Tax Rate

After receiving a significant boost in FY 2009 due to the eight-year revaluation of property in Wake County and the audit of property and holdings at the Glaxo Smith Kline facility, total property values in Zebulon continue to decrease for the third year. While development investment reached almost \$3 million in 2010, depreciation on business personal property is projected to be \$5 million. Unlike land and buildings, this property is revalued annually. Total assessed value is projected at \$830,900,000.

As you will recall, the Town decreased its tax rate in FY 2010 from 51¢ to 50¢ to assist citizens and businesses during the recession. The practicality of holding the tax rate for multiple years makes it increasingly more difficult to meet the services levels required and/or demanded by the community. It will remain to be seen whether the tax base will continue to depreciate over the coming year, and whether a continued decline in property tax revenues will allow for the service needs of the community to be met.

The budget holds the property tax rate for Fiscal Year 2012 at 50¢ per \$100 of assessed valuation. The budget includes an increase in the projected collection rate on property taxes from an overall 94.2% to 95.2%. NC General Statutes prohibit using a collection rate in your budget estimates higher than the rate actually collected in the preceding year. The Town consistently has had collection rates in the 98-99% range for over five years. The new collection rate used recognizes the revenue on the front end of the budget process rather than as excess revenue during the year.

## General Fund Fee Schedule Changes

A copy of the fee schedule is included with the budget. Several fee schedule changes are included with the adopted budget:

- An increase in the residential garbage rate from \$17.00 to \$17.76. In 2006, the per-item bulk pickup fee was removed from the schedule and a per month fee was added to the garbage rate for this service. Since that time, the bulk waste portion of the fee has not been adjusted to account for increased collection and hauling costs. In addition, to make the garbage collection service a full-cost recovery service, the costs to bill and collect the fee have been factored into the rate increase.
- To offset the costs of the storm water program operations, a fee of \$2.24 will be charged, effective July 1. This fee will cover storm drainage repair and maintenance, increased street sweeping operations, public education programs to be implemented and the marking of storm drains. Due to limited billing and collection methods, the fee can only be combined with the garbage rate, meaning only those currently charged the

garbage fee would be impacted. Plans would be to implement a more comprehensive fee structure in FY 2013 when Raleigh is able to add a multiple storm water rate structure to their billing system.

- Recreation fees have been restructured for athletic programs to a more consolidated age group schedule. This adjustment effectively increases fees for athletic programs approximately 10%.

## Revenue Projections

Total projected revenues for the General Fund for Fiscal Year 2011 are \$7,272,500. The following is a summary of projections for each category of revenues.

- Property Taxes – As previously discussed, the tax rate will remain at 50¢. Projected tax revenues from this tax rate would generate approximately \$3,954,000, based on an overall collection rate of 95.2%.
- Other Taxes – Other taxes, which include privilege license taxes and motor vehicle taxes, reflect a \$4,300 budgeted increase from the FY 2011 budget.
- Unrestricted Intergovernmental – Unrestricted intergovernmental revenues are comprised of several types of distributions. Overall, a 1% (\$23,300) increase in these revenues are projected. Local option sales taxes, which are distributed by the County on a per capita basis, are projected to increase by 2.6%; although sales tax revenues are projected to increase statewide by 3-4%, the Town's distributed amount is projected to increase less than this because of the lower population number that will be used to calculate the distribution. The Town will continue to receive a significant amount of hold-harmless funding from the repeal of the inventory tax reimbursements in 2002. This funding has not decreased significantly over time since the sales taxes implemented to replace the inventory tax have not generated the revenues projected by the State. Utility franchise taxes are projected to increase, but video programming and beer and wine tax revenues are projected to decrease, again due to the use of population as the method of distribution.
- Restricted Intergovernmental – Restricted intergovernmental revenues are funds used for specific projects or programs. Overall, these revenues are projected to decrease 4% (\$35,940) in FY 2012. Powell Bill funding for street maintenance is projected to decrease since the portion of these revenues that are distributed based on population will decrease. The Town will continue to receive funding from Wake County for support of fire operations. The Town was awarded a SAFER grant from the federal government that will fully fund three firefighter positions for two years. Funding from the state to support the operations of East Wake Television also has been included.



- Private Grants & Contributions – In FY 2011, the Town received some grants that allowed the Town to complete some additional projects. Though no grants are currently included in the proposed budget, the Town will continue to seek such grant opportunities during the year.
- Investment Earnings – Interest rates are projected to increase slightly over the next fiscal year, and the Town will work diligently to capture related earnings on its idle funds. Interest earnings are projected at \$51,500.
- Permits, Fees & Service Fees – Overall, there is projected to be an 16% (\$68,300) increase in revenues from service-related fees. Fee increases previously discussed include the increase in the garbage fee, increases in athletic program fees, and the implementation of a storm water fee. Fees from permits or zoning services are not projected to increase, as little growth is projected for the fiscal year.
- Leases – The Town receives lease payments for the use of Five County Stadium by the Carolina Mudcats and the use of land for cell tower sites by phone companies. These payments are projected to continue as outlined in their respective agreements.
- Miscellaneous – The Town receives throughout the year undesignated revenues as well as its quarterly distributions from the Wake County ABC program.

Although not considered revenue, the Town is projected to purchase vehicles and equipment through an installment loan. The proceeds of this loan, projected at \$297,300, will be used to purchase the vehicles and equipment scheduled for replacement.

#### Personnel

The Town's primary expenses are personnel related, as the Town's main goal is to provide a large variety of quality services to its citizens. Personnel expenditures, which include salaries, FICA, retirement, and insurance costs, are budgeted at \$4,211,750 (a 6.5% increase from Fiscal Year 2011) and represent 52% of the total budget. The majority of this increase is due to the addition of three firefighters and two storm water positions. Without these additional personnel, the increase in personnel cost would be less than 2%.

In order to provide a more balanced budget, a temporary reduction in the merit program will be implemented for FY 2012. Employees will be eligible for half of their normal maximum merit raise of 5% (i.e. only a maximum of 2.5%) on their annual review date. This reduction produces a savings of over \$65,000 in salaries.

Five new full-time positions are included in the FY 2012 budget. The first three are the firefighter positions funded through the SAFER grant. These positions and their associated benefit costs are funded at 100% for the first two years through the grant program.

The other two proposed to be added are for the storm water program. The first is a storm water superintendent position slated to begin in July. The second position is an additional Equipment Operator I, scheduled for a start date in October. Both of these positions are needed to fulfill the requirements set out in the storm water management program that will be included with the Town's permit application. The increase in personnel costs for storm water are being offset by a reduction in part-time funding in other departments and a decrease in professional and engineering costs within the storm water department compared to FY 2011.

Based on the year to year trend for inflation, there will be 1.1% adjustment made to the salary schedule for cost of living increases.

Funding continues to be included in the Buildings & Grounds, Police, and Parks & Recreation budgets for various part-time needs. This funding is used on a seasonal or as-needed basis, rather than being assigned or authorized to a specific position within each of these departments.

No changes are proposed for benefits for full-time employees, including health insurance, flexible spending accounts, short-term disability, and contributions to the 401(k) programs. Staff has projected a 10% increase in rates for health insurance programs, although these will be evaluated when they are up for renewal in January.

The state has mandated an increase of .53% in the base rate for employer contributions to the Local Government and Local Law Enforcement Officer's Retirement Systems, beginning in July 2011. This increase added \$16,000 to the budget, compared to if the rate had not been adjusted.

## Operations

Because of the extremely limited budget, departments were asked to keep their funding requests for operational line items at current-year levels where possible, look for opportunities for savings during the budget evaluation process, and required to temporarily reduce some maintenance and supplies budget lines. The goal was to continue to have funding available to continue current operational levels; however, it is unclear whether these operational lines will be able to handle contingency or unexpected items. No new programs are proposed to be implemented in the budget, with the exception of the mandated storm water program. Line items with anticipated increases, such as fuel, property and liability insurance, electricity and utility costs were adjusted based on any anticipated rate changes. Operational expenditures total \$2,440,350 (a 2.3% decrease from the Fiscal Year 2011 budget) and represent 30% of the total budget. The following is a summary of projected expenditures by department.

- Governing Board and Special Appropriations—Professional services costs should decrease with the completion of the Website, but upcoming election costs have been included in the budget. Continued funding has been budgeted for the express bus service operated by Triangle Transit Authority, and the proposed donations to charitable organizations as directed by the Board.
- Administration and Finance –A decrease in professional service costs is anticipated since an actuarial study for other post-employment is not required to be completed this year.
- Stadium – There will be a decrease in the utility costs at the stadium due to the correction of a billing error on the reclaimed water account at the stadium.
- Planning – Funding of \$60,000 has been included to complete an Unified Development Ordinance, which will help meet the goal of providing better quality, more uniformity and consistency in developments and better communication of standards with the development community. The department also will be replacing another GIS computer.
- Buildings & Grounds –Funding has been allocated to complete an assessment of the HVAC system at Town Hall, which will be in need of replacement in the next couple of years. Costs for janitorial services are anticipated to increase 5%.
- Police – Funding for equipment maintenance has been increased to complete a refurbishment of the 800MHz radios. Funding for promotional items has been reduced, as well as funding for Zebulon Night Out. The department will be getting a new reporting system (along with Wake County), which will increase software and contracted maintenance costs.
- Fire – No major changes are proposed; an increase has been budgeted for building maintenance.
- Streets/Powell Bill – In Streets (the Town-funded portion of street maintenance), additional funds have been allocated for the replacement of some work zone signage due to new federal requirements for reflectivity. Additional funds have been included in Powell Bill operations to complete a partial recertification of the Powell Bill map, which would possibly provide additional revenues for the Town in the future.
- Sanitation – No major changes are proposed; additional funds have been budgeted for increased tub grinding costs.
- Storm Water – With operations anticipated to begin in late summer, funding has been allocated for inspection, cleaning and maintenance of the storm drainage system, upkeep of equipment due to additional street sweeping, and the creation of public education materials, as per the Town’s storm water management program that will be submitted to the State.
- Parks & Recreation – Funding has been provided to purchase supplies for the start of a flag football program, which will be supported by user fees. Funding available for camps and the annual spring festival have been reduced.

## Capital Projects

The Town continues to plan for and fund various capital projects each year. Capital projects are any item or improvement with a value greater than \$5,000. Over the past three years, capital projects have been approved with the budget, but delayed for one or more years due to budget adjustments coinciding with the decline in economically-volatile revenues. Even though the economy is recovering, the Town is still feeling the effects of the recession, and remains cautious about use of funding for capital. The budget includes only projects and items essential to continuation of existing services and maintenance of facilities and infrastructure. All of the capital projects proposed for approval are included with their respective department and also in the report for the Capital Improvements Plan that accompanies the budget. Capital expenditures for FY 2012 total \$732,900 (a 5% increase from Fiscal Year 2011) and represent 9% of the total budget.

## Debt Service

Local governments often borrow funds to finance capital projects, through the form of installment financings and bonds. At the beginning of Fiscal Year 2012, the Town's General Fund will have an outstanding debt balance of approximately \$5 million. The Town is planning to finance vehicles and equipment in the upcoming year. Projected FY 2012 payment obligations total \$699,000. These payments represent an equivalent property tax rate of 8.9¢ (4.2¢ for general capital debt service and 4.7¢ for the municipal complex) and 9% of the total budget. The Town's current and planned debt service obligations are also included in the Capital Improvements Plan.

## Fund Balance

The Town's fund balance remains solid, even following this time of recession. The fund balance available for appropriation per the calculation required by the Local Government Commission is estimated to be approximately \$6.23 million at the end of FY 2011 (representing 84% of expenditures). The recommended FY 2012 budget includes an appropriation of \$522,200 (including \$47,200 of Powell Bill reserve funds) to balance revenues with expenditures. If all of the appropriated fund balance were to be used, the projected available fund balance would drop to approximately \$5.961 million at the end of FY 2012 (which will then represent 74% of expenditures).

The Town recently adopted a new fund balance policy based on the new reporting requirements for fund balance under GASB Statement 54. Under this policy, the Town must keep a fund balance percentage of at least 50% of expenditures using only what will be classified as committed, assigned, or unassigned fund balance. Under this new policy, it is estimated that fund balance as a percentage of expenditures will decrease from an estimated

82% at the end of FY 2011 to an estimated 70% at the end of FY 2012 (if all fund balance appropriated was used).

As in any budget year, the Town will look for savings opportunities or additional funding sources to reduce the amount of fund balance used. Departments will continue to work to keep projects under budget so as little of the reserve funds are needed.

#### Enterprise Fund

The proposed budget for the Town of Zebulon Enterprise Fund for FY 2012 is \$566,460. This budget accounts for revenues from Raleigh to make payments on debt acquired by Zebulon prior to merger.

Although the Town transferred its utility operations to the City of Raleigh in 2006, the Town continues set utility rates and development fees for its citizens. The net revenue generated by these fees is used to pay for the Town's existing debt service and scheduled capital improvements associated with the merger.

As has been discussed throughout the year, several changes need to be made to the Town's merger agreement with Raleigh based on updated growth projections and revenues earned to date. The Town will continue to work with Raleigh over the next several months to provide an updated merger agreement to both boards for approval.

One of the main concerns is that due to lack of growth, Raleigh's unanticipated rate increases, and reduced consumption from ongoing water restrictions, revenues earned to date are behind projections. To help the Town recover back to some of the projections outlined in the merger, it is recommended that all water and sewer rates be increased 7.5% in FY 2012. This rate increase will help put Zebulon on track to complete cost recovery within a reasonable time frame. For a residential customer using an average of 5,000 gpm, this will increase their monthly utility bill by \$6.30 per month.

After reviewing the current projected costs for additional capacity and upgrades to the system requested within the merger window for the Town's service area, the Town's acreage fees and capacity fees are proposed to be adjusted 3%. All other utility-related fees are set by the City of Raleigh. Per the merger, these charges will be passed on to Zebulon customers when applicable. All of the utility fees set by the Town of Zebulon are included on the proposed fee schedule which accompanies this budget.

#### Conclusion

The annual budget establishes the parameters in which the Town must operate for the coming year. This year, the Town had to incorporate the lower than anticipated population data into

the state-shared revenue calculations while also dealing with unfunded mandates. Staff was challenged to prepare a lean budget that still provided, to the extent possible, the levels of service expected by citizens.

Preparation of the annual budget requires a team effort. All departments agreed to compromise and continue to offer unique solutions in order to prepare for this year's budget. This budget allows for citizens to continue receiving high-quality services at low costs. We thank everyone for their effort in the budget process.

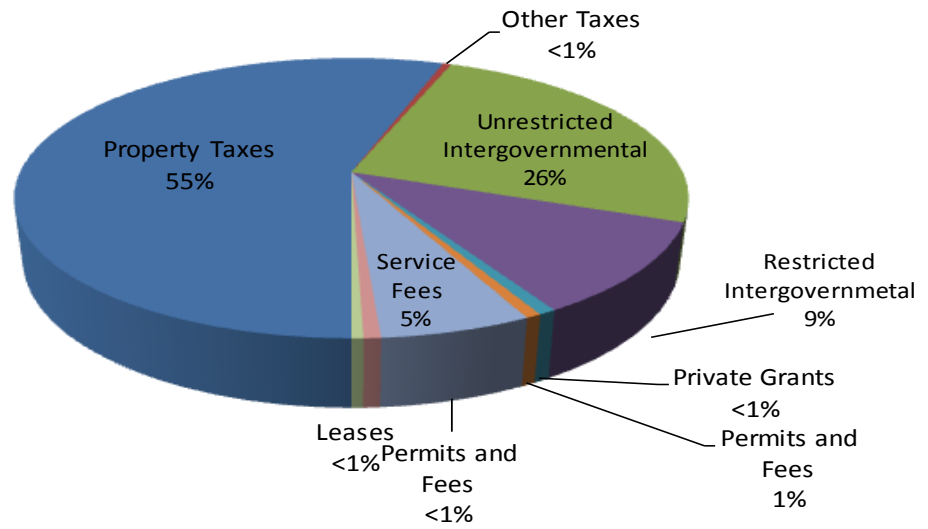
Respectfully submitted,

Richard D. Hardin  
Town Manager

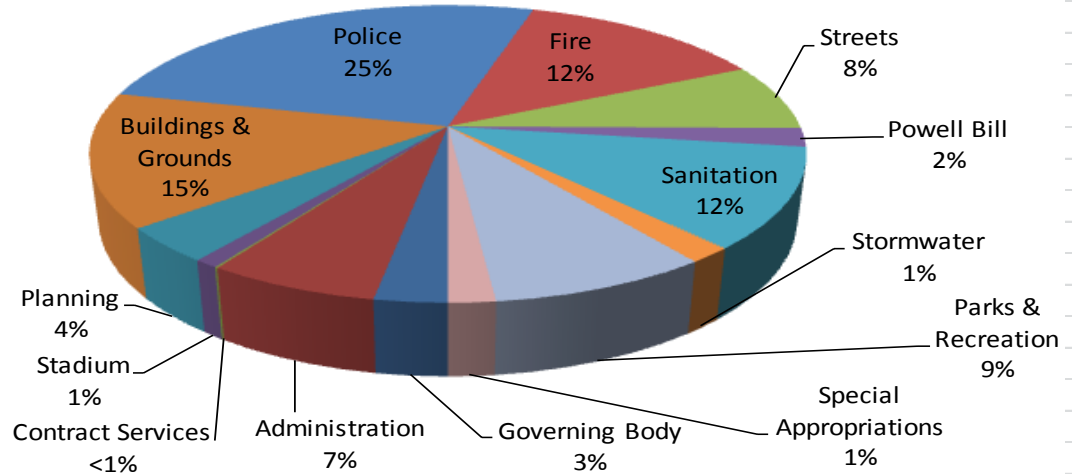
Emily Lucas, CPA  
Finance Director

**Town of Zebulon General Fund Budget at a Glance  
Fiscal Year 2011-2012**

<b>Revenues</b>	<b>FY 2012</b>
Property Taxes	\$ 4,020,300
Other Taxes	34,900
Unrestricted Intergovernmental	1,810,300
Restricted Intergovernmental	780,900
Investment Earnings	51,500
Permits and Fees	45,600
Service Fees	444,200
Leases	50,500
Miscellaneous Revenues	34,300
<b>Total Revenues</b>	<b>\$ 7,272,500</b>
<b>Installment Financing Proceeds</b>	<b>\$ 297,300</b>
<b>Fund Balance Appropriation</b>	<b>\$ 514,200</b>



<b>Expenditures</b>	<b>FY 2012</b>
Governing Body (410)	\$ 223,500
Administration/Finance (420)	530,150
Contract Services/Taxes (450)	9,000
Stadium (470)	75,100
Planning (490)	308,200
Buildings & Grounds (500)	1,178,900
Police (510)	2,090,000
Fire (530)	1,076,400
Streets (560)	587,100
Powell Bill (570)	164,000
Sanitation (580)	882,200
Stormwater (590)	136,300
Parks & Recreation (620)	679,100
Special Appropriations (690)	144,050
<b>Total Expenditures</b>	<b>\$ 8,084,000</b>



ORDINANCE 2011-xx

Town of Zebulon Fiscal Year 2011-2012 Budget Ordinance

BE IT ORDAINED, consistent with North Carolina General Statutes, Chapter 159-13, that on June 6, 2011, the Board of Commissioners for the Town of Zebulon approved the operating budget for Fiscal Year 2011-2012. Certain other authorizations and restrictions also are adopted.

Section I. Levy of Taxes.

An Ad Valorem tax rate of \$.50 per \$100.00 assessed valuation for taxable property listed as of January 1, 2011 is hereby established as the tax rate for the Town of Zebulon for Fiscal Year 2011-2012. Under authority of NC General Statute 20-97, an annual license tax of \$5.00 is levied on each vehicle in the Town of Zebulon.

Section II. General Fund.

A. Anticipated Revenues & Funding Sources

Property Taxes-Current Year	\$3,954,000
Property Taxes-Prior Years	43,300
Local Housing Tax	3,500
Tax Penalty & Interest	23,000
Privilege License Taxes	16,000
Motor Vehicle Decal Fees	15,400
Wake County Sales Tax Distribution	882,500
Hold Harmless Funds	428,400
NC Utilities Franchise Taxes	441,000
NC Video Programming Taxes	37,000
NC Beer & Wine Taxes	20,000
PEG Channel Funds	60,600
Solid Waste Landfill Distribution	1,400
NC Powell Bill Funds	116,800
Wake County Stadium Reimbursement	18,700
Wake County Fire Tax Distribution	442,400
Additional Fire Tax Revenue	3,000
Solid Waste Disposal Tax Distribution	3,300
Bullet-proof Vest Program	1,500
SAFER Grant	134,600
Interest Earnings-General Fund	50,000
Interest Earnings-Powell Bill	1,500
Officer & Jail Fees	6,600
Civil Citation Fees	5,500
Zoning Permits & Fees	29,500



Fire Inspection Fees	4,000
Refuse Collection Fees	329,000
Stormwater Fees	41,800
Youth Athletic League Fees	20,800
Recreation Program Sponsorships	5,000
Recreation Class Fees	23,700
Park Facility Rental Fees	5,700
Arts in the Park Vendor Fees	2,000
Community Center Rental Fees	4,200
Recreation Camp Fees	12,000
Lease Payments-Stadium	3,000
Lease Payments-Cell Towers	47,500
Wake County ABC Distribution	19,300
Miscellaneous Revenues	15,000
Installment Loan Proceeds	297,300
Fund Balance Appropriation	514,200
	<hr/>
Total Revenues & Funding Sources	\$8,084,000

B. Authorized Expenditures

Governing Body	
Operating	\$223,500
Administration/Finance	
Operating	513,350
Capital	16,800
Contract Services-Wake County Taxes	
Operating	9,000
Stadium	
Operating	75,100
Planning	
Operating	308,200
Buildings & Grounds	
Operating	548,550
Capital	98,700
Debt Service	531,650
Police	
Operating	1,834,750
Capital	160,000
Debt Service	95,250
Fire	
Operating	1,042,800
Capital	33,600

Streets	
Operating	338,650
Capital	238,700
Debt Service	9,750
Powell Bill	
Operating	105,500
Capital	46,300
Debt Service	12,200
Sanitation	
Operating	756,050
Capital	76,000
Debt Service	50,150
Stormwater	
Operating	136,300
Parks & Recreation	
Operating	616,300
Capital	62,800
Special Appropriations	
Operating	144,050
	<hr/>
Total Expenditures	\$8,084,000

Section III. Enterprise Fund.

A. Anticipated Revenues

City of Raleigh Debt Service Reimbursement	<hr/>	\$566,460
Total Revenues		\$566,460

B. Authorized Expenditures

Sewer Plant Debt Service	\$322,666
Water & Sewer Debt Service	199,750
Northern Interceptor Debt Service	44,044
	<hr/>
Total Expenditures	\$566,460

#### Section IV. Fee Schedule

There is hereby established for Fiscal Year 2011-2012 a schedule of various fees, penalties, privilege license taxes, and fines as included as an attachment to this ordinance as an appendix.

#### Section V. Authorized Positions.

There is hereby established for Fiscal Year 2011-2012 a schedule of authorized full-time positions for the Town of Zebulon. Positions established are initially established by the annual budget ordinance. Changes to this schedule may occur during the fiscal year, as authorized by the Town Manager, including but not limited to position changes during the year. A schedule of authorized positions is attached to this ordinance as an appendix.

#### Section VI. Salary Schedule.

There is hereby authorized for Fiscal Year 2011-2012 a market adjustment increase of 1.1% to the Town's salary schedule. A schedule of pay classifications and salary ranges is attached to this ordinance as an appendix.

#### Section VII. Purchase Orders.

All purchase orders will be pre-audited in accordance with the Local Government Budget and Fiscal Control Act and issued on all purchases over \$1,000.00.

#### Section VIII. Special Authorizations-Budget Officer.

- A. The Budget Officer or his/her designee shall be authorized to reallocate operational appropriations within a department and between departments within a fund up to \$5,000.00 as deemed necessary. These reallocations shall be reported to the Board at the first regularly scheduled meeting of the month.
- B. Interfund transfers established by this ordinance may be accomplished without additional approval from the Board.
- C. The Budget Officer shall be authorized to hire personnel in positions authorized by the Board and the set the compensation in accordance with the Salary Schedule and the Personnel Policy.
- D. The Budget Officer shall be authorized to award merit increases to employees as deemed appropriate after consultation with appropriate personnel, in accordance with the Salary Schedule and the Personnel Policy.

#### Section IX. Restrictions-Budget Officer.

- A. Reallocations between operational appropriations within a department and between departments in excess of \$5,000.00 shall require Board authorization.

- B. Reallocations between operational appropriations and capital appropriations within and between departments and reallocations between capital appropriations within and between departments shall require Board authorization.
- C. Interfund transfers, except as noted in Section VIII, Item B, shall require Board authorization.
- D. The utilization of any unappropriated fund balance shall require Board authorization.

Section X. Utilization of Budget Ordinance.

This ordinance shall be the basis of the financial plan for the Town of Zebulon during the Fiscal Year 2011-2012. The Budget Officer shall administer the budget and shall insure the operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Finance Department shall establish and maintain all records which are in consonance with this ordinance, and the appropriate statutes of the State of North Carolina.

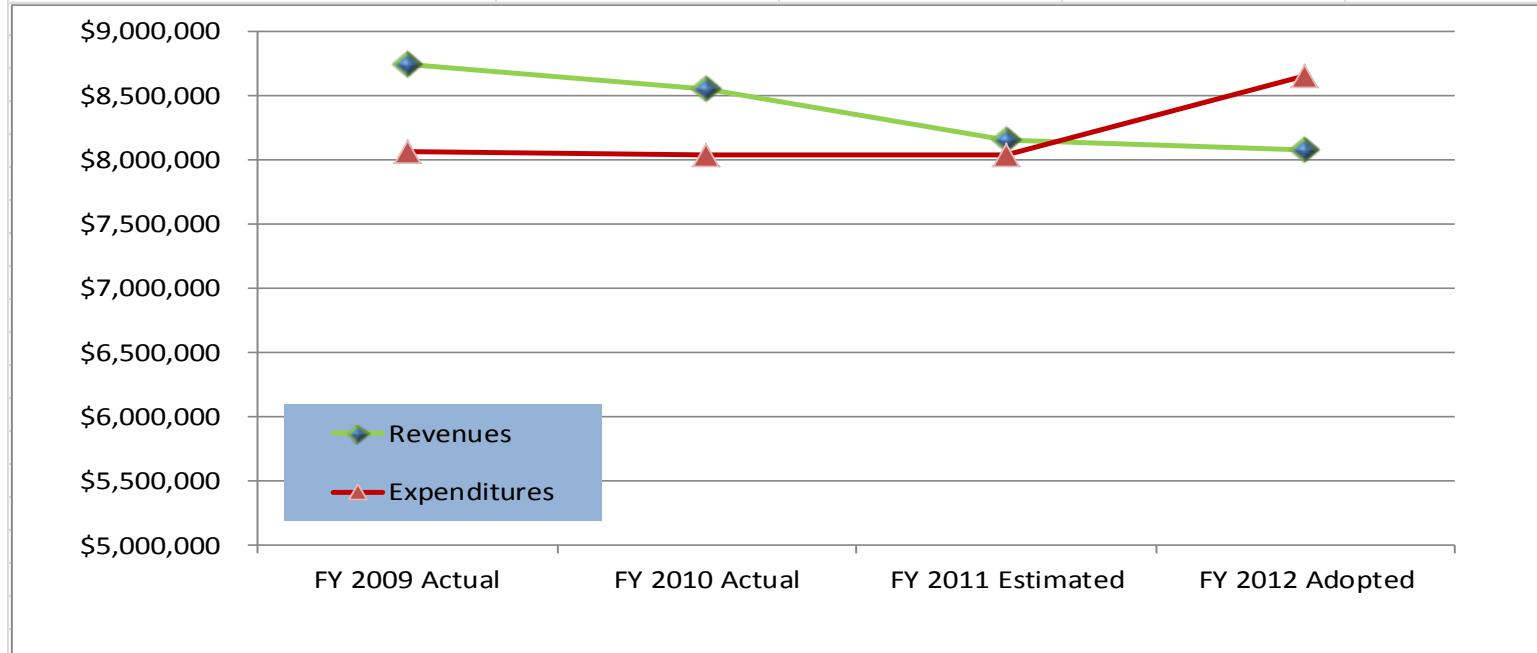
Adopted this 6th day of June, 2011 and effective July 1, 2011.

Robert S. Matheny – Mayor

Lisa M. Markland, CMC – Town Clerk

**Town of Zebulon Budget Summary  
Fiscal Year 2011-2012**

<b>Revenues &amp; Outside Financing Sources</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Estimated</b>	<b>FY 2012 Adopted</b>
General Fund	\$ 8,118,459	\$ 7,950,486	\$ 7,547,128	\$ 7,512,800
Enterprise Fund	619,746	601,651	612,190	566,460
<b>Total Revenues</b>	<b>\$ 8,738,205</b>	<b>\$ 8,552,137</b>	<b>\$ 8,159,318</b>	<b>\$ 8,079,260</b>
<b>Expenditures</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Estimated</b>	<b>FY 2012 Adopted</b>
General Fund	\$ 7,439,377	\$ 7,430,359	\$ 7,425,176	\$ 8,084,000
Enterprise Fund	619,746	601,651	612,190	566,460
<b>Total Expenditures</b>	<b>\$ 8,059,123</b>	<b>\$ 8,032,010</b>	<b>\$ 8,037,366</b>	<b>\$ 8,650,460</b>



**Town of Zebulon General Fund Revenue Summary**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimated</b>	<b>FY 2012 Projected</b>	<b>% Increase (Decrease) Budget</b>
Property Taxes	\$ 4,638,563	\$ 4,232,404	\$ 3,916,000	\$ 4,137,689	\$ 4,020,300	3%
Other Taxes	42,409	45,028	30,600	40,139	34,900	14%
Unrestricted Intergovernmental	1,909,104	1,781,037	1,787,000	1,814,651	1,810,300	1%
Restricted Intergovernmental	849,734	751,980	816,840	840,985	780,900	-4%
Private Grants/Contributions	-	35,000	5,000	-	-	-100%
Investment Earnings	94,558	42,456	71,100	14,966	51,500	-28%
Permits and Fees	49,775	55,133	49,500	47,311	45,600	-8%
Service Fees	380,404	403,535	372,000	403,040	444,200	19%
Leases	46,978	47,773	47,000	50,711	50,500	7%
Miscellaneous Revenues	106,934	108,322	79,264	197,636	34,300	-57%
<b>Total Revenues</b>	<b>\$ 8,118,459</b>	<b>\$ 7,502,668</b>	<b>\$ 7,174,304</b>	<b>\$ 7,547,128</b>	<b>\$ 7,272,500</b>	<b>1%</b>
<i>Other Financing Sources</i>						
Transfers from other Funds	-	122,818	-	-	-	
Installment Loan Proceeds	-	325,000	-	-	297,300	
Fund Balance Appropriation	-	-	594,655	-	514,200	
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 8,118,459</b>	<b>\$ 7,950,486</b>	<b>\$ 7,768,959</b>	<b>\$ 7,547,128</b>	<b>\$ 8,084,000</b>	<b>4%</b>

**Town of Zebulon General Fund Revenue Budget**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimated</b>	<b>FY 2012 Projected</b>	<b>% Increase (Decrease) Budget</b>
<i>Property Taxes</i>						
Property Taxes -- Current Year	\$ 4,727,252	\$ 4,169,855	\$ 3,850,000	\$ 4,076,875	\$ 3,954,000	3%
Property Taxes -- 1st Prior Year	44,963	43,510	38,000	42,922	40,000	5%
Property Taxes -- 2nd Prior Year	(56,012)	2,732	1,000	1,951	1,100	10%
Property Taxes -- 3rd Prior Year	(69,278)	947	1,000	1,479	1,100	10%
Property Taxes -- Other Prior Year	(24,162)	1,918	1,000	1,407	1,100	10%
Tax Penalty & Interest	15,800	13,442	25,000	13,055	23,000	-8%
<b>Total Property Taxes</b>	<b>4,638,563</b>	<b>4,232,404</b>	<b>3,916,000</b>	<b>4,137,689</b>	<b>4,020,300</b>	<b>3%</b>
<i>Other Taxes</i>						
Local Housing Tax	3,924	11,501	-	3,833	3,500	
Rental Vehicle Taxes	75	95	-	105	-	
Privilege License Taxes	17,511	16,242	15,200	19,819	16,000	5%
Cable TV Franchise Fee	3,759	-	-	-	-	
Motor Vehicle Taxes	17,140	17,190	15,400	16,382	15,400	0%
<b>Total Other Taxes</b>	<b>42,409</b>	<b>45,028</b>	<b>30,600</b>	<b>40,139</b>	<b>34,900</b>	<b>14%</b>
<i>Unrestricted Intergovernmental</i>						
Wake County Sales Tax Distribution	858,474	845,279	860,000	860,443	882,500	3%
Hold Harmless Funds	424,710	445,180	443,000	450,786	428,400	-3%
NC Utilities Franchise Taxes	566,300	440,661	424,000	442,888	441,000	4%
NC Video Programming Taxes	37,368	39,812	38,000	38,074	37,000	-3%
Wake County SWLF Distribution	-	2,340	-	1,063	1,400	
NC Beer & Wine Taxes	22,252	7,765	22,000	21,397	20,000	-9%
<b>Total Unrestricted Intergovernmental</b>	<b>1,909,104</b>	<b>1,781,037</b>	<b>1,787,000</b>	<b>1,814,651</b>	<b>1,810,300</b>	<b>1%</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimated</b>	<b>FY 2012 Projected</b>	<b>% Increase (Decrease) Budget</b>
<i>Restricted Intergovernmental</i>						
NC PEG Supplement	\$ 20,618	\$ 18,692	\$ 18,600	\$ 17,278	\$ 60,600	226%
NC Powell Bill Funds	143,059	135,900	132,700	132,738	116,800	-12%
Wake County Reimbursement -- Stadium	18,156	15,695	17,500	17,078	18,700	7%
Federal Forfeiture Funds	-	-	-	19,614	-	
State Forfeiture Funds	466	1,344	-	1,424	-	
GHSP Grant	27,323	6,768	-	-	-	
NC DoT Grant	-	66,497	197,040	197,040	-	-100%
Justice Assistance Grant	-	21,333	-	778	-	
US Dept of Justice Reimbursement	-	4,373	-	3,608	-	
Bullet Proof Vest Program	-	-	-	-	1,500	
Wake County Fire Tax Distribution	538,881	449,631	446,000	443,804	442,400	-1%
Additional Fire Revenue	4,477	3,916	2,000	3,915	3,000	50%
SAFER Grant	-	-	-	-	134,600	
Wake County-Wakelon Elementary Park	95,263	24,134	-	-	-	
Solid Waste Disposal Tax Distribution	1,491	3,697	3,000	3,708	3,300	10%
<b>Total Restricted Intergovernmental</b>	<b>849,734</b>	<b>751,980</b>	<b>816,840</b>	<b>840,985</b>	<b>780,900</b>	<b>-4%</b>
<i>Private Grants/Contributions</i>						
GSK Grant	-	30,000	5,000	-	-	-100%
BCBS Grant	-	5,000	-	-	-	
<b>Total Private Grants/Contributions</b>	<b>-</b>	<b>35,000</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-100%</b>
<i>Investment Earnings</i>						
Interest Earnings	90,429	42,153	69,500	14,656	50,000	-28%
Interest Earnings -- Powell Bill	4,129	302	1,600	305	1,500	-6%
Interest Earnings -- Forfeiture Funds	-	1	-	5	-	
<b>Total Investment Earnings</b>	<b>94,558</b>	<b>42,456</b>	<b>71,100</b>	<b>14,966</b>	<b>51,500</b>	<b>-28%</b>



	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimated</b>	<b>FY 2012 Projected</b>	<b>% Increase (Decrease) Budget</b>
<i>Permits and Fees</i>						
Officer & Jail Fees	\$ 7,151	\$ 7,306	\$ 6,000	\$ 6,597	\$ 6,600	10%
Civil Citation Fees	-	7,160	5,000	7,382	5,500	10%
Zoning Permits & Fees	36,676	34,110	35,000	26,510	29,500	-16%
Code Enforcement Fees	1,058	918	-	-	-	
Street & Sidewalk Inspection Fees	235	823	-	-	-	
Fire Inspection Fees	4,655	4,816	3,500	6,822	4,000	14%
<b>Total Permits and Fees</b>	<b>49,775</b>	<b>55,133</b>	<b>49,500</b>	<b>47,311</b>	<b>45,600</b>	<b>-8%</b>
<i>Service Fees</i>						
Report Fees	795	607	-	1,128	-	
Refuse Collection Fees	325,974	324,452	310,000	311,315	329,000	6%
Stormwater Fees	-	-	-	-	41,800	
Cemetery Fees	1,666	2,445	-	5,818	-	
Youth Athletic League Fees	20,690	18,855	18,000	20,024	20,800	16%
Adult Athletic League Fees	3,350	3,000	3,000	-	-	-100%
Recreation Program Sponsorships	7,167	5,200	5,000	5,000	5,000	0%
Recreation Class Fees	5,577	23,601	15,000	31,085	23,700	58%
Park Facility Rental Fees	3,970	6,725	3,500	7,210	5,700	63%
Arts in the Park Vendor Fees	1,405	1,855	2,000	2,305	2,000	0%
Community Center Rental Fees	-	3,790	2,500	7,165	4,200	68%
Recreation Camp Fees	9,810	13,005	13,000	11,990	12,000	-8%
<b>Total Service Fees</b>	<b>380,404</b>	<b>403,535</b>	<b>372,000</b>	<b>403,040</b>	<b>444,200</b>	<b>19%</b>
<i>Leases</i>						
Lease Payments -- Baseball	3,000	3,000	3,000	3,000	3,000	0%
Rental Income -- Cell Tower Sites	43,978	44,773	44,000	47,711	47,500	8%
<b>Total Leases</b>	<b>46,978</b>	<b>47,773</b>	<b>47,000</b>	<b>50,711</b>	<b>50,500</b>	<b>7%</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimated</b>	<b>FY 2012 Projected</b>	<b>% Increase (Decrease) Budget</b>
<i>Miscellaneous Revenues</i>						
Miscellaneous Revenues	\$ 11,224	\$ 15,157	\$ 20,930	\$ 14,311	\$ 15,000	-28%
Insurance Proceeds	33,446	3,923	39,034	39,633	-	
Wake County ABC Revenue Distribution	21,072	20,545	19,300	19,837	19,300	0%
Centennial Item Sales	211	143	-	118	-	
Sale of Materials	1,738	3,376	-	1,115	-	
Sale of Fixed Assets	39,243	65,178	-	122,622	-	
<b>Total Miscellaneous Revenues</b>	<b>106,934</b>	<b>108,322</b>	<b>79,264</b>	<b>197,636</b>	<b>34,300</b>	<b>-57%</b>
<b>Total Revenues</b>	<b>8,118,459</b>	<b>7,502,668</b>	<b>\$ 7,174,304</b>	<b>\$ 7,547,128</b>	<b>\$ 7,272,500</b>	<b>1%</b>
<i>Other Financing Sources</i>						
Trasnfers from Other Funds	-	122,818	-	-	-	
Lease Purchase Proceeds	-	325,000	-	-	297,300	
Powell Bill Fund Balance	-	-	-	-	47,200	
Fund Balance Appropriation	-	-	594,655	-	467,000	
<b>Total Revenues &amp; Financing Sources</b>	<b>\$ 8,118,459</b>	<b>\$ 7,950,486</b>	<b>\$ 7,768,959</b>	<b>\$ 7,547,128</b>	<b>\$ 8,084,000</b>	<b>4%</b>

**Town of Zebulon General Fund Summary Expenditure Budget**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
Governing Body (410)	\$ 145,896	\$ 209,467	\$ 221,800	\$ 217,391	\$ 225,900	\$ 223,500	1%
Administration/Finance (420)	466,357	449,551	507,750	499,034	609,000	530,150	4%
Contract Services/Taxes (450)	9,298	8,476	9,000	8,337	9,000	9,000	0%
Stadium (470)	95,359	63,189	102,500	55,228	95,400	75,100	-27%
Planning (490)	309,481	230,487	375,800	339,470	322,000	308,200	-18%
Buildings & Grounds (500)	770,002	1,058,660	1,068,800	1,003,081	1,289,800	1,178,900	10%
Police (510)	1,684,987	1,955,231	1,957,889	1,919,556	2,258,300	2,090,000	7%
Fire (530)	1,142,265	1,174,288	911,800	900,053	1,098,600	1,076,400	18%
Streets (560)	317,911	414,885	717,400	703,237	709,500	587,100	-18%
Powell Bill (570)	85,090	225,025	145,000	130,674	171,300	164,000	13%
Sanitation (580)	708,446	887,891	830,600	771,956	919,000	882,200	6%
Stormwater (590)	-	-	85,000	79,703	145,400	136,300	60%
Parks & Recreation (620)	907,692	679,208	709,700	676,354	835,600	679,100	-4%
Special Appropriations (690)	796,593	74,001	125,920	121,102	110,300	144,050	14%
<b>Total Expenditures</b>	<b>\$ 7,439,377</b>	<b>\$ 7,430,359</b>	<b>\$ 7,768,959</b>	<b>\$ 7,425,176</b>	<b>\$ 8,799,100</b>	<b>\$ 8,084,000</b>	<b>4.06%</b>

**Governing Body Department Budget (410)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Salaries	\$ 29,329	\$ 30,208	\$ 30,700	\$ 30,360	\$ 31,100	\$ 31,050	1%
Professional Services	76,819	138,305	145,000	144,617	140,000	137,200	-5%
FICA	2,415	2,843	2,500	2,323	2,500	2,400	-4%
Group Insurance	24,739	24,657	29,200	26,954	30,600	30,600	5%
Cell Phones	-	-	-	-	500	500	
Travel/Training	3,426	2,584	3,500	3,500	3,500	4,700	34%
Equipment Maintenance	-	-	1,000	500	1,000	500	-50%
Materials/Supplies	-	521	900	450	700	700	-22%
Elections	-	2,405	-	-	6,500	6,500	
Insurance & Bonds	8,159	7,840	8,500	8,500	8,900	8,900	5%
Miscellaneous	1,009	104	500	187	600	450	-10%
<b>Total Operating Budget</b>	<b>145,896</b>	<b>209,467</b>	<b>221,800</b>	<b>217,391</b>	<b>225,900</b>	<b>223,500</b>	<b>1%</b>
<i>Capital/Debt Service</i>							
None	-	-	-	-	-	-	
<b>Total Budget</b>	<b>\$ 145,896</b>	<b>\$ 209,467</b>	<b>\$ 221,800</b>	<b>\$ 217,391</b>	<b>\$ 225,900</b>	<b>\$ 223,500</b>	<b>1%</b>

**Administration/Finance Department Budget (420)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Salaries	\$ 311,541	\$ 325,164	\$ 347,700	\$ 344,902	\$ 364,800	\$ 358,300	3%
Professional Services	6,089	4,363	7,600	7,185	8,400	4,800	-37%
FICA	23,583	24,592	26,680	26,385	28,200	27,450	3%
Group Insurance	20,822	21,118	24,300	22,517	25,500	25,500	5%
Retirement	30,805	32,237	41,070	40,388	44,700	43,800	7%
Unemployment Compensation	4,874	-	6,300	6,255	4,000	4,000	-37%
Cell Phones	-	-	-	-	2,600	2,600	
Postage	5,478	5,127	5,500	5,500	2,200	2,200	-60%
Travel/Training	3,877	5,114	5,500	5,500	6,000	5,500	0%
Equipment Maintenance	84	-	500	250	500	500	0%
Advertising	1,147	519	600	500	600	600	0%
Materials/Supplies	8,489	4,664	4,900	3,929	4,900	4,500	-8%
Mail Room Supplies	-	2,957	6,000	5,198	7,700	5,700	-5%
Newsletter	1,715	2,342	3,600	2,753	3,800	1,900	-47%
Computers	2,657	-	3,500	3,115	2,000	1,500	-57%
Contracted Services	20,370	17,020	18,300	19,310	20,300	18,850	3%
Insurance & Bonds	4,273	4,074	5,200	5,200	5,300	5,200	0%
Miscellaneous	601	260	500	147	500	450	-10%
<b>Total Operating Budget</b>	<b>446,405</b>	<b>449,551</b>	<b>507,750</b>	<b>499,034</b>	<b>532,000</b>	<b>513,350</b>	<b>1%</b>
<i>Capital/Debt Service</i>							
Filing Systems	19,952	-	-	-	-	-	
Finance Software Upgrade	-	-	-	-	50,000	-	
Finance Server	-	-	-	-	10,000	9,000	
Data Server	-	-	-	-	17,000	7,800	
<b>Total Budget</b>	<b>\$ 466,357</b>	<b>\$ 449,551</b>	<b>\$ 507,750</b>	<b>\$ 499,034</b>	<b>\$ 609,000</b>	<b>\$ 530,150</b>	<b>4%</b>

**Contract Services Department Budget (450)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Wake County Contract Services	\$ 9,298	\$ 8,476	\$ 9,000	\$ 8,337	\$ 9,000	\$ 9,000	0%
Total Operating Budget	9,298	8,476	9,000	8,337	9,000	9,000	0%
<i>Capital/Debt Service</i>							
None	-	-	-	-	-	-	
<b>Total Budget</b>	<b>\$ 9,298</b>	<b>\$ 8,476</b>	<b>\$ 9,000</b>	<b>\$ 8,337</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>0%</b>

Stadium Department Budget (470)							
Fiscal Year 2011-2012							
	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimate	FY 2012 Requested	FY 2012 Recommended & Approved	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Electricity	\$ 13,954	\$ 18,430	\$ 19,100	\$ 17,348	\$ 18,300	\$ 18,300	-4%
Water/Sewer	18,527	23,837	36,000	(8,862)	28,000	28,000	-22%
Buildings & Grounds Maintenance	1,919	940	3,000	2,850	3,000	3,000	0%
Materials/Supplies	2,923	1,517	4,000	3,800	4,000	3,800	-5%
Insurance & Bonds	21,360	18,465	20,400	20,092	22,100	22,000	8%
<b>Total Operating Budget</b>	<b>58,683</b>	<b>63,189</b>	<b>82,500</b>	<b>35,228</b>	<b>75,400</b>	<b>75,100</b>	<b>-9%</b>
<i>Capital/Debt Service</i>							
Stadium Lighting Improvements	36,676	-	-	-	-	-	
Designation for Reserve	-	-	20,000	20,000	20,000	-	
<b>Total Budget</b>	<b>\$ 95,359</b>	<b>\$ 63,189</b>	<b>\$ 102,500</b>	<b>\$ 55,228</b>	<b>\$ 95,400</b>	<b>\$ 75,100</b>	<b>-27%</b>

Planning Department Budget (490)							
Fiscal Year 2011-2012							
	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimate	FY 2012 Requested	FY 2012 Recommended & Approved	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 144,444	\$ 152,018	\$ 177,000	\$ 159,118	\$ 168,300	\$ 166,600	-6%
Professional Services	46,892	18,683	112,900	105,369	78,700	68,500	-39%
FICA	10,505	10,870	13,600	12,173	12,900	12,750	-6%
Group Insurance	12,674	13,098	16,900	13,620	15,300	15,300	-9%
Retirement	14,526	15,349	20,900	18,632	20,600	20,400	-2%
Cell Phones	-	-	-	-	1,300	1,300	
Postage	3,116	2,445	3,100	2,396	1,400	1,400	-55%
Travel/Training	4,051	3,547	4,000	3,500	3,500	3,500	-13%
Equipment Maintenance	135	-	500	250	500	500	0%
Vehicle Maintenance	125	2,456	2,000	1,274	2,000	2,000	0%
Advertising	2,887	2,350	6,900	6,045	3,800	3,800	-45%
Fuel	826	649	1,300	640	1,300	1,300	0%
Materials/Supplies	7,939	2,788	2,900	2,900	3,500	3,100	7%
Computers	1,629	2,270	2,200	2,200	-	4,000	82%
Inspections	-	351	500	367	500	500	0%
Insurance & Bonds	3,563	3,148	2,600	2,568	2,900	2,800	8%
Miscellaneous	626	465	500	418	500	450	-10%
<b>Total Operating Budget</b>	<b>253,938</b>	<b>230,487</b>	<b>367,800</b>	<b>331,470</b>	<b>317,000</b>	<b>308,200</b>	<b>-16%</b>
<i>Capital/Debt Service</i>							
Vehicle	28,544	-	-	-	-	-	
Plotter	19,370	-	-	-	-	-	
GIS Computer	-	-	8,000	8,000	5,000	-	
Installment Loan Payment	7,629	-	-	-	-	-	
<b>Total Budget</b>	<b>\$ 309,481</b>	<b>\$ 230,487</b>	<b>\$ 375,800</b>	<b>\$ 339,470</b>	<b>\$ 322,000</b>	<b>\$ 308,200</b>	<b>-18%</b>



**Buildings & Grounds Department Budget (500)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Salaries	\$ 49,217	\$ 56,117	\$ 58,400	\$ 58,400	\$ 60,700	\$ 59,700	2%
Part-time Salaries	5,643	9,605	20,800	20,800	20,800	15,600	-25%
Professional Services	2,962	5,072	14,000	4,477	22,000	15,000	7%
FICA	4,086	4,964	6,100	6,059	6,300	5,600	-8%
Group Insurance	8,141	9,107	9,800	9,348	10,200	10,200	4%
Retirement	4,884	5,650	6,900	6,862	7,500	7,300	6%
Cell Phones	-	-	-	-	900	900	
Postage	-	-	-	-	100	100	
Postage/Telephone	31,240	50,085	51,600	54,144	52,700	52,700	2%
Electricity	30,846	20,427	26,500	19,997	40,900	40,900	54%
Water/Sewer	7,300	4,506	6,000	4,534	10,900	10,900	82%
ZMC Utilities	44,632	53,867	66,500	55,368	66,800	66,800	0%
ZCC/Maintenance Building Utilities	-	16,209	29,000	22,519	-	-	-100%
Travel/Training	429	847	1,000	951	1,000	1,000	0%
Buildings & Grounds Maintenance	29,425	27,686	33,300	29,766	35,200	34,300	3%
Nuisance Abatements	975	325	1,000	500	1,000	1,000	0%
Highway 64 Maintenance	2,481	1,750	2,500	2,500	20,000	2,500	0%
ZMC Maintenance	58,550	59,370	91,300	78,140	91,300	80,300	-12%
ZCC/Maintenance Building Maintenance	-	23,400	39,100	26,325	42,700	41,200	5%
Equipment Maintenance	8,085	8,267	10,000	9,198	10,000	10,000	0%
Mowing Equipment Maintenance	3,067	3,763	3,500	3,500	3,500	3,500	0%

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget (continued)</i>							
Vehicle Maintenance	\$ 1,763	\$ 1,268	\$ 3,000	\$ 2,600	\$ 3,000	\$ 3,000	0%
Fuel	4,913	4,431	6,000	6,169	6,900	6,900	15%
Materials/Supplies	13,197	11,947	13,800	12,862	13,800	13,200	-4%
Tree City USA Program	1,960	800	1,500	1,500	1,500	1,500	0%
Uniforms	1,000	898	1,000	1,000	1,300	1,300	30%
Contracted Janitorial Services	33,204	42,052	50,000	50,559	53,000	52,500	5%
Insurance & Bonds	4,157	9,256	9,900	9,830	11,200	10,400	5%
Miscellaneous	859	439	500	250	500	250	-50%
<b>Total Operating Budget</b>	<b>\$ 353,016</b>	<b>\$ 432,108</b>	<b>\$ 563,000</b>	<b>\$ 498,158</b>	<b>\$ 595,700</b>	<b>\$ 548,550</b>	<b>-3%</b>
<i>Capital/Debt Service</i>							
Mowing/Maintenance Equipment	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 9,200	
HVAC Police Station	9,896	-	-	-	50,000	50,000	
Public Works Shop Roof Replacement	10,129	-	-	-	17,500	17,500	
ZCC Roof Replacement	-	-	-	-	-	22,000	
Fuel System Upgrades	-	5,831	-	-	-	-	
Holiday Decorations Replacement	-	-	-	-	15,000	-	
Public Works Storage Shed	-	-	-	-	28,900	-	
Fire Station #2 PER	-	-	-	-	30,000	-	
Bucket Truck	-	-	25,000	24,990	-	-	
Installment Loan Payment	12,849	-	-	-	-	-	
Bond Payment-ZMC	384,112	382,675	374,800	374,800	367,000	367,000	
Installment Loan Payment-ZCC	-	238,046	106,000	105,133	164,700	164,650	
<b>Total Budget</b>	<b>\$ 770,002</b>	<b>\$ 1,058,660</b>	<b>\$ 1,068,800</b>	<b>\$ 1,003,081</b>	<b>\$ 1,289,800</b>	<b>\$ 1,178,900</b>	<b>10%</b>

Police Department Budget (510)							
Fiscal Year 2011-2012							
	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimate	FY 2012 Requested	FY 2012 Recommended & Approved	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 908,320	\$ 971,848	\$ 1,034,200	\$ 1,025,536	\$ 1,077,200	\$ 1,058,450	2%
Dispatch Salaries	37,241	39,093	41,400	41,032	43,500	42,650	3%
Separation Allowances	21,302	21,941	22,100	22,049	22,400	22,400	1%
Part-time/Auxillary Salaries	5,661	6,468	8,900	8,504	8,900	8,900	0%
FICA	72,341	76,847	84,700	83,930	88,200	86,650	2%
Group Insurance	96,171	104,864	111,800	110,933	117,300	117,300	5%
Retirement	94,492	101,285	125,900	120,500	137,200	135,650	8%
Cell Phones	-	-	-	-	10,500	10,500	
Postage	8,876	10,089	10,000	10,714	300	300	-97%
Printing/Forms/Publications	2,466	1,680	2,500	1,689	-	-	-100%
Travel/Training	9,307	11,239	10,000	10,000	10,300	9,300	-7%
Equipment Maintenance	4,483	2,091	4,000	3,548	5,500	5,500	38%
Vehicle Maintenance	32,240	20,625	28,825	27,638	24,500	24,500	-15%
Fuel	42,790	47,443	55,800	49,204	55,800	55,800	0%
Materials/Supplies	17,705	18,542	16,000	13,137	17,500	15,000	-6%
Crime Prevention/Zebulon Night Out	5,895	3,466	5,000	3,585	5,000	4,000	-20%
Mobile Data Terminal Fees	9,495	9,853	11,000	10,874	11,100	11,100	1%
Radios	6,242	2,514	-	-	-	-	
Ammunition	4,791	4,942	6,000	5,346	6,000	6,000	0%
Computers	-	9,441	1,600	3,207	-	-	-100%
SERT Supplies	-	-	3,000	3,000	3,000	-	-100%
Uniforms	13,049	8,449	9,500	9,153	13,000	12,500	32%
Contracted Services-Raleigh 911	97,149	114,005	100,500	95,954	100,800	98,800	-2%
Contracted Services-Other	31,154	34,051	38,500	35,845	49,800	49,500	29%

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget (continued)</i>							
Insurance & Bonds	\$ 50,173	\$ 47,659	\$ 52,000	\$ 51,821	\$ 57,400	\$ 56,800	9%
Miscellaneous	171	410	1,500	894	2,300	1,150	-23%
Informant Fees	600	1,000	1,230	1,230	1,000	1,000	-19%
Canine Unit	446	566	2,000	912	1,000	1,000	-50%
<b>Total Operating Budget</b>	<b>\$ 1,572,560</b>	<b>\$ 1,670,411</b>	<b>\$ 1,787,955</b>	<b>\$ 1,750,235</b>	<b>\$ 1,869,500</b>	<b>\$ 1,834,750</b>	<b>3%</b>
<i>Capital/Debt Service</i>							
Vehicles	\$ 28,689	\$ 178,130	\$ 53,634	\$ 53,634	\$ 234,900	\$ 160,000	
AV/Security Equipment System	11,822	-	-	-	-	-	
K-9 Unit	-	-	19,000	18,400	-	-	
SERT Van Replacement	-	-	-	-	30,000	-	
Installment Loan Payment	71,916	106,690	97,300	97,287	123,900	95,250	
<b>Total Budget</b>	<b>\$ 1,684,987</b>	<b>\$ 1,955,231</b>	<b>\$ 1,957,889</b>	<b>\$ 1,919,556</b>	<b>\$ 2,258,300</b>	<b>\$ 2,090,000</b>	<b>7%</b>

**Fire Department Budget (530)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Salaries	\$ 476,683	\$ 500,325	\$ 520,200	\$ 517,834	\$ 647,700	\$ 633,000	22%
Part-time Salaries/Volunteer Pay	40,001	33,679	44,000	49,836	42,500	41,000	-7%
FICA	39,934	41,168	43,200	43,427	52,700	51,600	19%
Group Insurance	48,634	46,253	53,500	48,643	71,400	71,400	33%
Retirement	51,114	52,656	61,500	60,638	79,300	77,400	26%
Other Fringe Benefits	6,579	6,105	8,300	8,004	8,300	8,300	0%
Cell Phones	-	-	-	-	3,500	3,500	
Postage	2,327	2,349	2,500	2,500	300	300	-88%
Utilities	14,077	14,156	15,500	13,713	15,500	15,500	0%
Travel/Training	2,384	2,275	3,000	2,990	4,000	4,000	33%
Building Maintenance	3,490	5,974	7,800	8,024	8,500	8,500	9%
Equipment Maintenance	8,972	13,059	8,700	8,064	9,500	8,700	0%
Vehicle Maintenance	15,701	16,932	18,800	15,418	19,300	19,300	3%
Fuel	8,573	9,069	11,300	10,390	11,900	11,900	5%
Materials/Supplies	18,432	18,303	24,700	23,440	19,700	19,300	-22%
Turnout Gear/SCBA	13,786	-	-	-	-	-	
Computers	-	-	-	-	3,000	2,500	
Defibulator	-	-	2,000	2,000	2,000	2,000	
Uniforms	6,592	5,198	7,600	7,442	8,000	8,000	5%
Contract Services	4,782	4,264	5,500	4,573	5,700	5,300	-4%
Inspections Program	682	1,270	1,500	1,500	1,500	1,500	0%
Safety Program	38	154	500	500	500	500	0%
Insurance & Bonds	47,433	41,491	46,000	45,657	49,100	48,600	6%
Miscellaneous	826	725	1,100	980	1,100	700	-36%
<b>Total Operating Budget</b>	<b>811,040</b>	<b>815,405</b>	<b>887,200</b>	<b>875,573</b>	<b>1,065,000</b>	<b>1,042,800</b>	<b>18%</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Capital/Debt Service</i>							
Thermal Image Camera	\$ -	\$ -	\$ 8,500	\$ 8,500	\$ -	\$ -	
Vehicle Extraction Unit	-	13,870	-	-	-	-	
Vehicles	227,333	2,668	-	-	-	-	
Aerial Upgrade	-	260,577	-	-	-	-	
Engine 91 Tank Replacement	-	-	-	-	33,600	33,600	
HVAC System Replacement	-	-	16,100	15,980			
Installment Loan Payment	103,892	81,768	-	-	-	-	
<b>Total Budget</b>	<b>\$ 1,142,265</b>	<b>\$ 1,174,288</b>	<b>\$ 911,800</b>	<b>\$ 900,053</b>	<b>\$ 1,098,600</b>	<b>\$ 1,076,400</b>	<b>18%</b>

Street Department Budget (560)							
Fiscal Year 2011-2012							
	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimate	FY 2012 Requested	FY 2012 Recommended & Approved	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 85,542	\$ 84,403	\$ 94,900	\$ 91,735	\$ 88,600	\$ 87,000	-8%
Professional Services	6,256	1,420	5,500	5,225	38,000	5,500	0%
FICA	6,385	6,341	7,300	7,018	6,800	6,700	-8%
Group Insurance	8,330	8,271	9,900	8,838	10,200	10,200	3%
Retirement	8,573	8,569	11,200	10,779	10,900	10,650	-5%
Cell Phones	-	-	-	-	1,500	1,500	
Postage	1,344	1,307	1,700	1,700	300	300	-82%
Street Lighting	136,864	142,701	153,000	154,469	154,500	154,500	1%
Travel/Training	1,386	1,028	2,000	1,681	2,000	2,000	0%
Storm Drainage Maintenance	2,024	2,799	-	-	-	-	
Equipment Maintenance	3,677	3,392	5,000	3,619	5,000	5,000	0%
Vehicle Maintenance	5,745	6,061	4,000	5,129	4,000	4,000	0%
Fuel	4,559	4,442	4,900	4,809	5,400	5,400	10%
Materials/Supplies	14,239	13,847	15,500	15,500	29,200	23,400	51%
Computers	1,650	-	1,500	1,104	-	-	
Radios	-	-	-	-	4,000	-	
Uniforms	1,000	1,005	1,000	785	1,300	1,300	30%
Contract Services	2,401	3,785	5,500	4,189	5,500	5,100	-7%
Insurance & Bonds	17,464	17,051	15,300	14,884	16,000	15,850	4%
Miscellaneous	1,006	483	500	428	500	250	-50%
<b>Total Operating Budget</b>	<b>308,445</b>	<b>306,905</b>	<b>338,700</b>	<b>331,892</b>	<b>383,700</b>	<b>338,650</b>	<b>0%</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Capital/Debt Service</i>							
Street Resurfacing	\$ -	\$ -	\$ 147,100	\$ 139,745	\$ 200,000	\$ 181,000	
NC DOT Roadway Widening Project	-	-	148,800	148,800			
Downtown Traffic Light Improvements	1,303	5,271	-	-	-	-	
Dump Truck Hydraulic System	-	5,025	-	-	-	-	
Sidewalk Improvements	-	89,532	-	-	-	-	
Truck Replacement	-	-	-	-	35,000	-	
Barbee Street Cul-de-sac Construction	-	-	82,800	82,800	-	-	
Bobcat Replacement	-	-	-	-	42,000	35,000	
Utility Truck Conversion	-	-	-	-	27,500	22,700	
Installment Loan Payment	8,163	8,152	-	-	21,300	9,750	
<b>Total Budget</b>	<b>\$ 317,911</b>	<b>\$ 414,885</b>	<b>\$ 717,400</b>	<b>\$ 703,237</b>	<b>\$ 709,500</b>	<b>\$ 587,100</b>	<b>-18%</b>



**Powell Bill Funding Department Budget (570)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Salaries	\$ 45,660	\$ 48,078	\$ 51,800	\$ 50,011	\$ 54,700	\$ 53,500	3%
FICA	3,122	3,282	4,100	3,826	4,200	4,100	0%
Group Insurance	4,410	4,495	4,900	4,674	5,100	5,100	4%
Retirement	4,591	4,855	6,200	5,876	6,700	6,650	7%
Equipment Maintenance	6,445	4,136	5,000	3,624	5,000	5,000	0%
Vehicle Maintenance	2,309	3,187	3,500	4,013	3,500	3,500	0%
Fuel	2,877	2,139	3,900	2,954	3,900	3,900	0%
Materials/Supplies	7,688	15,488	8,000	8,000	8,000	7,600	-5%
Snow/Ice Removal Supplies	10,091	8,995	18,600	17,536	7,500	7,500	-60%
Uniforms	515	506	500	434	700	650	30%
Contract Services	3,832	2,741	5,000	3,341	8,500	8,000	60%
<b>Total Operating Budget</b>	<b>91,540</b>	<b>97,902</b>	<b>111,500</b>	<b>104,289</b>	<b>107,800</b>	<b>105,500</b>	<b>-5%</b>
<i>Capital/Debt Service</i>							
Salt Brine Equipment	-	17,189	-	-	-	-	
Sidewalk Improvements	4,141	104,465	-	-	25,000	20,000	
CDBG Sidewalk Project	(15,941)	-	-	-	-	-	
Crane Attachment for Utility Truck	5,350	-	-	-	-	-	
Barbee Street Cul-de-sac	-	-	28,000	21,500	-	-	
Truck Replacement	-	-	-	-	26,300	26,300	
Installment Loan Payment	-	5,469	5,500	4,885	12,200	12,200	
<b>Total Budget</b>	<b>\$ 85,090</b>	<b>\$ 225,025</b>	<b>\$ 145,000</b>	<b>\$ 130,674</b>	<b>\$ 171,300</b>	<b>\$ 164,000</b>	<b>13%</b>

Sanitation Department Budget (580)							
Fiscal Year 2011-2012							
	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimate	FY 2012 Requested	FY 2012 Recommended & Approved	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 219,466	\$ 230,173	\$ 241,800	\$ 232,638	\$ 243,200	\$ 240,700	0%
FICA	16,378	17,289	18,500	17,797	18,700	18,450	0%
Group Insurance	21,682	22,039	24,300	22,529	25,500	24,700	2%
Retirement	22,077	23,244	28,500	23,729	29,800	29,400	3%
Cell Phones	-	-	-	-	2,700	2,700	
Postage	2,539	2,384	3,000	2,118	200	200	-93%
Travel/Training	2,496	1,671	3,300	1,809	3,500	3,000	-9%
Equipment Maintenance	7,068	7,659	10,500	6,582	10,500	10,500	0%
Vehicle Maintenance	14,065	12,801	11,700	10,200	11,700	11,700	0%
Fuel	10,724	9,754	13,000	12,500	15,000	14,500	12%
Materials/Supplies	11,740	10,316	18,500	10,136	14,000	12,600	-32%
Uniforms	2,315	2,215	2,500	2,154	3,200	3,250	30%
Computers	-	-	-	-	1,500	1,500	
Radios	-	-	-	-	4,000	4,000	
Contract Services-Solid Waste	270,251	274,668	300,000	289,279	300,000	300,000	0%
Contract Services-Tub Grinding	32,506	36,624	42,500	34,377	44,500	44,500	5%
Contract Services-Raleigh Billing	4,904	4,917	5,500	4,905	5,300	5,300	-4%
Contract Services-Debris Site Lease	-	-	-	-	30,000	-	
Insurance & Bonds	26,034	21,640	27,400	21,640	29,000	28,800	5%
Miscellaneous	989	442	500	500	500	250	-50%
<b>Total Operating Budget</b>	<b>665,234</b>	<b>677,836</b>	<b>751,500</b>	<b>692,893</b>	<b>792,800</b>	<b>756,050</b>	<b>1%</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Capital/Debt Service</i>							
Street Sweeper Improvements	\$ -	\$ 28,391	\$ -	\$ -	\$ -	\$ -	
Knuckleboom Truck	-	102,449	-	-	-	-	
Backhoe Replacement	-	-	-	-	76,000	76,000	
Vehicle Lift for PW Maintenance	-	-	9,000	9,000	-	-	
Installment Loan Payment	43,212	79,215	70,100	70,063	50,200	50,150	
<b>Total Budget</b>	<b>\$ 708,446</b>	<b>\$ 887,891</b>	<b>\$ 830,600</b>	<b>\$ 771,956</b>	<b>\$ 919,000</b>	<b>\$ 882,200</b>	<b>6%</b>

Stormwater Department Budget (590)							
Fiscal Year 2011-2012							
	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimate	FY 2012 Requested	FY 2012 Recommended & Approved	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ -	\$ -	\$ -	\$ -	\$ 69,900	\$ 68,100	
Professional Services	-	-	43,000	37,700	2,000	2,000	-95%
FICA	-	-	-	-	5,400	5,200	
Group Insurance	-	-	-	-	9,000	9,000	
Retirement	-	-	-	-	8,600	8,400	
Cell Phones	-	-	-	-	1,000	1,000	
Postage	-	-	-	-	500	500	
Travel/Training	-	-	-	-	1,500	1,500	
Equipment Maintenance	-	-	-	-	3,000	3,000	
Storm Drainage Maintenance	-	-	5,000	5,000	20,000	19,000	280%
Fuel	-	-	-	-	1,000	1,000	
Materials/Supplies	-	-	1,000	1,003	6,300	6,000	500%
Uniforms	-	-	-	-	1,300	1,300	
Contract Services	-	-	-	-	9,000	4,000	
Insurance & Bonds	-	-	-	-	6,400	6,200	
Miscellaneous	-	-	-	-	500	100	
<b>Total Operating Budget</b>	-	-	49,000	43,703	145,400	136,300	178%
<i>Capital/Debt Service</i>							
Storm Water Mapping Update	-	-	36,000	36,000	-	-	
<b>Total Budget</b>	\$ -	\$ -	\$ 85,000	\$ 79,703	\$ 145,400	\$ 136,300	60%

**Parks & Recreation Department Budget (620)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Salaries	\$ 202,734	\$ 245,089	\$ 260,800	\$ 259,417	\$ 273,600	\$ 268,500	3%
Part-time Salaries	33,801	49,739	61,500	56,092	62,700	61,500	0%
Professional Services	-	-	-	-	50,000	-	
FICA	18,079	22,276	24,700	24,136	25,800	25,150	2%
Group Insurance	16,084	20,766	24,600	21,611	25,500	25,500	4%
Retirement	20,336	24,529	30,700	30,481	33,500	32,800	7%
Cell Phones	-	-	-	-	2,300	2,300	
Postage	2,690	2,837	3,400	2,593	900	900	-74%
Park Utilities	17,115	23,545	29,500	24,210	29,500	29,500	0%
Travel/Training	1,352	1,251	3,000	1,463	3,000	3,000	0%
Park Maintenance	14,534	22,892	21,000	21,000	25,000	21,000	0%
Equipment Maintenance	7,510	9,479	7,600	7,600	8,000	7,600	0%
Vehicle Maintenance	4,461	3,766	5,500	2,264	5,500	5,500	0%
Fuel	6,497	6,984	8,000	7,252	8,100	8,100	1%
Materials/Supplies	11,390	14,229	12,680	12,504	14,600	14,000	10%
Storage Units	1,320	-	-	-	-	-	
Athletic Team Uniforms	11,672	9,952	11,800	11,016	12,800	12,700	8%
Awards	871	-	-	-	-	-	
Community Center Materials/Supplies	-	45,610	5,800	5,610	8,800	5,700	-2%
Computers	-	2,015	-	-	-	-	
Contract Services	40,326	42,786	49,400	43,528	53,400	50,200	2%
Insurance & Bonds	13,672	17,026	18,000	16,748	18,300	18,100	1%
Camp Programs	14,211	13,459	14,400	11,655	14,400	14,000	-3%
Arts in the Park	9,968	10,404	10,800	10,800	11,400	9,800	-9%
Miscellaneous	835	399	500	500	500	450	-10%
<b>Total Operating Budget</b>	<b>\$ 449,458</b>	<b>\$ 589,033</b>	<b>\$ 603,680</b>	<b>\$ 570,480</b>	<b>\$ 687,600</b>	<b>\$ 616,300</b>	<b>2%</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Capital/Debt Service</i>							
Vehicles	\$ 19,072	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	
Wakelon Elementary Park Field	95,263	24,397	-	-	-	-	
Community Park Ballfield Improvements	9,564	24,516	-	-	-	-	
Greenways/Open Space Program	131	-	-	-	-	-	
Mowing Equipment	11,575	10,725	-	-	-	-	
Court Resurfacing Project	-	17,275	-	-	-	-	
Community Center Equipment	-	5,633	-	-	-	-	
Whitley Park Improvements	-	-	-	-	73,000	62,800	
Wakelon Elementary Playground	-	-	-	-	75,000	-	
Utility Vehicle	-	-	-	-	-	-	
Community Park Playground	-	-	68,500	68,436	-	-	
Transfer to Park Restroom Fund	-	-	-	-	-	-	
Transfer to Maintenance Building Fund	315,000	-	-	-	-	-	
Reserve for Capital	-	-	4,820	4,820	-	-	
Installment Loan Payment	7,629	7,629	7,700	7,618	-	-	
<b>Total Budget</b>	<b>\$ 907,692</b>	<b>\$ 679,208</b>	<b>\$ 709,700</b>	<b>\$ 676,354</b>	<b>\$ 835,600</b>	<b>\$ 679,100</b>	<b>-4%</b>

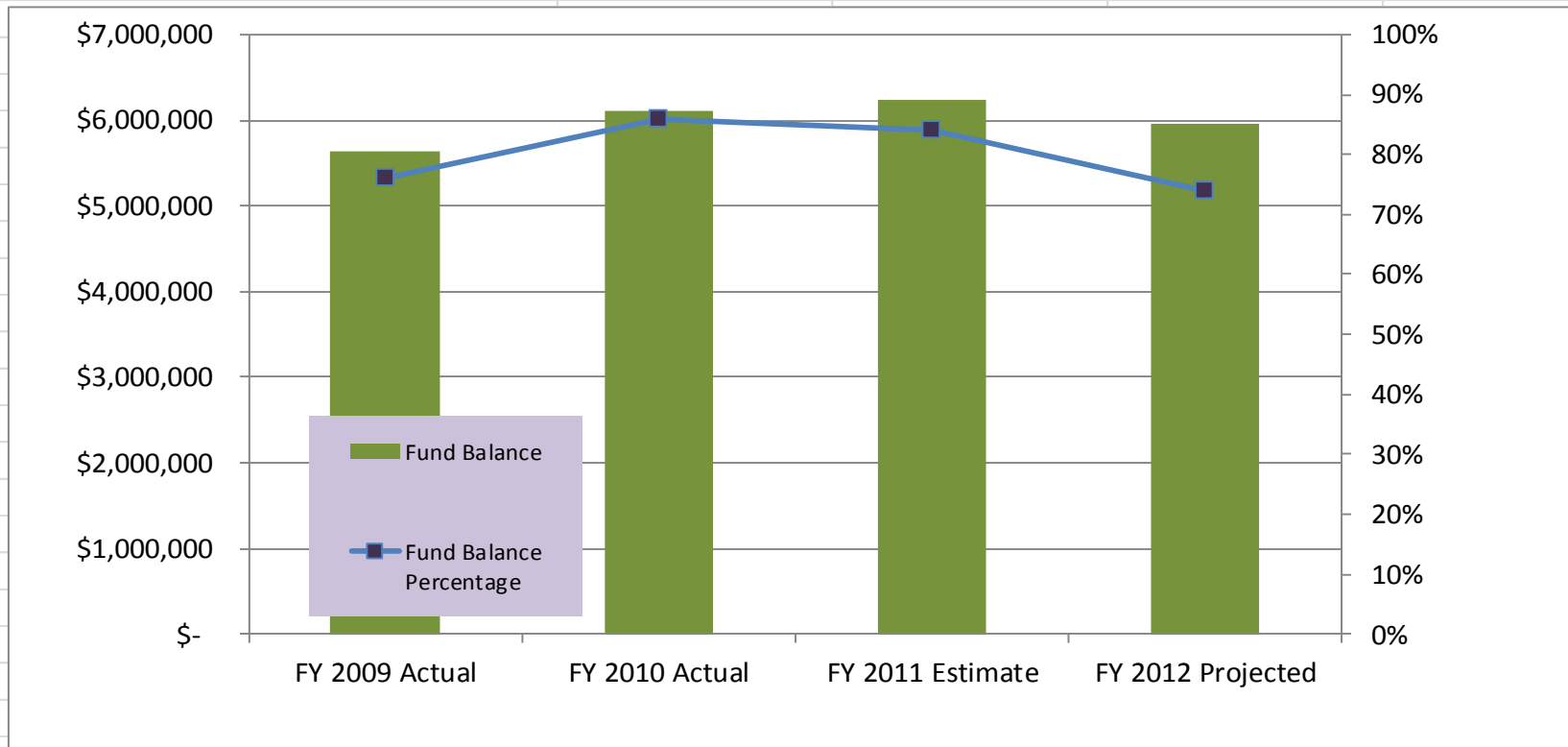
**Special Appropriations Department Budget (690)**

**Fiscal Year 2011-2012**

	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Requested</b>	<b>FY 2012 Recommended &amp; Approved</b>	<b>% Increase (Decrease) in Budget</b>
<i>Operating Budget</i>							
Employee Appreciation Program	\$ 1,487	\$ 1,057	\$ 2,000	\$ 1,644	\$ 2,000	\$ 2,000	0%
East Wake/TTA Bus Service	-	13,579	20,000	18,539	28,200	25,000	25%
Triangle J Membership	1,865	1,836	2,100	2,017	2,200	2,200	5%
Chamber of Commerce	1,100	1,100	1,100	1,100	1,100	1,100	0%
NCLM Membership	4,146	4,273	4,700	4,674	4,900	4,950	5%
School of Government Membership	519	519	600	519	600	600	0%
Loan to Enterprise Fund	-	-	28,620	28,620	-	-	
CAMPO Membership	3,150	-	3,900	3,900	4,100	4,100	5%
State Forfeiture Fund Project	3,558	1,516	-	-	-	-	
Wake Hazmat Team-Fire Service	2,107	1,957	2,000	1,866	2,100	2,100	5%
East Wake Senior Center Contribution	1,000	1,000	2,500	2,500	2,500	1,500	-40%
Wake County Dispatch-Fire Service	3,508	4,269	4,200	4,332	4,900	4,900	17%
Reitree Insurance Benefits	26,927	21,072	33,100	31,174	37,300	31,500	-5%
EWTN Partnership	20,918	19,173	18,600	17,717	17,400	60,600	226%
Hospice of Wake County Donation	500	-	500	500	-	-	-100%
East Wake Crimestoppers Donation	-	-	500	500	-	-	-100%
Kids Voting Program Donation	150	150	-	-	-	-	
MLK Breakfast Donation	500	500	500	500	500	500	0%
Zebulon Boys & Girls Club Donation	-	1,000	-	-	-	-	
United Arts Council Donation	-	-	-	-	1,000	1,000	
Shepard's Care Medical Clinic Donation	-	-	-	-	500	1,000	
East Wake Education Foundation Donation	1,000	1,000	1,000	1,000	1,000	1,000	0%
<b>Total Operating Budget</b>	<b>72,435</b>	<b>74,001</b>	<b>125,920</b>	<b>121,102</b>	<b>110,300</b>	<b>144,050</b>	<b>14%</b>
<i>Capital/Debt Service</i>							
Transfer to Wakelon Building Fund	724,158	-	-	-	-	-	
<b>Total Budget</b>	<b>\$ 796,593</b>	<b>\$ 74,001</b>	<b>\$ 125,920</b>	<b>\$ 121,102</b>	<b>\$ 110,300</b>	<b>\$ 144,050</b>	<b>14%</b>

**Town of Zebulon Estimated General Fund Balance Summary  
Fiscal Year 2011-2012**

	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Projected
Fund Balance Available for Appropriation	\$ 5,640,891	\$ 6,115,562	\$ 6,233,686	\$ 5,961,486
Fund Balance as a Percentage of Expenditures	76%	86%	84%	74%



*Note: The above Fund Balance Available for Appropriation and Fund Balance as a Percentage of Expenditures is based on the calculations required by the Local Government Commission.*



<b>Town of Zebulon Enterprise Fund Revenues</b>					
<b>Fiscal Year 2011-2012</b>					
	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Proposed</b>
City of Raleigh Debt Service Reimbursements	\$ 619,746	\$ 601,651	\$ 583,570	\$ 583,570	\$ 566,460
<b>Total Revenues</b>	<b>\$ 619,746</b>	<b>\$ 601,651</b>	<b>\$ 583,570</b>	<b>\$ 583,570</b>	<b>\$ 566,460</b>
<i>Other Financing Sources</i>					
Loan from General Fund	-	-	28,620	28,620	-
<b>Total Revenues &amp; Other Financing Sources</b>	<b>\$ 619,746</b>	<b>\$ 601,651</b>	<b>\$ 612,190</b>	<b>\$ 612,190</b>	<b>\$ 566,460</b>
<b>Town of Zebulon Enterprise Fund Expenditures</b>					
<b>Fiscal Year 2011-2012</b>					
	<b>FY 2009 Actual</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Amended Budget</b>	<b>FY 2011 Estimate</b>	<b>FY 2012 Recommended &amp; Approved</b>
<i>Capital/Debt Service</i>					
Easement Acquisition	\$ -	\$ -	\$ 28,620	\$ 28,620	\$ -
Revolving Loan Payment-Sewer Plant	354,903	344,158	333,420	333,420	322,666
Bond Payment-Water & Sewer	220,800	213,450	206,100	206,100	199,750
Installment Loan Payment-Sewer Improvements	44,043	44,043	44,050	44,050	44,044
<b>Total Expenditures</b>	<b>\$ 619,746</b>	<b>\$ 601,651</b>	<b>\$ 612,190</b>	<b>\$ 612,190</b>	<b>\$ 566,460</b>

**Town of Zebulon  
FY 2011-2012  
Adopted Fee Schedule**

Department & Fee Description	Fee
<b>Administration</b>	
<u>Garbage Pickup</u>	
Residential Garbage Rate (billing is included with City of Raleigh utility bill)	\$17.76 first trashcan
Additional Trashcans (each)	\$10.01
Recycling Service Only	\$3.97
<i>The Town will only pick up bulk item/white goods from customers who receive Town garbage service.</i>	
<i>The Town will not pick up bulk items not accepted at the landfill, including construction debris, paint, certain chemical, grass clippings, etc.</i>	
<i>The Town will not pick up electronic devices</i>	
<u>Miscellaneous</u>	
Return Check Fee	\$25.00
Copies (up to 11"x17")	\$0.20 per page
Copies (larger than 11"x17")	\$3.00 per page
Budget	Actual Cost
CAFR	Actual Cost
<u>Taxes</u>	
Property tax rate	\$.50/\$100 of assessed valuation
Vehicle Decal Fee	\$6.00
Cemetery Plots	\$850.00 per plot
Stormwater Fee	\$2.24
<i>Stormwater Fee will be combined with residential garbage rate and applied to customers receiving a bill from the City of Raleigh.</i>	
<b>Privilege License</b>	
<i>Note: Previous privilege license fees published in Town of Zebulon Code of Ordinances.</i>	
<u>Schedule A (fees regulated by the Town of Zebulon)</u>	
Brokers-Not Otherwise Taxed or Exempt	\$50.00
Manufacturing-Not Otherwise Taxed or Exempt	\$100.00
Retail-Not Otherwise Taxed or Exempt	\$50.00
Services-Not Otherwise Taxed or Exempt	\$50.00
Trades-Not Otherwise Taxed or Exempt	\$50.00
Wholesale-Not Otherwise Taxed or Exempt	\$50.00
Christmas Tree Lot	\$25.00
Flea Market	\$200.00
Golf Course/Driving Range	\$100.00
Hazardous Waste Facility	\$200.00
Internet Café (per computer)	\$200.00
Lounges, Bars, & Nightclubs	
Live Entertainment	\$200.00
No Live Entertainment	\$100.00
Mini-storage Facility	\$50.00
Paid Parking Deck/Lot	\$100.00
Shooting Range	\$200.00
Tattoo/Body Piercing	\$200.00
Tanning Salon (per unit)	\$5.00
Vendor Produce Stand	\$25.00
Warehouse	\$100.00
Day Care/Pre-School/Adult Day Care	
Less than 50 enrollees	\$50.00
50-99 enrollees	\$100.00
100+ enrollees	\$150.00
Rest Home/Skilled Nursing Facility	
Less than 25 beds	\$50.00
25-49 beds	\$100.00
50+ beds	\$150.00

**Privilege License (continued)**Schedule B (fees regulated by the State of NC)

Advertising-Outdoor	\$35.00
Advertising-Other	\$25.00
Amusements-Rides, Games	\$25.00
Amusements/Dances-Admission Charged	\$25.00
Amored Car Service	\$20.00
Automatic Sprinkler Installation	\$100.00
Automobile Dealership	\$25.00
Automotive Equipment-Retail	\$12.50
Automotive Equipment-Wholesale	\$37.50
Barber Shop (per operator)	\$2.50
Beauty Shop (per operator)	\$2.50
Bicycle-Sales, Accessories	\$25.00
Bowling Alley (per alley)	\$10.00
Camp Ground	\$12.50
Car Wash	\$12.50
Chain Store	\$50.00
Check Cashing Business	\$100.00
Circuses/Carnivals (per day)	\$25.00
Collection Agency	\$50.00
Contractor-General, Paving, Insulation, or Landscape	\$10.00
Directory Company	\$250.00
Dry Cleaner	\$50.00
Electrician	\$50.00
Electronic Video Game (per machine)	\$5.00
Elevator Installation	\$100.00
Employment Agency	\$100.00
Farm Machinery Sales	\$100.00
Fire Arms Dealer	\$50.00
Fortune Teller/Palmists	\$100.00
Funeral Home/Coffin Dealer	\$50.00
Garage/Car Repair	\$12.50
Gas Company-Sub-contractor	\$50.00
Heating/Mechanical Contractor	\$50.00
Heating/Illuminating Oil Distribution	\$50.00
Hotel/Motel (per room)	\$1.00, minimum \$25.00
Junk/Scrap Metal Dealer	\$62.50
Ice Cream-Retail Sales	\$2.50
Ice Cream-Manufacturer	\$12.50
Knives, Daggers, Slingshots, etc.	\$200.00
Laundries & Linen Supplies	\$50.00
Loan Agency or Broker	\$100.00
Manicurist (per operator)	\$2.50
Motorcycles-Sales and Accessories	\$12.50
Movie Theaters (per screen)	\$200.00
Movie Distribution	\$100.00
Music Machines (per machine)	\$5.00
Music Machine Repair	\$5.00
Outdoor Theater	\$100.00
Packing House	\$100.00
Pawnbroker	\$100.00
Piano Sales	\$5.00
Plumbing Contractor	\$50.00
Pool Tables	\$25.00
Radios & TVs-Retail and Repair	\$5.00
Restaurants-less than 5 seats	\$25.00
Restaurants-5+ seats	\$42.50
Service Station	\$12.50
Sign Installation	\$25.00

**Privilege License (continued)**

Schedule B (fees regulated by the State of NC)

Specialty Market Operator	\$200.00
Sprinkler System Installation	\$100.00
Sundries	\$4.00
Swimming Pools	\$25.00
Taxicabs (per cab)	\$15.00
Telegraph Company	\$50.00
Tobacco Warehouse	\$50.00
Undertaker	\$50.00
Videos-Rental and Sales	\$25.00

Schedule C (business activities exempt by the State of NC from Privilege License fee)

Accountants	Alarm System Installation	Alarm System Monitoring
Architects	Appliances-Retail and Rental	Art Festivals
Attorneys	Auctioneers	Coop Markets
Bondsmen	Breweries	Distributing Motor Fuel at Wholesale
Chiropractists	Chiropractors	Flea Market Vendors
Embalmers	Dentists	Insurance Company
Osteopaths	Office Equipment-Retail and Rental	Landscape Architects
Physicians	Merchandising Machines	Motion Picture Making
Winery	Installment Paper Dealer	Optometrists
Surgeons	Computer Hardware-Retail and Rental	Pest Control Applicators
Opticians	Private Detective/Investigator	Photographer
Newspapers	Railway Companies	Real Estate Agent
Morticians	Real Estate Appraisers	Real Estate Loan Broker
Healers	Savings and Loan Associations	Soft Drink Manufacturer
Engineers	Telephone Companies	Vending Machine Corporation
Veterinarian	Ophthalmologist	Non-Profit Organization
Banks	Land Surveyors	Bus Companies

Schedule D (Fees regulated by the State NC for the sale of beer and wine)

Beer on Premises	\$15.00
Beer off Premises	\$5.00
Wine on Premises	\$15.00
Wine off Premises	\$10.00
Wholesale Dealer-Beer Only	\$37.50
Wholesale Dealer-Wine Only	\$37.50
Wholesale-Beer and Wine Under Same License	\$62.50

**Police Department**

Copy of Police Report	\$4.00 per report
Fingerprinting Service	\$15.00
Civil Citation Administration Appeal Fee	\$25.00

**Fire Department**

Inspections

Imminent Hazard Violation	\$251.00
Non-compliance Fee	\$50.00 per outstanding violation
Reinspection Fee	\$25.00 per hour

Permits

Blasting Permit	\$50.00
Specialized Permit	\$100.00
All Other Permits	\$50.00
Non-compliance Fee	\$50.00 per day permit is not obtained
Maximum Tent Fee	\$500.00 per event

*\*Permit fees are waived for non-profit organizations.*

Miscellaneous

Copy of Fire Report	\$4.00 per report
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## Planning/Zoning

### Land Use Application Permit Fees

Voluntary Annexation Filing	\$300.00
Rezoning Petition	\$500.00
Zoning Ordinance Amendment	\$350.00
Variance	\$500.00
Appeals or Interpretations	\$300.00
Petition to Close Right-of-Way	\$750.00
Change of Use Permit	\$100.00
Special Use Permit	\$600.00

### Final Plat Petitions

Major Subdivision	\$200.00 + \$5.00/lot
Minor Subdivision	\$100.00
Major Recombination Plat (greater than 3 parcels)	\$100.00
Minor Recombination Plat (3 or fewer parcels)	\$50.00

### Construction Plan Review

Construction Plan Review (TRC is not required)*	150.00
TRC Review Fee	400.00
TIA Waiver Fee	\$501.00
TIA Review Fee	\$200.00 plus applicable engineering fees

### Zoning Permits

#### Residential

New Single Family Detached	
Up to 1,200 sq.ft.	\$201.00
Over 1,200 sq.ft.	\$200.00 + \$.25 per SF over 1,200 sq.ft.
Duplex	\$501.00
Multi-Family	\$250.00 per unit
Manufactured Home	\$201.00
Residential Addition	
Up to 400 sq.ft.	\$51.00
Over 400 sq.ft.	\$50.00 + \$.25 per SF over 400 sq.ft.
House Moved	\$101.00

#### Commercial

New Commercial	\$250.00 per 1,000 sq. ft.
Commercial Additions	\$0.50 per square foot
Hotel	\$250.00 per room

#### Industrial

New Industrial	\$300.00 per 1,000 sq.ft.
Industrial Additions	\$0.50 per sq. ft.
General Zoning Permit	\$51.00

### Development Fees

#### Fee in Lieu of Recreation/Open Space

Single-Family	\$1,625.00/unit
Multi-Family	\$1,185.00/unit

### Miscellaneous

GIS Staff Service	\$50.00/hour, minimum 1/2 hour
Maps	
Small (up to 11" x 17")	\$10.00
Large (over 11" x 17")	\$20.00
Construction Trailer Permit	\$75.00
Home Occupation	\$50.00
Open Air Sales	\$25.00
Replacement Inspection Card	\$25.00
Sign Permit	\$50.00
Work Without Permit	Double Fees
Building Permit Processing Fee	\$25.00
Zoning Compliance Letter	\$25.00
Illegal Sign Fee	\$5.00 per violation

*Note: Other permit or development fees may be charged directly by Wake County, when applicable. See Town of Zebulon or Wake County ordinances for more information.*

## Parks and Recreation

### Outdoor Facility Rental

Picnic Shelters-residents	\$30.00 per 3 hours
Picnic Shelters-non-residents	\$60.00 per 3 hours
Baseball, Soccer and Multi-pupose Fields	
Rental	\$30.00 per hour (\$45.00 per hour non-resident)
Lights	\$35.00 per hour (\$50.00 per hour non-resident)
Field Preparation	\$60.00 per field, per day (if necessary)
Tennis Courts (Whitley Park)	\$25.00 per hour (\$40.00 per hour non-resident)
Basketball Courts (Community Park)	\$25.00 per hour (\$40.00 per hour non-resident)
Non-Profit Groups	Fees determined on a case-by-case basis

### Community Center Rental

Classroom A or B	\$15.00 per hour (\$25.00 per hour non-resident)
Classroom C	\$25.00 per hour (\$40.00 per hour non-resident)
Activity Room A or B	\$25.00 per hour (\$40.00 per hour non-resident)
Youth Birthday, ages 12 and under (Activity Room + Gym for 2 hours)	\$120.00 (\$150.00 non -residents)
Warming Kitchen	\$25.00 per hour (\$40.00 per hour non-resident)
Gym-Basketball Setup	\$60.00 per hour (\$90.00 per hour non-resident)
Gym-Volleyball Setup	\$60.00 per hour (\$90.00 per hour non-resident)
Gym-Assembly Setup	\$75.00 per hour (\$125.00 per hour non-resident)
Gym-Banquet Setup (includes Warming Kitchen use)	\$100.00 per hour (\$150.00 per hour non-resident)
Gym-Including Alcohol Use (includes Warming Kitchen use)	\$150.00 per hour (\$225.00 per hour non-resident)
A/V Equipment Use	\$25.00 per event (\$40.00 per event non-resident)
After Hours Rates	Regular rate plus \$20.00 hour
Non-Profit Groups	Fees determined on a case-by-case basis

*Please note that all rentals are for a maximum time of 4 hours.*

Assembly or Banquet Setup Charge	\$60.00 per event
Facility Cleaning	
1-150 persons	\$125.00 per event
151 or more persons	\$175.00 per event

### Event Fees

Booth/concession registration will be determined on a per event basis.

### Sponsorship Fees

Baseball/Softball	\$300.00
Basketball	\$250.00

### Youth Athletic Program Fees

Flag Football	\$30.00
Basketball	
Ages 4-8	\$30.00
Ages 9 and older	\$35.00
Baseball	
Ages 4-8	\$30.00
Ages 9 and older	\$40.00
Girls Softball	
Ages 7-8	\$30.00
Ages 9 and older	\$40.00

**Parks and Recreation (continued)**

<u>Youth Athletic Program Fees</u>	
Summer Camps	\$50.00-\$60.00 per camp
Non-Resident Fees	\$10.00 in addition to the regular program fees
<u>Youth/Adult Combined Athletic Program Fees</u>	
Karate	\$35.00 per monthly session
<u>Adult Athletic Programs Fees</u>	
Spring Softball Leagues	\$500.00
Basketball Leagues	\$500.00
<i>Please note that all other youth and adult athletic and recreational program fees will be based on instructor salary, supply costs, and facility rental.</i>	
<u>Community Center User Fees</u>	
Weight Room	\$10.00 per month (\$20.00 per month non-resident)

**Utility Development Fees**

<u>Water/Sewer Acreage Fees</u> (collected by the Town of Zebulon and remitted to the City of Raleigh)	
Water Acreage Fee	\$981.00 per acre
Sewer Acreage Fee	\$919.00 per acre
<u>Water Capacity &amp; Development Fees</u> (collected by the Town of Zebulon and remitted to the City of Raleigh)	
3/4 inch meter	\$1,679.00
1 inch meter	\$2,988.00
1.5 inch meter	\$6,723.00
2 inch meter	\$11,900.00
3 inch meter	\$26,775.00
4 inch meter	\$47,657.00
6 inch meter	\$107,228.00
8 inch meter	\$190,866.00
10 inch meter	\$297,751.00
<u>Sewer Capacity &amp; Development Fees</u> (collected by the Town of Zebulon and remitted to the City of Raleigh)	
3/4 inch meter	\$2,281.00
1 inch meter	\$4,060.00
1.5 inch meter	\$9,095.00
2 inch meter	\$16,189.00
3 inch meter	\$36,425.00
4 inch meter	\$64,836.00
6 inch meter	\$145,881.00
8 inch meter	\$259,668.00
10 inch meter	\$405,082.00
<i>Note: Other development fees, including meter, tap, nutrient reduction and inspection fees may be charged directly by the City of Raleigh. See Town of Zebulon or City of Raleigh Code of Ordinances for more information.</i>	
<u>Easement Recovery Fee</u>	
Weaver's Pond Subdivision	\$192.96 per acre
<i>Note: Easement recovery fee is due upon submission of application for plat approval.</i>	

**Utility Rates** (collected by the City of Raleigh)

Water	\$12.81 administrative fee \$6.72 per 1,000 gallons
Sewer	\$13.04 administrative fee \$6.15 per 1,000 gallons
Reclaimed Water	\$5.76 administrative fee \$2.99 per 1,000 gallons
Outside Rates	200% of in-town rates
<i>Note: All other administrative, reconnection, tampering, and delinquent fees set by and paid directly to the City of Raleigh.</i>	

**Inspection Fees**

Streets*	\$0.75 per linear foot
Sidewalks*	\$0.25 per linear foot
Setbacks*	\$25.00
Certificate of Occupancy*	
Residential	\$50.00
Commercial/Industrial	\$100.00
Reinspection*	\$25.00

\*Must be paid prior to Certificate of Occupancy is issued.

**Public Works Staff Services\***

General Labor	\$23.00 per hour
Administrative Labor	\$32.50 per hour
Technical Labor	\$37.50 per hour
Management Support	\$55.00 per hour
Administrative Billings	\$25.00
Specifications Manual -- Paper Copy	\$30.00
Specifications Manual -- Electronic Copy	\$10.00

\* After hours/weekend services will be charged 150% of hourly rate.

**Equipment Rates**

Mud Pump	\$5.00 per hour
Chain Saw	\$7.50 per hour
Weed Eater	\$20.00 per hour
Portable Light	\$25.00 per hour
Air Compressor	\$25.00 per hour
Backhoe	\$75.00 per hour
Mower	\$35.00 per hour
Ramjet	\$50.00 per hour
Tractor/bushhog	\$60.00 per hour
Bobcat	\$60.00 per hour
Mini Excavator	\$60.00 per hour
Bucket Truck (42' working height)	\$60.00 per hour
Street Sweeper	\$100.00 per hour
Vacuum Trailer	\$100.00 per hour
Knuckle Boom Truck	\$100.00 per hour
Automated Leaf Truck	\$100.00 per hour
Material Cost	Actual Costs + 20%
F-250 Truck	\$45.00 per hour first 3 hours/\$75.00 per day over 3 hours
F-250 Utility Truck	\$65.00 per hour first 3 hours/\$105.00 per day over 3 hours
F-450 Dump/F-350 Utility Truck	\$90.00 per hour first 3 hours/\$150.00 per day over 3 hours
2 Ton Dump	\$110.00 per hour first 3 hours/\$200.00 per day over 3 hours

All fees are subject to change at any time with approval of the Board of Commissioners



**Town of Zebulon  
Proposed Authorized Full-time Positions  
Fiscal Year 2011-2012**

**General Fund**

<u>Department</u>	<u>Authorized Position</u>	<u>No. of Positions</u>
<b>Finance/Administration</b>		
<i>Current Positions</i>	Town Manager	1
	Finance Director	1
	Assistant Finance Director	1
	Town Clerk	1
	Office Assistant	1
<i>New Positions Recommended</i>	None	
<b>Total Positions</b>		<b>5</b>
<b>Planning</b>		
<i>Current Positions</i>	Planning Director	1
	Senior Planner	1
	Planner I	1
<i>New Positions Recommended</i>	None	
<b>Total Positions</b>		<b>3</b>
<b>Buildings &amp; Grounds</b>		
<i>Current Positions</i>	Equipment Operator I	2
<i>New Postions Recommended</i>	None	
<b>Total Positions</b>		<b>2</b>
<b>Police</b>		
<i>Current Positions</i>	Police Chief	1
	Police Captain	1
	Police Lieutenant	2
	Police Sergeant	5
	Police Detective	2
	Police Officer	11
	Office Assistant	1
<i>New Positions Recommended</i>	None	
<b>Total Positions</b>		<b>23</b>
<b>Fire</b>		
<i>Current Positions</i>	Fire Chief	1
	Fire Captain	1
	Fire Lieutenant	3
	Firefighter II	3
	Firefighter I	3
<i>New Positions Recommended</i>	Firefigher I	3
<b>Total Positions</b>		<b>14</b>

<b>Streets/Powell Bill</b>		
<i>Current Positions</i>	Streets & Building Maintenance Superintendent	1
	Crew Leader	2
<i>New Positions Recommended</i>	None	
<b>Total Positions</b>		<b>3</b>
<b>Sanitation</b>		
<i>Current Positions</i>	Public Works Director	1
	Sanitation & Fleet Maintenance Superintendent	1
	Equipment Operator II	2
	Office Assistant-Public Works	1
<i>New Positions Recommended</i>	None	
<b>Total Positions</b>		<b>5</b>
<b>Stormwater</b>		
<i>Current Positions</i>	None	
<i>New Positions Recommended</i>	Stormwater Superintendent	1
	Equipment Operator I	1
<b>Total Positions</b>		<b>2</b>
<b>Parks &amp; Recreation</b>		
<i>Current Positions</i>	Parks & Recreation Director	1
	Parks Superintendent	1
	Recreation Program Coordinator	1
	Athletic Coordinator	1
	Community Center Coordinator	1
<i>New Positions Recommended</i>	None	
<b>Total Positions</b>		<b>5</b>
<b>Total Full-Time Positions</b>		<b>62</b>

**Town of Zebulon  
Proposed Salary Schedule  
Fiscal Year 2011-2012**

Grade	Salary Range		Position Title
	Minimum	Maximum	
1	\$22,662	\$33,992	none
2	\$23,794	\$35,691	none
3	\$24,984	\$37,478	Laborer Equipment Operator I
4	\$26,234	\$39,351	none
5	\$27,546	\$41,317	none
6	\$28,922	\$43,385	Equipment Operator II
7	\$30,368	\$45,554	Office Assistant-Public Works Office Assistant-Parks & Recreation Office Assistant-Police Office Assistant-Administration
8	\$31,888	\$47,831	Firefighter I Accountant I Code Enforcement Planner
9	\$33,482	\$50,222	Crew Leader
10	\$35,157	\$52,736	Police Officer Police Detective Athletic Coordinator Recreation Program Coordinator Community Center Coordinator Accountant II Firefighter II
11	\$36,913	\$55,371	Police Corporal Planner
12	\$38,759	\$58,140	Parks Superintendent Streets & Building Maintenance Superintendent Sanitation & Fleet Superintendent <b>Stormwater Superintendent</b> Town Clerk
13	\$40,698	\$61,046	Police Sergeant Fire Lieutenant
14	\$42,734	\$64,099	none
15	\$44,869	\$67,305	Police Lieutenant Fire Captain
16	\$47,113	\$70,669	Senior Planner Assistant Finance Director
17	\$49,467	\$74,202	Police Captain
18	\$51,942	\$77,913	Parks & Recreation Director
19	\$54,539	\$81,811	Planning Director
20	\$57,266	\$85,896	Finance Director Fire Chief Public Works Director
21	\$60,130	\$90,194	Police Chief
22	\$63,136	\$94,703	none
23	\$66,292	\$99,438	none

# CIP MESSAGE

June 6, 2011

Honorable Mayor and Members of the Board of Commissioners;  
Citizens of the Town of Zebulon

We are pleased to present the Capital Improvements Plan (CIP) for the Town of Zebulon for Fiscal Years 2012-2017, approved as part of the FY 2011-2012 budget package. The CIP is a six-year plan that helps identify single major expenditures (greater than \$5,000 and a useful life of five years or more) that allow the Town to either maintain existing service levels and/or provide new services. A capital improvements plan also allows for proper fiscal planning to meet those needs, by providing time to arrange financing for large projects, acquire outside funding, or reserve funds.

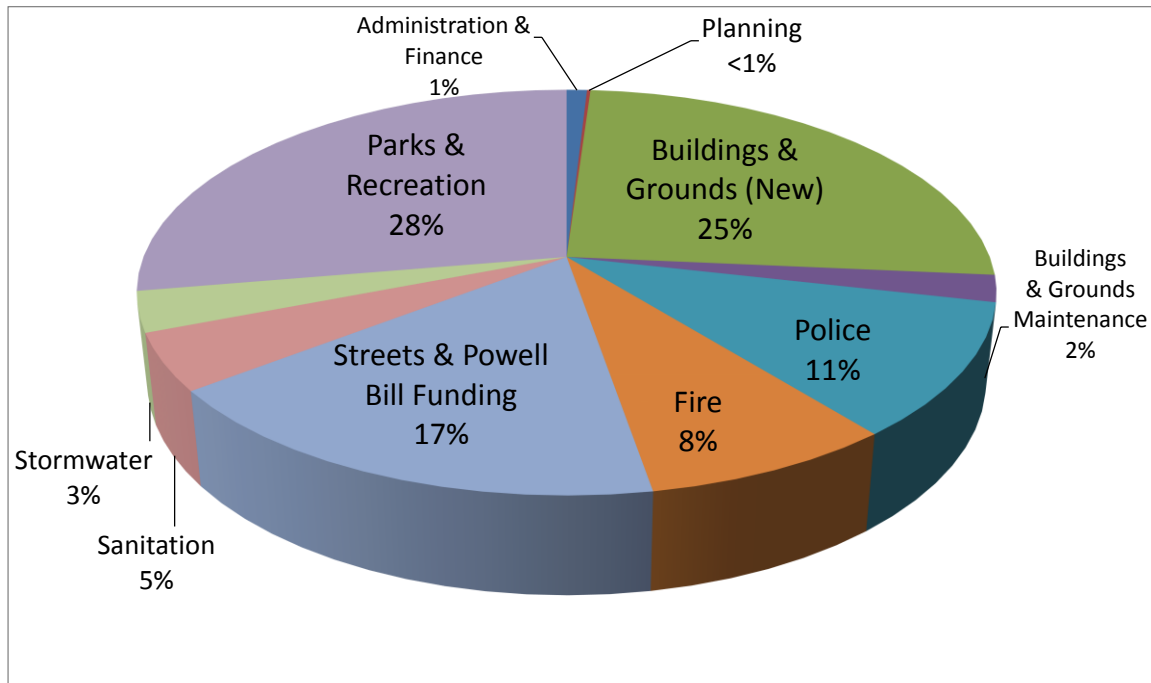
Projects submitted for consideration on the CIP come from a need to maintain infrastructure, from a need to operate effectively, and as a response to citizen needs. All CIP requests submitted during the process of formulating the CIP were evaluated by the Board and staff using the following criteria:

- Is a project mandated by Federal, State or Local law?
- Does the project remove or reduce an existing or potential hazard?
- Does the project allow the Town to maintain an existing level of service?
- Does the project improve efficiency or reduce operating expenditures?
- Does the project expand on an existing service or create a new service?
- How will the project be funded (grants, loans, fund balance)?

During this year's process, the CIP approved last year was given to the Board and staff for review. Staff moved a few projects based on existing equipment and infrastructure conditions, and adjusted project costs to reflect market conditions.

Despite the many needs of the Town, the slow economic recovery from the multi-year recession will not provide the revenues needed to complete all of the capital projects desired in the next few years. Because of the current economic conditions and the projected slow pace of residential growth, not all projects previously scheduled for completion in FY 2012 have been included in the plan's final draft. These projects have been delayed until FY 2013 or later, and as a result other projects scheduled in future years also have been delayed.

The following shows by department how our CIP funds are projected to be used in future years (not including existing debt service and the reserve for future Five County Stadium capital projects):



The CIP includes not only future projects, but also includes existing financing and debt service obligations. These annual costs are included in the limits set by Board and staff on funds available for capital projects. Current debt service includes the bonded debt service on the Zebulon Municipal Complex, the installment financing for the Zebulon Community Center and park restrooms, and an existing installment financing agreement for vehicles and equipment (from FY 2008). Another installment financing arrangement is planned for FY 2012 to replace other vehicles and equipment.

Please remember that the CIP is a document that provides goals and plans for the Town. Project costs are based on the most recent data and estimated available to staff at the time of formulation. A number of factors can necessitate revisions to the CIP during the year including mandated projects, revenue shortfalls, and service needs. The CIP will be reviewed each year to insure that approved projects match available funding.

Respectfully submitted,

Richard D. Hardin  
Town Manager

Emily Lucas, CPA  
Finance Director

**TOWN OF ZEBULON-GENERAL FUND  
RECOMMENDED CAPITAL IMPROVEMENTS & FINANCING PLAN  
FISCAL YEARS 2012-2017**

DEPARTMENT	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Total Cost (for financed projects) & Notes
<b>Administration (420)</b>							
Data/Exchange Server (replacement)	\$ 7,800	\$ 9,200					
Finance Server (replacement)	\$ 9,000						
Financial Software System Upgrade		\$ 30,000					
<b>Planning (490)</b>							
GIS Computer (replacement)					\$ 9,500		
<b>Buildings &amp; Grounds (500)</b>							
Police Station-HVAC Unit Replacement	\$ 50,000						
Public Works-Shop Roof Replacement	\$ 17,500						
Community Center Roof Replacement	\$ 22,000	\$ 225,000					
Public Works-Storage Shed		\$ 30,000					
Fire Station #2 Construction		\$ 30,000	\$ 200,000	\$ 227,500	\$ 227,500	\$ 227,500	Total cost-\$2,030,000
Public Works-Fuel System Replacement		\$ 30,000					
Town Hall-HVAC Replacement		\$ 125,000					
Public Works-Maintenance Yard Expansion				\$ 155,000			
<b>Buildings &amp; Grounds Maintenance (500)</b>							
Mowing & Turf Management Equipment (replacement)	\$ 9,200	\$ 19,000		\$ 25,000			
Truck (addition to fleet)			\$ 7,900	\$ 7,900	\$ 7,900	\$ 7,900	Total cost-\$28,500
Scissor Lift (new)			\$ 5,000				
Truck (replacement)					\$ 42,000		
<b>Police (510)</b>							
Four Vehicles (replacement)	\$ 44,600	\$ 44,600	\$ 44,600	\$ 44,600			Total cost-\$160,000
SERT Van (replacement)			\$ 30,000				
Six Vehicles (replacement)			\$ 68,800	\$ 68,800	\$ 68,800	\$ 68,800	Total cost-\$246,800
Four Vehicles (replacement)					\$ 172,900		
<b>Fire (530)</b>							
Engine 91 Tank Replacement	\$ 33,600						
Truck or SUV (replacement)		\$ 34,500					
Truck or SUV (replacement)		\$ 34,500					
Truck (replacement)			\$ 10,100	\$ 10,100	\$ 10,100	\$ 10,100	Total cost-\$36,300
Breathing Air Machine (replacement)			\$ 40,000				
Pumper Truck (replacement)				\$ 105,950	\$ 105,950	\$ 105,950	Total cost-\$380,000

DEPARTMENT	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Total Cost (for financed projects) & Notes
<b>Streets (560)</b>							
Street Paving Improvements (general)	\$ 181,000	\$ 20,000	\$ 200,000	\$ 20,000	\$ 200,000	\$ 20,000	Odd years are for design
Bobcat (replacement)	\$ 9,750	\$ 9,750	\$ 9,750	\$ 9,750			Total cost-\$35,000
Hydraulic Truck Conversion w/Plow & Spreader	\$ 22,700						
Utility Truck (replacement)		\$ 35,000					
Dump Truck (replacement)			\$ 25,650	\$ 25,650	\$ 25,650	\$ 25,650	Total cost-\$92,000
Ramjet (replacement) (Split with Stormwater)				\$ 12,200	\$ 12,200	\$ 12,200	Total cost-\$87,000
Utility Truck w/Crane & Plow (replacement)					\$ 65,000		
<b>Powell Bill (570)</b>							
Truck (replacement)	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300			Total cost - \$26,300
Sidewalk Improvements (general)	\$ 20,000			\$ 10,000			
Dump Truck (replacement)			\$ 16,400	\$ 16,400	\$ 16,400	\$ 16,400	Total cost-\$58,800
<b>Sanitation (580)</b>							
Backhoe (replacement)	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000			Total cost-\$76,000
Server (replacement)		\$ 6,400					
Street Sweeper (replacement) (Split with Stormwater)		\$ 92,500					Total cost-\$185,000
Automated Leaf Truck (replacement)						\$ 97,500	Replace leaf machine portion only
<b>Storm Water (590)</b>							
Street Sweeper (replacement) (Split with Sanitation)		\$ 92,500					Total cost-\$185,000
Ramjet (replacement) (Split with Streets)				\$ 12,200	\$ 12,200	\$ 12,200	Total cost-\$87,000
Stormwater Inspection Camera					\$ 69,500		

DEPARTMENT	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Total Cost (for financed projects) & Notes
<b>Parks &amp; Recreation (620)</b>							
Whitley Park Improvements	\$ 62,800						
Field Maintenance Equipment (replacement)		\$ 13,000			\$ 13,000		
Whitley Park Playground Equipment		\$ 75,000					
Wakelon School Playground Equipment			\$ 75,000				
Lawn Tractor & Trailer			\$ 20,000				
Community Park Ballfields (2 new, lighted & irrigated)				\$ 1,050,000			
Truck (replacement)				\$ 9,200	\$ 9,200	\$ 9,200	Total cost-\$33,000
Community Park Ballfield Light Replacement				\$ 246,000			
Community Park Picnic Shelter Replacement					\$ 100,000		
Little River Park Improvements/Enhancements						\$ 27,500	
<b>Stadium (470)</b>							
Stadium Reserve	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
<b>Existing Debt Service</b>							
FY 2010 Installment Purchase	\$ 84,700	\$ 84,700					Financing for vehicles and equipment
FY 2009 General Obligation Bond-Municipal Complex	\$ 367,000	\$ 359,050	\$ 351,200	\$ 343,300	\$ 335,450	\$ 327,550	
FY 2009 Debt Service - Recreation Projects	\$ 164,650	\$ 160,000	\$ 155,350	\$ 150,750	\$ 146,100	\$ 141,450	
<b>TOTALS</b>	<b>\$ 1,134,600</b>	<b>\$ 1,608,000</b>	<b>\$ 1,308,050</b>	<b>\$ 2,598,600</b>	<b>\$ 1,669,350</b>	<b>\$ 1,129,900</b>	
<b>Funding Sources</b>							
Wake County Fire Revenue	\$ -	\$ (34,500)	\$ (38,150)	\$ (190,000)	\$ -	\$ -	50% for certain Fire-related capital projects
Park Grant Funding	\$ -	\$ -		\$ (500,000)	\$ -	\$ -	Assumes funding will be received for park project
Tax Obligation for Municipal Complex Debt	\$ (367,000)	\$ (359,050)	\$ (351,200)	\$ (343,300)	\$ (335,450)	\$ (327,550)	Tax-obligated financing for ZMC
Federal Forfeiture Funds	\$ -	\$ -	\$ (30,000)	\$ -	\$ -	\$ -	Federal forfeiture reserve
Powell Bill Funding	\$ (32,200)	\$ (12,200)	\$ (23,700)	\$ (33,700)	\$ (16,400)	\$ (16,400)	Reserves for Powell Bill-related capital projects
<b>TOTAL GENERAL FUND OBLIGATION</b>	<b>\$ 735,400</b>	<b>\$ 1,202,250</b>	<b>\$ 865,000</b>	<b>\$ 1,531,600</b>	<b>\$ 1,317,500</b>	<b>\$ 785,950</b>	<b>\$ 5,651,750</b>



**TOWN OF ZEBULON  
GENERAL FUND- CIP PROJECT DESCRIPTIONS**

**Administration/Finance (420)**

**Data/Exchange Server Replacement** \$17,000

*Years Proposed: 2012-2013*

Description: Purchase of installation and equipment that will allow all Town staff to store and share various documents and forms used by multiple departments. Server will improve staff efficiency and materials and supply costs. Project will be completed over a two-year period.

**Finance Server Replacement** \$9,000

*Year Proposed: 2012*

Description: Replace server that is used to run financial software and connect to off-site data storage and programming. Current server will be 7 years old at this time, and is estimated to need replacement due to age and wear.

**Financial Software System Upgrades** \$30,000

*Year Proposed: 2013*

Description: Upgrade components of the Town's payroll, purchase order, work order, and/or cash receipts software to a system that will provide more features, allow more use by other departments, improve efficiency, and is more user-friendly. At the time of this proposed upgrade, the last set of upgrades will be five years old.

**Planning (490)**

**GIS Computer Replacement** \$9,500

*Year Proposed: 2016*

Description: Purchase of a replacement Dell workstation with GIS software capable of producing better maps and storing large quantities of data.

**Buildings & Grounds (500)**

**Police Station HVAC Unit Replacements** \$50,000

*Year Proposed: 2012*

Description: Replace four HVAC units at the Police Station. These units are approximately 15-16 years old, and replacement will keep maintenance costs down. These units were not replaced at the time of the municipal complex renovation due to project budget.

**Public Works Shop Roof Repair** \$17,500

*Year Proposed: 2012*

Description: Repair 22-year-old original roof on the Public Works shop building. Proposal is to have a roll-on non-membrane roof installed on top of original roof, which will extend roof life 12-15 years, rather than a total roof replacement.

**Zebulon Community Center Roof**

\$247,000

*Years Proposed: 2012-2013*

Description: Replacement of the existing roof system and repair of the exterior wall and lintels on the second level. The repairs and replacement are based on engineering reports and analysis completed by REI, Engineers in the spring of 2011. Engineer will complete the design process in FY 2012 and repairs will be completed in FY 2013.

**Public Works Storage Shed**

\$30,000

*Year Proposed: 2013*

Description: Construction of a 30' x 24' covered salt bin shed to allow for better protection of salt and other materials used by the department for street and grounds maintenance. Closed storage will prevent chemicals and other materials from seeping into storm drainage system.

**Fire Station #2 Construction**

\$2,030,000

*Year Proposed: 2013*

Description: Construction of Fire Station #2 to serve the area of Town north of US Highway 64 and western Zebulon due to residential and commercial growth. The new fire station will be approximately 5,000 sf and have 2 bays with vehicle exhaust system, energy efficient equipment and systems where possible, an office and sleeping area to allow for 24-hour shift coverage. Equipment from the existing station will be transferred to the new station. The Town will seek funds from Wake County and outside sources for this project. The project will be financed through a 10-year installment purchase agreement. The project will begin in FY 2012 with a \$30,000 preliminary engineering report to include cost estimates, site layout, site conditions and utilities. Engineering work will be completed in FY 2013, with construction slated for FY 2014. Construction costs are projected to be financed through a 10-year installment financing.

**Public Works Fuel System Replacement**

\$30,000

*Year Proposed: 2013*

Description: Replacement of dispenser, pumps, and leak detection system, as well as upgrade software, monitoring and gauges. Most parts of the system are original to the Public Works facility, constructed in 1988, and need to be replaced for better maintenance of the system used by all departments.

**Town Hall HVAC Replacement**

\$125,000

*Year Proposed: 2013*

Description: Replace two air handlers, 16 VAV boxes, air compressor, ceiling grid and some of the system piping. System will be approximately 18 years old, and has required a number of service calls since the Town moved into this building. Project also will include some electrical upgrades where needed and new electronic control package. System was not replaced or upgraded at the time of the municipal complex renovation due to project budget.

**Public Works Maintenance Yard Expansion** \$155,000

*Year Proposed: 2015*

Description: Expansion of maintenance yard for storage of equipment, vehicles and supplies. Expansion will be needed to store additional equipment needed to handle increased service demands due to growth. Expansion of the yard would be on land to the east of the current facility already owned by Town (total property size is 7.8 acres), but would need to be cleared, graded, fenced and lighted. Expansion includes construction of a four-bay pole barn for additional protected storage.

**Buildings & Grounds Maintenance (500)**

**Mowing & Turf Management Equipment Replacement** \$53,200 (total)

*Years Proposed: 2012, 2013, 2015*

Description: Replace mowers and equipment used to maintain grounds at various public properties. Equipment of this type usually has a life of four to seven years, depending on usage and wear; equipment is currently on staggered replacement rotation.

**Truck-Fleet Addition** \$28,500

*Year Proposed: 2014*

Description: Additional truck for Public Works Department staff to serve expanded service area and grounds maintenance. It is anticipated that department will have additional staff by this time to cover increased buildings and maintenance needs. Vehicle is projected to be financed through a four-year installment financing.

**Scissor Lift** \$5,000

*Year Proposed: 2014*

Description: Purchase a used 26' scissor lift for facility maintenance at various Town facilities. Purchase will reduce rental costs for equipment.

**Truck-Fleet Replacement** \$42,000

*Year Proposed: 2016*

Description: Replacement of truck for newer model with comparable features due to wear and tear on current fleet trucks.

**Police Department (510)**

**Vehicles-Replacement** \$160,000

*Year Proposed: 2012*

Description: Purchase four patrol cars to replace existing vehicles in the Police Department fleet. All vehicles will be properly equipped with radios, radars, cages, MDT's and cameras if existing equipment is not adequate. Project is to be financed over through a four-year installment financing.

**SERT Van-Replacement**

\$30,000

*Year Proposed: 2014*

Description: Purchase a new vehicle (van or truck) to replace current SERT vehicle, which was purchased used and will be 22 years old. If additional funding is available from outside sources, some additional equipment may be purchased and installed for special operations.

**Vehicles-Replacement**

\$246,800

*Year Proposed: 2014*

Description: Purchase six patrol cars to replace existing vehicles in the Police Department fleet. All vehicles will be properly equipped with radios, radars, cages, MDT's and cameras if existing equipment is not adequate. Project is to be financed through a four-year installment financing.

**Vehicles-Replacement**

\$172,900

*Year Proposed: 2016*

Description: Purchase four patrol cars to replace existing vehicles in the Police Department fleet. All vehicles will be properly equipped with radios, radars, cages, MDT's and cameras if existing equipment is not adequate.

**Fire (530)**

**Engine 91 Tank Replacement**

\$33,600

*Year Proposed: 2012*

Description: Replace 500-gallon steel tank on Engine 91 with 1,000-gallon tank. Engine was received during the 2000 merger with the rural department, and the 1,000-gallon tank is suitable for the more urbanized areas served by the department. This vehicle is in better condition than the other tank in the fleet and will extend the life of the vehicle. Wake County will not partially fund this project since the purpose of the upgrade is to better serve the Town citizens and businesses.

**Vehicle-Replacement**

\$34,500

*Year Proposed: 2013*

Description: Replace the 2005 Ford Expedition with similar, new model due to age and condition of current fleet vehicle. Vehicle is used by chief and is taken on numerous calls daily. Wake County will pay for 50% of cost.

**Vehicle-Replacement**

\$34,500

*Year Proposed: 2013*

Description: Replace the 2006 Ford Expedition with similar, new model due to age and condition of current fleet vehicle. Vehicle is used for first responder calls and is taken on numerous calls daily. Wake County will pay for 50% of cost.

**Truck-Replacement** \$36,300

*Year Proposed: 2014*

Description: Replace the 2006 Ford F-350 Truck with similar, new model due to age and condition of current fleet vehicle. Vehicle is used for inspections function and other duties of the department. Wake County will pay for 50% of cost. Project is to be financed through a four-year installment financing.

**Breathing Air Machine Replacement** \$40,000

*Year Proposed: 2014*

Description: Replace 20-year old machine with newer model due to age, condition and wear on current machine. This machine produces the air that is put into the self-contained breathing apparatuses used by firefighters when entering dangerous areas.

**Pumper Tanker Truck-Replacement** \$380,000

*Year Proposed: 2015*

Replace 1998 GMC Tanker Truck acquired by the department in the merger of the rural department in 2000. Estimated replacement is due to age and wear. Truck will feature a 1,000-gallon tank, a 4-6 person cab, and will meet NFPA requirements. It is anticipated that Wake County will fund 50% of the cost, and will be purchased based on bidding done through Wake County. Project is to be financed over through a four-year installment financing.

**Streets (560)**

**Street Paving** \$641,000 total

*Years Proposed: 2012-2017*

Description: Contract street paving and resurfacing as identified in the annual street survey. Annual street survey will identify areas in greatest need of repair. Streets typically last 14 years, depending on weather, traffic volume, and type of traffic, and should be resurfaced to provide safe transportation for citizens. Current schedule of paving improvements occurs every other fiscal year. FY 2012 includes \$181,000, and FY 2014 and 2016 include a \$200,000 budget for construction. FY 2013, 2015, and 2017 include a \$20,000 budget for engineering work, so that in the following year, paving can be completed in the summer or fall.

**Bobcat-Replacement** \$35,000

*Year Proposed: 2012*

Description: Replacement of bobcat purchased in 1999 with equipment of similar size and features due to wear and tear on current equipment. Equipment is used by the department for materials loading, landscaping, snow removal, and maintenance of tight/confined areas. Project is to be financed through a four-year installment financing.

**Hydraulic Truck Conversion** \$22,700

*Year Proposed: 2012*

Description: Convert 1998 dump truck with installation of hydraulic conversion system to support salt spreading and plowing operations. Project will extend life of truck (which is in good condition), and is less expensive than purchasing separate pieces of equipment.

**Utility Truck-Replacement**

\$35,000

*Year Proposed: 2013*

Description: Replacement of utility truck for newer model with comparable features due to wear and tear on current fleet trucks. Utility trucks are beneficial in the field because crews can carry small equipment for a number of tasks.

**Dump Truck-Replacement**

\$92,000

*Year Proposed: 2014*

Description: Replacement of dump truck with one of similar size and features due to wear and tear of current fleet. Dump trucks are used to haul mulch, pick up debris, and used on various street and sidewalk projects. Project is to be financed through a four-year installment financing.

**Ramjet-Replacement**

\$43,500

*Year Proposed: 2015*

Description: Replacement of ramjet purchased in 1997 with equipment of similar size and features. This equipment will serve storm drainage maintenance and street cleaning functions. Total cost of this equipment is estimated at \$87,000. Cost of this piece of equipment will be allocated between the Streets and Storm Drainage Departments. Project is to be financed through a four-year installment financing.

**Utility Truck-Replacement**

\$65,000

*Year Proposed: 2016*

Description: Replacement of utility truck for newer model with comparable features due to wear and tear on current fleet trucks. Utility trucks are beneficial in the field because crews can carry small equipment for a number of tasks. Purchase of utility truck also will include crane and plow attachments to increase functionality of truck.

**Powell Bill (570)****Truck-Replacement**

\$26,300

*Year Proposed: 2012*

Description: Replacement of truck for newer model with comparable features due to wear and tear on current fleet trucks. Project will be financed through a four-year installment financing, and the debt will be paid with Powell Bill funds received from the state. This project was delayed from FY 2011 to complete the East Barbee Street cul-de-sac, which was identified as a priority by the Board.

**General Sidewalk Improvements**

\$30,000 total

*Year Proposed: 2012, 2015*

Description: Inspection, repair and replacement of various broken sidewalks and handicap ramps throughout Town. Annual survey will determine areas in greatest need at time of available funding. Sidewalks typically last 25 years, depending on weather and use, and should be replaced to provide safe transportation for citizens. Project will be financed with Powell Bill funds received from the state.

**Dump Truck-Replacement**

\$58,800

*Year Proposed: 2014*

Description: Replacement of dump truck purchased in 2000 with one of similar size and features due to wear and tear of current fleet truck. Dump trucks are used on various street and sidewalk projects. Project will be funded with Powell Bill funds received from the state, and financed through a four-year installment financing.

**Sanitation (580)**

**Backhoe-Replacement**

\$76,000

*Year Proposed: 2012*

Description: Replace backhoe purchased in 1999 due to heavy use and maintenance on current model. Purchase will include enclosed cab to improve safety of driver. Backhoe is used for tasks such as repair of Town water and sewer lines, handling of materials at the yard waste center, and minor asphalt roadway repairs. Project is to be financed through a four-year installment financing.

**Server-Replacement**

\$6,400

*Year Proposed: 2013*

Description: Replace seven-year-old data and print server used by office and senior staff at Public Works.

**Street Sweeper Replacement**

\$92,500

*Year Proposed: 2013*

Description: Replacement of the 1997 sweeper with similar machine with larger storage capacity. Machine is used to remove debris from streets for better appearance, prevent road hazards, and prevent items from entering storm drainage system. The total cost of this equipment is estimated at \$185,000. Cost of this piece of equipment will be allocated between the Sanitation and Storm Drainage Departments.

**Automated Leaf Truck Body Replacement**

\$97,500

*Year Proposed: 2017*

Description: Replace 2008 leaf collection system. Project includes replacement of leaf machine portion only; new system will be put on existing chassis based on condition and life expectancy of chassis.

**Storm Water (590)**

**Street Sweeper Replacement**

\$92,500

*Year Proposed: 2013*

Description: Replacement of the 1997 sweeper with similar machine with larger storage capacity. Machine is used to remove debris from streets for better appearance, prevent road hazards, and prevent items from entering storm drainage system. Total cost of this equipment is estimated at \$185,000. Cost of this piece of equipment will be allocated between the Sanitation and Storm Drainage Departments. Project will be financed through storm water utility fees, if available.

**Ramjet-Replacement**

\$43,500

*Year Proposed: 2015*

Description: Replacement of ramjet purchased in 1997 with equipment of similar size and features. This equipment will serve storm drainage maintenance and street cleaning functions. Total cost of this equipment is estimated at \$87,000. Cost of this piece of equipment will be allocated between the Streets and Storm Drainage Departments. Project will be financed through storm water utility fees, if available. Project is to be financed over through a four-year installment financing.

**Stormwater System Inspection Camera**

\$69,500

*Year Proposed: 2016*

Description: Purchase camera that would be able to inspect 12-42" diameter storm drainage pipe. Camera will allow staff to inspect infrastructure prior to acceptance from developers as well as perform troubleshooting inspections on public infrastructure. Inspections will be required under the Phase II federal stormwater regulations. Projects will be financed through storm water utility fees, if available.

**Parks & Recreation (620)**

**Whitley Park Improvements**

\$62,800

*Year Proposed: 2012*

Description: Pave gravel parking areas at Whitley Park to improve safety and provide more handicap accessibility to the park area and shelter. Current gravel driveway needs constant maintenance and does not have clear parking areas. Project also includes the installation of a cement walkway from parking area to restrooms to Glenn Street for better accessibility.

**Field Maintenance Equipment**

\$26,000 total

*Years Proposed: 2013, 2016*

Description: Purchase field drag and other grounds maintenance equipment for proper maintenance of ball fields and other park areas. Equipment of this type usually has a life of 4-7 years, depending on usage and wear; equipment is currently on staggered replacement rotation. Project will be budgeted at \$13,000 for each year listed.



**Whitley Park Playground Equipment**

\$75,000

*Year Proposed: 2013*

Description: Replacement and installation of playground equipment at Whitley Park to serve community and meet current safety standards. Park is frequently used by neighborhood families and for several small child-friendly events throughout the year. Newest equipment at the park is 14 years old, with the swings and sliding board over 30 years old.

**Wakelon School Playground Equipment**

\$75,000

*Year Proposed: 2014*

Description: Installation of playground equipment and protective surfacing at the Wakelon School Park as part of the master plan for this park. The addition of equipment was outlined in the joint use agreement between the Town and Wake County. Project will include landscaping and handicap accessibility.

**Lawn Tractor & Trailer-Replacement**

\$20,000

*Year Proposed: 2014*

Description: Replace older lawn tractor with comparable equipment to reduce maintenance costs. Current lawn tractor is 10 years old and needs to be replaced due to age and use. Tractor would include mower attachment and front-end loader; trailer would be 6' x 14' to haul smaller maintenance equipment to the parks.

**Community Park Ballfield Expansion**

\$1,050,000

*Year Proposed: 2015*

Description: Addition of two baseball fields at Community Park. Additional ballfields will be needed to accommodate expanding athletic programs. Project includes land clearing and prep, fixtures, lighting and parking lot upgrades. Project also includes walking track around existing and new fields. Project would be done based on 2003 master plan. The Town will seek grants and other fundraising projects to support project costs.

**Truck-Replacement**

\$33,000

*Year Proposed: 2015*

Description: Replacement of truck for newer model with comparable features due to wear and tear on current fleet trucks. Project is to be financed over through a four-year installment financing.

**Zebulon Community Park Ballfield Improvements**

\$246,000

*Year Proposed: 2015*

Description: Replacement of the lighting fixtures that will be approximately 27 years old, and replacement of any damaged or significantly deteriorating poles. Repair of any electrical wiring needed. Lighting should be replaced in order to maintain appropriate levels of lighting during games and maintain electrical efficiency. Project also includes replacement of 3,600 feet of outfield fencing with black vinyl fencing with maintenance gates.

**Zebulon Community Park Picnic Shelter**

\$100,000

*Year Proposed: 2016*

Description: Construct new large shelter at Community Park that will hold at least 125 people for large group rentals and events. Proposed shelter is to be constructed near restrooms and playground.

**Little River Park Improvements**

\$27,500

*Year Proposed: 2015*

Description: Description: Install sidewalk, handicap parking and small shelter at the park. Project may include other improvements, as deemed appropriate, to enhance natural park features. Improvements can be on either side of river.

**Stadium (470)**

No projects proposed. Town will add \$20,000 to reserve fund annually continuing in FY 2013 for future capital projects done in conjunction with Wake County.