

TOWN OF ZEBULON
PROPOSED ANNUAL BUDGET
FISCAL YEAR 2012-2013

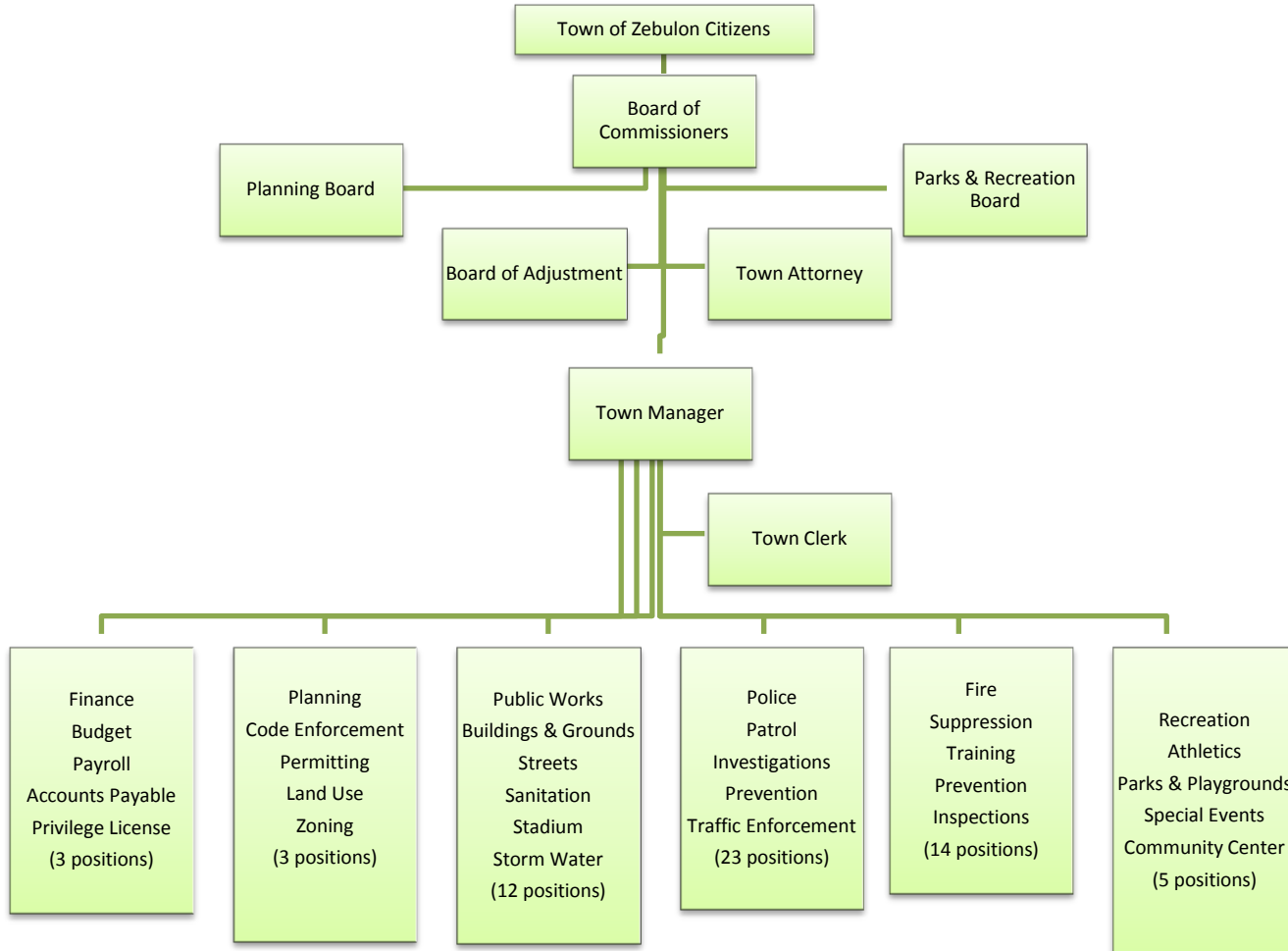


PREPARED BY THE FINANCE DEPARTMENT
ADOPTED BY THE ZEBULON BOARD OF COMMISSIONERS
JUNE 20, 2012

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TOWN OF ZEBULON ORGANIZATION CHART



TOWN OF ZEBULON

ELECTED OFFICIALS

Robert Matheny – Mayor

Don Bumgarner – Mayor Pro Tem

Richard Beck – Commissioner

Beverly Wall Clark – Commissioner

Roy Collins – Commissioner

Curtis Strickland – Commissioner

APPOINTED OFFICIALS & STAFF

Eric Vernon, Wyrick Robins Yates & Ponton – Town Attorney

Richard Hardin – Manager

Lisa Markland – Town Clerk

Gregory Johnson – Parks & Recreation Director

Timothy Hayworth – Police Chief

Emily Lucas – Finance Director

Mark Hetrick – Planning Director

Sidney Perry – Fire Chief

Chris Ray – Public Works Director

BUDGET MESSAGE

June 20, 2012

Honorable Mayor and Board of Commissioners Members;
Citizens of the Town of Zebulon:

Submitted herewith in accordance with the Local Government Budget and Fiscal Control Act, is the budget for the Town of Zebulon for Fiscal Year 2012-2013.

The primary focus of the budget message is the General Fund. The General Fund accounts for all governmental activities and summarizes all financial transactions except those which are more appropriately accounted for in another fund. Activities within the General Fund currently include finance, planning and development, parks and recreation, transportation, sanitation, stormwater management, and fire and police protection. In 2006, the Town merged its water, sewer and reclaimed water operations with the City of Raleigh. A fund is still maintained to account for debt service existing prior to the merger, and the Town continues to set utility rates and other fees for its service area.

The Town currently is facing many challenges, all of which will affect the budget. While many nearby areas of the Triangle have come out of the recession, the Town has yet to see recovery in terms of real and personal property growth. Permits for new construction have remained consistently 55-65% lower than pre-recession levels. This lack of growth becomes more evident when looking at the total taxable property value for the Town, which has declined for four consecutive years. Zebulon has been fortunate to have 60-70% of its tax base comprised of industrial and other non-residential customers, which has offset costs of service for residents. However, with economic uncertainty still looming, many of these companies are holding on to depreciating equipment rather than reinvesting in their facilities. This is shifting the burden for costs of services to the residential base.

The impact of census-adjusted population figures was evident in several revenue categories during Fiscal Year 2012, and will continue to have an impact for many years. Most of the state-shared revenues distributed on the basis of population are economically driven; although many of these revenues have recovered and grown since the recession on a state-wide level, the Town's recalculated portion (which is 20% lower because of the census count) offsets any gains the Town might have otherwise seen.

Despite a projected decline in revenues, the Town still is expected to provide a variety of services, either mandated at the state or federal level, obligated by state statute or wanted by citizens. The goal of this budget is to maintain existing service levels as much as possible and

preserve staffing levels needed to provide those services. In order to achieve this goal, departments continuously evaluate an operating procedure's efficiency and effectiveness. All departments were required to delay most new operational programs or services.

Along with the budget is the Town's Six-Year Capital Improvements Plan. The Plan includes large-scale projects designed to help the Town meet future long-term goals. This plan anticipates future needs and builds awareness of the resources needed to meet these needs. As with the operational side of the budget, many capital needs identified have been delayed to future years in anticipation of revenue growth.

Budget Process

The accounts of the Town are organized on the basis of funds. A fund is an independent fiscal and accounting entity, with a self-balancing set of accounts. The Town develops and adopts an annual budget for the Town's General Fund and Enterprise Fund as required by the NC Local Government Budget and Fiscal Control Act.

The budget process begins in December each year with a review of the current year's budget. The current year budget is compared to historical trends and evaluated based on current economic and revenue conditions and adjustments are made if necessary. In December the Capital Improvements Plan is reviewed and changes are recommended by departments and submitted to the Board for comment at the annual Board of Commissioners Retreat. The Retreat also is used to provide the Board and staff with a general outlook on the coming year's budget, receive feedback from the Board about any goals or initiatives, and discuss specific topics. January through March departments submit operating budgets, personnel requests, and adjustments to their respective fee schedules. The Finance Director and Town Manager review these requests and meet with departments to review and make adjustments. A balanced budget is presented to the Board and public for consideration no later than June 1. A public hearing is held in June to receive comments and budget considerations from citizens before a final budget is adopted.

Budget Overview

The total operating budget for Fiscal Year 2013 is \$8,186,004, comprised of the following:

- General Fund -- \$7,645,500
- Enterprise Fund -- \$540,504

This budget reflects a 23% decrease in the overall budget from the Fiscal Year 2012 budget. However, the Fiscal Year 2012 budget included proceeds from a bond refunding in the Enterprise Fund in the amount of \$1,040,000. Also, three capital projects to be completed via

an installment financing agreement totaling \$690,000 will be adopted by establishing a separate capital project ordinance. If these projects were added to the Fiscal Year 2013 budgets listed above and the bond refunding in the Enterprise Fund were removed from the Fiscal Year 2012 equation, the total budget would be \$8,876,004 and would reflect a 9% decrease from the Fiscal Year 2012 budget.

Property Tax Rate

After receiving a significant boost in FY 2009 due to the eight-year revaluation of property, total property values in Zebulon continue to decrease for the fourth year. While development investment reached almost \$5.4 million in 2011, depreciation on business personal property is projected to be \$25 million. Unlike land and buildings, this property is revalued annually. Total assessed value is projected at \$764,700,000.

As you will recall, the Town decreased its tax rate in FY 2010 from 51¢ to 50¢ to assist citizens and businesses during the recession. The practicality of holding the tax rate for multiple years has made it increasingly difficult to meet the services levels required and/or demanded by the community. The significant decline in the tax base in 2011 requires action to keep revenues at levels that can sustain service needs.

The budget increases the property tax rate for FY 2013 from 50¢ per \$100 of assessed valuation to \$.5125 per \$100 of assessed value. The budget includes a projected overall collection rate on property taxes of 95.2%. NC General Statutes prohibit using a collection rate in your budget estimates higher than the rate actually collected in the preceding year. The Town consistently has had collection rates in the 98-99% range for over six years.

General Fund Fee Schedule Changes

A copy of the fee schedule is included with the budget. Several fee schedule changes are included with the adopted budget:

- An increase in the residential garbage rate from \$17.76 to \$18.75. This rate covers both the pass-through rate from the Town's contracted garbage and recycling collection service (which is increasing as of July 1 due to a new three-year contract) as well as the costs for bulk waste and white goods collection and billing and collection.
- To offset the costs of the storm water program operations, a fee of \$2.24 was added to each customer receiving garbage service in FY 2012. As of July 1, this flat fee will be removed from the garbage rate, and a tiered rate structure will be implemented for all customers as follows:
 - All residential customers -- \$2.00 per month
 - Small non-residential customers (0-10,000sf) -- \$7.00 per month

- Medium non-residential customers (10,000-45,000sf) -- \$38.00 per month
- Large non-residential customers (45,000sf +) -- \$92.00 per month

Revenue Projections

Total projected revenues for the General Fund for Fiscal Year 2012 are \$6,977,500. The following is a summary of projections for each category of revenues.

- Property Taxes – As previously discussed, the tax rate will increase from \$.50 to \$.5125. Projected tax revenues from this tax rate would generate approximately \$3,733,800, based on an overall collection rate of 95.2%. Even though the tax rate is increasing, revenues will still be down 1% due to the decrease in valuation.
- Other Taxes – Other taxes, which include privilege license taxes and motor vehicle taxes, reflect a \$2,500 budgeted increase from the FY 2012 budget.
- Unrestricted Intergovernmental – Unrestricted intergovernmental revenues are comprised of several types of distributions. Overall, a 7% (\$122,900) decrease in these revenues is projected. Although local option sales taxes, which are distributed by the County on a per capita basis, are projected to increase by 3.8% from FY 2012 collections, this revenue is down 11% from pre-census distributions. The Town will continue to receive a significant amount of hold-harmless funding from the repeal of the inventory tax reimbursements in 2002. This funding has not decreased significantly over time since the sales taxes implemented to replace the inventory tax have not generated the revenues projected by the State. Currently, FY 2013 is the last year these funds will be received by the Town unless the state legislature extends provisions for these funds. Utility franchise taxes are not projected to increase based on projected temperate weather conditions through the remainder of 2012.
- Restricted Intergovernmental – Restricted intergovernmental revenues are funds used for specific projects or programs. Overall, these revenues are projected to decrease 34% (\$400,900) in FY 2013. IN FY 2012, the Town received several grants from NC Department of Transportation which were for one-time projects. Powell Bill funding for street maintenance is projected to increase 3%, but is still 14% lower than pre-census distributions (75% of these funds are distributed based on population). The Town will continue to receive funding from Wake County for support of fire operations. The Town was awarded a SAFER grant from the federal government in 2011; FY 2013 will be the final year of that grant which fully funds three firefighter positions. Funding from the state to support the operations of East Wake Television also has been included.
- Private Grants & Contributions – In FY 2012, the Town received funding from the Boys & Girls Club of Wake County for their portion of a road improvement project. Though no

grants are currently included in the proposed budget, the Town continues to seek grant opportunities during the year.

- Investment Earnings – Interest rates continue to remain at record lows following the recession, with no major economic shifts projected. With the recent approval of an investment policy, the Town will review appropriate opportunities to capture earnings on its idle funds. Interest earnings are projected at \$25,500.
- Permits, Fees & Service Fees – Overall, there is projected to be a 14% (\$68,200) increase in revenues from service-related fees. Fee increases previously discussed include the increase in the garbage fee and the implementation of a tiered storm water fee. Fees from permits or zoning services are not projected to increase, as little growth is projected for the fiscal year. Recreation services will continue to generate revenues due to the popularity of many of the programs offered.
- Leases – The Town receives lease payments for the use of Five County Stadium by the Carolina Mudcats and the use of land for cell tower sites by phone companies. These payments are projected to continue as outlined in their respective agreements.
- Miscellaneous – The Town receives throughout the year undesignated revenues as well as its quarterly distributions from the Wake County ABC program.

Personnel

The Town's primary expenses are personnel related, as the Town's main goal is to provide a large variety of quality services to its citizens. Personnel expenditures, which include salaries, FICA, retirement, and insurance costs, are budgeted at \$4,305,700 (a 2.3% increase from Fiscal Year 2012) and represents 56% of the total budget.

In order to provide a more balanced budget, a temporary reduction in the merit program will be implemented for FY 2013. Employees will be eligible for a one-time maximum merit bonus payment of up to \$500 on their annual review date (this is a deviation from the normal merit of up to 5% as outlined in the Personnel Policy).

No new full-time positions have been included in the budget.

Based on the year to year trend for inflation, there will be 2.5% adjustment made to the salary schedule. Typically, this cost-of-living adjustment to the salary schedule is applied to salaries paid to Board members and retired law enforcement officers receiving a separation allowance. However, this adjustment will not be applied for FY 2013.

Funding continues to be included in the Buildings & Grounds, Police, and Parks & Recreation budgets for various part-time needs. This funding is used on a seasonal or as-needed basis, rather than being assigned or authorized to a specific position within each of these

departments. All departments have seen some reduction in the amount of part-time funding for FY 2013. This will result in a change of operating hours at the Community Center as well as a change in the mowing of grounds and right-of-ways performed by Public Works.

As a result of the revenue issues, the contribution made by the Town to employees flexible spending accounts will discontinue as of January 1, 2013. No other changes are proposed for benefits for full-time employees, including health insurance, short-term disability, and contributions to the 401(k) programs. Staff has projected a 10% increase in rates for health insurance programs, although these will be evaluated when they are up for renewal in January.

The rates for employer contributions to the Local Government and Local Law Enforcement Officer's Retirement Systems will decrease by .20% and .27%, respectively beginning July 1. This rate reduction reduced budget needs by \$7,000.

Operations

Because of the extremely limited budget, departments were asked to keep their funding requests for operational line items at current-year levels where possible, look for opportunities for savings during the budget evaluation process, and required to temporarily reduce some maintenance and supplies budget lines. The goal was to continue to have funding available to continue current operational levels; however, it is unclear whether these operational lines will be able to handle contingency or unexpected items. No new programs are proposed to be implemented in the budget, and some smaller services, which should have little impact on citizens have been reduced or eliminated. Line items with anticipated increases, such as fuel, property and liability insurance, electricity and utility costs were adjusted based on any anticipated rate changes. Operational expenditures total \$2,352,200 (a 14% decrease from the Fiscal Year 2012 budget) and represent 31% of the total budget. The following is a summary of projected expenditures by department.

- **Governing Board and Special Appropriations**—The main costs for this area of service include legal and auditing services, the East Wake Television partnership, insurance for retirees, and bus service contracted through the Triangle Transit Authority. Most of these are not expected to see increases in costs. Proposed donations to charitable organizations as directed by the Board have been included. Overall this area of operational costs is projected to decrease 10%.
- **Administration and Finance**—Overall, operational costs are being held at FY 2012 levels; no increase in contracted service costs for Wake County property tax collections, IT or financial software is projected.

- Stadium – There is a 2% increase in this function area’s budget for the relamping of the NC Highway 39 parking lot lights. Maintenance of the parking lots is part of the Zebulon’s share of the maintenance of the stadium property.
- Planning – With the completion of the second phase of the N. Arendell Ave. corridor study and no planned computer replacements, the operational budget for this department is projected to decrease 24%. Operational costs include general supplies, GIS software service, and advertising for meetings.
- Buildings & Grounds – Operational cuts related to maintenance of facilities include reduced maintenance of the Municipal Complex grounds, US highway 64/264 median and ramps, and cleaning of Town facilities. Most other operational budget lines (building maintenance, general supplies for repairs, and contracted services for various maintenance services) have been held at FY 2012 levels. Overall, this results in a 7% decrease in operational costs.
- Police – Overall, operational costs are being held at FY 2012 levels; events such as the Zebulon Night Out will be reduced in scope to cover cost increases in equipment maintenance and ammunition. Other costs in this department include fuel, vehicle maintenance, uniforms and bullet-proof vests, and contracted 911 service and computer services.
- Fire –Although no major changes are proposed, increases have been projected in building and vehicle maintenance costs, resulting in a 2% increase in operational costs. Other operational costs include fuel, contracted services, and uniforms
- Streets/Powell Bill – In Streets (the Town-funded portion of street maintenance), The operational costs are budgeted to decrease 7%; some budgeted expenses are being transferred to the Powell Bill funding and the Town made a major purchase of traffic zone signage that will not need to be funded in FY 2013. Operational costs in Powell Bill are projected to increase 17% as the Town covers more items (as allowed by NC General Statutes) with this funding source.
- Sanitation – Due to the increase from our contracted garbage/recycling collection service with Waste Industries as well as projected increases in tub grinding costs and supplies, operational costs in this department are projected to increase 3%
- Storm Water – Operational costs for this function are projected to increase 7% in order to meet the second year requirements of the permit with increased educational programming, continued repair of storm drainage infrastructure and street sweeping.
- Parks & Recreation – The biggest change for this department will be the suspension of the Festival on the Lawn for FY 2013, unless outside funding is received to sponsor the event. This change results in a 4% decrease for the department; overall other operational budget line items are being held to FY 2012 levels.

Capital Projects

The Town continues to plan for and fund various capital projects each year. Capital projects are any item or improvement with a value greater than \$5,000. Over the past three years, capital projects have been approved with the budget, but delayed for one or more years due to budget adjustments coinciding with the decline in economically-volatile revenues. Even though the economy is recovering, the Town is still feeling the effects of the recession, and remains cautious about use of funding for capital. The budget includes only projects and items essential to continuation of existing services and maintenance of facilities and infrastructure. All of the capital projects proposed for approval are included with their respective department and also in the report for the Capital Improvements Plan that accompanies the budget. Capital expenditures for FY 2013 total \$307,300 (a 76% decrease from Fiscal Year 2012) and represent 4% of the total budget.

As discussed earlier in this message, three capital projects will be adopted for completion via a capital project ordinance in order to meet scheduling deadlines and meet compliance of Local Government Commission requirements. These projects will be completed using installment loan proceeds and funds from the Town's capital facility reserve. These projects will replace the roof and repair wall structures at the Community Center, replace ballfield lights at Community Park, and replace the fleet fueling system at the Public Works facility. If the financing for these projects (\$690,000) were included under the General Fund budget, total capital expenditures would be \$997,300, a 24% decrease in capital expenditures compared to Fiscal Year 2012.

Debt Service

Local governments often borrow funds to finance capital projects, through the form of installment financings and bonds. At the beginning of Fiscal Year 2013, the Town's General Fund will have an outstanding debt balance of approximately \$5 million. As mentioned above, the Town is planning to finance facility improvements at Public Works, Community Center and Community Park. Projected FY 2013 payment obligations total \$680,300. These payments represent an equivalent property tax rate of 9.4¢ (4.5¢ for general capital debt service and 4.9¢ for the municipal complex) and 9% of the total budget. The Town's current and planned debt service obligations are also included in the Capital Improvements Plan.

Fund Balance

The Town's fund balance remains solid, even following this time of recession. The fund balance available for appropriation per the calculation required by the Local Government Commission is estimated to be approximately \$6.03 million at the end of FY 2012 (representing 75% of expenditures). The recommended FY 2013 budget includes an appropriation of \$668,000

(including \$47,500 of Powell Bill reserve funds and \$60,000 from the facility capital reserve to be transferred to the capital project fund) to balance revenues with expenditures. If all of the appropriated fund balance were to be used, the projected available fund balance would drop to approximately \$5.37 million at the end of FY 2012 (which will then represent 70% of expenditures).

The Town adopted a fund balance policy in 2011 based on the new reporting requirements for fund balance under GASB Statement 54. Under this policy, the Town must keep a fund balance percentage of at least 50% of expenditures using only what will be classified as committed, assigned, or unassigned fund balance. Under this new policy, it is estimated that fund balance as a percentage of expenditures will decrease from an estimated 79% at the end of FY 2012 to an estimated 69% at the end of FY 2013 (if all fund balance appropriated was used).

As in any budget year, the Town will look for savings opportunities or additional funding sources to reduce the amount of fund balance used. Departments will continue to work to keep projects under budget so as little of the reserve funds are needed.

Enterprise Fund

The proposed budget for the Town of Zebulon Enterprise Fund for FY 2013 is \$540,504. This budget accounts for revenues from Raleigh to make payments on debt acquired by Zebulon prior to merger.

Although the Town transferred its utility operations to the City of Raleigh in 2006, the Town continues set utility rates and development fees for its citizens. The net revenue generated by these fees is used to pay for the Town's existing debt service and scheduled capital improvements associated with the merger.

During FY 2012, several discussions were held regarding amendments to the original merger agreement that would alter the scope of improvement projects, adjust anticipated capacity needs, and amend the projected payoff of existing debt and new capital projects through rate increases and a new final payout date. An amendment to the merger agreement was approved in April 2012.

As a result of the merger agreement amendment, the recommended water and sewer rate increases for FY 2013 is 7%. This rate increase will help put Zebulon on track to complete cost recovery within a reasonable time frame. For a residential customer using an average of 5,000 gpm, this will increase their monthly utility bill by \$6.31 per month, from \$90.20 to \$96.51.

After reviewing the current projected costs for additional capacity and upgrades to the system requested within the merger window for the Town's service area, the Towns acreage fees and

capacity fees are proposed to be adjusted 3%. All other utility-related fees are set by the City of Raleigh. Per the merger, these charges will be passed on to Zebulon customers when applicable. All of the utility fees set by the Town of Zebulon are included on the proposed fee schedule which accompanies this budget.

Conclusion

The annual budget establishes the parameters in which the Town must operate for the coming year. This year, the Town had to incorporate a significant decrease in tax base which resulted in lower property tax revenues along with the decrease in state-shared revenues as a result of the Town’s adjusted census population. Staff was challenged to prepare a lean budget that still provided, to the extent possible, the levels of service expected by citizens.

Preparation of the annual budget requires a team effort. All departments agreed to compromise and continue to offer unique solutions in order to prepare for this year’s budget. This budget allows for citizens to continue receiving high-quality services at low costs. We thank everyone for their effort in the budget process.

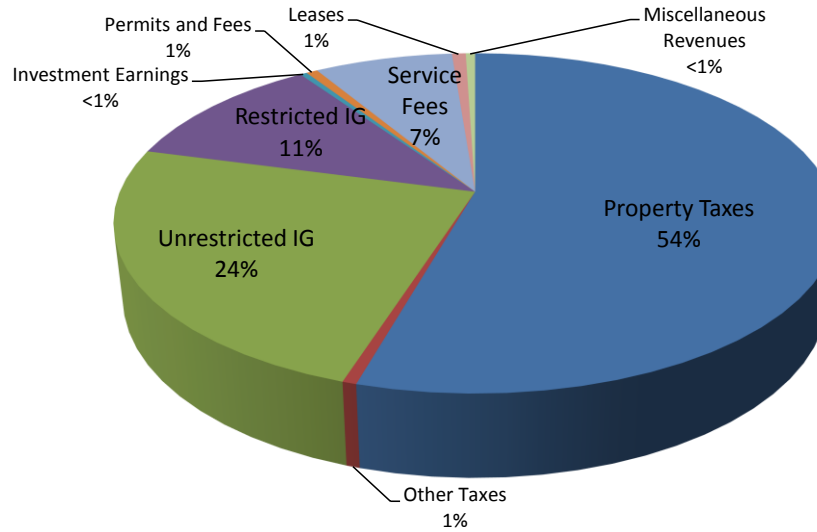
Respectfully submitted,

Richard D. Hardin
Town Manager

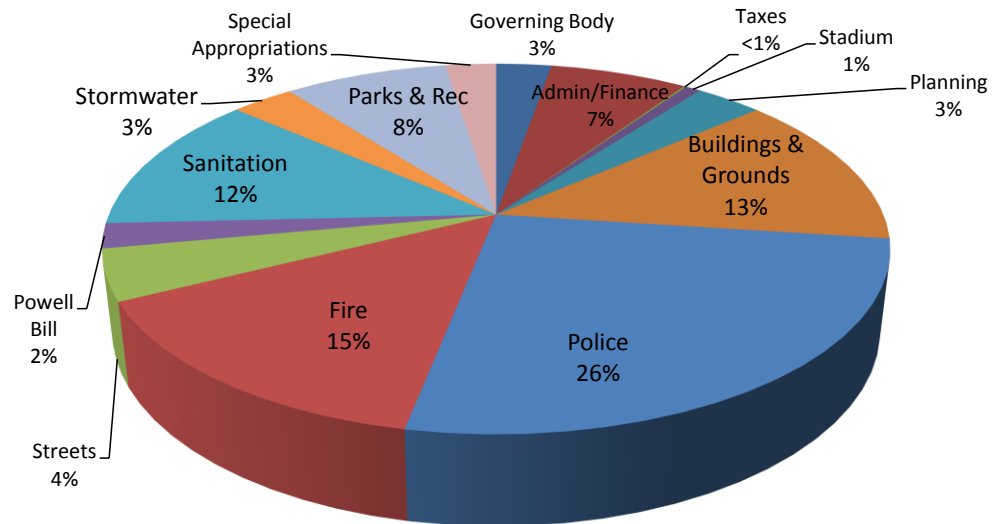
Emily Lucas, CPA
Finance Director

**Town of Zebulon General Fund Budget at a Glance
Fiscal Year 2012-2013**

Revenues	FY 2013
Property Taxes	\$ 3,798,000
Other Taxes	\$ 37,400
Unrestricted Intergovernmental	\$ 1,687,400
Restricted Intergovernmental	\$ 784,700
Investment Earnings	\$ 25,500
Permits and Fees	\$ 42,100
Service Fees	\$ 515,900
Leases	\$ 51,500
Miscellaneous Revenues	\$ 35,000
Total Revenues	\$ 6,977,500
Installment Financing Proceeds	\$ -
Fund Balance Appropriation	\$ 668,000



Expenditures	FY 2013
Governing Body (410)	\$ 207,100
Administration/Finance (420)	\$ 516,300
Contract Services/Taxes (450)	\$ 9,000
Stadium (470)	\$ 57,700
Planning (490)	\$ 250,650
Buildings & Grounds (500)	\$ 1,029,750
Police (510)	\$ 1,988,850
Fire (530)	\$ 1,109,800
Streets (560)	\$ 340,350
Powell Bill (570)	\$ 167,500
Sanitation (580)	\$ 930,950
Stormwater (590)	\$ 234,800
Parks & Recreation (620)	\$ 612,150
Special Appropriations (690)	\$ 190,600
Total Expenditures	\$ 7,645,500



ORDINANCE 2012-41

Town of Zebulon Fiscal Year 2012-2013 Budget Ordinance

BE IT ORDAINED, consistent with North Carolina General Statutes, Chapter 159-13, that on June 20, 2012, the Board of Commissioners for the Town of Zebulon approved the operating budget for Fiscal Year 2012-2013. Certain other authorizations and restrictions also are adopted.

Section I. Levy of Taxes.

An Ad Valorem tax rate of \$.5125 per \$100.00 assessed valuation for taxable property listed as of January 1, 2011 is hereby established as the tax rate for the Town of Zebulon for Fiscal Year 2012-2013. Under authority of NC General Statute 20-97, an annual license tax of \$5.00 is levied on each vehicle in the Town of Zebulon.

Section II. General Fund.

A. Anticipated Revenues & Funding Sources

Property Taxes-Current Year	\$3,733,800
Property Taxes-Prior Years	44,200
Local Housing Tax	5,000
Tax Penalty & Interest	20,000
Privilege License Taxes	17,000
Motor Vehicle Decal Fees	15,400
Wake County Sales Tax Distribution	780,000
Hold Harmless Funds	425,000
NC Utilities Franchise Taxes	428,000
NC Video Programming Taxes	32,000
NC Beer & Wine Taxes	21,000
PEG Channel Funds	60,900
Solid Waste Landfill Distribution	1,400
NC Powell Bill Funds	120,000
Wake County Fire Tax Distribution	449,000
Additional Fire Tax Revenue	3,500
Solid Waste Disposal Tax Distribution	3,300
Bullet-proof Vest Program	1,500
SAFER Grant	146,500
Interest Earnings-General Fund	25,000
Interest Earnings-Powell Bill	500
Officer & Jail Fees	6,100
Civil Citation Fees	2,500
Zoning Permits & Fees	29,500
Fire Inspection Fees	4,000
Refuse Collection Fees	353,700

Stormwater Fees	82,700
Youth Athletic League Fees	20,500
Recreation Program Sponsorships	5,000
Recreation Class Fees	25,000
Park Facility Rental Fees	9,500
Community Center Rental Fees	7,500
Recreation Camp Fees	12,000
Lease Payments-Stadium	3,000
Lease Payments-Cell Towers	48,500
Wake County ABC Distribution	20,000
Miscellaneous Revenues	15,000
Fund Balance Appropriation	668,000

Total Revenues & Funding Sources	\$7,645,500
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B. Authorized Expenditures

Governing Body	
Operating	\$207,100
Administration/Finance	
Operating	516,300
Contract Services-Wake County Taxes	
Operating	9,000
Stadium	
Operating	57,700
Planning	
Operating	250,650
Buildings & Grounds	
Operating	510,700
Debt Service	519,050
Police	
Operating	1,896,900
Debt Service	91,950
Fire	
Operating	1,076,200
Capital	33,600
Streets	
Operating	331,150
Debt Service	9,200
Powell Bill	
Operating	113,700
Capital	42,000
Debt Service	11,800
Sanitation	

Operating	797,650
Capital	85,000
Debt Service	48,300
Stormwater	
Operating	149,800
Capital	85,000
Parks & Recreation	
Operating	612,150
Special Appropriations	
Operating	190,600
	<hr/>
Total Expenditures	\$7,645,500

Section III. Enterprise Fund.

A. Anticipated Revenues

City of Raleigh Debt Service Reimbursement	<hr/>	\$540,504
Total Revenues		\$540,504

B. Authorized Expenditures

Sewer Plant Debt Service	\$311,920
Water & Sewer Debt Service	184,540
Northern Interceptor Debt Service	44,044
	<hr/>
Total Expenditures	\$540,504

Section IV. Fee Schedule

There is hereby established for Fiscal Year 2012-2013 a schedule of various fees, penalties, privilege license taxes, and fines as included as an attachment to this ordinance as an appendix.

Section V. Authorized Positions.

There is hereby established for Fiscal Year 2012-2013 a schedule of authorized full-time positions for the Town of Zebulon. Positions established are initially established by the annual budget ordinance. Changes to this schedule may occur during the fiscal year, as authorized by the Town Manager, including but not limited to position changes during the year. A schedule of authorized positions is attached to this ordinance as an appendix.

Section VI. Salary Schedule.

There is hereby authorized for Fiscal Year 2012-2013 a market adjustment increase of 2.5% to the Town's salary schedule. A schedule of pay classifications and salary ranges is attached to this ordinance as an appendix.

Section VII. Purchase Orders.

All purchase orders will be pre-audited in accordance with the Local Government Budget and Fiscal Control Act and issued on all purchases over \$1,000.00.

Section VIII. Special Authorizations-Budget Officer.

- A. The Budget Officer or his/her designee shall be authorized to reallocate operational appropriations within a department and between departments within a fund up to \$5,000.00 as deemed necessary. These reallocations shall be reported to the Board at the first regularly scheduled meeting of the month.
- B. Interfund transfers established by this ordinance may be accomplished without additional approval from the Board.
- C. The Budget Officer shall be authorized to hire personnel in positions authorized by the Board and to set the compensation in accordance with the Salary Schedule and the Personnel Policy.
- D. The Budget Officer shall be authorized to award merit increases to employees as deemed appropriate after consultation with appropriate personnel, in accordance with the Salary Schedule and the Personnel Policy.

Section IX. Restrictions-Budget Officer.

- A. Reallocations between operational appropriations within a department and between departments in excess of \$5,000.00 shall require Board authorization.
- B. Reallocations between operational appropriations and capital appropriations within and between departments and reallocations between capital appropriations within and between departments shall require Board authorization.
- C. Interfund transfers, except as noted in Section VIII, Item B, shall require Board authorization.
- D. The utilization of any unappropriated fund balance shall require Board authorization.

Section X. Utilization of Budget Ordinance.

This ordinance shall be the basis of the financial plan for the Town of Zebulon during the Fiscal Year 2012-2013. The Budget Officer shall administer the budget and shall insure the operating officials are provided guidance and sufficient details to implement their appropriate portion of

the budget. The Finance Department shall establish and maintain all records which are in consonance with this ordinance, and the appropriate statutes of the State of North Carolina.

Adopted this 20th day of June, 2012 and effective July 1, 2012.

ORDINANCE 2012-40

BE IT ORDAINED by the Board of Commissioners of the Town of Zebulon, that pursuant to §159-13.2 of the North Carolina General Statutes, the following Capital Project Ordinance is hereby adopted.

Section 1. The project authorized is the FY 2013 Parks & Recreation and Public Works Facility Improvements Project.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the grant agreement and the budget contained herein.

Section 3. The following amounts are appropriated for the project.

Community Center Roof/Wall Project	\$318,600.00
Community Park Ballfield Light Project	308,600.00
Public Works Fuel System Project	33,200.00
Legal Services	12,600.00
Contingency	<u>77,000.00</u>
Total	\$750,000.00

Section 4. The following revenues are anticipated to be available to complete this project.

Transfer from the General Fund	\$60,000.00
Installment Note Proceeds	<u>\$690,000.00</u>
Total	\$750,000.00

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grant and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to the Board.

Section 8. The Finance Officer is directed to report on a quarterly basis on the financial status of each project element in Section 3.

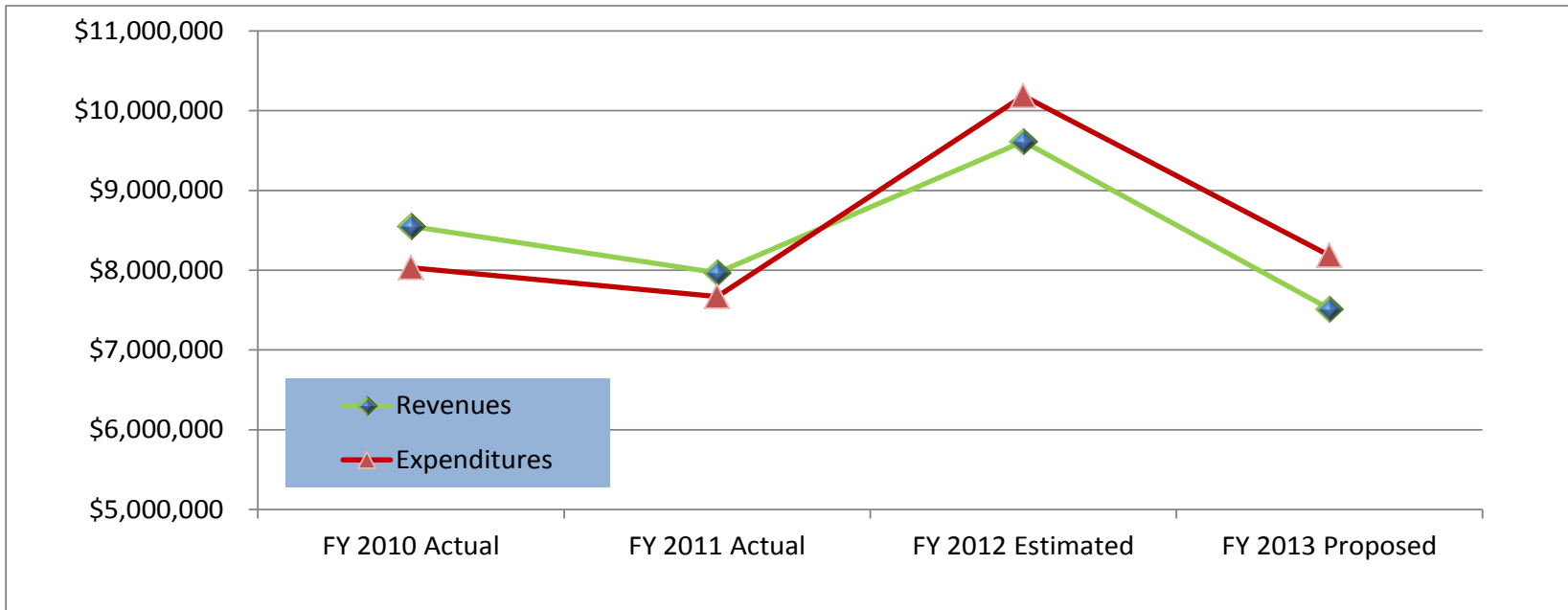
Section 9. Copies of this Capital Project Ordinance shall be furnished to the Town Clerk, to the Governing Body, the Budget Officer, and to the Finance Officer for direction in carrying out this project.

Adopted this 20th day of June, 2012.

**Town of Zebulon Budget Summary
Fiscal Year 2012-2013**

Revenues & Outside Financing Sources	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
General Fund	\$ 7,950,486	\$ 7,354,963	\$ 8,011,004	\$ 6,977,500
Enterprise Fund	601,651	612,175	1,602,751	540,504
Total Revenues	\$ 8,552,137	\$ 7,967,138	\$ 9,613,755	\$ 7,518,004

Expenditures	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimated	FY 2013 Proposed
General Fund	\$ 7,430,359	\$ 7,058,269	\$ 8,584,606	\$ 7,645,500
Enterprise Fund	601,651	612,175	1,601,897	540,504
Total Expenditures	\$ 8,032,010	\$ 7,670,444	\$ 10,186,503	\$ 8,186,004



Town of Zebulon General Fund Revenue Summary
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimated	FY 2013 Projected	% Increase (Decrease) Budget
Property Taxes	\$ 4,232,404	\$ 4,179,124	\$ 3,836,100	\$ 3,943,615	\$ 3,798,000	-1%
Other Taxes	45,028	44,025	34,900	41,438	37,400	7%
Unrestricted Intergovernmental	1,781,037	1,822,836	1,810,300	1,667,699	1,687,400	-7%
Restricted Intergovernmental	751,980	659,931	1,185,953	1,189,125	784,700	-34%
Private Grants/Contributions	35,000	-	275,000	193,216	-	-100%
Investment Earnings	42,456	12,114	31,500	7,054	25,500	-19%
Permits and Fees	55,133	45,064	45,600	31,463	42,100	-8%
Service Fees	403,535	422,400	444,200	471,146	515,900	16%
Leases	47,773	51,164	50,500	51,880	51,500	2%
Miscellaneous Revenues	108,322	118,305	64,698	117,068	35,000	-46%
Total Revenues	\$ 7,502,668	\$ 7,354,963	\$ 7,778,751	\$ 7,713,704	\$ 6,977,500	-10%
<i>Other Financing Sources</i>						
Transfers from other Funds	122,818	-	-	-	-	
Installment Loan Proceeds	325,000	-	297,300	297,300	-	
Fund Balance Appropriation	-	-	646,585	573,602	668,000	
Total Revenues & Other Financing Sources	\$ 7,950,486	\$ 7,354,963	\$ 8,722,636	\$ 8,584,606	\$ 7,645,500	-12%

**Town of Zebulon General Fund Revenue Budget
Fiscal Year 2012-2013**

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimated	FY 2013 Projected	% Increase (Decrease)
<i>Property Taxes</i>						
Property Taxes -- Current Year	\$ 4,169,855	\$ 4,111,620	\$ 3,769,800	\$ 3,876,698	\$ 3,733,800	-1%
Property Taxes -- 1st Prior Year	43,510	44,792	40,000	38,072	40,000	0%
Property Taxes -- 2nd Prior Year	2,732	2,596	1,100	4,700	2,000	82%
Property Taxes -- 3rd Prior Year	947	1,621	1,100	1,643	1,100	0%
Property Taxes -- Other Prior Year	1,918	2,250	1,100	5,046	1,100	0%
Tax Penalty & Interest	13,442	16,245	23,000	17,456	20,000	-13%
Total Property Taxes	4,232,404	4,179,124	3,836,100	3,943,615	3,798,000	-1%
<i>Other Taxes</i>						
Local Housing Tax	11,501	7,191	3,500	3,500	5,000	43%
Rental Vehicle Taxes	95	122	-	154	-	
Privilege License Taxes	16,242	19,778	16,000	20,852	17,000	6%
Motor Vehicle Taxes	17,190	16,934	15,400	16,932	15,400	0%
Total Other Taxes	45,028	44,025	34,900	41,438	37,400	7%
<i>Unrestricted Intergovernmental</i>						
Wake County Sales Tax Distribution	845,279	871,993	882,500	751,327	780,000	-12%
Hold Harmless Funds	445,180	450,786	428,400	428,481	425,000	-1%
NC Utilities Franchise Taxes	440,661	435,485	441,000	429,218	428,000	-3%
NC Video Programming Taxes	39,812	39,532	37,000	37,405	32,000	-14%
Wake County SWLF Distribution	2,340	592	1,400	-	1,400	0%
NC Beer & Wine Taxes	7,765	24,448	20,000	21,268	21,000	5%
Total Unrestricted Intergovernmental	1,781,037	1,822,836	1,810,300	1,667,699	1,687,400	-7%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimated	FY 2013 Projected	% Increase (Decrease)
<i>Restricted Intergovernmental</i>						
NC PEG Supplement	\$ 18,692	\$ 17,280	\$ 60,600	\$ 53,091	\$ 60,900	0%
NC Powell Bill Funds	135,900	138,298	116,800	119,332	120,000	3%
Wake County Reimbursement -- Stadium	15,695	17,078	-	-	-	
Federal Forfeiture Funds	-	19,614	15,700	15,955	-	-100%
State Forfeiture Funds	1,344	1,789	-	51	-	
GHSP Grant	6,768	-	-	-	-	
NC DoT Grant	66,497	5,799	397,323	397,323	-	-100%
Justice Assistance Grant	21,333	2,352	-	-	-	
US Dept of Justice Reimbursement	4,373	5,127	-	-	-	
Bullet Proof Vest Program	-	-	1,500	1,500	1,500	0%
Wake County Fire Tax Distribution	449,631	440,695	446,650	442,721	449,000	1%
Additional Fire Revenue	3,916	3,916	3,000	3,915	3,500	17%
SAFER Grant	-	-	134,600	131,630	146,500	9%
Parks & Recreation Grant	-	-	6,480	19,755	-	-100%
Wake County-Park Grant	24,134	-	-	-	-	
Wake County-Recycling Grant	-	4,276	-	400	-	
Solid Waste Disposal Tax Distribution	3,697	3,707	3,300	3,452	3,300	0%
Total Restricted Intergovernmental	751,980	659,931	1,185,953	1,189,125	784,700	-34%
<i>Private Grants/Contributions</i>						
Boys & Girls Club Reimbursement	-	-	275,000	193,216	-	-100%
GSK Grant	30,000	-	-	-	-	
BCBS Grant	5,000	-	-	-	-	
Total Private Grants/Contributions	35,000	-	275,000	193,216	-	-100%
<i>Investment Earnings</i>						
Interest Earnings	42,153	11,835	30,000	6,894	25,000	-17%
Interest Earnings -- Powell Bill	302	260	1,500	115	500	-67%
Interest Earnings -- Forfeiture Funds	1	19	-	45	-	
Total Investment Earnings	42,456	12,114	31,500	7,054	25,500	-19%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimated	FY 2013 Projected	% Increase (Decrease)
<i>Permits and Fees</i>						
Officer & Jail Fees	\$ 7,306	\$ 6,244	\$ 6,600	\$ 4,202	\$ 6,100	-8%
Civil Citation Fees	7,160	6,410	5,500	635	2,500	-55%
Zoning Permits & Fees	34,110	26,147	29,500	20,820	29,500	0%
Code Enforcement Fees	918	905	-	2,424	-	
Street & Sidewalk Inspection Fees	823	-	-	-	-	
Fire Inspection Fees	4,816	5,358	4,000	3,382	4,000	0%
Total Permits and Fees	55,133	45,064	45,600	31,463	42,100	-8%
<i>Service Fees</i>						
Report Fees	607	1,085	-	954	-	
Refuse Collection Fees	324,452	328,152	329,000	329,051	353,700	8%
Stormwater Fees	-	-	41,800	36,547	82,700	98%
Cemetery Fees	2,445	7,474	-	4,926	-	
Youth Athletic League Fees	18,855	20,660	20,800	21,803	20,500	-1%
Adult Athletic League Fees	3,000	-	-	-	-	
Recreation Program Sponsorships	5,200	3,260	5,000	5,610	5,000	0%
Recreation Class Fees	23,601	30,995	23,700	26,065	25,000	5%
Park Facility Rental Fees	6,725	8,100	5,700	17,300	9,500	67%
Vendor Fees	1,855	1,425	2,000	1,315	-	-100%
Community Center Rental Fees	3,790	9,184	4,200	15,975	7,500	79%
Recreation Camp Fees	13,005	12,065	12,000	11,600	12,000	0%
Total Service Fees	403,535	422,400	444,200	471,146	515,900	16%
<i>Leases</i>						
Lease Payments -- Baseball	3,000	3,000	3,000	3,000	3,000	0%
Rental Income -- Cell Tower Sites	44,773	48,164	47,500	48,880	48,500	2%
Total Leases	47,773	51,164	50,500	51,880	51,500	2%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimated	FY 2013 Projected	% Increase (Decrease)
<i>Miscellaneous Revenues</i>						
Miscellaneous Revenues	\$ 15,157	\$ 42,610	\$ 15,000	\$ 11,800	\$ 15,000	0%
Insurance Proceeds	3,923	45,739	30,398	26,700	-	-100%
Wake County ABC Revenue Distribution	20,545	20,847	19,300	21,561	20,000	4%
Centennial Item Sales	143	281	-	58	-	
Sale of Materials	3,376	1,205	-	434	-	
Sale of Fixed Assets	65,178	7,623	-	56,515	-	
Total Miscellaneous Revenues	108,322	118,305	64,698	117,068	35,000	-46%
Total Revenues	7,502,668	\$ 7,354,963	\$ 7,778,751	\$ 7,713,704	\$ 6,977,500	-10%
<i>Other Financing Sources</i>						
Trasnfers from Other Funds	122,818	-	-	-	-	
Lease Purchase Proceeds	325,000	-	297,300	297,300	-	-100%
Captail Reserve Appropriation	-	-	-	-	60,000	
Powell Bill Reserve Appropriation	-	-	-	-	47,500	
Fund Balance Appropriation	-	-	646,585	573,602	560,500	-13%
Total Revenues & Financing Sources	\$ 7,950,486	\$ 7,354,963	\$ 8,722,636	\$ 8,584,606	\$ 7,645,500	-12%

**Town of Zebulon General Fund Summary Expenditure Budget
Fiscal Year 2012-2013**

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Recommended	% Increase (Decrease) in Budget
Governing Body (410)	\$ 209,467	\$ 190,508	\$ 219,650	\$ 177,825	\$ 209,350	\$ 207,100	-6%
Administration/Finance (420)	449,551	493,614	520,000	509,797	584,250	516,300	-1%
Contract Services/Taxes (450)	8,476	8,346	9,000	8,060	9,000	9,000	0%
Stadium (470)	63,189	60,291	56,300	48,908	77,700	57,700	2%
Planning (490)	230,487	229,870	362,478	348,832	311,350	250,650	-31%
Buildings & Grounds (500)	1,058,660	989,101	1,174,530	1,126,623	1,845,050	1,029,750	-12%
Police (510)	1,955,231	1,911,199	2,108,010	2,072,812	2,001,700	1,988,850	-6%
Fire (530)	1,174,288	878,134	1,069,575	1,054,087	1,138,100	1,109,800	4%
Streets (560)	414,885	540,143	1,196,265	1,074,133	444,400	340,350	-72%
Powell Bill (570)	225,025	126,522	164,000	154,494	147,300	167,500	2%
Sanitation (580)	887,891	807,133	894,023	888,687	956,600	930,950	4%
Stormwater (590)	-	82,015	133,550	121,886	244,000	234,800	76%
Parks & Recreation (620)	679,208	658,165	666,905	644,456	1,102,400	612,150	-8%
Special Appropriations (690)	74,001	83,228	369,750	354,006	209,000	190,600	-48%
Total Expenditures	\$ 7,430,359	\$ 7,058,269	\$ 8,944,036	\$ 8,584,606	\$ 9,280,200	\$ 7,645,500	-15%

Governing Body Department Budget (410)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 30,208	\$ 30,360	\$ 31,050	\$ 29,479	\$ 31,650	\$ 30,900	0%
Professional Services	138,305	118,302	135,400	99,658	129,200	\$128,700	-5%
FICA	2,843	2,759	3,300	3,285	2,450	2,450	-26%
Group Insurance	24,657	25,022	28,350	25,956	30,850	30,850	9%
Cell Phones	-	-	600	600	600	600	0%
Travel/Training	2,584	4,203	4,700	3,543	4,000	3,000	-36%
Equipment Maintenance	-	-	500	250	500	500	0%
Materials/Supplies	521	869	700	695	700	700	0%
Elections	2,405	-	6,500	5,827	-	-	
Insurance & Bonds	7,840	8,500	8,100	8,082	9,100	9,100	12%
Miscellaneous	104	493	450	450	300	300	-33%
Total Operating Budget	209,467	190,508	219,650	177,825	209,350	207,100	-6%
<i>Capital/Debt Service</i>							
None	-	-	-	-	-	-	
Total Budget	\$ 209,467	\$ 190,508	\$ 219,650	\$ 177,825	\$ 209,350	\$ 207,100	-6%

Administration/Finance Department Budget (420)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 325,164	\$ 343,309	\$ 357,900	\$ 354,132	\$ 366,550	\$ 363,200	1%
Professional Services	4,363	6,761	4,400	4,278	7,800	7,500	70%
FICA	24,592	25,945	27,850	27,827	28,250	28,000	1%
Group Insurance	21,118	21,013	23,500	22,253	25,700	25,700	9%
Retirement	32,237	39,300	43,800	43,275	44,100	43,400	-1%
Unemployment Compensation	-	6,255	1,000	894	3,000	3,000	200%
Cell Phones	-	-	2,600	2,520	2,550	1,800	-31%
Postage	5,127	4,803	2,200	2,200	2,900	2,900	32%
Travel/Training	5,114	5,854	5,500	5,224	6,000	4,500	-18%
Equipment Maintenance	-	1,710	500	250	500	500	0%
Advertising	519	80	300	150	500	500	67%
Materials/Supplies	4,664	3,751	4,000	2,859	4,000	4,000	0%
Mail Room Supplies	2,957	4,967	5,000	4,700	7,400	5,700	14%
Newsletter	2,342	2,154	2,600	2,597	2,000	-	-100%
Computers	-	4,229	2,200	2,200	-	-	-100%
Contracted Services	17,020	18,146	18,600	16,994	19,100	18,600	0%
Insurance & Bonds	4,074	5,200	6,200	5,739	6,750	6,750	9%
Miscellaneous	260	137	450	305	250	250	-44%
Total Operating Budget	449,551	493,614	508,600	498,397	527,350	516,300	2%
<i>Capital/Debt Service</i>							
Finance Software Upgrade	-	-	-	-	30,000	-	
Finance Server	-	-	-	-	9,500	-	
Email/Data Server	-	-	11,400	11,400	17,400	-	
Total Budget	\$ 449,551	\$ 493,614	\$ 520,000	\$ 509,797	\$ 584,250	\$ 516,300	-1%

Contract Services Department Budget (450)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Wake County Contract Services	\$ 8,476	\$ 8,346	\$ 9,000	\$ 8,060	\$ 9,000	\$ 9,000	0%
Total Operating Budget	8,476	8,346	9,000	8,060	9,000	9,000	0%
<i>Capital/Debt Service</i>							
None	-	-	-	-	-	-	
Total Budget	\$ 8,476	\$ 8,346	\$ 9,000	\$ 8,060	\$ 9,000	\$ 9,000	0%

Stadium Department Budget (470)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Electricity	\$ 18,430	\$ 16,331	\$ 18,300	\$ 17,887	\$ 18,300	\$ 18,300	0%
Water/Sewer	23,837	16,798	28,000	21,068	27,400	27,400	-2%
Buildings & Grounds Maintenance	940	3,115	3,000	3,000	5,000	5,000	67%
Materials/Supplies	1,517	3,955	3,800	3,760	3,800	3,800	0%
Insurance & Bonds	18,465	20,092	1,400	1,393	1,500	1,500	7%
Total Operating Budget	63,189	60,291	54,500	47,108	56,000	56,000	3%
<i>Capital/Debt Service</i>							
Designation for Reserve	-	-	1,800	1,800	21,700	1,700	
Total Budget	\$ 63,189	\$ 60,291	\$ 56,300	\$ 48,908	\$ 77,700	\$ 57,700	2%

Planning Department Budget (490)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 152,018	\$ 159,593	\$ 166,600	\$ 165,028	\$ 170,800	\$ 170,600	2%
Professional Services	18,683	3,185	114,328	107,760	10,300	10,300	-91%
FICA	10,870	11,439	12,750	12,824	13,150	13,150	3%
Group Insurance	13,098	13,359	15,050	14,458	15,450	15,450	3%
Retirement	15,349	18,583	20,400	20,167	20,550	20,350	0%
Cell Phones	-	-	1,300	1,270	1,300	1,050	-19%
Postage	2,445	2,621	1,400	1,400	1,400	1,400	0%
Travel/Training	3,547	3,271	3,500	2,884	3,500	3,500	0%
Equipment Maintenance	-	-	500	250	500	500	0%
Vehicle Maintenance	2,456	3,088	2,000	484	2,000	2,000	0%
Advertising	2,350	6,535	3,800	3,047	3,800	3,800	0%
Fuel	649	653	1,300	733	1,100	1,100	-15%
Materials/Supplies	2,788	2,609	3,100	2,519	3,100	3,100	0%
Computers	2,270	1,949	4,000	4,027	-	-	-100%
Inspections	351	-	500	250	500	500	0%
Insurance & Bonds	3,148	2,568	3,600	3,571	3,750	3,700	3%
Miscellaneous	465	417	350	160	150	150	-57%
Total Operating Budget	230,487	229,870	354,478	340,832	251,350	250,650	-29%
<i>Capital/Debt Service</i>							
GIS Computer	-	-	8,000	8,000	-	-	
Unified Development Ordinance	-	-	-	-	60,000	-	
Total Budget	\$ 230,487	\$ 229,870	\$ 362,478	\$ 348,832	\$ 311,350	\$ 250,650	-31%

Buildings & Grounds Department Budget (500)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 56,117	\$ 59,714	\$ 59,700	\$ 59,340	\$ 64,150	\$ 63,100	6%
Part-time Salaries	9,605	8,964	15,000	12,590	9,000	5,000	-67%
Professional Services	5,072	1,897	15,600	14,965	10,700	10,000	-36%
FICA	4,964	5,151	5,600	5,530	5,650	5,500	-2%
Group Insurance	9,107	9,174	9,950	9,823	10,300	10,300	4%
Retirement	5,650	6,846	7,300	7,251	7,750	7,500	3%
Cell Phones	-	-	1,250	1,250	1,350	1,350	8%
Postage	-	-	100	123	150	150	50%
Telephone	50,085	50,831	52,350	47,106	50,100	50,100	-4%
Electricity	20,427	17,501	40,900	36,045	38,900	38,900	-5%
Water/Sewer	4,506	3,669	10,900	6,277	10,400	10,400	-5%
ZMC Utilities	53,867	54,375	62,800	50,024	63,500	63,500	1%
ZCC/Maintenance Building Utilities	16,209	20,095	-	-	-	-	
Travel/Training	847	569	1,000	454	1,000	1,000	0%
Buildings & Grounds Maintenance	27,686	31,679	34,300	34,300	34,300	32,800	-4%
Nuisance Abatements	325	100	1,000	500	1,000	1,000	0%
Highway 64 Maintenance	1,750	2,443	2,500	2,420	2,500	1,250	-50%
ZMC Maintenance	59,370	71,124	84,500	76,730	97,800	75,800	-10%
ZCC/Maintenance Building Maintenance	23,400	32,376	39,950	39,950	39,950	38,500	-4%
Equipment Maintenance	8,267	7,859	11,000	11,158	10,000	10,000	-9%
Mowing Equipment Maintenance	3,763	3,868	3,750	3,725	4,000	4,000	7%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget (continued)</i>							
Vehicle Maintenance	\$ 1,268	\$ 2,739	\$ 7,000	\$ 6,809	\$ 3,250	\$ 3,250	-54%
Fuel	4,431	6,315	7,900	7,048	8,800	8,800	11%
Materials/Supplies	11,947	13,789	13,200	13,063	14,050	13,200	0%
Tree City USA Program	800	1,467	1,500	1,493	1,500	1,000	-33%
Uniforms	898	1,000	1,300	1,300	1,300	1,300	0%
Contracted Janitorial Services	42,052	47,158	51,500	47,451	52,550	41,800	-19%
Insurance & Bonds	9,256	9,830	10,400	10,307	11,400	11,100	7%
Miscellaneous	439	428	250	250	100	100	-60%
Total Operating Budget	\$ 432,108	\$ 470,961	\$ 552,500	\$ 507,282	\$ 555,450	\$ 510,700	-8%
<i>Capital/Debt Service</i>							
Vehicles	-	24,990	-	-	-	-	
HVAC Police Station	-	13,217	45,000	42,454	-	-	
Public Works Shop Roof Replacement	-	-	15,800	15,775	-	-	
Mowing/Maintenance Equipment	-	-	9,200	9,179	19,000	-	
ZCC Roof Replacement	-	-	20,380	20,380	361,700	-	
Fuel System Upgrades	5,831	-	-	-	36,000	-	
HVAC Town Hall	-	-	-	-	235,900	-	
Emergency Radio System	-	-	-	-	15,900	-	
HVAC Public Works	-	-	-	-	12,700	-	
Installment Loan Payment	-	-	-	-	89,350	-	
Bond Payment-ZMC	382,675	374,800	367,000	366,925	359,050	359,050	
Installment Loan Payment-ZCC	238,046	105,133	164,650	164,628	160,000	160,000	
Total Budget	\$ 1,058,660	\$ 989,101	\$ 1,174,530	\$ 1,126,623	\$ 1,845,050	\$ 1,029,750	-12%

Police Department Budget (510)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 971,848	\$ 1,022,228	\$ 1,056,450	\$ 1,053,807	\$ 1,092,700	\$ 1,087,000	3%
Dispatch Salaries	39,093	41,032	42,650	42,320	43,700	43,300	2%
Separation Allowances	21,941	22,051	22,400	22,294	22,650	22,300	0%
Part-time/Auxillary Salaries	6,468	7,497	8,900	8,851	8,900	7,100	-20%
FICA	76,847	80,601	86,650	86,668	90,250	89,600	3%
Group Insurance	104,864	108,207	115,550	115,550	118,150	118,150	2%
Retirement	101,285	122,902	135,650	134,830	136,650	136,300	0%
Cell Phones	-	-	10,800	10,790	11,050	10,600	-2%
Postage	10,089	10,195	300	225	300	300	0%
Printing/Forms/Publications	1,680	854	-	-	-	-	
Travel/Training	11,239	8,416	7,500	5,823	10,000	9,000	20%
Equipment Maintenance	2,091	3,583	5,500	4,506	6,700	6,500	18%
Vehicle Maintenance	20,625	29,295	38,000	30,678	26,600	26,600	-30%
Fuel	47,443	52,644	70,800	66,053	81,200	81,200	15%
Materials/Supplies	18,542	12,537	13,500	13,500	16,100	16,100	19%
Crime Prevention/Zebulon Night Out	3,466	3,764	1,000	1,000	4,100	2,100	110%
Mobile Data Terminal Fees	9,853	10,605	11,100	10,558	11,100	11,100	0%
Gun Replacement	-	-	-	-	3,000	-	
Radios	2,514	-	-	-	-	-	
Ammunition	4,942	5,829	6,000	5,526	6,300	6,300	5%
Computers	9,441	3,208	-	-	-	-	
SERT Supplies	-	2,721	-	-	3,000	-	
Uniforms	8,449	8,576	12,500	9,439	12,500	12,500	0%
Contracted Services-Raleigh 911	114,005	95,954	98,800	97,392	96,000	102,500	4%
Contracted Services-Other	34,051	34,023	49,500	49,330	45,700	45,700	-8%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget (continued)</i>							
Insurance & Bonds	\$ 47,659	\$ 51,821	\$ 57,000	\$ 57,013	\$ 59,950	\$ 59,500	4%
Miscellaneous	410	935	3,510	2,922	1,150	1,150	-67%
Informant Fees	1,000	1,230	1,000	650	1,000	1,000	0%
Canine Unit	566	1,623	1,000	250	1,000	1,000	0%
Total Operating Budget	\$ 1,670,411	\$ 1,742,331	\$ 1,856,060	\$ 1,829,975	\$ 1,909,750	\$ 1,896,900	2%
<i>Capital/Debt Service</i>							
Vehicles	\$ 178,130	\$ 53,028	\$ 151,000	\$ 142,089	\$ -	\$ -	
K-9 Unit	-	18,553	9,000	8,860	-	-	
Installment Loan Payment	106,690	97,287	91,950	91,888	91,950	91,950	
Total Budget	\$ 1,955,231	\$ 1,911,199	\$ 2,108,010	\$ 2,072,812	\$ 2,001,700	\$ 1,988,850	-6%

Fire Department Budget (530)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2012 Requested	FY 2012 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 500,325	\$ 509,870	\$ 649,400	\$ 648,422	\$ 666,600	\$ 660,000	2%
Part-time Salaries/Volunteer Pay	33,679	48,488	34,100	34,069	38,500	36,900	8%
FICA	41,168	43,046	52,300	53,320	54,000	53,500	2%
Group Insurance	46,253	47,385	66,200	64,748	71,950	71,950	9%
Retirement	52,656	60,087	79,400	79,237	80,150	78,500	-1%
Other Fringe Benefits	6,105	8,123	8,300	8,300	8,600	8,000	-4%
Cell Phones	-	-	3,600	3,561	3,600	3,200	-11%
Postage	2,349	2,984	300	232	300	300	0%
Utilities	14,156	12,467	13,900	10,872	15,400	14,700	6%
Travel/Training	2,275	1,436	3,100	3,093	4,000	3,750	21%
Building Maintenance	5,974	7,523	8,500	5,902	8,600	8,600	1%
Equipment Maintenance	13,059	7,410	9,700	9,659	9,100	9,100	-6%
Vehicle Maintenance	16,932	14,086	17,700	15,458	20,700	19,800	12%
Fuel	9,069	10,164	13,900	13,988	16,300	16,300	17%
Materials/Supplies	18,303	21,931	19,200	19,200	20,800	19,700	3%
Computers	-	1,178	750	499	-	-	
Defibulator	-	1,468	2,000	-	-	-	
Uniforms	5,198	13,446	8,000	8,281	9,200	8,000	0%
Contract Services	4,264	4,070	5,400	5,358	5,000	5,000	-7%
Inspections Program	1,270	1,048	2,000	1,925	1,700	1,700	-15%
Safety Program	154	310	500	418	500	500	0%
Insurance & Bonds	41,491	45,112	53,600	53,645	56,100	56,000	4%
Miscellaneous	725	841	700	679	700	700	0%
Total Operating Budget	815,405	862,473	1,052,550	1,040,866	1,091,800	1,076,200	2%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Capital/Debt Service</i>							
Vehicle Extraction Unit	\$ 13,870	\$ -	\$ -	\$ -	\$ -	\$ -	
Vehicles	2,668	-	-	-	-	-	
Aerial Upgrade	260,577	-	-	-	-	-	
Thermal Image Camera	-	-	17,025	13,221	-	-	
Engine 91 Tank Replacement	-	-	-	-	33,600	33,600	
HVAC System Replacement	-	15,661	-	-	12,700	-	
Installment Loan Payment	81,768	-	-	-	-	-	
Total Budget	\$ 1,174,288	\$ 878,134	\$ 1,069,575	\$ 1,054,087	\$ 1,138,100	\$ 1,109,800	4%

Street Department Budget (560)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 84,403	\$ 92,512	\$ 87,000	\$ 85,978	\$ 90,400	\$ 89,300	3%
Professional Services	1,420	5,259	5,500	2,990	5,500	5,500	0%
FICA	6,341	6,899	6,700	6,623	6,950	6,900	3%
Group Insurance	8,271	8,188	9,700	8,840	10,300	10,300	6%
Retirement	8,569	10,772	10,650	10,507	10,900	10,650	0%
Cell Phones	-	-	1,500	1,183	900	900	-40%
Postage	1,307	1,581	300	335	350	350	17%
Street Lighting	142,701	138,165	152,850	139,455	155,300	155,300	2%
Travel/Training	1,028	1,155	2,000	922	1,000	1,000	-50%
Storm Drainage Maintenance	2,799	-	-	-	-	-	
Equipment Maintenance	3,392	4,297	5,700	5,652	5,500	5,500	-4%
Vehicle Maintenance	6,061	4,276	4,550	4,540	4,400	4,200	-8%
Fuel	4,442	4,982	6,550	6,530	7,100	7,100	8%
Materials/Supplies	13,847	16,088	27,650	27,638	20,850	15,500	-44%
Computers	-	1,104	-	-	-	-	
Uniforms	1,005	984	1,300	1,300	1,300	1,300	0%
Contract Services	3,785	5,499	5,100	5,103	5,100	5,100	0%
Insurance & Bonds	17,051	14,884	15,900	15,898	12,200	12,100	-24%
Miscellaneous	483	496	250	250	150	150	-40%
Total Operating Budget	306,905	317,141	343,200	323,744	338,200	331,150	-4%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Capital/Debt Service</i>							
Downtown Traffic Light Improvements	\$ 5,271	\$ -	\$ -	\$ -	\$ -	\$ -	
Dump Truck Hydraulic System	5,025	-	-	-	-	-	
Sidewalk Improvements	89,532	-	-	-	-	-	
Barbee Street Cul-de-sac Construction	-	82,800	-	-	-	-	
Bobcat Replacement	-	-	35,000	34,998	-	-	
Utility Truck Conversion	-	-	19,770	19,764	-	-	
NC DOT Roadway Widening Project	-	7,248	213,395	213,395	-	-	
NC DOT Boys & Girls Club Project	-	-	425,000	325,401	-	-	
Street Resurfacing	-	132,954	150,150	147,663	20,000	-	
CDBG Sidewalk Improvements	-	-	-	-	42,000	-	
Truck Replacement	-	-	-	-	35,000	-	
Installment Loan Payment	8,152	-	9,750	9,168	9,200	9,200	
Total Budget	\$ 414,885	\$ 540,143	\$ 1,196,265	\$ 1,074,133	\$ 444,400	\$ 340,350	-72%

Powell Bill Funding Department Budget (570)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 48,078	\$ 50,235	\$ 53,500	\$ 51,607	\$ 55,800	\$ 55,300	3%
FICA	3,282	3,416	4,100	3,948	4,350	4,300	5%
Group Insurance	4,495	4,587	5,100	4,912	5,150	5,150	1%
Retirement	4,855	5,850	6,650	6,307	6,750	6,650	0%
Cell Phone	-	-	-	-	600	600	
Travel/Taining	-	-	-	-	1,000	500	
Equipment Maintenance	4,136	3,701	5,350	5,313	5,500	5,250	-2%
Vehicle Maintenance	3,187	3,164	3,650	3,637	3,850	3,700	1%
Fuel	2,139	3,175	3,400	2,790	3,900	3,900	15%
Materials/Supplies	15,488	6,928	7,600	7,516	8,150	7,900	4%
Snow/Ice Removal Supplies	8,995	17,536	7,500	1,875	7,500	7,500	0%
Uniforms	506	434	650	656	650	650	0%
Contract Services	2,741	4,864	8,000	8,000	8,000	8,000	0%
Insurance	-	-	-	-	4,300	4,300	
Total Operating Budget	97,902	103,890	105,500	96,561	115,500	113,700	8%
<i>Capital/Debt Service</i>							
Salt Brine Equipment	17,189	-	-	-	-	-	
Barbee Street Cul-de-sac	-	17,746	-	-	-	-	
Truck Replacement	-	-	26,300	26,233	-	-	
CDBG - Shepard School Road	-	-	-	-	-	42,000	
Sidewalk Improvements	104,465	-	20,000	19,938	20,000	-	
Installment Loan Payment	5,469	4,886	12,200	11,762	11,800	11,800	
Total Budget	\$ 225,025	\$ 126,522	\$ 164,000	\$ 154,494	\$ 147,300	\$ 167,500	2%

Sanitation Department Budget (580)

Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 230,173	\$ 240,005	\$ 239,400	\$ 233,351	\$ 251,100	\$ 249,800	4%
FICA	17,289	18,035	18,450	17,961	19,350	19,200	4%
Group Insurance	22,039	22,056	23,650	23,414	25,700	25,700	9%
Retirement	23,244	27,939	29,400	28,516	30,200	29,800	1%
Cell Phones	-	-	3,000	2,970	2,700	2,500	-17%
Postage	2,384	2,481	200	200	200	200	0%
Travel/Training	1,671	3,113	3,200	3,208	4,000	3,000	-6%
Equipment Maintenance	7,659	9,685	10,500	8,062	10,500	10,500	0%
Vehicle Maintenance	12,801	10,936	30,234	31,560	12,300	12,300	-59%
Fuel	9,754	12,982	14,500	20,820	17,700	17,700	22%
Materials/Supplies	10,316	18,828	12,400	12,400	16,000	15,600	26%
Uniforms	2,215	2,047	3,250	3,175	3,250	3,250	0%
Computers	-	-	-	-	1,500	1,500	
Radios	-	-	2,439	2,439	-	-	
Contract Services-Solid Waste	274,668	285,238	300,000	299,382	321,500	321,500	7%
Contract Services-Tub Grinding	36,624	42,489	44,500	44,415	48,750	48,750	10%
Contract Services-Raleigh Billing	4,917	4,922	5,300	4,900	6,000	6,000	13%
Debris Management Plan	-	-	-	-	7,500	-	
Insurance & Bonds	21,640	26,815	29,100	29,083	30,900	30,100	3%
Miscellaneous	442	515	250	251	250	250	0%
Total Operating Budget	677,836	728,086	769,773	766,107	809,400	797,650	4%

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Capital/Debt Service</i>							
Street Sweeper Improvements	\$ 28,391	\$ -	\$ -	\$ -	\$ -	\$ -	
Knuckleboom Truck	102,449	-	-	-	-	-	
Vehicle Lift for PW Maintenance	-	8,984	-	-	-	-	
Backhoe Replacement	-	-	76,000	74,360	-	-	
Server Replacement	-	-	-	-	6,400	-	
Street Sweeper	-	-	-	-	92,500	85,000	
Installment Loan Payment	79,215	70,063	48,250	48,220	48,300	48,300	
Total Budget	\$ 887,891	\$ 807,133	\$ 894,023	\$ 888,687	\$ 956,600	\$ 930,950	4%

Stormwater Department Budget (590)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ -	\$ -	\$ 68,100	\$ 66,213	\$ 78,400	\$ 77,800	14%
Professional Services	-	40,200	2,000	1,276	2,250	2,000	0%
FICA	-	-	5,200	5,065	6,100	6,100	17%
Group Insurance	-	-	8,750	8,441	10,300	10,300	18%
Retirement	-	-	8,400	8,091	9,500	9,400	12%
Cell Phones	-	-	1,000	1,008	1,200	1,200	20%
Postage	-	-	500	125	250	250	-50%
Travel/Training	-	-	1,500	1,274	1,500	1,000	-33%
Equipment Maintenance	-	-	3,000	1,820	3,300	3,300	10%
Storm Drainage Maintenance	-	4,812	17,500	12,870	19,000	17,500	0%
Fuel	-	-	2,500	2,023	2,700	2,700	8%
Materials/Supplies	-	1,003	6,000	5,823	7,350	6,800	13%
Uniforms	-	-	1,300	1,300	1,300	1,300	0%
Contract Services	-	-	4,000	2,845	4,000	5,800	45%
Insurance & Bonds	-	-	3,700	3,662	4,250	4,250	15%
Miscellaneous	-	-	100	50	100	100	0%
Total Operating Budget	-	46,015	133,550	121,886	151,500	149,800	12%
<i>Capital/Debt Service</i>							
Storm Water Mapping Update	-	36,000	-	-	-	-	
Street Sweeper	-	-	-	-	92,500	85,000	
Total Budget	\$ -	\$ 82,015	\$ 133,550	\$ 121,886	\$ 244,000	\$ 234,800	76%

Parks & Recreation Department Budget (620)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Salaries	\$ 245,089	\$ 260,687	\$ 268,500	\$ 267,126	\$ 274,300	\$ 272,300	1%
Part-time Salaries	49,739	55,998	61,500	56,543	61,500	60,000	-2%
FICA	22,276	24,158	25,150	24,908	25,700	25,450	1%
Group Insurance	20,766	21,177	23,800	22,728	25,700	25,700	8%
Retirement	24,529	30,307	32,800	32,643	33,000	32,450	-1%
Cell Phones	-	-	2,300	2,317	2,350	2,050	-11%
Postage	2,837	2,785	900	837	950	950	6%
Park Utilities	23,545	22,712	28,500	22,575	30,100	29,500	4%
Travel/Training	1,251	1,623	3,000	3,007	3,000	3,000	0%
Park Maintenance	22,892	21,973	22,000	22,279	22,000	21,000	-5%
Equipment Maintenance	9,479	9,406	7,200	5,790	7,600	7,600	6%
Vehicle Maintenance	3,766	3,477	5,900	5,876	5,800	5,800	-2%
Fuel	6,984	7,845	10,700	8,952	11,800	11,800	10%
Materials/Supplies	14,229	17,619	14,000	14,000	14,500	14,000	0%
Athletic Team Uniforms	9,952	11,681	12,700	12,700	12,700	12,700	0%
Community Center Materials/Supplies	45,610	5,776	6,355	6,355	6,100	6,100	-4%
Computers	2,015	-	1,500	1,244	-	-	
Contract Services	42,786	42,089	46,100	43,935	47,100	47,600	3%
Insurance & Bonds	17,026	16,748	18,550	18,522	19,100	18,250	-2%
Camp Programs	13,459	14,456	13,800	12,317	15,650	15,650	13%
Arts in the Park	10,404	11,161	10,000	10,100	10,900	-	-100%
Miscellaneous	399	433	450	450	250	250	-44%
Total Operating Budget	\$ 589,033	\$ 582,111	\$ 615,705	\$ 595,204	\$ 630,100	\$ 612,150	-1%

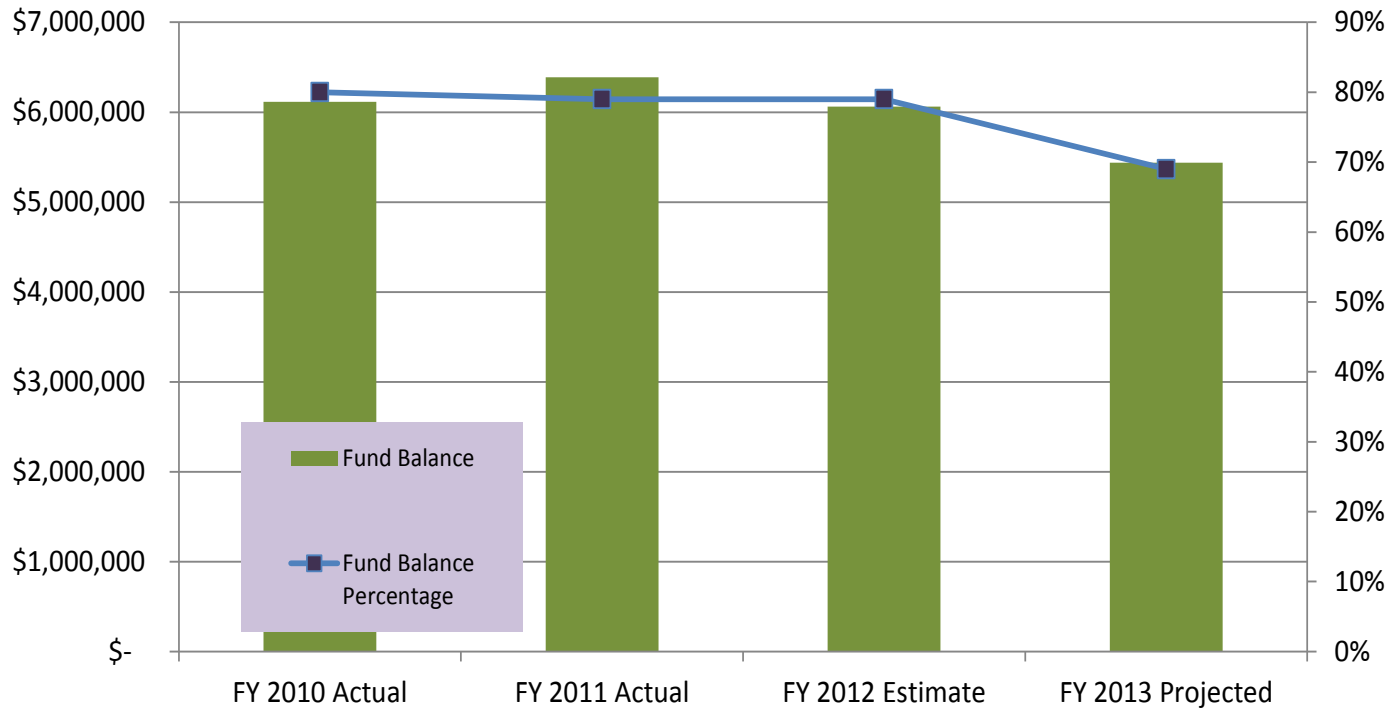
	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Capital/Debt Service</i>							
Court Resurfacing Project	\$ 17,275	\$ -	\$ -	\$ -	\$ -	\$ -	-
Community Center Equipment	5,633	-	-	-	-	-	-
Wakelon Elementary Park Field	24,397	-	-	-	-	-	-
Community Park Playground	-	68,436	-	-	-	-	-
Vehicles	-	-	25,000	25,017	-	-	-
Community Park Track	-	-	19,100	17,059	-	-	-
Whitley Park Improvements	-	-	7,100	7,176	-	-	-
Community Park Ballfield Improvements	24,516	-	-	-	339,700	-	-
Mowing Equipment	10,725	-	-	-	13,000	-	-
Whitley Park Playground	-	-	-	-	50,000	-	-
Installment Loan Payment	7,629	7,618	-	-	69,600	-	-
Total Budget	\$ 679,208	\$ 658,165	\$ 666,905	\$ 644,456	\$ 1,102,400	\$ 612,150	-8%

Special Appropriations Department Budget (690)
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Requested	FY 2013 Proposed	% Increase (Decrease) in Budget
<i>Operating Budget</i>							
Employee Appreciation Program	\$ 1,057	\$ 1,548	\$ 2,000	\$ 1,465	\$ 2,000	\$ 2,000	0%
East Wake/TTA Bus Service	13,579	17,094	25,000	22,485	27,700	12,700	-49%
Triangle J Membership	1,836	2,017	2,200	2,054	2,200	2,200	0%
Chamber of Commerce	1,100	1,100	1,100	1,100	1,100	1,100	0%
NCLM Membership	4,273	4,674	4,950	4,930	5,200	5,200	5%
School of Government Membership	519	519	600	519	500	500	-17%
CAMPO Membership	-	-	4,100	-	4,100	2,500	-39%
State Forfeiture Fund Project	1,516	-	15,700	15,312	-	-	
Wake Hazmat Team-Fire Service	1,957	1,866	2,100	2,060	2,200	2,200	5%
East Wake Senior Center Contribution	1,000	2,500	1,500	1,500	1,500	-	-100%
Wake County Dispatch-Fire Service	4,269	4,332	4,900	4,696	4,700	4,700	-4%
Reitree Insurance Benefits	21,072	27,437	31,500	26,983	33,400	33,100	5%
EWTV Partnership	19,173	17,641	60,600	57,402	60,900	60,900	0%
Trasnfer to Facility Capital Reserve	-	-	210,000	210,000	-	-	-100%
Transfer to Capital Project Fund -- FY 2013	-	-	-	-	60,000	60,000	
Hospice of Wake County Donation	-	500	-	-	-	-	
East Wake Crimestoppers Donation	-	500	-	-	-	-	
Kids Voting Program Donation	150	-	-	-	-	-	
MLK Breakfast Donation	500	500	500	500	500	500	0%
Zebulon Boys & Girls Club Donation	1,000	-	-	-	-	-	
United Arts Council Donation	-	-	1,000	1,000	1,000	1,000	0%
Shepard's Care Medical Clinic Donation	-	-	1,000	1,000	1,000	1,000	0%
East Wake Education Foundation Donation	1,000	1,000	1,000	1,000	1,000	1,000	0%
Total Operating Budget	74,001	83,228	369,750	354,006	209,000	190,600	-48%
<i>Capital/Debt Service</i>							
None	-	-	-	-	-	-	
Total Budget	\$ 74,001	\$ 83,228	\$ 369,750	\$ 354,006	\$ 209,000	\$ 190,600	-48%

**Town of Zebulon Estimated General Fund Balance Summary
Fiscal Year 2012-2013**

	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate	FY 2013 Projected
Unrestricted Fund Balance	\$ 6,115,562	\$ 6,388,073	\$ 6,060,597	\$ 5,439,579
Fund Balance as a Percentage of Expenditures	80%	79%	79%	69%



Town of Zebulon Enterprise Fund Revenues
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Proposed
City of Raleigh Debt Service Reimbursements	\$ 601,651	\$ 583,555	\$ 565,605	\$ 562,751	\$ 540,504
Total Revenues	\$ 601,651	\$ 583,555	\$ 565,605	\$ 562,751	\$ 540,504
<i>Other Financing Sources</i>					
Bond Refunding Proceeds	-	-	1,040,000	1,040,000	-
Loan from General Fund	-	28,620	-	-	-
Total Revenues & Other Financing Sources	\$ 601,651	\$ 612,175	\$ 1,605,605	\$ 1,602,751	\$ 540,504

Town of Zebulon Enterprise Fund Expenditures
Fiscal Year 2012-2013

	FY 2010 Actual	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Estimate	FY 2013 Proposed
<i>Operating Budget</i>					
Professional Services	\$ -	\$ -	\$ 29,647	\$ 29,647	\$ -
<i>Capital/Debt Service</i>					
Easement Acquisition	-	28,620	-	-	-
Revolving Loan Payment-Sewer Plant	344,158	333,412	322,666	322,666	311,920
Bond Payment-Water & Sewer	213,450	206,100	1,009,498	1,009,498	-
Installment Loan Payment-Sewer Improvements	44,043	44,043	44,044	44,044	44,044
Installment Loan Payment-Bond Refunding	-	-	199,750	196,042	184,540
Total Expenditures	\$ 601,651	\$ 612,175	\$ 1,605,605	\$ 1,601,897	\$ 540,504

**Town of Zebulon Capital Project Fund
Fiscal Year 2013 Parks & Recreation and Public Works Facility Improvement Projects
Revenues & Other Financing Sources**

	FY 2013 Proposed
<i>Other Financing Sources</i>	
Transfer from General Fund	\$ 60,000
Installment Note Proceeds	690,000
Total Revenues & Other Financing Sources	\$ 750,000

**Town of Zebulon Capital Project Fund
Fiscal Year 2013 Parks & Recreation and Public Works Facility Improvement Projects
Expenditures**

	FY 2013 Proposed
<i>Capital/Debt Service</i>	
Community Roof/Wall Project	316,400
Community Park Ballfield Light Project	308,800
Public Works Fuel System Project	33,500
Legal Services	12,600
Contingency	78,700
Total Expenditures	\$ 750,000

**Town of Zebulon
FY 2012-2013
Adopted Fee Schedule**

Department & Fee Description	Adopted Fee
Administration	
<u>Garbage Pickup</u>	
Residential Garbage Rate (billing is included with City of Raleigh utility bill)	\$18.75 first trashcan
Additional Trashcans (each)	\$10.28
Recycling Service Only	\$4.16
<i>The Town will only pick up bulk item/white goods from customers who receive Town garbage service.</i>	
<i>The Town will not pick up bulk items not accepted at the landfill, including constuction debris, paint, certain chemical, grass clippings, etc.</i>	
<i>The Town will not pick up electronic devices</i>	
<u>Miscellaneous</u>	
Return Check Fee	\$25.00
Copies (up to 11"x17")	\$0.20 per page
Copies (larger than 11"x17")	\$3.00 per page
Budget	Actual Cost
CAFR	Actual Cost
<u>Taxes</u>	
Property tax rate	\$.5125/\$100 of assessed valuation
Vehicle Decal Fee	\$5.00
Cemetery Plots	\$850.00 per plot
<u>Stormwater Fee</u>	
Residential	\$2.00
Small Non-Residential (up to 10,000sf)	\$7.00
Medium Non-Residential (10,000-45,000sf)	\$38.00
Large Non-Residential (greater than 45,000sf)	\$92.00
<i>Stormwater Fee will be billed by the City of Raleigh.</i>	
Privilege License	
<i>Note: Previous privilege license fees published in Town of Zebulon Code of Ordinances.</i>	
<u>Schedule A (fees regulated by the Town of Zebulon)</u>	
Brokers-Not Otherwise Taxed or Exempt	\$50.00
Manufacturing-Not Otherwise Taxed or Exempt	\$100.00
Retail-Not Otherwise Taxed or Exempt	\$50.00
Services-Not Otherwise Taxed or Exempt	\$50.00
Trades-Not Otherwise Taxed or Exempt	\$50.00
Wholesale-Not Otherwise Taxed or Exempt	\$50.00
Christmas Tree Lot	\$25.00
Flea Market	\$200.00
Golf Course/Driving Range	\$100.00
Hazardous Waste Facility	\$200.00
Internet Café (per computer)	\$200.00
Lounges, Bars, & Nightclubs	
Live Entertainment	\$200.00
No Live Entertainment	\$100.00
Mini-storage Facility	\$50.00
Paid Parking Deck/Lot	\$100.00
Shooting Range	\$200.00
Tattoo/Body Piercing	\$200.00
Tanning Salon (per unit)	\$5.00
Vendor Produce Stand	\$25.00
Warehouse	\$100.00
Day Care/Pre-School/Adult Day Care	
Less than 50 enrollees	\$50.00
50-99 enrollees	\$100.00
100+ enrollees	\$150.00
Rest Home/Skilled Nursing Facility	
Less than 25 beds	\$50.00
25-49 beds	\$100.00
50+ beds	\$150.00

Privilege License (continued)Schedule B (fees regulated by the State of NC)

Advertising-Outdoor	\$35.00
Advertising-Other	\$25.00
Amusements-Rides, Games	\$25.00
Amusements/Dances-Admission Charged	\$25.00
Amored Car Service	\$20.00
Automatic Sprinkler Installation	\$100.00
Automobile Dealership	\$25.00
Automotive Equipment-Retail	\$12.50
Automotive Equipment-Wholesale	\$37.50
Barber Shop (per operator)	\$2.50
Beauty Shop (per operator)	\$2.50
Bicycle-Sales, Accessories	\$25.00
Bowling Alley (per alley)	\$10.00
Camp Ground	\$12.50
Car Wash	\$12.50
Chain Store	\$50.00
Check Cashing Business	\$100.00
Circuses/Carnivals (per day)	\$25.00
Collection Agency	\$50.00
Contractor-General, Paving, Insulation, or Landscape	\$10.00
Directory Company	\$250.00
Dry Cleaner	\$50.00
Electrician	\$50.00
Electronic Video Game (per machine)	\$5.00
Elevator Installation	\$100.00
Employment Agency	\$100.00
Farm Machinery Sales	\$100.00
Fire Arms Dealer	\$50.00
Fortune Teller/Palmists	\$100.00
Funeral Home/Coffin Dealer	\$50.00
Garage/Car Repair	\$12.50
Gas Company-Sub-contractor	\$50.00
Heating/Mechanical Contractor	\$50.00
Heating/Illuminating Oil Distribution	\$50.00
Hotel/Motel (per room)	\$1.00, minimum \$25.00
Junk/Scrap Metal Dealer	\$62.50
Ice Cream-Retail Sales	\$2.50
Ice Cream-Manufacturer	\$12.50
Knives, Daggers, Slingshots, etc.	\$200.00
Laundries & Linen Supplies	\$50.00
Loan Agency or Broker	\$100.00
Manicurist (per operator)	\$2.50
Motorcycles-Sales and Accessories	\$12.50
Movie Theaters (per screen)	\$200.00
Movie Distribution	\$100.00
Music Machines (per machine)	\$5.00
Music Machine Repair	\$5.00
Outdoor Theater	\$100.00
Packing House	\$100.00
Pawnbroker	\$100.00
Piano Sales	\$5.00
Plumbing Contractor	\$50.00
Pool Tables	\$25.00
Radios & TVs-Retail and Repair	\$5.00
Restaurants-less than 5 seats	\$25.00
Restaurants-5+ seats	\$42.50
Service Station	\$12.50
Sign Installation	\$25.00
Specialty Market Operator	\$200.00
Sprinkler System Installation	\$100.00
Sundries	\$4.00
Swimming Pools	\$25.00
Taxicabs (per cab)	\$15.00
Telegraph Company	\$50.00
Tobacco Warehouse	\$50.00
Undertaker	\$50.00
Videos-Rental and Sales	\$25.00

Privilege License (continued)

Schedule C (business activities exempt by the State of NC from Privilege License fee)

Accountants	Alarm System Installation	Alarm System Monitoring
Architects	Appliances-Retail and Rental	Art Festivals
Attorneys	Auctioneers	Coop Markets
Bondsmen	Breweries	Distributing Motor Fuel at Wholesale
Chiropractors	Chiropractors	Flea Market Vendors
Embalmers	Dentists	Insurance Company
Osteopaths	Office Equipment-Retail and Rental	Landscape Architects
Physicians	Merchandising Machines	Motion Picture Making
Winery	Installment Paper Dealer	Optometrists
Surgeons	Computer Hardware-Retail and Rental	Pest Control Applicators
Opticians	Private Detective/Investigator	Photographer
Newspapers	Railway Companies	Real Estate Agent
Morticians	Real Estate Appraisers	Real Estate Loan Broker
Healers	Savings and Loan Associations	Soft Drink Manufacturer
Engineers	Telephone Companies	Vending Machine Corporation
Veterinarian	Ophthalmologist	Non-Profit Organization
Banks	Land Surveyors	Bus Companies

Schedule D (Fees regulated by the State NC for the sale of beer and wine)

Beer on Premises	\$15.00
Beer off Premises	\$5.00
Wine on Premises	\$15.00
Wine off Premises	\$10.00
Wholesale Dealer-Beer Only	\$37.50
Wholesale Dealer-Wine Only	\$37.50
Wholesale-Beer and Wine Under Same License	\$62.50

Police Department

Copy of Police Report	\$4.00 per report
Fingerprinting Service	\$15.00
Civil Citation Administration Appeal Fee	\$25.00

Fire Department

Inspections

Imminent Hazard Violation	\$250.00
Non-compliance Fee	\$50.00 per outstanding violation
Reinspection Fee	\$25.00 per hour

Permits

Blasting Permit	\$50.00
Specialized Permit	\$100.00
All Other Permits	\$50.00
Non-compliance Fee	\$50.00 per day permit is not obtained
Maximum Tent Fee	\$500.00 per event

**Permit fees are waived for non-profit organizations.*

Miscellaneous

Copy of Fire Report	\$4.00 per report
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Planning/Zoning

Land Use Application Permit Fees

Voluntary Annexation Filing	\$300.00
Rezoning Petition	\$500.00
Zoning Ordinance Amendment	\$350.00
Variance	\$500.00
Appeals or Interpretations	\$300.00
Petition to Close Right-of-Way	\$750.00
Change of Use Permit	\$100.00
Special Use Permit	\$600.00

Final Plat Petitions

Major Subdivision	\$200.00 + \$5.00/lot
Minor Subdivision	\$100.00
Major Recombination Plat (greater than 3 parcels)	\$100.00
Minor Recombination Plat (3 or fewer parcels)	\$50.00

Construction Plan Review

Construction Plan Review (TRC is not required)*	\$150.00
TRC Review Fee	\$400.00
TIA Waiver Fee	\$500.00
TIA Review Fee	\$200.00 plus applicable engineering fees

Zoning Permits

Residential

New Single Family Detached	
Up to 1,200 sq.ft.	\$200.00
Over 1,200 sq.ft.	\$200.00 + \$.25 per SF over 1,200 sq.ft.
Duplex	\$500.00
Multi-Family	\$250.00 per unit
Manufactured Home	\$200.00
Residential Addition	
Up to 400 sq.ft.	\$50.00
Over 400 sq.ft.	\$50.00 + \$.25 per SF over 400 sq.ft.
House Moved	\$100.00

Commercial

New Commercial	\$250.00 per 1,000 sq. ft.
Commercial Additions	\$0.50 per square foot
Hotel	\$250.00 per room

Industrial

New Industrial	\$300.00 per 1,000 sq.ft.
Industrial Additions	\$0.50 per sq. ft.
General Zoning Permit	\$50.00

Development Fees

Fee in Lieu of Recreation/Open Space	
Single-Family	\$1,625.00/unit
Multi-Family	\$1,185.00/unit

Miscellaneous

GIS Staff Service	\$50.00/hour, minimum 1/2 hour
Maps	
Small (up to 11" x 17")	\$10.00
Large (over 11" x 17")	\$20.00
Construction Trailer Permit	\$75.00
Home Occupation	\$50.00
Open Air Sales	\$25.00
Replacement Inspection Card	\$25.00
Sign Permit	\$50.00
Work Without Permit	Double Fees
Building Permit Processing Fee	\$25.00
Zoning Compliance Letter	\$25.00
Illegal Sign Fee	\$5.00 per violation

Note: Other permit or development fees may be charged directly by Wake County, when applicable. See Town of Zebulon or Wake County ordinances for more information.

Parks and Recreation

Outdoor Facility Rental

Picnic Shelters-residents	\$30.00 per 3 hours
Picnic Shelters-non-residents	\$60.00 per 3 hours
Baseball, Soccer and Multi-pupose Fields	
Rental	\$30.00 per hour (\$45.00 per hour non-resident)
Lights	\$35.00 per hour (\$50.00 per hour non-resident)
Field Preparation	\$60.00 per field, per day (if necessary)
Tennis Courts (Whitley Park)	\$25.00 per hour (\$40.00 per hour non-resident)
Basketball Courts (Community Park)	\$25.00 per hour (\$40.00 per hour non-resident)
Non-Profit Groups	Fees determined on a case-by-case basis

Community Center Rental

Classroom A or B	\$15.00 per hour (\$25.00 per hour non-resident)
Classroom C	\$25.00 per hour (\$40.00 per hour non-resident)
Activity Room A or B	\$25.00 per hour (\$40.00 per hour non-resident)
Youth Birthday, ages 12 and under (Activity Room + Gym for 2 hours)	\$120.00 (\$150.00 non-residents)
Warming Kitchen	\$25.00 per hour (\$40.00 per hour non-resident)
Gym-Basketball Setup	\$60.00 per hour (\$90.00 per hour non-resident)
Gym-Volleyball Setup	\$60.00 per hour (\$90.00 per hour non-resident)
Gym-Assembly Setup	\$75.00 per hour (\$125.00 per hour non-resident)
Gym-Banquet Setup (includes Warming Kitchen use)	\$100.00 per hour (\$150.00 per hour non-resident)
Gym-Including Alcohol Use (includes Warming Kitchen use)	\$150.00 per hour (\$225.00 per hour non-resident)
A/V Equipment Use	\$25.00 per event (\$40.00 per event non-resident)
After Hours Rates	Regular rate plus \$20.00 hour
Non-Profit Groups	Fees determined on a case-by-case basis
<i>Please note that all rentals are for a maximum time of 4 hours.</i>	
Assembly or Banquet Setup Charge	\$60.00 per event
Facility Cleaning	
1-150 persons	\$125.00 per event
151 or more persons	\$175.00 per event

Event Fees

Booth/concession registration will be determined on a per event basis.

Sponsorship Fees

Baseball/Softball	\$300.00
Basketball	\$250.00

Youth Athletic Program Fees

Flag Football	\$30.00
Basketball	
Ages 4-8	\$30.00
Ages 9 and older	\$35.00
Baseball	
Ages 4-8	\$30.00
Ages 9 and older	\$40.00
Girls Softball	
Ages 7-8	\$30.00
Ages 9 and older	\$40.00
Summer Camps	\$50.00-\$60.00 per camp
Non-Resident Fees	\$10.00 in addition to the regular program fees

Youth/Adult Combined Athletic Program Fees

Karate	\$35.00 per monthly session
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Adult Athletic Programs Fees

Spring Softball Leagues	\$500.00
Basketball Leagues	\$500.00

Please note that all other youth and adult athletic and recreational program fees will be based on instructor salary, supply costs, and facility rental.

Community Center User Fees

Weight Room	\$10.00 per month (\$20.00 per month non-resident)
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Utility Development FeesWater/Sewer Acreage Fees (collected by the Town of Zebulon and remitted to the City of Raleigh)

Water Acreage Fee	\$1,021.00 per acre
Sewer Acreage Fee	\$934.00 per acre

Water Capacity & Development Fees (collected by the Town of Zebulon and remitted to the City of Raleigh)

3/4 inch meter	\$1,730.00
1 inch meter	\$3,080.00
1.5 inch meter	\$6,930.00
2 inch meter	\$12,336.00
3 inch meter	\$27,756.00
4 inch meter	\$49,406.00
6 inch meter	\$111,164.00
8 inch meter	\$197,872.00
10 inch meter	\$308,681.00

Sewer Capacity & Development Fees (collected by the Town of Zebulon and remitted to the City of Raleigh)

3/4 inch meter	\$2,350.00
1 inch meter	\$4,183.00
1.5 inch meter	\$9,412.00
2 inch meter	\$16,754.00
3 inch meter	\$37,697.00
4 inch meter	\$67,101.00
6 inch meter	\$150,978.00
8 inch meter	\$339,701.00
10 inch meter	\$529,934.00

Note: Other development fees, including meter, tap, nutrient reduction and inspection fees may be charged directly by the City of Raleigh. See Town of Zebulon or City of Raleigh Code of Ordinances for more information.

Easement Recovery Fee

Weaver's Pond Subdivision	\$192.96 per acre
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Note: Easement recovery fee is due upon submission of application for plat approval.

Utility Rates (collected by the City of Raleigh)

Water	\$13.71 administrative fee
	\$7.19 per 1,000 gallons
Sewer	\$13.95 administrative fee
	\$6.58 per 1,000 gallons
Reclaimed Water	\$6.17 administrative fee
	\$3.24 per 1,000 gallons
Outside Rates	200% of in-town rates

Note: All other administrative, reconnection, tampering, and delinquent fees set by and paid directly to the City of Raleigh.

Inspection Fees

Streets*	\$0.75 per linear foot
Sidewalks*	\$0.25 per linear foot
Setbacks*	\$25.00
Certificate of Occupancy*	
Residential	\$50.00
Commercial/Industrial	\$100.00
Reinspection*	\$25.00

*Must be paid prior to Certificate of Occupancy is issued.

Public Works Staff Services*

General Labor	\$23.00 per hour
Administrative Labor	\$32.50 per hour
Technical Labor	\$37.50 per hour
Management Support	\$55.00 per hour
Administrative Billings	\$25.00
Specifications Manual -- Paper Copy	\$30.00
Specifications Manual -- Electronic Copy	\$10.00

* After hours/weekend services will be charged 150% of hourly rate.

Equipment Rates

Mud Pump	\$5.00 per hour
Chain Saw	\$7.50 per hour
Weed Eater	\$20.00 per hour
Portable Light	\$25.00 per hour
Air Compressor	\$25.00 per hour
Backhoe	\$75.00 per hour
Mower	\$35.00 per hour
Ramjet	\$50.00 per hour
Tractor/bushhog	\$60.00 per hour
Bobcat	\$60.00 per hour
Mini Excavator	\$60.00 per hour
Bucket Truck (42' working height)	\$60.00 per hour
Street Sweeper	\$125.00 per hour
Vacuum Trailer	\$100.00 per hour
Knuckle Boom Truck	\$100.00 per hour
Automated Leaf Truck	\$100.00 per hour
Material Cost	Actual Costs + 20%
F-250 Truck	\$45.00 for first 3 hours/\$75.00 per day over 3 hours
F-250 Utility Truck	\$65.00 for first 3 hours/\$105.00 per day over 3 hours
F-450 Dump/F-350 Utility Truck	\$90.00 for first 3 hours/\$150.00 per day over 3 hours
2 Ton Dump	\$110.00 for first 3 hours/\$200.00 per day over 3 hours

All fees are subject to change at any time with approval of the Board of Commissioners

**Town of Zebulon
Authorized Full-time Positions
Fiscal Year 2012-2013**

General Fund

<u>Department</u>	<u>Authorized Position</u>	<u>No. of Positions</u>
Finance/Administration		
<i>Current Positions</i>	Town Manager	1
	Finance Director	1
	Assistant Finance Director	1
	Town Clerk	1
	Office Assistant	1
<i>New Positions Recommended</i>	None	
Total Positions		5
Planning		
<i>Current Positions</i>	Planning Director	1
	Senior Planner	1
	Planner I	1
<i>New Positions Recommended</i>	None	
Total Positions		3
Buildings & Grounds		
<i>Current Positions</i>	Equipment Operator I	2
<i>New Postions Recommended</i>	None	
Total Positions		2
Police		
<i>Current Positions</i>	Police Chief	1
	Police Captain	1
	Police Lieutenant	2
	Police Sergeant	5
	Police Detective	2
	Police Officer	11
	Office Assistant	1
<i>New Positions Recommended</i>	None	
Total Positions		23
Fire		
<i>Current Positions</i>	Fire Chief	1
	Fire Captain	1
	Fire Lieutenant	3
	Firefighter II	3
	Firefighter I	6
<i>New Positions Recommended</i>	None	
Total Positions		14

Department	Authorized Position	No. of Positions
Streets/Powell Bill		
<i>Current Positions</i>	Streets & Building Maintenance Superintendent	1
	Crew Leader	2
<i>New Positions Recommended</i>	None	
Total Positions		3
Sanitation		
<i>Current Positions</i>	Public Works Director	1
	Sanitation & Fleet Maintenance Superintendent	1
	Equipment Operator II	2
	Office Assistant-Public Works	1
<i>New Positions Recommended</i>	None	
Total Positions		5
Stormwater		
<i>Current Positions</i>	Stormwater Superintendent	1
	Equipment Operator I	1
<i>New Positions Recommended</i>	None	
Total Positions		2
Parks & Recreation		
<i>Current Positions</i>	Parks & Recreation Director	1
	Parks Superintendent	1
	Recreation Program Coordinator	1
	Athletic Coordinator	1
	Community Center Coordinator	1
<i>New Positions Recommended</i>	None	
Total Positions		5
Total Full-Time Positions		62

**Town of Zebulon
Adopted Salary Schedule
Fiscal Year 2012-2013**

Grade	Salary Range		Position Title
	Minimum	Maximum	
1	\$23,228	\$34,842	none
2	\$24,389	\$36,583	none
3	\$25,609	\$38,414	Laborer Equipment Operator I
4	\$26,890	\$40,334	none
5	\$28,235	\$42,350	none
6	\$29,645	\$44,470	Equipment Operator II
7	\$31,127	\$46,693	Office Assistant-Public Works Office Assistant-Parks & Recreation Office Assistant-Police Office Assistant-Administration
8	\$32,685	\$49,027	Firefighter I Accountant I Code Enforcement Planner
9	\$34,319	\$51,478	Crew Leader
10	\$36,036	\$54,055	Police Officer Police Detective Athletic Coordinator Recreation Program Coordinator Community Center Coordinator Accountant II Firefighter II
11	\$37,836	\$56,755	Police Corporal Planner
12	\$39,728	\$59,593	Parks Superintendent Streets & Building Maintenance Superintendent Sanitation & Fleet Superintendent Stormwater Superintendent Town Clerk
13	\$41,716	\$62,572	Police Sergeant Fire Lieutenant
14	\$43,802	\$65,702	none
15	\$45,991	\$68,988	Police Lieutenant Fire Captain
16	\$48,291	\$72,436	Senior Planner Assistant Finance Director
17	\$50,703	\$76,057	Police Captain
18	\$53,240	\$79,861	Parks & Recreation Director
19	\$55,902	\$83,856	Planning Director
20	\$58,697	\$88,043	Finance Director Fire Chief Public Works Director
21	\$61,633	\$92,449	Police Chief
22	\$64,714	\$97,070	none
23	\$67,949	\$101,924	none

CIP MESSAGE

June 20, 2012

Honorable Mayor and Members of the Board of Commissioners;
Citizens of the Town of Zebulon

We are pleased to present the Capital Improvements Plan (CIP) for the Town of Zebulon for Fiscal Years 2013-2018, approved as part of the FY 2012-2013 budget package. The CIP is a six-year plan that helps identify single major expenditures (greater than \$5,000 and a useful life of five years or more) that allow the Town to either maintain existing service levels and/or provide new services. A capital improvements plan also allows for proper fiscal planning to meet those needs, by providing time to arrange financing for large projects, acquire outside funding, or reserve funds.

Projects submitted for consideration on the CIP come from a need to maintain infrastructure, from a need to operate effectively, and as a response to citizen needs. All CIP requests submitted during the process of formulating the CIP were evaluated by the Board and staff using the following criteria:

- Is a project mandated by Federal, State or Local law?
- Does the project remove or reduce an existing or potential hazard?
- Does the project allow the Town to maintain an existing level of service?
- Does the project improve efficiency or reduce operating expenditures?
- Does the project expand on an existing service or create a new service?
- How will the project be funded (grants, loans, fund balance)?

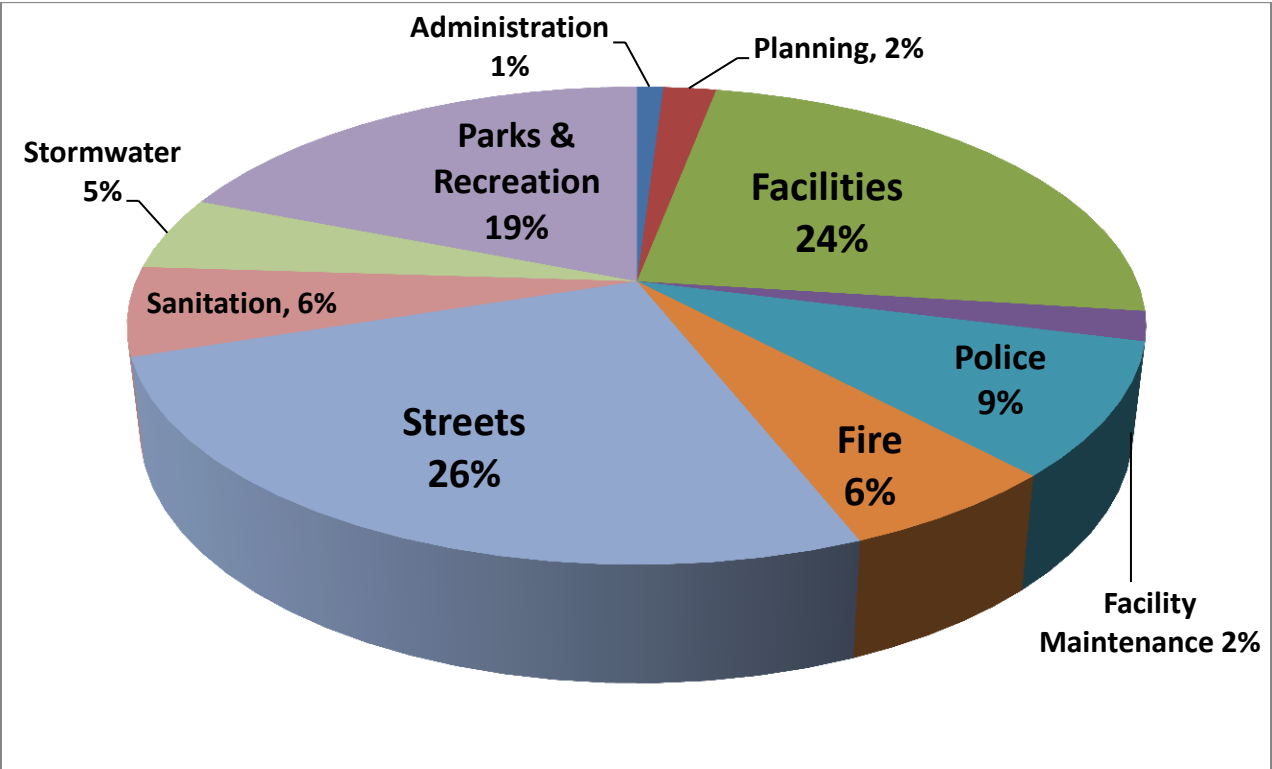
During this year's process, the CIP approved last year was given to the Board and staff for review, as well as the projects that were delayed during FY 2012 due to the reduction of property tax revenues. Staff prioritized these projects using the above criteria and their ranking is based on the year they are projected to be completed. Discussion was held at both the retreat and other Board meetings to discuss the importance and need for various projects.

Despite the many needs of the Town, the slow economic recovery from the multi-year recession will not provide the revenues needed to complete all of the capital projects desired in the next few years. Because of the current economic conditions including, the declining property tax base, loss of revenues due to the adjustment in population by the US Census and the projected pace of residential growth, not all projects previously scheduled for completion in FY 2013 have been included in the plan's final draft. These projects have been delayed until FY 2014 or later, and as a result other projects scheduled in future years also have been delayed.

Many of the projects related to growth, such as a second fire station, expansion of Community Park, and a greenway system have been pushed off of the projected six-year plan due to the new estimated growth plans. Should the pace of residential and/or commercial growth quicken, consideration may be given to move them back up on the near-future schedule.

In reaction to the change in available revenues, the six-year CIP has been reduced in both the quantity of projects and the scope of projects still included. Overall, the rolling six-year estimated costs for capital projects and their related debt service has decreased from \$5.7 million to just under \$4.5 million, a 21% decrease in anticipated costs.

The following shows by department how our CIP funds are projected to be used in future years (not including existing debt service and the reserve for future Five County Stadium capital projects):



The CIP includes not only future projects, but also includes existing financing and debt service obligations. Current debt service includes the bonded debt service on the Zebulon Municipal Complex, the installment financing for the Zebulon Community Center and park restrooms, and existing installment financing agreements for vehicles and equipment (from FY 2010 and FY 2012). Another installment financing arrangement is planned for FY 2013 for improvements to the Community Center, replacement of ballfield lights at Community Park, and the installation of a new fuel system at Public Works.

Please remember that the CIP is a document that provides goals and plans for the Town. Project costs are based on the most recent data and estimated available to staff at the time of formulation. A number of factors can necessitate revisions to the CIP during the year including mandated projects, revenue shortfalls, and service needs. The CIP will be reviewed each year to insure that approved projects match available funding.

Respectfully submitted,

Richard D. Hardin
Town Manager

Emily Lucas, CPA
Finance Director

**TOWN OF ZEBULON-GENERAL FUND
APPROVED CAPITAL IMPROVEMENTS & FINANCING PLAN
FISCAL YEARS 2013-2018**

DEPARTMENT	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Total Cost (for financed projects) & Notes
Administration (420)							
Finance Server (replacement)		\$ 10,000					
Data Server			\$ 10,000				
Financial Software System Upgrade			\$ 30,000				
Planning (490)							
Unified Development Ordinance		\$ 60,000					
GIS Computer (replacement)				\$ 9,500		\$ 10,000	
Buildings & Grounds (500)							
Community Center Roof Replacement	\$ 30,000	\$ 70,300	\$ 68,100	\$ 65,800	\$ 63,600	\$ 61,300	Finance \$338,000 over 6 years (FY2014-2019) (\$368,000)
Public Works-Fuel System Replacement		\$ 7,200	\$ 6,900	\$ 6,600	\$ 6,300	\$ 6,200	Finance \$36,000 over 6 years (FY 2014-2019)
Town Hall-HVAC Replacement		\$ 247,000					
Public Works-HVAC Replacement		\$ 12,700					
Public Works Emergency Radio System				\$ 15,900			
Public Works-Maintenance Yard Expansion				\$ 155,000			
Fire Station #2 - PER, Design & Construction						\$ 34,000	2019 construction financed 10 years -- \$2,100,000
Buildings & Grounds Maintenance (500)							
Mowing & Turf Management Equipment (replacement)			\$ 19,000		\$ 25,000		
Scissor Lift (new)				\$ 5,000			
Truck (replacement of 2005 Ford)						\$ 12,300	Financed over 4 years -- \$44,000
Police (510)							
Four Vehicles (replacement)		\$ 34,100	\$ 34,100	\$ 34,100	\$ 34,100		Financed over 4 years -- \$123,600
Four Vehicles (replacement)				\$ 47,800	\$ 47,800	\$ 47,800	Financed over 4 years -- \$173,200
Four Vehicles (replacement)						\$ 50,700	Financed over 4 years -- \$184,000
Fire (530)							
Engine 91 Tank Replacement	\$ 33,600						
Fire Station-HVAC Replacement		\$ 12,700					
Breathing Air Machine (replacement)		\$ 40,000					
Fire Station-Roof Improvements			\$ 41,200				
Two Vehicles (replacement)			\$ 70,000				
Truck (replacement)				\$ 9,800	\$ 9,800	\$ 9,800	Financed over 4 years -- \$35,000
Streets (560)							
Street Paving Improvements (general)		\$ 200,000		\$ 220,000		\$ 220,000	
Utility Truck (replacement of 2003 Ford)		\$ 9,800	\$ 9,800	\$ 9,800	\$ 9,800		Financed over 4 years -- \$35,000
Ramjet (replacement) (Split with Stormwater)			\$ 43,500				Total cost -- \$87,000
Dump Truck (replacement of 2001 F-450)				\$ 17,300	\$ 17,300	\$ 17,300	Financed over 4 years -- \$62,000
Dump Truck (replacement of 1996 Dump)				\$ 26,200	\$ 26,200	\$ 26,200	Financed over 4 years -- \$95,000
Utility Truck w/Crane & Plow (replacement of 2004 Ford)						\$ 18,800	Financed over 4 years -- \$68,000
Powell Bill (570)							
CDBG Sidewalk--Shepard School Rd. Sidewalk Improvements (general)	\$ 42,000		\$ 20,000		\$ 20,000		Town's 20% portion of CDBG project (Wake County)

DEPARTMENT	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Total Cost (for financed projects) & Notes
Sanitation (580)							
Street Sweeper (replacement) (Split with Stormwater)	\$ 85,000						Total cost -- \$170,000
Server (replacement)		\$ 6,400					
Automated Leaf Truck Machine (replacement)					\$ 97,500		Replace leaf machine portion only
Dump Truck (replacement of 1999 Dump)						\$ 23,600	Financed over 4 years -- \$85,600
Storm Water (590)							
Street Sweeper (replacement) (Split with Sanitation)	\$ 85,000						Total cost -- \$170,000
Ramjet (replacement) (Split with Streets)			\$ 43,500				Total cost -- \$87,000
Stormwater Inspection Camera				\$ 19,200	\$ 19,200	\$ 19,200	Financed over 4 years -- \$69,600
Parks & Recreation (620)							
Community Park Ballfield Light Replacement	\$ 30,000	\$ 66,000	\$ 63,900	\$ 61,800	\$ 59,700	\$ 57,500	Finance \$318,000 over 6 years (FY 2014-2019) (\$348,000)
Field Maintenance Equipment (replacement)			\$ 13,000		\$ 13,000		
Whitley Park Playground Equipment			\$ 55,000				
Lawn Tractor & Trailer				\$ 20,000			
Truck (replacement of 1997 Ford)				\$ 9,400	\$ 9,400	\$ 9,400	Financed over 4 years -- \$34,000
Community Park Picnic Shelter Replacement					\$ 100,000		
Little River Park Improvements/Enhancements						\$ 30,000	
Community Park Ballfields (2 new, lighted & irrigated)						\$ 62,500	2019 construction financed over 10 years (\$600,000)
Stadium (470)							
Stadium Capital Reserve			\$ 20,000		\$ 20,000		
Existing Debt Service							
FY 2010 Installment Purchase	\$ 84,700						Financing for vehicles and equipment
FY 2012 Installment Purchase	\$ 76,550	\$ 76,550	\$ 76,550				
FY 2009 General Obligation Bond-Municipal Complex	\$ 359,050	\$ 351,200	\$ 343,300	\$ 335,450	\$ 327,550	\$ 319,700	
FY 2009 Debt Service - Recreation Projects	\$ 160,000	\$ 155,400	\$ 150,800	\$ 146,100	\$ 141,500	\$ 136,800	
TOTALS	\$ 985,900	\$ 1,359,350	\$ 1,118,650	\$ 1,214,750	\$ 1,047,750	\$ 1,173,100	
Funding Sources							
Wake County Fire Revenue		\$ (26,350)	\$ (55,600)	\$ (17,500)			50% for certain Fire-related capital projects
Capital Reserve Funding	\$ (60,000)	\$ (150,000)					
Tax Obligation for Municipal Complex Debt	\$ (359,050)	\$ (351,200)	\$ (343,300)	\$ (335,450)	\$ (327,550)	\$ (319,700)	Tax-obligated financing for ZMC
Powell Bill Reserve Funding	\$ (53,800)	\$ (6,900)	\$ (26,900)		\$ (20,000)	\$ -	Reserves for Powell Bill-related capital projects
TOTAL GENERAL FUND OBLIGATION	\$ 513,050	\$ 824,900	\$ 692,850	\$ 861,800	\$ 700,200	\$ 853,400	\$ 4,446,200

**TOWN OF ZEBULON
GENERAL FUND- CIP PROJECTS**

Administration/Finance (420)

Finance Server Replacement \$10,000

Year Proposed: 2014

Project Type: Service

Description: Replace server that is used to run financial software and connect to off-site data storage and programming. Current server will be 8 years old at this time, and is estimated to need replacement due to age and wear. Staff cannot complete accounts payable, payroll, cash receipts, fixed asset management, and privilege license billing without a running server.

Data Server Replacement \$10,000

Years Proposed: 2015

Project Type: Service/Costs

Description: Purchase of installation and equipment that will allow all Town staff to store and share various documents and forms used by multiple departments. Replacement of exchange server will improve staff efficiency, reduce materials and supply costs, and ensure that staff continues to have access to emails.

Financial Software System Upgrades \$30,000

Year Proposed: 2015

Project Type: Service/Costs

Description: Upgrade components of the Town's payroll, purchase order, work order, and/or cash receipts software to a system that will provide more features, allow more interfacing by other departments, improve efficiency, and is more user-friendly. At the time of this proposed upgrade, the last set of upgrades will be six years old.

Planning (490)

Unified Development Ordinance \$60,000

Year Proposed: 2014

Project Type: Development

Description: Creation of a Unified Development Ordinance (UDO) will be the first major overhaul of development regulations in over 25 years. A UDO would work in conjunction with the Comprehensive Plan to make ordinances and regulations consistent, layout a clear set of development, permitting and review procedures, update the ordinances to take into account types of development not previously considered, update ordinances to comply with updated state codes and regulations, and identify potential regulations needed for new areas of growth.

GIS Computer Replacement

\$19,500 (total)

Years Proposed: 2016 & 2018

Project Type: Service

Description: Purchase of a replacement computer workstations with comparable equipment and GIS software capable of producing better maps and storing large quantities of data. At the scheduled time of replacement, existing computers will be five to seven years old.

Buildings & Grounds (500)

Community Center Roof Replacement & Masonry Wall

\$368,000

Repairs

Year Proposed: 2013

Project Type: Facility

Description: Based on condition assessment report completed by engineers, the roof on the Community Center needs immediate replacement. Roof replacement will consist of a thermoplastic single-ply membrane with flashing and upgrades to comply with 2012 energy codes that will be in effect. The same assessment report had seemed that several masonry wall repairs are needed, and the roof replacement would be unsuccessful without such repairs. Project will include direct repairs to the masonry walls, installation of thru-wall flashing and sealant. Project costs include contingency. Project is proposed to be financed through a six-year installment financing, with the first payment due in FY 2014. A portion of the project will be financed with funds from the Town's facility capital reserve.

Public Works Fuel System Replacement

\$36,000

Year Proposed: 2013

Project Type: Facility

Description: Replacement of dispenser, pumps, and leak detection system, as well as upgrade software, monitoring and gauges. Most parts of the system are original to the Public Works facility, constructed in 1988, and need to be replaced for better maintenance of the system used by all departments. Project is proposed to be financed through a six-year installment financing, with the first payment due in FY 2014.

Town Hall HVAC Replacement

\$247,000

Year Proposed: 2014

Project Type: Facility

Description: Based on a recent condition assessment report, a majority of the existing HVAC system at Town Hall needs to be replaced. Project includes replacement of two air handlers, 16 VAV boxes, air compressor, ceiling grid and some of the system piping. System is over 20 years old, and has required a number of service calls since the Town moved into this building. Project also will include some electrical upgrades where needed and new electronic control package. System was not replaced or upgraded at the time of the municipal complex renovation due to project budget.

Public Works HVAC Replacement

\$12,700

Year Proposed: 2014

Project Type: Facility

Description: Replacement of the 21-year old split system at the Public Works building. A new unit will increase energy efficiency, and avoid an emergency mid-year replacement. Project includes re-insulation and programmable thermostats.

Public Works Emergency Radio System

\$15,900

Year Proposed: 2016

Project Type: Service

Description: Replacement of the 21-year old system used by Public Works crews during Town-related emergencies (such as a hurricane). Due to new FCC regulations, the existing emergency radio system will no longer function after December 31, 2012. A repeater and main system would be installed at the station, with radios for all personnel.

Public Works Maintenance Yard Expansion

\$155,000

Year Proposed: 2016

Project Type: Expansion

Description: Expansion of maintenance yard for storage of equipment, vehicles and supplies. Expansion will be needed to store additional equipment needed to handle expanded service due to growth. Expansion of the yard would be on land to the east of the current facility already owned by Town (total property size is 7.8 acres), but would need to be cleared, graded, fenced and lighted. Expansion includes construction of a four-bay pole barn for additional protected storage.

Fire Station #2 Construction

\$2,134,000

Year Proposed: 2018

Project Type: Expansion

Description: Construction of Fire Station #2 to serve the area of Town north of US Highway 64 and western Zebulon due to residential and commercial growth. The new fire station will be approximately 5,000 sf and have 2 bays with vehicle exhaust system, energy efficient equipment and systems where possible, an office and sleeping area to allow for 24-hour shift coverage. Equipment from the existing station will be transferred to the new station. The Town will seek funds from Wake County and outside sources for this project. The project will be financed through a 10-year installment purchase agreement. The project will begin in FY 2018 with a \$34,000 preliminary engineering report to include cost estimates, site layout, site conditions and utilities. Engineering work and construction will be completed in FY 2019.

Buildings & Grounds Maintenance (500)

Mowing & Turf Management Equipment Replacement

\$44,000 (total)

Years Proposed: 2015, 2017

Project Type: Service

Description: Replace mowers and equipment used to maintain grounds at various public buildings. Equipment of this type usually has a life of four to seven years, depending on usage and wear; equipment is currently on staggered rotation.

Scissor Lift

\$5,000

Year Proposed: 2016

Project Type: Costs

Description: Purchase a used 26' scissor lift for facility maintenance at various Town facilities. Purchase will reduce rental costs for equipment.

Truck-Replacement

\$44,000

Year Proposed: 2017

Project Type: Service

Description: Replacement of 12-year-old truck for newer model with comparable features due to wear and tear on current fleet trucks. Trucks are used to take equipment to Town facilities for buildings and grounds maintenance. Project is to be financed over through a four-year installment financing.

Police Department (510)

Vehicles-Replacement \$123,600

Year Proposed: 2014

Project Type: Service

Description: Purchase four patrol cars to replace existing vehicles in the Police Department fleet. A working fleet of police vehicles is essential to performing the services and duties required of the department. All vehicles will be properly equipped with radios, radars, cages, MDT's and cameras if existing equipment is not adequate. Project is to be financed over through a four-year installment financing. Vehicles to be replaced will be eight to 10 years old.

Vehicles-Replacement \$173,200

Year Proposed: 2016

Project Type: Service

Description: Purchase four patrol cars to replace existing vehicles in the Police Department fleet. A working fleet of police vehicles is essential to performing the services and duties required of the department. All vehicles will be properly equipped with radios, radars, cages, MDT's and cameras if existing equipment is not adequate. Project is to be financed through a four-year installment financing. Vehicles to be replaced will be over eight years old.

Vehicles-Replacement \$184,000

Year Proposed: 2018

Project Type: Service

Description: Purchase four patrol cars to replace existing vehicles in the Police Department fleet. A working fleet of police vehicles is essential to performing the services and duties required of the department. All vehicles will be properly equipped with radios, radars, cages, MDT's and cameras if existing equipment is not adequate. Project is to be financed through a four-year installment financing. Vehicles to be replaced will be over 10 years old.

Fire (530)

Engine 91 Tank Replacement \$33,600

Year Proposed: 2013

Project Type: Costs

Description: Replace 500-gallon steel tank on Engine 91 with 1,000-gallon tank. Engine was received during the 2000 merger with the rural department, and the 1,000-gallon tank is suitable for the more urbanized areas served by the department. This vehicle is in better condition than the other tank in the fleet and will extend the life of the vehicle. Wake County will not partially fund this project since the purpose of the upgrade is to better serve the Town citizens and businesses.

Fire Station HVAC Replacement

\$12,700

Year Proposed: 2014

Project Type: Facility

Description: Based on a recent condition assessment, the HVAC unit servicing the administrative offices of the Station should be replaced. The replacement will provide energy efficiency. It is projected that Wake County will fund approximately 50% of the project costs.

Breathing Air Machine

\$40,000

Year Proposed: 2014

Project Type: Service

Description: Replace 20-year old machine with newer model due to age, condition and wear on current machine. This machine produces the air that is put into the self-contained breathing apparatuses used by firefighters when entering dangerous areas. It is projected that Wake County will fund approximately 50% of the project costs.

Fire Station Roof Improvements

\$41,200

Year Proposed: 2015

Project Type: Facility

Description: Based on a recent condition assessment, it is recommended that a urethane coating be applied to the existing roof structure and installation of tow roof drains to prevent standing water over the bay section to extend the useful life. The urethane coating will help extend the life of the roof 10 years, and prevent damage to the structure, which would impact services. It is projected that Wake County will fund approximately 50% of the project costs.

Vehicles-Replacement

\$105,000

Year Proposed: 2015, 2016

Project Type: Service

Description: Replace the 2005 Ford Expedition, 2006 Ford Expedition, and 2006 Ford F-350 Truck with similar, newer models due to age and condition of current fleet vehicle. Vehicles are used by chief, taken on first responder calls, and used for the department's inspection program and are taken on other numerous calls daily. It is projected that Wake County will fund approximately 50% of the project costs. Vehicle scheduled for replacement in FY 2016 is to be financed through a four-year installment financing.

Streets (560)

Street Paving

\$640,000 total

Years Proposed: 2014, 2016, 2018

Project Type: Facility

Description: Contract street paving and resurfacing as identified in the annual street survey. Annual street survey will identify areas in greatest need of repair. Streets typically last 14 years, depending on weather, traffic volume, and type of traffic, and should be resurfaced to provide safe transportation for citizens. Current schedule of paving improvements occurs every other fiscal year. FY 2014, 2016, and 2018 include \$200,000 for construction

Utility Truck-Replacement

\$35,000

Year Proposed: 2014

Project Type: Service

Description: Replacement of a 11-year-old utility truck for newer model with comparable features due to wear and tear on current fleet trucks. Utility trucks are beneficial in the field because crews can carry small equipment for a number of tasks. Project is to be financed through a four-year installment financing.

Ramjet-Replacement

\$43,500

Year Proposed: 2015

Project Type: Service/Mandate

Description: Replacement of ramjet purchased in 1997 with equipment of similar size and features. This equipment will serve storm drainage maintenance and street cleaning functions. Total cost of this equipment is estimated at \$87,000. Cost of this piece of equipment will be allocated between the Streets and Stormwater Departments.

Dump Truck-Replacement

\$62,000

Year Proposed: 2016

Project Type: Service

Description: Replacement of a 15-year-old dump truck with one of similar size and features due to wear and tear of current fleet. Dump trucks are used to haul mulch, pick up debris, and used on various street and sidewalk projects. Project is to be financed through a four-year installment financing.

Dump Truck-Replacement

\$95,000

Year Proposed: 2016

Project Type: Service

Description: Replacement of dump truck purchased in 1996 with one of similar size and features due to wear and tear of current fleet truck. Dump trucks are used on various street and sidewalk projects. Project is to be financed through a four-year installment financing.

Utility Truck-Replacement

\$68,000

Year Proposed: 2018

Project Type: Service

Description: Replacement of a 13-year-old utility truck for newer model with comparable features due to wear and tear on current fleet trucks. Utility trucks are beneficial in the field because crews can carry small equipment for a number of tasks. Purchase of utility truck also will include crane and plow attachments to increase functionality of truck. Project is to be financed through a four-year installment financing.

Powell Bill (570)

CDBG Sidewalk Project

\$42,000

Year Proposed: 2013

Project Type: Expansion/Facility

Description: Installation of 30” curb and 5’ sidewalks along Shepard School Road between Zebulon Middle School and the new Boys & Girls Club facility. A number of middle school students attend the Boys & Girls Club after school, and a number of youth residents in the surrounding area utilize the facility on school vacation and workdays as well as on Saturdays. Project will enhance safety. Amount listed represents Town’s 20% matching portion of project total, to be administered by Wake County.

General Sidewalk Improvements

\$40,000 total

Year Proposed: 2015, 2017

Project Type: Facility

Description: Inspection, repair and replacement of various broken sidewalks and handicap ramps throughout Town. Annual survey will determine areas in greatest need at time of available funding. Sidewalks typically last 25 years, depending on weather and use, and should be replaced to provide safe transportation for citizens. Project will be financed with Powell Bill funds received from the state.

Sanitation (580)

Street Sweeper Replacement

\$85,000

Year Proposed: 2013

Project Type: Service/Mandate

Description: Replacement of the 1997 sweeper with similar machine with larger storage capacity. Machine is used to remove debris from streets for better appearance, prevent road hazards, and prevent items from entering storm drainage system. The total cost of this equipment is estimated at \$170,000. Cost of this piece of equipment will be allocated between the Sanitation and Stormwater Departments.

Server-Replacement

\$6,400

Year Proposed: 2014

Project Type: Service

Description: Replace seven-year-old data and print server used by office and senior staff at Public Works. Server is needed for storing and sharing large project files, plans and maps.

Automated Leaf Truck Body Replacement

\$97,500

Year Proposed: 2017

Project Type: Service

Description: Replace 2008 leaf collection system. Project includes replacement of leaf machine portion only; new system will be put on existing chassis based on condition and life expectancy of chassis.

Dump Truck-Replacement

\$85,600

Year Proposed: 2018

Project Type: Service

Description: Replacement of dump truck purchased in 1999 with one of similar size and features due to wear and tear of current fleet truck. Dump trucks are used to pick up yard waste, other debris, and can serve as backup when the knuckleboom is out of service. Project is to be financed through a four-year installment financing.

Storm Water (590)

Street Sweeper Replacement \$85,000

Year Proposed: 2013

Project Type: Service/Mandate

Description: Replacement of the 1997 sweeper with similar machine with larger storage capacity. Machine is used to remove debris from streets for better appearance, prevent road hazards, and prevent items from entering storm drainage system. Total cost of this equipment is estimated at \$170,000. Cost of this piece of equipment will be allocated between the Sanitation and Stormwater Departments.

Ramjet-Replacement \$43,500

Year Proposed: 2015

Project Type: Service/Mandate

Description: Replacement of ramjet purchased in 1997 with equipment of similar size and features. This equipment will serve storm drainage maintenance and street cleaning functions. Total cost of this equipment is estimated at \$87,000. Cost of this piece of equipment will be allocated between the Streets and Stormwater Departments.

Stormwater System Inspection Camera \$69,600

Year Proposed: 2016

Project Type: Mandate

Description: Purchase camera that would be able to inspect 12-42" diameter storm drainage pipe. Camera will allow staff to inspect infrastructure prior to acceptance from developers as well as perform troubleshooting inspections on public infrastructure. Inspections will be required under the Phase II federal stormwater regulations. Project is to be financed through a four-year installment financing.

Parks & Recreation (620)

Zebulon Community Park Ballfield Lighting Improvements \$348,000

Year Proposed: 2013

Project Type: Facility

Description: Based on a recent condition assessment, the ballfield lighting at Community Park needs immediate replacement, which is approximately 25 years old. Project includes demolition of wooden poles, lighting fixtures, electrical system and transformer with galvanized poles, electrical equipment, lighting fixtures, and plumbing where needed (due to existing irrigation system). Lighting should be replaced in order to maintain lighting during games, electrical efficiency, and improve safety. Project is proposed to be financed through a six-year installment financing. Funding also will come from the Town's facility capital reserve.

Field Maintenance Equipment

\$26,000 total

Years Proposed: 2015, 2017

Project Type: Service

Description: Purchase field drag and other grounds maintenance equipment for proper maintenance of ball fields and other park areas. Equipment of this type usually has a life of 4-7 years, depending on usage and wear; equipment is currently on staggered rotation. Project will be budgeted at \$13,000 for each year listed.

Whitley Park Playground Equipment

\$55,000

Year Proposed: 2015

Project Type: Facility

Description: Replacement and installation of playground equipment at Whitley Park to serve community and meet current safety standards. Park is frequently used by neighborhood families and for several small child-friendly events throughout the year. Newest equipment at the park is 14 years old, with the swings and sliding board over 30 years old.

Lawn Tractor & Trailer-Replacement

\$20,000

Year Proposed: 2016

Project Type: Service

Description: Replace older lawn tractor with comparable equipment to reduce maintenance costs. Lawn tractor is used to keep large open spaces and ballfields in useable condition. Current lawn tractor is 11 years old and needs to be replaced due to age and use. Tractor would include mower attachment and front-end loader; trailer would be 6' x 14' to haul smaller maintenance equipment to the parks.

Truck-Replacement

\$34,000

Year Proposed: 2016

Project Type: Service

Description: Replacement of truck for newer model with comparable features due to wear and tear on current fleet trucks. Department trucks are used to carry equipment to parks for maintenance and programs. Project is to be financed over through a four-year installment financing.

Zebulon Community Park Picnic Shelter

\$100,000

Year Proposed: 2017

Project Type: Expansion/Costs

Description: Construct new large shelter at Community Park that will hold at least 125 people for large group rentals and events. New shelter could generate additional revenues for the Town. Proposed shelter is to be constructed near restrooms and playground.

Community Park Ballfield Expansion

\$1,162,500

Year Proposed: 2018

Project Type: Expansion

Description: Addition of two baseball fields at Community Park. Additional ballfields will be needed to accommodate expanding athletic programs. Project includes land clearing and prep, fixtures, lighting, irrigation, and parking lot upgrades. Project would be done based on 2003 master plan, which will likely need review and updating so that grant funding can be requested. The Town will seek grants and look to do fundraising projects to support approximately 45% of project costs. The costs allocated to FY 2018 would be to complete a feasibility study required of most grants. Remaining project costs would be designed, constructed and financed beyond current CIP window.

Little River Park Improvements

\$30,000

Year Proposed: 2018

Project Type: Facility/Expansion

Description: Install sidewalk, handicap parking and small shelter at the park. Project may include other improvements, as deemed appropriate, to enhance natural park features. The Town will seek grants to possibly enhance project scope.

Stadium (470)

No projects proposed. Town will add \$20,000 to reserve fund in FY 2015 and FY 2017 for future capital projects done in conjunction with Wake County.