

ZEBULON
BOARD OF COMMISSIONERS
AGENDA
September 9, 2024
6:00pm

1. PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

3. RECOGNITIONS AND PROCLAMATIONS

A. East Wake High School

- i. Esmeralda Martinez-Hernandez – Student
- ii. Christopher Howell – Teacher

B. Proclamation Recognizing National Recovery Month and Empowered Citizens

4. PUBLIC COMMENT

5. CONSENT

A. Minutes

- i. May 15, 2024 Work Session
- ii. May 21, 2024 Work Session
- iii. May 30, 2024 Work Session

B. Finance

- i. Wake County Tax Report – June 2024

C. Public Works

- i. Resolution 2025-02 – Barrington 2H & 2I Infrastructure Acceptance
- ii. Resolution 2025-03 – Barrington 3B Infrastructure Acceptance

6. OLD BUSINESS

A. Finance

- i. Non-Profit Funding

B. Parks and Recreation

- i. Football Field Use Fees

C. Governing Board

- i. Interim Town Managers contract

7. NEW BUSINESS

A. *Administration*

- i. Board Appointments
 - a. Parks and Recreation
 - b. Board of Adjustment

8. MANAGERS REPORT

- A. Monthly Financial Report (attached as addendum)

9. BOARD COMMENTS

10. ADJOURN

ZEBULON

NORTH CAROLINA

PROCLAMATION RECOGNIZING NATIONAL RECOVERY MONTH AND EMPOWERED CITIZENS

WHEREAS, Substance use and Mental Health Challenges can be very daunting to deal with, and

WHEREAS, the youth that struggle with these issues can feel isolated and alone, and

WHEREAS, individuals and groups that provide services for our youth to overcome these challenges are invaluable, and

WHEREAS, the vision of Wendi Watson founder and CEO of Empowered Citizens, saw the need to provide specific services to the young people ages 13-21 in Zebulon with Evidence Based Practices that support and guide them to recovery, and

WHEREAS, in 2015 Empowered Citizens was established creating that safe space for young people to seek help and support to transform their lives; and

WHEREAS, in 1989 September was specified as National Recovery Month; and

WHEREAS, recognizing those that provide endless support and hope to those recovering from substance use and mental health challenges is so important,

NOW, THEREFORE, we, the Board of Commissioners of the Town of Zebulon, do here by recognize September as National Recovery Month and Wendi Watson with Empowered Citizens for the work they do and for providing an invaluable service to the young people in the Zebulon community.

Adopted this the 9th day of September, 2024

Glenn L. York—Mayor

Seal

Lisa M. Markland, CMC—Town Clerk

Zebulon Board of Commissioners

Work Session

Minutes

May 15, 2024

Present: Mayor Glenn York, Jessica Harrison, Quentin Miles, Beverly Clark, Shannon Baxter, Amber Davis, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Ray-Public Works, Bobby Fitts-Finance, Jacqui Boykin-Police, Michael Clark-Planning, Sheila Long-Parks and Recreation, Kaleb Harmon-Communications, Shannon Johnson-Economic Development, Sam Slater-Attorney

Mayor York called the meeting to order at 5:02pm.

APPROVAL OF AGENDA

Commissioner Harrison made a motion, second by Commissioner Clark to approve the agenda.

Commissioner Davis asked to add discussion about the time change for the work session to the agenda.

Commissioners Harrison amended her motion to approve the addition of the time change to the agenda. The motion was seconded by Commissioner Clark. There was no discussion and the motion passed unanimously.

MINUTES

Commissioner Baxter asked to change the date on the minutes to March 6.

Commissioner Baxter made a motion, second by Commissioner Harrison to approve the March 6 minutes as amended. There was no discussion and the motion passed unanimously.

Commissioner Baxter made a motion, second by Commissioner Davis to unseal the March 6, 2024 minutes. There was no discussion and the motion passed unanimously.

FY '25 BUDGET

A. Community and Economic Development

Shannon Johnson introduced Julie Brenman from Fountain Works. Ms. Brenman reviewed the process for the economic development strategic plan.

Stakeholder engagement opportunities were held, and it was found that residents wanted more and better amenities including full-service restaurants, grocery stores, entertainment options and recreation options. Residents also wanted better access to healthcare, less traffic, public transportation, connectivity, a variety of jobs with better pay, career advancement opportunities and increased access to education and training opportunities. The information was gathered from community conversations, stakeholder meetings, staff meetings, surveys and the information was used to create the vision.

The vision components were big town economy, small town feel, regional player, honoring town history, sustainable, inclusive, vibrant and diverse. The five key focus areas for the economic development strategy were leverage regional assets, inclusive economy, key economic growth areas, support for businesses and economic readiness. Examples were given for reach of the area.

Shannon Johnson stated comments could be submitted to Fountain Works and spoke about the next steps of the plan. The FY'25 budget included an MSD feasibility study and was a digital marketing package and video to leverage regional assets and key economic growth districts.

B. Parks and Recreation

Sheila Long reviewed the recreation impact fees that were collected over the last two years. The vision map from the Parks and Recreation Master Plan was shown and identified areas for future neighborhood parks Ms. Long showed the proposed projects from the master plan. There was discussion about conservation and partnerships with Wake County Parks and Open Space and a map of Wake County open space was shown.

The Play Zebulon Master Plan reflected a low general fund investment and a large bond needed to implement. The impact fees were not intended to solely fund additional parks, new facilities and park expansions. Staff asked the Town attorney to provide information on how recreation impact fees could be used. Mr. Slater explained the constitutional framework on using impact fees. The fees also had to be used to acquire a park or improve an existing park.

Commissioner Baxter asked if the fees could be used toward a splash pad. Sam Slater stated in that example the fees could be used toward a new splash pad that would draw in the community.

Staff shared the proposed CIP projects including sports floor and HVAC replacement at the Community Center, amenity replacement, Beaverdam Creek fence repair/replacement, Zebulon Elementary School trail and stair repair, Wakelon fence extension, Zebulon Community Park site plan, Gill Street Park community engagement and development and open space policy.

Commissioner Baxter asked about the square footage for the Wakelon Elementary School fence extension and staff would provide that information to the Board.

The requested CIP projects included a neighborhood park acquisition, greenway designs, a site plan and tot lot for Whitley Park, and municipal park pickle ball courts. There was discussion about pickleball courts not being located close to neighborhoods because of sound issues. The pending CIP project considerations were Little River Park Phase 1 and Gill Street Park soil remediation. Staff was waiting on the final environmental report for Gill Street Park and a remediation plan would be put in place.

The Board's requested items included bathrooms at Gill Street Park and improved dug out shade structures. Staff requested \$30,000 for community planning in FY25 and \$500,000 for development in FY26 for Gill Street Park. An accurate estimate for the park could not be provided at this time because staff was waiting to evaluate the final environmental report. Staff would work through remediation results and identify options for the Board.

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May 15, 2024

Ms. Long explained staff did site visits to other ball fields and spoke about what they found to accommodate for sun shelter. One option was to raise the fence around the dugout and add a screening to the top and to add sunscreen dispensers. Commissioner Baxter had concerns about sunscreen breaking down in heat with dispensers and asked for examples from other communities. Staff could provide examples and spoke about the two foot screening that could be added to provide additional sun protection.

Mayor York stated there would be a 10-minute recess.

The meeting reconvened at 6:47pm.

Sheila Long asked the Board about their priorities, what items needed to be added to the Capital Improvement Plan and what items had elevated priorities. Commissioners Baxter and Harrison wanted to see the splash pad moved up as a priority. Commissioner Miles suggested adding the splash pad to Whitley Park where the previous pool was located. Staff suggested working with the community on the future location and site plan for a splash pad.

Commissioner Miles stated he agreed with the splash pad and wanted the bathroom at Gill Street Park to be a priority in FY25. Commissioner Harison asked if staff reached out to a local church or business to partner with them for a bathroom. Ms. Long stated she had a meeting with the church about partnership opportunities and would discuss potential access to bathrooms.

Commissioner Baxter asked if the sunshades and splash pad were placed in the budget. Joe Moore stated staff could add funds to the budget for sunshades and do research on costs. There was consensus to add a \$5,000 placeholder for the sunshades.

There was discussion about adding funds for the Gill Street bathroom. Staff showed the funds were under Park Development, but Commissioner Miles wanted the bathrooms listed under a separate line item. Joe Moore stated the soil remediation report was not final and could be incredibly expensive. The funds would be a placeholder and the actual costs would be based upon the report and remediation. There was consensus among the Board to have a separate line item for Gill Street bathroom.

Commissioner Baxter asked about the HVAC replacement at the Community Center. Chris Ray stated there were 13 individual HVAC units and the costs covered replacing the remaining 11 units that were 15 years old.

Commissioner Miles asked if the Barbee trailhead bridge replacement could be pushed to a developer. Michael Clark explained the location of the bridge was not on the development site and the developer could not be required to replace the bridge. It was asked if the Scouts of America could replace the bridge. Sheila Long stated that was something staff could investigate, but there were challenges with the stream and permits.

Commissioner Baxter asked if any of the recreation impact fees were available for Little River Park. Staff stated 100% of the funding could not come from impact fees and some fees from Jasper

Place could be used. Funding for Phase I was already allocated in the budget and progress should be seen in the upcoming fiscal year. There was discussion about the bond process and bond options to fund future projects.

Sheila Long gave details of the Sustainability Committee proposal. It was explained that a sustainability committee was needed to address the Bee City and Tree City initiative. Therefore, staff recommended forming a committee to look at environmental sustainability issues. The proposed makeup of the committee was detailed. The next steps would be adopting a sustainability committee, adopting the Bee City Resolution, submitting the Bee City application, and identify focus and commitment to sustainability. Commissioner Baxter wanted an idea of funding needed to create the committees. Joe Moore explained funding was included in the FY25 budget to further the Tree City and Bee City programs with a Sustainability Committee. The Parks and Recreation Advisory Board was currently acting as the Tree Board, but some members did not want the responsibility of serving on a Tree Board.

Commissioner Harrison wanted to move forward with the committee and wanted a committee specific to sustainability. Commissioner Davis agreed with having a sustainability committee. Staff was asked to get a consensus from advisory board members of who would have interest on serving on a sustainability committee.

There was consensus to create a Sustainability Board that would be over Tree City and Bee City. The Parks and Recreation Advisory Board would serve the role as the Sustainability Board until members were appointed.

C. Strategic Plan Grants

Joe Moore reviewed the Strategic Plan Grant policy.

Mayor York stated there would be a 5-minute recess.

The meeting reconvened at 8:00pm.

Mr. Moore explained it was suggested that the current grant amount was not enough at the Strategic Plan public meeting. There was discussion about start-up support of non-profits. The Board could help with fund-raising events with a fee reduction or waiver. The total budgeted amount for a fee reduction or waiver was \$5,000. Some non-monetary assistance options were identified. The FY25 budget included \$25,000 for Strategic Plan grants.

There was discussion about the amount of non-profits to give funds to, having non-profits report how their funds were spent and the Board's ability to reduce a facility use fee. Commissioner Baxter spoke about giving fee waivers to non-profits. There was detailed explanation about fee waivers, facility use fees and personnel costs for events.

Commissioner Harrison had concerns about being equitable when giving fee waivers. Commissioner Davis also expressed concerns about showing favoritism by granting fee waivers.

Joe Moore stated there would be \$25,000 budgeted for FY25 and the Board would have further policy discussions about how the funds would be allocated.

ZEBULON BEARCATS FEE WAIVER REQUEST

Joe Moore gave an overview of the fee waiver consideration. Sheila Long gave a copy of the Bearcats application and reviewed the Cost Recovery Policy. The Bearcats' anticipated fees were \$4,680. If the existing policy was applied for a certified non-profit organization the reduction would be \$3,276. The anticipated cost to the Town would be \$2,845 plus one-week field closure for overseeding.

The Parks and Recreation Advisory Board recommended changing the language to the Cost Recovery Policy for a 501(c)(3) or school organization to receive the resident rate less 50%. Sheila reviewed the fees from the fee schedule.

Sheila Long stated the Vikings also requested to use the field but were not requesting a fee waiver.

Commissioner Harrison explained the Town's policy reduced fees for non-profits but the Bearcats were not an official non-profit.

Commissioner Clark asked how the rental would affect Town programs. Sheila Long spoke about the limited space but have been working with both organizations to find solutions to support both.

Commissioner Baxter asked if someone from the Bearcats was available to speak. George Roa stated their 501(c)(3) status was still pending and the Bearcats were waiting to get approval. Information about the football program was detailed.

Commissioner Harrison wanted to wait to approve the waiver until the non-profit status was approved. There were concerns about not following policy by approving the waiver. Sam Slater explained it could be structured that if the non-profit designation did not come through the Bearcats would have to pay the money back.

Commissioner Baxter suggested reducing the FY policy change fee to \$2808 and using the fee waiver policy to offer an additional \$1,000 fee waiver bringing fees to \$1,808. Joe Moore stated that would be a policy the Board could adopt and the fee waiver would be an additional policy.

Commissioner Baxter suggested moving the discussion of the fee waiver to the May 21, 2024 meeting.

WORK SESSION MEETING TIME CHANGE

Commissioner Davis asked to move the start of the work sessions from 5:00pm to 6:00pm. Lisa Markland suggested making a motion to move the time of the May 21, 2024 meeting to 6:00pm and a change to the meeting schedule would be added to the next meeting for Board consideration.

Commissioner Baxter made a motion, second by Commissioner Harrison to change the meeting time to 6:00pm for the May 21, 2024 meeting.

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CLOSED SESSION

Commissioner Miles made a motion to go into closed session. Motion died for lack of a second.

Commissioner Baxter made a motion, second by Commissioner Harrison to move the closed session to the May 21, 2024 meeting. There was no further discussion and the motion passed with a vote 4 to 1 with Commissioners Baxter, Harrison, Davis and Clark in favor and Commissioner Miles in opposition.

Commissioner Baxter made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 9th day of September 2024.

Glenn L. York—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk

Zebulon Board of Commissioners
Work Session
Minutes
May 21, 2024

Present: Mayor Glenn York, Jessica Harrison, Quentin Miles, Beverly Clark, Shannon Baxter, Amber Davis, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Ray-Public Works, Bobby Fitts-Finance, Jacqui Boykin-Police, Michael Clark-Planning, Sheila Long-Parks and Recreation, Kaleb Harmon-Communications, Eric Vernon-Attorney

Mayor York called the meeting to order at 6:04pm.

APPROVAL OF AGENDA

Mayor York asked to amend the agenda to add a closed session to consult with the Town Attorney.

Commissioner Clark made a motion, second by Commissioner Harrison to approve the agenda as amended.

Commissioner Baxter stated she thought the closed session should be at the end of the meeting and not at the beginning. There was no further discussion and the motion passed with a vote 4 to 1 with Commissioners Clark, Harrison, Miles and Davis voting in favor and Commissioner Baxter voting in opposition.

CLOSED SESSION

The Board needed a motion to go into closed session under NC GS 143-381.11(a)(5) for the purpose to consult with the Town Attorney.

Commissioner Clark made a motion, second by Commissioner Harrison to go into closed session. There was no discussion and the motion passed unanimously.

NOTE: In closed session, Commissioner Baxter made a motion, second by Commissioner Clark to come out of closed session. There was no discussion and the motion passed unanimously.

Commissioner Baxter made a motion, second by Commissioner Davis to amend the agenda to remove the closed session minutes. There was no discussion and the motion passed unanimously.

Commissioner Baxter made a motion, second by Commissioner Miles to add a work session on May 30 at 6:00pm. There was no further discussion and the motion passed with a vote 4 to 1 with Commissioners Davis, Miles, Baxter and Harrison voting in favor and Commissioner Clark voting in opposition.

FY '25 BUDGET

A. Travel and Training

Joe Moore presented the proposed travel and training budget for the governing board. The budget was increased from \$20,000 in FY24 to \$32,500 in FY25. The budget included \$2,500 for clerk

training, \$4,000 for Board dues and events, \$6,000 for travel and training for the Mayor and \$4,000 for travel and training for each Commissioner. The cost for national conferences, state conferences and continuing education classes were detailed. Commissioner Baxter stated she was fine with knowing there may need to be a budget adjustment if there are additional expenses that arise.

Commissioner Baxter asked about the Administration travel and training budget. Lisa Markland stated that included training for all staff within the Town, supervisory training, as well as training and conferences for the Town Manager, Assistant Town Manager, IT Director, HR staff, and Communications Director.

Commissioner Baxter asked Chris Ray about the line items for travel and training for Public Works. Staff stated one was for property management and the other was for operations and spoke about how those funds were allocated.

B. Dialogue

There was discussion about funds for appointed board appreciation events. Commissioner Baxter asked Lisa Markland to find out the costs for board appreciation events at the Mudcats and to share the information at the May 30 meeting.

There was a question raised by Commissioner Baxter about the budgeted fund for the National Register Historic District. Michael Clark stated the funds were for a study for the Barbee Street corridor and landmark buildings along Shepard School Road. Commissioner Baxter also asked about the Main Street Conference. The costs would be for the Main Street Board and Coordinator to attend the conference.

Commissioner Baxter asked about the Main Street promotions line item which staff explained included events, marketing materials and assisting the Parks and Recreation activities within the main street boundaries. It was also stated by Commissioner Baxter that she wanted to make sure the Christmas parade was added to the budget and asked staff to bring estimated costs to the Board at the May 30 meeting.

Commissioner Baxter made a motion, second by Commissioner Harrison to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 9th day of September 2024.

Glenn L. York—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk

Zebulon Board of Commissioners
Work Session
Minutes
May 30, 2024

Present: Mayor Glenn York, Quentin Miles, Beverly Clark, Shannon Baxter, Amber Davis, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Ray-Public Works, Bobby Fitts-Finance, Jacqui Boykin-Police, Michael Clark-Planning, Sheila Long-Parks and Recreation, Kaleb Harmon-Communications, Shannon Johnson-Economic Development, Eric Vernon-Attorney

Absent: Jessica Harrison

Mayor York called the meeting to order at 6:03pm.

APPROVAL OF AGENDA

Commissioner Baxter made a motion, second by Commissioner Davis to approve the agenda. There was no discussion and the motion passed unanimously.

MEETING SCHEDULE

Joe Moore presented the meeting schedule amendments:

1. Changing the work session start time to 6:00pm
2. Moving the June 11, 2024 meeting to June 13, 2024
3. Call for Public Hearing on the Bond for June 13, 2024

Commissioner Davis stated East Wake High School's graduation was on June 13 at 4:00pm. There was consensus to move the meeting to June 18.

Commissioner Baxter made a motion, second by Commissioner Clark to conduct the bond public hearing on June 18, 2024 at 6:00pm. There was no discussion and the motion passed unanimously.

Commissioner Baxter made a motion, second by Commissioner Davis to start all work sessions at 6:00pm. There was no discussion and the motion passed unanimously.

FY '25 BUDGET

Joe Moore spoke about what was needed for the Christmas parade and suggested scaling back other Town events to accommodate the parade. There were concerns about finding staff availability to be able to hold the event.

Commissioner Baxter stated she had heard from people in the community that they wanted a Christmas parade and wanted to allocate funds to secure volunteers to move forward. Commissioner Miles agreed. There was discussion about working to get support from the community to help hold the parade. Commissioner Clark stated the work should not all fall on staff and had concerns about staff's capacity. Joe Moore explained volunteers required staffing and the

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sense of urgency would be the Board's consideration to possibly remove other events to hold the parade.

Commissioner Miles recommended adding \$25,000 to the parade fund and ask local organizations to help with the parade. There was discussion about a establishing a parade policy.

Commissioner Baxter suggested putting out a request for volunteers and talking about the parade again at the June 3, 2024 meeting. Joe Moore stated there was not enough capacity of staff in such a short time and recommended incorporating the items the Board wanted added to the budget public hearing which included the parade, Gill Street bathroom and the splash pad. Commissioner Miles suggested removing Candy Cane Lane to make the parade a priority. Commissioner Clark did not want to sacrifice the Candy Cane Lane event for a parade and felt the event reached more people than a parade.

There was consensus among the Board to bring back the parade discussion to the June 3, 2024 budget public hearing and to budget \$25,000. Staff would bring back information for the Board to consider.

Commissioner Baxter asked about the personnel market adjustments. Staff stated there would be a 3% raise across the board except for hard to recruit positions which would receive 5%. Those positions were primarily Police and Planning. The merit increase was up to 5% based on performance and any lapsed salaries would be rolled back into the general fund.

It was suggested by Commissioner Baxter to remove the bridge repair project on Barbee Street to fund an additional police officer. Staff stated that was an operating expense and the bridge was a capital expense. Any offset to the operating expense would need to be another operating expense. Commissioner Baxter asked to remove the Governing Board's Administrative Assistant and there would be less pressure on HR once a clerk was hired and additional personnel would not be necessary.

There was a question about the costs for the police position. Chief Boykin stated the costs for an additional officer would be approximately \$180,000 including the salary, uniform, benefits vehicle, and equipment. The recommended budget included two watch commanders and a detective. Chief Boykin stated there were currently four positions open.

Commissioner Baxter asked if the market adjustments would help with the recruiting efforts which Chief Boykin explained it made progress to where the department needed to be. Commissioner Baxter stated she wanted employees to be paid what they were worth. The base needed to be \$52,000 to make the Police Department attractive within the labor shed. There was discussion about the time to fill vacant positions. Chief Boykin spoke about the lapsed salaries for the positions that could not be filled immediately. Joe Moore spoke about the ripple effect of increasing starting salary in the Police Department and some recommended positions would need to be eliminated to increase salaries.

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Joe Moore stated staff would include the options for the Board at their budget public hearing. Either there would need to be a tax increase, or recommended positions would need to be removed to fund the changes.

Commissioner Baxter asked about the fund balance percentage. Bobby Fitts stated it would be approximately 40%. Moore explained that did not include the Board's proposed splash pad and Gill Street bathroom project and would bring the percentage down. The Town's fund balance policy was 30%.

There was discussion about the proposed Board's retreat, salaries for the administrative assistant and budget analyst, and professional services. Commissioner Miles asked about the costs for early polling sites. Lisa Markland stated the cost was over \$100,000.

Mayor York stated there would be a five-minute recess.

The meeting resumed at 7:31pm.

Commissioner Baxter asked about the line item for \$130,000 for professional services in the administration budget. Lisa Markland stated she would provide that information to the Board. It was also asked about the safety committee budget which included safety software and conferences.

There was discussion about the website administrator and Kaleb Harmon provided an update on the website services.

Commissioner Baxter suggested an employee survey to assess how the wellness program was being received and utilized. Lisa Markland spoke about the wellness grant from Blue Cross and Blue Shield and how the funds were utilized toward the wellness program.

Commissioner Miles stated he would like a copy of the contract with PEG Media and to look at other options other than contracting with PEG Media.

There was a request for information on the Cost of Housing Infrastructure Program. Joe Moore explained Michael Clark was in attendance and would provide that information to the Board.

Staff was asked to bring back information on the funding that was secured by Deborah Ross' office for expanded bus connectivity in eastern Wake County.

Commissioner Baxter asked about the internal market study audit for salary compensation and Chris Ray stated there was a market study request for Public Works to ensure their salaries were competitive.

There was a question about the Downtown Improvement grants. Shannon Johnson stated there would be façade grants in FY '25, but the Main Street Board was looking into adding additional grants that were done in downtowns. There was discussion about the Main Street Coordinator's position, training and salary.

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Commissioner Baxter stated she wanted to discuss what was involved with the fee schedule and what it was charging for at the next meeting.

Staff was asked to have consistency on how CIP projects were prioritized.

Chris Perry was asked to speak about the Knox boxes and why it was the Fire Department that provided them instead of the business owner. The business covered the cost of purchasing and installing the box. The cost to the Town was for a more secure key fob system.

Commissioner Baxter stated she was uncomfortable with the design and construction decision to renovate Town Hall and the Police Station and asked staff to remove it from the budget. Commissioner Miles stated he felt the same way. Joe Moore explained there was \$170,000 allocated for Town Hall and \$110,000 allocated for the Police Department. The goal was to utilize the existing space now to make it usable with cubicles and renovation.

There was discussion about the land acquisition for fire station three. Joe Moore stated those funds were to look for and acquire land for fire station three. Fire station two funds were already in the budget.

Commissioner Baxter stated she did not want to put money into developing a large and expensive renovation project and was agreeable to allocate \$280,000 in funds to make office space in Town Hall and the Police Department useable. Commissioner Baxter did not want the Police kitchen renovated since it was done a couple of years ago. There was a request by Commissioner Baxter to add the reorganization to the June 3 meeting for further discussion.

There was discussion about the pedestrian bridge at Barbee Street. Commissioner Baxter asked to have the \$90,000 in funds removed from the budget.

Commissioner Baxter explained the Board was not comfortable purchasing a new park and wanted more information before a park was purchased. It was requested that a contingency be added that the \$1.05 million in funds would be released only with Board approval.

There were concerns about the \$350,000 allocated funds to complete the green spine with the mudcats leaving. Sheila Long spoke about other options with Phase II of Beaverdam Creek and the Downtown connector segment of the greenway. The funds could begin the design process of the greenway segments.

Commissioner Baxter asked if the splash pad for Community Park was included in the budget. Sheila Long stated it was not because the splash pad was not recommended for funding at any park for next year. The splash pad was included in the Parks and Recreation CIP for the future.

Mayor York stated there would be a ten-minute recess.

The meeting reconvened at 8:46pm.

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May 30, 2024

CLOSED SESSION

The Board needed a motion to go into closed session under NC GS 143-381.11(a)(5) for the purpose to consult with the Town Attorney.

Commissioner Baxter made a motion, second by Commissioner Davis to go into closed session. There was no discussion and the motion passed unanimously.

NOTE: In closed session, Commissioner Clark made a motion, second by Commissioner Baxter to come out of closed session. There was no discussion and the motion passed unanimously.

Commissioner Davis made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 9th day of September 2024.

Glenn L. York—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk



Board of Commissioners
P.O. Box 550 • Raleigh, NC 27602

TEL 919 856 6180
FAX 919 856 5699

SHINICA THOMAS, CHAIR
SUSAN EVANS, VICE-CHAIR
VICKIE ADAMSON
MATT CALABRIA
DON MIAL
CHERYL STALLINGS
TARA WATERS

August 20, 2024

Ms. Lisa Markland
Town Clerk
Town of Zebulon
1003 North Arendell Avenue
Zebulon, North Carolina 27597

Dear Ms. Markland:

The Wake County Board of Commissioners, in regular session on August 19, 2024, approved and accepted the enclosed tax report for the Town of Zebulon.

The attached adopted actions are submitted for your review; no local board action is required.

Sincerely,

A handwritten signature in cursive script, appearing to read "Yvonne Gilyard".

Yvonne Gilyard
Clerk to the Board
Wake County Board of Commissioners

Enclosure(s)



Wake County Tax Administration

Rebate Details
06/01/2024 - 06/30/2024

ZEBULON

DATE

07/08/2024

TIME

4:48:12 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING YEAR	OWNER
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INDIVIDUAL PROPERTY ACCOUNTS

884112	4.89	0.00	0.49	0.00	5.38	06/28/2024	0006862556	2023	2023	000000	WALKER, BRIAN JAMES
883051	292.43	30.00	0.00	0.00	322.43	06/21/2024	0007027898	2024	2023	000000	FALK, MICHAEL BENJAMIN

SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS 297.32 30.00 0.49 0.00 327.81 2 Properties Rebated

TOTAL REBATED FOR ZEBULON 297.32 30.00 0.49 0.00 327.81 2 Properties Rebated for City



Wake County Tax Administration

Rebate Details
 06/01/2024 - 06/30/2024
ZEBULON

DATE 07/08/2024
 TIME 4:48:12 PM
 PAGE 1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING YEAR	OWNER
	8,765.64	1,875.00	424.38	0.00	11,065.02				106	Properties Rebated for All Cities
Grand Total:										

STAFF REPORT
RESOLUTION 2025-02
BARRINGTON PHASE 2-H&I
ROADWAY, AND STORM DRAINAGE ACCEPTANCE
SEPTEMBER 9, 2024

Topic: Resolution 2025-02 – Barrington Phase 2-H&I Infrastructure Acceptance

Speaker: Chris D. Ray, Public Works Director (if pulled from Consent)
From: Chris D. Ray, Public Works Director
Prepared by: Joseph Collins, Public Works Construction Closeout Coordinator
Approved by: Taiwo Jaiyeoba, Interim Town Manager

Executive Summary:

The Board of Commissioners will consider accepting roadway and storm-drainage infrastructure constructed with Barrington Phase 2-H&I for ownership and maintenance by the Town of Zebulon.

Background:

The Town of Zebulon follows a practice where the Board considers acceptance (i.e., ownership and maintenance) of roadway and storm drain infrastructure installed in new subdivisions. In advance of this consideration, Staff determines whether the infrastructure complies and meets the conditions of permits and Town standards.

DFC Barrington, LLC has completed the construction of roadway and stormwater infrastructure in Barrington Phase 2-H&I. Barrington Phase 2-H&I will include 49 townhouse lots (with a total of 837 lots for all phases). The plat is expected to be recorded with the Wake County Registrar of Deeds in the coming days. Staff and third-party inspectors/engineers have certified all completed work meets or exceeds Town standards and requirements, and City of Raleigh Utility Standards.

Discussion:

The Board must accept the dedication of streets, curb and gutter, street signage, and storm drainage for ownership and maintenance if the dedicated work is consistent with the UDO and complies with the latest version of Town standards.

Policy Analysis:

The infrastructure was installed per Special Use Permit 2017-01. The infrastructure complies with the latest version of the “Town of Zebulon Street & Storm Drainage Standards and Specifications” and is consistent with the Town of Zebulon Uniform Development Ordinance section 6.10.4 for dedication of roadways.

Infrastructure Amount and Value

Barrington Phase 2H&I will dedicate one (3) streets totaling 1612’ LF linear feet (~.31 miles), and 1653 linear foot (~ .31 miles) of storm drainage valued at \$281,574.55.

The infrastructure will be added to the Town’s Capital assets (re. Comprehensive Annual Financial Report). Upon acceptance, the Town will own and maintain 40.79 miles of street and 31.41 miles of stormwater pipe.

STAFF REPORT
RESOLUTION 2025-02
BARRINGTON PHASE 2-H&I
ROADWAY, AND STORM DRAINAGE ACCEPTANCE
SEPTEMBER 9, 2024

Maintenance Cost

In addition to Staff's annual inspection and cleaning efforts, the Town of Zebulon annually contracts the cleaning of approximately 10% (3.1-miles) of the Town's stormwater system (FY '25 Budget \$40,000). This work is done to meet one component of the "Pollution Prevention and Good Housekeeping" objectives of the Town's permit (National Pollutant Discharge Elimination System # NCS000557) with the NC Department of Environmental Quality (the permit regulating how the Town operates its stormwater system). The acceptance of Barrington 2-H&I increases the storm drain network by less than 1%

Streets are designed to have a useful life of 20 years; therefore, the Town needs to repave approximately 2 miles of street annually estimated at \$440,000. The acceptance of Barrington 2-H&I increases the street network by less than 1%

Revenue Streams

Maintenance costs for street paving are supported by the following dedicated revenues:

- a) "Powell Bill" (gas tax) ~ \$ 239,000 (Zebulon's share of this revenue collected by the State has grown proportionally with increasing population and street mileage).
- b) Vehicle Tag Fee ~ \$205,000 (this revenue will grow as new residents register their vehicles within the Town's limits).

There are no dedicated revenue sources to support stormwater maintenance (0.7¢ on the property tax rate is dedicated toward stormwater capital improvements). Staff is reviewing options for the Board to consider a stormwater fee.

Warranty and Insurance

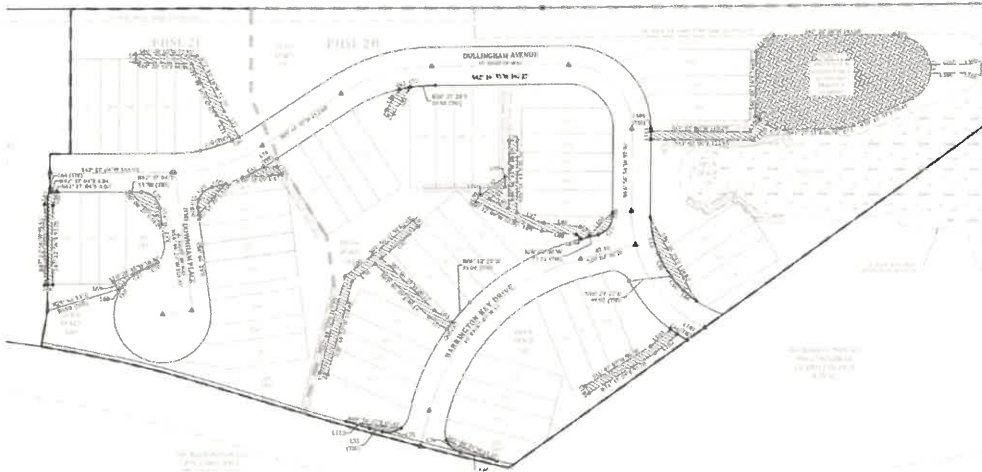
The Town received a one-year warranty on all the dedicated assets. Staff will conduct an 11-month warranty inspection prior to the final overlay to ensure any issues or failures are repaired prior to the final asphalt overlay by the developer.

The Town received a Subdivision Bond # US005404 in the amount of \$339,565.80 from Euler Hermes North America Insurance Company to ensure the final completion of outstanding items (e.g., final asphalt overlay, striping, signage, sidewalks, SCM conversion, landscaping etc.). The final completion of these items are intentionally delayed to minimize the damage that may occur as individual lots are constructed. The Site Improvement Performance Bond is automatically renewed or revised annually to reflect items completed. The Site Improvement Performance Bond remains active until all items have been completed. All inspection and development fees of \$191,059.26 were collected from the developer.

Staff Recommendation:

Staff recommends approval of Resolution 2025-02 to accept Barrington 2H&I roadway and storm drainage infrastructure, warranty, and site improvements bond.

STAFF REPORT
RESOLUTION 2025-02
BARRINGTON PHASE 2-H&I
ROADWAY, AND STORM DRAINAGE ACCEPTANCE
SEPTEMBER 9, 2024



Attachments:

1. Closeout Documents

- Engineer certification of roadway lengths and dedicated infrastructure values
- Engineer Certification for Roadways and Stormwater (Also see as-built for certification)
- Engineering Estimate for Letter of Credit/Bond
- Subdivision Bond – Euler Hermes North America Insurance Company
- Developer warranty/guaranty– Stormwater/Roadway
- Developer warranty/guaranty – water and sewer
- Third party engineering reports for sub-grade, stone, and asphalt
- Engineering certification – Water and sewer
- Developer – Release of Lien
- Contractor – Release of Lien
- Notice of conditional acceptance – City of Raleigh
- Proof of payment for streetlights
- Proof of payment for Town Inspections and fees

2. As-Built Drawings

3. Resolution 2025-02

H1

PRIEST, CRAVEN, & ASSOCIATES, INC.

LAND USE CONSULTANTS

*Approved
AS
Submitted
7/15/24*

May 16, 2024

Mr. Chris Ray, Director
Town of Zebulon Public Works Department
450 East Horton Street
Zebulon, NC 27597

Engineer's Final Certification of Roadway Lengths
Barrington Subdivision 2 Tracts H and I

I, Tomas F. Craven, as a duly registered Professional Engineer in the state of North Carolina, Certify that Barrington Subdivision 2, construction Tracts H and I includes a total of 1,612 linear feet of public streets according to the following breakdown per street.

No.	Street Name	Classification	Public	Length	Right of Way Width
1	Downham Place	Local Street	Yes	199LF	45'
2	Dullingham Avenue	Local Street	Yes	1,037LF	45'
3	Barrington Key Drive	Local Street	Yes	376 LF	45'

This certification is issued based upon the approved construction drawings, construction staking and as built surveys provided by this office.

Thomas F Craven

Thomas F. Craven, PE
Priest, Craven & Associates, Inc.



PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

3803-B Computer Drive, Suite 104, Raleigh NC 27609, Phone: (919) 781-0300 Fax (919) 782-1288

PRIEST, CRAVEN, & ASSOCIATES, INC.

LAND USE CONSULTANTS

July 16, 2024

File - Dedicated Phase 2H and I Cost Estimate

DEDICATED INFRASTRUCTURE COST ESTIMATE

PROJECT:

Barrington Subdivision Phases 2 H and I - 49 Lots
Zebulon, North Carolina

ENGINEERS:

Priest, Craven & Associates, Incorporated
3803 B Computer Drive, Suite 104
Raleigh, North Carolina 27609

OWNER:

DFC Barrington, LLC
13000 Sawgrass Village Circle Building 5, Suite 24
Pointe Vedra Beach, FL 32082

Let Approved AS Submitted 7/17/24

On behalf of DFC Barrington, LLC, an engineer's opinion of cost is herein provided for the total cost of the site improvements for Barrington Phase 2G, that is to be dedicated to the Town of Zebulon. Quantities were taken from construction drawings produced by Priest Craven and Associates, Inc. Pricing was furnished by the Contractor.

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
<i>DIVISION I - STREET PAVING AND CURB AND GUTTER</i>				
1	CABC Stone under Asphalt (8")	4407 SY	\$11.95	\$52,663.65
2	CABC Stone under Curb (8")	3186 LF	\$2.10	\$6,690.60
3	30" Concrete Curb and Gutter	3186 LF	\$14.32	\$45,623.52
4	First Lift of Asphalt Local Street	4407 SY	\$11.30	\$49,799.10
<i>DIVISION II - SEDIMENTATION AND EROSION CONTROL</i>				
1	No Bond Item	1 LS	\$0.00	\$0.00
<i>DIVISION III - CLEARING, GRUBBING AND EARTHWORK FOR STREETS</i>				
1	No Bond Item	1 LS	\$0.00	\$0.00
<i>DIVISION IV - WATER MAINS AND SERVICES</i>				
1	No Bond Item	1 LS	\$0.00	\$0.00
<i>DIVISION V - SEWER MAINS AND SERVICES</i>				
1	No Bond Item	1 LS	\$0.00	\$0.00
<i>DIVISION VI - STORM DRAINAGE (PUBLIC ONLY)</i>				
1	15" RCP	279 LF	\$32.50	\$9,067.50
2	18" RCP	228 LF	\$43.40	\$9,895.20
3	24" RCP	492 LF	\$51.50	\$25,338.00
4	30" RCP	591 LF	\$59.25	\$35,016.75
5	Drainage Structures (21)	1 LS	\$30,757.78	\$30,757.78
6	Inlet Castings Standard and Valley	27 EA	\$619.35	\$16,722.45
<i>DIVISION I TOTAL</i>				\$154,776.87
<i>DIVISION II TOTAL</i>				\$0.00
<i>DIVISION III TOTAL</i>				\$0.00
<i>DIVISION IV TOTAL</i>				\$0.00
<i>DIVISION V TOTAL</i>				\$0.00
<i>DIVISION VI TOTAL</i>				\$126,797.68
TOTAL DIVISION I - VI				\$281,574.55

PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

3803-B Computer Drive, Suite 104, Raleigh NC 27609, Phone: (919) 781-0300 Fax (919) 782-1288

PRIEST, CRAVEN, & ASSOCIATES, INC.

LAND USE CONSULTANTS

April 23, 2024

File: Phases 2H and I Cost Estimate

COST ESTIMATE FOR BOND

PROJECT:

Barrington Subdivision Phases 2H and I
Zebulon North Carolina

ENGINEERS:

Priest, Craven & Associates Incorporated
3803 B Computer Drive, Suite 104
Raleigh, North Carolina 27609

OWNER:

DFC Barrington, LLC
13000 Sawgrass Village Circle Building 5, Suite 24
Pointe Vedra Beach, FL 32082

To Whom It May Concern,

The following is a cost opinion of the work and material required to complete the installation of sidewalks, 1" asphalt overlay and common area landscaping within the above-mentioned project. The unit prices are based on the costs furnished by the contractor.

*LESTA
APPROVED AS
SUBMITTED
7/15/24*

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
DIVISION I - PAVING AND CONCRETE				
1	5' Concrete Sidewalk	15570 SF	\$4.86	\$75,670.20
2	1" 1-2 Asphalt Overlay	4518 SY	\$5.99	\$27,062.82
3	Manhole Adjustments	15 EA	\$450.00	\$6,750.00
4	Watervalve Adjustments	13 EA	\$330.00	\$4,290.00
5	Handicap Ramps	8 EA	\$1,558.75	\$12,470.00
6	Stripping	1 LS	\$2,700.00	\$2,700.00
DIVISION II - Landscaping				
1	Street Trees	28 EA	\$375.00	\$10,500.00
DIVISION III - Stormwater Management and Erosion Control				
1	Seeding and Monthly Maintenance	0.26 AC	\$1,675.00	\$435.50
2	Silt Fencing Removal	2577 LF	\$2.75	\$7,086.75
3	Stormwater Management Pond Conversion	1 LS	\$51,000.00	\$51,000.00
4	Stormwater Management Pond Landscaping	354 Each	\$4.00	\$1,416.00
5	4' Chain Link Fence	478 LF	\$12.00	\$5,736.00
DIVISION IV - Miscellaneous				
1	Geotechnical Allowance at SCM	1 LS	\$1,250.00	\$1,250.00
2	Construction Inspection	14 DAY	\$920.00	\$12,880.00
3	Construction Staking at SCM	1 LS	\$1,250.00	\$1,250.00

DIVISION I TOTAL \$128,943.02
 DIVISION II TOTAL \$10,500.00
 DIVISION III TOTAL \$65,674.25
 DIVISION IV TOTAL \$15,380.00

TOTAL DIVISION I - IV \$220,497.27
 CONSTRUCTION CPI @ 10% X \$22,049.73
 DESIGN / CONSTRUCTION ADM. @ 20% X \$44,099.45
 CONTINGENCY @ 10% X \$22,049.73

SUB TOTAL \$308,696.18
 110% Multiplier X 110

ESTIMATED BOND AMOUNT \$339,565.80

Thomas F Craven

Thomas F Craven, PE
Priest Craven and Associates, Inc.



PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

Let Approved 7/15/24 AS Submitted HLP

SUBDIVISION BOND

Bond No.: US005404

Principal Amount: \$339,565.80

ORIGINAL FOR Planning Dept.

KNOW ALL MEN BY THESE PRESENTS, that we DFC Barrington, LLC
13000 Sawgrass Village Circle, Ponte Vedra Beach, FL 32082
as Principal, and
Euler Hermes North America Insurance Company
800 Red Brook Boulevard, Owings Mills, MD 21117 a MD
Corporation, as Surety, are held and firmly bound unto
Town of Zebulon,
100 North Arendell Avenue, Zebulon, NC 27597
as Obligee, in the penal sum of
Three Hundred Thirty Nine Thousand Five Hundred Sixty Five and 80/100
(Dollars) (\$339,565.80), lawful money of the
United States of America, for the payment of which well and truly to be made, we bind ourselves,
our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
presents.

WHEREAS, DFC Barrington, LLC has agreed to construct in
Barrington, Phase 2H & 2I Subdivision, in Zebulon, NC the following
improvements:

Complete installation of sidewalks, 1" asphalt overlay, and common area landscaping

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said
Principal shall construct, or have constructed, the improvements herein described, and shall save
the Obligee harmless from any loss, cost or damage by reason of its failure to complete said work,
then this obligation shall be null and void, otherwise to remain in full force and effect, and the
Surety, upon receipt of a resolution of the Obligee indicating that the improvements have not
been installed or completed, will complete the improvements or pay to the Obligee such amount
up to the Principal amount of this bond which will allow the Obligee to complete the improvements.
As part of the obligations secured hereby and in addition to the principal amount of the bond, there
shall be included costs, reasonable expenses and fees, including reasonable attorneys fees, incurred
by Obligee, but these costs shall not exceed ten percent (10%) of the penal sum of the bond.

It is expressly understood and agreed that this bond will continue until released by the Obligee
upon written agreement to the Principal.

Upon approval by the Obligee, this instrument may be proportionately reduced as the public
improvements are completed.

Signed, sealed and dated, this 24th day of May, 2024.

DFC Barrington, LLC

Principal

By:



Euler Hermes North America Insurance Company

Surety

By:


James I. Moore, Attorney-in-Fact

STATE OF ILLINOIS

COUNTY OF DUPAGE)

On May 24, 2024, before me, Lisa Marotta, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared, James I. Moore known to me to be Attorney-in-Fact of Euler Hermes North America Insurance Company the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of the said corporation, and duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires, February 7, 2026

Commission No. 946275



Lisa Marotta, Notary Public





Allianz Trade

EULER HERMES NORTH AMERICA INSURANCE COMPANY
800 Red Brook Boulevard * Owings Mills, Maryland 21117

The number of persons authorized by this Power of Attorney is not more than: 1

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That EULER HERMES NORTH AMERICA INSURANCE COMPANY (EULER HERMES), a corporation organized and existing under the laws of the state of Maryland, does hereby nominate, constitute, and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for and in its name, place, and stead to execute on behalf of EULER HERMES, as surety, any and all bonds, undertakings, and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of EULER HERMES on any such bond, undertaking, or contract of suretyship executed under this authority shall not exceed the limit stated below.

NAME James I. Moore ADDRESS 1411 Opus Place, Suite 450 LIMIT OF POWER
Downers Grove, IL 60515 \$50,000,000.00
PRINCIPAL OBLIGEE

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF, EULER HERMES has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunder affixed this 1st day of November, 2022.



[Signature]
James Daly, President and CEO-The Americas

[Signature]
Nicholas P. Verna II, Senior Vice President and Regional Head of Surety and Guarantee, Americas

State of Maryland, County of Baltimore

On this 1st day of November, 2022, before me personally appeared Nicholas P. Verna II, to me known, being duly sworn, deposes and says that he resides in Southeastern, PA; that he is Senior Vice President and Regional Head of Surety and Guarantee, Americas of Euler Hermes North America Insurance Company, the Company described herein and which executed the above instrument; that he know the seal of EULER HERMES; that the seal affixed to said instrument is such corporate seal; that it was so affixed by authority of the Board of Directors of EULER HERMES; and that he signed his name thereto by like authority.

[Signature]
Meredith A. Yankovsky
Notary Public

Notarial Seal

This Commission Expires February 2, 2026

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of EULER HERMES NORTH AMERICA INSURANCE COMPANY (Company) by unanimous consent on October 1, 2015.

RESOLVED: That the President, Executive Vice President, Senior Vice President, Vice President, Secretary, and Assistant Vice Secretary, be and hereby are authorized from time to time to appoint one or more Attorneys-in-Fact to execute on behalf of the company, as surety, and any and all bonds, undertakings and contracts of suretyship, or other written obligation in the nature thereof; to proscribe their respective duties and all respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and signature of the aforesaid officers and may be affixed by facsimile to any Power of Attorney given for the execution of any bond, undertaking, contract of suretyship, or other written obligations in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as thought manually affixed.

CERTIFICATION

I, Nicholas P. Verna II, Senior Vice President and Regional Head of Surety & Guarantee, Americas of EULER HERMES NORTH AMERICA INSURANCE COMPANY, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of October 1, 2015, have not been revoked and are now in full force and effect.

Signed and sealed this 24th day of May, 2024.



[Signature]
Nicholas P. Verna II, Senior Vice President and Regional Head of Surety and Guarantee, Americas

~~OK~~
Approved
AS
Submitted
7/15/24
#5

DFC Barrington LLC

14701 Phillips Hwy

Jacksonville, FL 32256

DEVELOPERS GUARANTY

RE: Barrington Phases 2 Section H&I Street and Stormwater Infrastructure One Year Warranty

Dear Mr. Ray,

DFC Barrington LLC guarantees and warrants that all roadways and storm sewer infrastructure installed within Barrington PH2 Sections H&I Subdivision conforms with the Town of Zebulon requirements, and that this warranty remain in full force and effect for a period of one (1) year from the date of the acceptance of work. DFC Barrington LLC hereby agrees to indemnify, defend, and hold harmless the Town from and against all costs, loss, and damages, including attorney fees, arising from the failure of the Work to conform to the Town's standards.

We understand the One Year Warranty shall begin on the date of the issuance of the Letter of Acceptance. These improvements were installed per the approved construction drawings for Phases 2 Sections H&I of the Barrington Subdivision and inspected by the Town of Zebulon.

Witness the following signature and seal this 31 day of August, 2023.

 _____ (Signature)

Name: Jonathan Massey

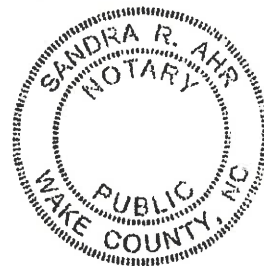
Title: Land Development Manager

Company: Dream Finders Homes – POA for DFC Barrington, LLC

State of NC; County/City of Wake;

Subscribed and sworn to before me this 31 day of August, 2023

My Commission Expires: 16 March 2024



DFC Barrington LLC

6/30/2023

Handwritten notes:
#10
✓ ~~Cost~~
APPROVED
AS
SUBMITTED
7/1/23

Mr. Michael Derby
City of Raleigh
Public Utilities Inspections Division
3324 Lake Woodard Drive
Raleigh, NC 27604

RE: Barrington Phase 2H&I Water and Sewer Improvements
One Year Warranty

Dear Mr. Derby,

On behalf of DFC Barrington LLC, as Power of Attorney, we hereby grant the City of Raleigh a one (1) year warranty on all water and sewer improvements located within Phase 2H&I of the Barrington Subdivision, Zebulon, NC.

We understand the One Year Warranty shall begin on the date of the issuance of the Letter of Acceptance. These improvements were installed per the approved construction drawings for Phase 2H&I of the Barrington Subdivision and inspected by the City of Raleigh Public Utilities Department.

Please contact us immediately with any concerns or questions.

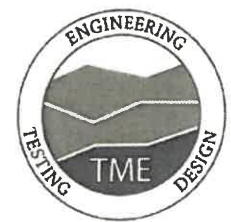
Respectfully,


Jonathan Massey

Land Manager
Dream Finders Homes, LLC

CC: Jonathan Massey, jonathanmassey@dreamfindershomes.com

#7



September 5, 2023

Jonathan Massey
H&H Homes
7200 Falls of Neuse Road, Suite 202
Raleigh, NC 27615

Reference: **Summary of Interior Roadways**
Barrington
Zebulon, North Carolina
TME Project No.: 211145C

Dear Mr. Massey:

TM Engineering Inc. has provided construction testing services for the interior roadways within Phases 2H and 2I of the Barrington subdivision in Zebulon, North Carolina. These services included the observation of soil subgrade and aggregate base course.

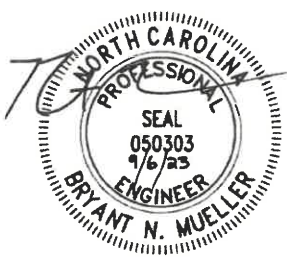
Subgrade conditions were evaluated by proofrolls and probing with a one-half inch diameter steel probe rod. The contractor conducted repairs necessary to provide adequate stability in identified areas to repair near surface issues. The aggregate base course was also evaluated by proofroll with no significant movement observed during proofroll. Periodic stone density tests were performed on the aggregate base course which produced results of 100% compaction at the test locations. Stone depth was checked periodically at testing locations and found to have 8 inches of stone in place. Concrete poured for the curb was sampled and tested for compressive strength. Laboratory break results indicated all concrete sampled met the specified strength. Additionally, conditions observed by proofrolls or testing are representative of the conditions at the time and could be altered for many reasons such as weather or construction traffic. This letter provides a summary of observations documented in our field reports and is not a warranty. No performance guarantee shall be assumed.

TM Engineering appreciates the opportunity to have provided you with our services on this project. Please contact us if you should have questions regarding this report or if we may be of further assistance.

Sincerely,

TM Engineering, Inc. (C3201)

Bryant Mueller, P.E.
NC Registration No. 050303



David Truesdale
Director of Construction

Project Number: 211145C



FIELD REPORT

Project: Barrington West Client: H&H Contractors Date: 02/21/23
City: Zebulon Forman: Brian Contractor: Kenneth West
Temperature: 58 Weather Conditions: Sunny Number of Trips: 1 ▼
Personnel: Erik Notified Brian of Kenneth West of results
1st Trip Arrived: 8:00 am Left: 9:30 am 2nd Trip Arrived: _____ Left: _____

REMARKS

TME arrived on site as requested by contractor.

Kenneth West contractors were performing a proof roll of the subgrade of the upper portion of Dullingham Avenue with the city of Zebulon. The proof roll was conducted with a fully loaded dump truck and also probed by the tech with a 1/2" steel probe rod.

Tech found that most of the surface was wet and there were several places that the material was unsuitable. Tech suggested removal of 4 inches of material and replacing with ABC stone. City inspector and contractor agreed. Contractor was to complete removal of material before replacing with ABC stone.

Signature: _____

A handwritten signature in black ink, appearing to be "R. J. J.", written over a horizontal line.

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

Project Number: 211145C



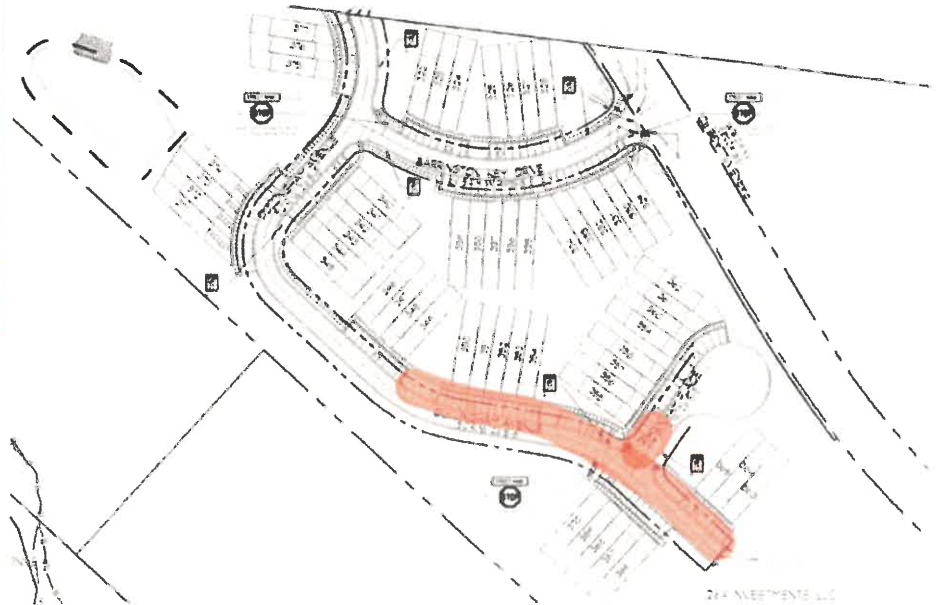
● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington West**

Client: **H&H Contractors**

Date: **02/21/23**



All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington West Client: H&H Contractors Date: 02/22/23
 City: Zebulon Forman: Brian Contractor: Kenneth West
 Temperature: 75 Weather Conditions: Sunny Number of Trips: 1 ▼
 Personnel: Erik Notified Brian of Kenneth West of results
 1st Trip Arrived: 2:30 pm Left: 3:30 pm 2nd Trip Arrived: _____ Left: _____

REMARKS

TME arrived on site as requested by contractor.

Kenneth West contractors were performing a proof roll of the subgrade of the cul-de-sac of Downham Place with the city of Zebulon. The proof roll was conducted with a fully loaded dump truck and also probed by the tech with a 1/2" steel probe rod.

Tech found a few small soft areas that needed to be cut out. Tech suggested removal of 4 inches of material and replacing with ABC stone. There was also one area of a utility crossing that was very soft. Tech suggested cutting one foot out of that area, placing geo-grid, and filling with extra ABC stone. City inspector and contractor agreed. Contractor was to complete removal of material before replacing with ABC stone.

Signature: 

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

Project Number: 211145C



FIELD REPORT ATTACHMENTS

Project: Barrington West Client: H&H Contractors Date: 02/22/23



CAROLINA SUNROCK
 ORDER #: 2424
 TICKET NUMBER: 21 - 563756 KITTRELL
 3642893

TRUCK: GM62 DATE: 02/22/23 PCS: CD078
 DRIVER: GENE WHEELER
 PROJECT SHIPMENT INFORMATION:
 567 Driver Make: DRIVER, UNASSIGNED
 601 PARKS VILLAGE RD - 700 TONS MAX VEH WEIGHT
 BARRINGTON SUB PR 2** 78760 LB

TODAY	TONS	JOB TONS	WEIGHT MEASUREMENTS			CASH SALE		
			LBS	TONS	METRIC TONS	SPR1 \$	TAX \$	MAIL \$
21	457.13		GROSS 69360	34.68	31.46			
			TARE 27800	13.90	12.61			
			NET 41560	20.78	18.85			

WEIGH PERSON: Lawrence Cousin
 LIC#: [redacted]
 EXP: 12/30/1899 00:00:00
 CUSTOMER CONTROL



All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington West Client: H&H Contractors Date: 02/28/23
 City: Zebulon Forman: Brian Contractor: Kenneth West
 Temperature: 62 Weather Conditions: Sunny Number of Trips: 1 ▼
 Personnel: Erik Notified Brian of Kenneth West of results
 1st Trip Arrived: 8:00 am Left: 9:00 am 2nd Trip Arrived: _____ Left: _____

REMARKS

TME arrived on site as requested by contractor.

Kenneth West contractors was performing a proof roll on subgrade for areas of roadway on in preparation for ABC stone for asphalt. Proof roll was performed with a fully loaded (18 ton) dump truck. Tech also probed using a 1/2" steel probe rod.

Several small sections were found to require repair. Tech suggested cutting those areas out 3 to 4 inches and replacing with new ABC stone. There were two sections around utility areas that were very soft. Tech suggested cutting those areas down 6 to 8 and placing geo-grid before filling with ABC stone. Contractor agreed and made plans to complete repairs that day before placing stone.

Signature: _____

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Project Number: 211145C



● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: Barrington West Client: H&H Contractors Date: 02/28/23



SUNROCK
CAROLINA SUNROCK LLC

ORDER #: 3403

TICKET NUMBER
71 - 54236-PT0002

364732

PROJECT EMPLOYER INFORMATION

PROJECT	ACR	TONS	JOB	TONS	WEIGHT MEASUREMENTS	WEIGHT TONS	WEIGHT TONS
PROJECT 1	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 2	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 3	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 4	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 5	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 6	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 7	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 8	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 9	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 10	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 11	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 12	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 13	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 14	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 15	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 16	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 17	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 18	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 19	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 20	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 21	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 22	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 23	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 24	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 25	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 26	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 27	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 28	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 29	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 30	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 31	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 32	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 33	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 34	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 35	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 36	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 37	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 38	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 39	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 40	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 41	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 42	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 43	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 44	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 45	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 46	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 47	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 48	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 49	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 50	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 51	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 52	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 53	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 54	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 55	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 56	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 57	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 58	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 59	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 60	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 61	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 62	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 63	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 64	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 65	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 66	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 67	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 68	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 69	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 70	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 71	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 72	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 73	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 74	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 75	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 76	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 77	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 78	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 79	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 80	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 81	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 82	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 83	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 84	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 85	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 86	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 87	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 88	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 89	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 90	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 91	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 92	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 93	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 94	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 95	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 96	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 97	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 98	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 99	10.21	10.21	10.21	10.21	10.21	10.21	10.21
PROJECT 100	10.21	10.21	10.21	10.21	10.21	10.21	10.21

ADDITIONAL INFORMATION: 10/17 1 AC 5/17 8 WINDTUNNEL 8 CROSS/COST
 PER/2 C/P/12 2/26 2ND EXIT TO HWY 94/1/2
 PROXER 27/2/06 OLD BURN 20/1/2 2/2/06
 VILLAGE RD/CALL 04 2/2/06
 Ordered By: BOB 913421485

South Carolina Public Weighment #
 NAME: WOOD/CAUTER
 LICK: 43794
 EXP: 04/30/23

26 INVESTMENTS LLC



All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: **Barrington West** Client: **H&H Contractors** Date: 03/07/23
 City: Zebulon Forman: Brian Contractor: Kenneth West
 Temperature: 61 Weather Conditions: Sunny Number of Trips: 1 ▼
 Personnel: Erik Notified Brian of Kenneth West of results
 1st Trip Arrived: 8:30 am Left: 10:30 am 2nd Trip Arrived: _____ Left: _____

REMARKS

TME arrived on site as requested by contractor.

Kenneth West contractors was performing a proof roll on subgrade for areas of roadway on in preparation for ABC stone for asphalt. Proof roll was performed with a fully loaded (18 ton) dump truck. Tech also probed using a 1/2" steel probe rod.

Several spots were found to be unsatisfactory and were pumping. Tech suggested either scarifying those areas and leaving them to dry for a few days and trying the proof roll again or cutting out the unsatisfactory areas to a depth of 6 to 8 inches, placing geo-grid, and then covering with extra ABC stone. Contractor stated that he would have to get with the subdivision owner to discuss the options and would get back with the tech on what they plan to do.

Signature: 

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Project Number: 211145C



● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington West**

Client: **H&H Contractors**

Date: **03/07/23**



ASUNROCK
CAROLINA SUNROCK LLC

TICKET NUMBER: 21 - 565764 RITTSBELL

SOLD TO: 12876 KENNETH WELLS INC, 900 BRICKSTEEL LANE, GARNER, NC 27527

TRUCK: 2919 DATE: 03/07/23 PCAC0074

HALEAP: 844 JONES HADLING, DALLNEY BRIDGES, GARNER, NC

WEIGHT MEASUREMENTS:

WEIGHT	UNIT	NET	NET	METRIC TONS	CASH SALE
1	TONS	17.83	GROSS: 63220	31.66	28.72
			TARE: 27440	13.83	12.55
			NET: 35440	17.83	16.19

ADDITIONAL INFORMATION:

15/1T J ALT S/LT W WINSTON/RT S CROSS/CORNER
96S/8 CIRCLE TAKE 2ND EXIT TO RHT 96S/LT
PROCTOR ST/CONT OLD SUNN RD/LT PARKS
VILLAGE RR *CALL FOR DUMPING*

Ordered By: BRIGH 219471592
DRIVER: [Signature]

North Carolina Public Weighmaster
NAME: LAWRENCE COUSIN
LIC#: [Signature]
EXT: 12/30/1859 00 00:00
CUSTOMER: [Signature]

THIS SALE IS SUBJECT TO THE TERMS AND CONDITIONS OF CAROLINA SUNROCK'S CREDIT & SALES AGREEMENT CONTROL



All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington West Client: H&H Contractors Date: 03/22/23
 City: Zebulon Forman: Brian Contractor: Kenneth West
 Temperature: 56 Weather Conditions: Overcast Number of Trips: 1 ▼
 Personnel: Erik Notified Brian of Kenneth West of results
 1st Trip Arrived: 10:30 am Left: 12:00 pm 2nd Trip Arrived: _____ Left: _____

REMARKS

TME arrived on site as requested by contractor.

Kenneth West contractors was performing a proof roll on ABC stone for curb in preparation for pouring concrete curb on Friday. Proof roll was performed with a fully loaded (18 ton) dump truck. Tech also probed using a 1/2" steel probe rod.

Several small sections were found to be below standard. Tech suggested cutting those areas out 3 to 4 inches and replacing with new ABC stone. There was one section at a dead end that were very soft. Tech suggested cutting that area down 6 to 8 and replacing stone. Contractor agreed and made plans to complete repairs that day.

Signature: 

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Project Number: 211145C



- Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington West** Client: **H&H Contractors** Date: **03/22/23**



SUNROCK
CAROLINA SUNROCK LLC

ORDER #: 8076

TICKET NUMBER
21 - 56958 KITTRILL

SOLD TO: 12870
KENNETH WEST INC
800 BRICKSTEEL LANE
GARNER, NC 27529

3807962

TRUCK T101 DATE 03/22/23 PGACDOT
HAULER TIME 9:38 AM
934 TARKY TRUCKING LLC
Delivery Method = D
Lot(s) ...

PROJECT SHIPMENT INFORMATION
551 Driver Name DRIVER, UNASSIGNED
HWY 39 ENTRANCE/18 TONS MAX VEH WEIGHT
SIDNEY CREEK ** 10 LB

PROJECT	TODAY		JOB TONS	WEIGHT MEASUREMENTS		M/TONS	CASH SALE
	LBS	TONS		LBS	TONS		
1		18.95	GROSS 62920	31.88	28.34		
			TAKE 25220	12.61	11.44		
			NET 37700	19.25	17.10		

PRODUCT CODE: ABC
PRODUCT DESCRIPTION: ABC (AGGREGATE BASE)

WEIGH PERSON: North Carolina Public Weighmaster
NAME: LAWRENCE COUSIN
LIC#:
EXP: 12/30/2022 00:00:00

ADDITIONAL INFORMATION:
125/126 PARK AVE & GO THROUGH
YOUNGVILLE/TAKE 96S/RT 261E/TAKE EXIT
436/RT HWY 39 & MAKE RT/CROSS RR TRACKS GO
A QUARTER MILE SITE ON RIGHT
Ordered by: MIKIAH \$194274932

CUSTOMER CONTROL

All locations should be considered approximate and were not surveyed.

Project Number: 211145C



FIELD REPORT

Project: **Barrington** Client: **H&H Contractors** Date: 03/24/23
City: Zebulon Forman: Brian Contractor: Kenneth West
Temperature: 62 Weather Conditions: Sunny Number of Trips: 1 ▼
Personnel: Erik Notified Brian of Kenneth West of results
1st Trip Arrived: 8:30 am Left: 10:00 am 2nd Trip Arrived: _____ Left: _____

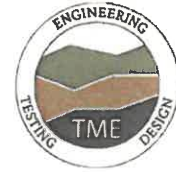
REMARKS

TME arrived on site as requested by contractor.

Kenneth West contractor was pouring concrete for curb in the Barrington West site. Tech took samples to perform on-site temperature, chase air indicator, and slump testing. Tech created 1 set of 5 cylinders each left on-site for over night curing. Tech will return to site on Monday to deliver cylinders to lab.

Signature: _____

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CONCRETE FIELD REPORT

Project: **Barrington** Client: **H&H Contractors** Date: 03/24/23
 City: Zebulon Arrived On-Site: 8:30 am Left Site: 10:00 am
 Temperature: 62 Weather Conditions: Sunny Number of Trips: _____
 Material(s) Tested: Slab Foundation Wall Masonry Other: Curb
 Personnel: Erik Notified Erik of Kenneth West of results
 Concrete Supplier: Capital Ready Mix Specified Strength: 3,000 psi Specified Slump: 2.0 inches
 Steel Reinforcement Installed Per Plans: _____ Concrete Strength on ticket: 3,000 psi

TEST DATA

Truck No.	Batch Time	Plant No.	Ticket No.	Size of Load	Sample	Slump (in)	Air %	Unit Wt. (pcf)	H2O Added (gallons)	Concrete Temp.	No. of Test Samples	Daily Set No.
161		1	169341	10.00	08:24	1.5	5.00	143.71	0.00	80	5	1
195		1	169362	10.00	10:52	1.5	3.00	145.33	0.00	79	5	2
163	11:06	1	169368	10.00	11:35	1.0	4.00	146.71	0.00	80	5	3

Daily Set No.	Sample Type	Specified Strength	Detailed Location
1	Concrete	3,000 psi	First 1000 feet of curb
2	Concrete	3,000 psi	Second 1000 feet of curb
3	Concrete	3,000 psi	Third 1000 feet of curb
		psi	
		psi	
		psi	

The above report is the field rendition of the author only and subject to review

Project Number: 211145C



FIELD REPORT ATTACHMENTS

Project: Barrington Client: H&H Contractors Date: 03/24/23

NO. 186579

QUANTITY	UNIT	PRICE	AMOUNT	DESCRIPTION	UNIT	PRICE	AMOUNT
10.00	CY	250.00	2,500.00	CONCRETE	2000 PSI CLASS	250.00	2,500.00
1.00	YD	1.00	1.00	FORMWORK	STEEL	1.00	1.00
1.00	YD	1.00	1.00	FORMWORK	WOOD	1.00	1.00

101 01 2.00 CURB MACHINE

AMOUNT OF ORDER: \$2,503.00

REMARKS: X 11/1/23

NO. 186500

QUANTITY	UNIT	PRICE	AMOUNT	DESCRIPTION	UNIT	PRICE	AMOUNT
10.00	CY	250.00	2,500.00	CONCRETE	2000 PSI CLASS	250.00	2,500.00
1.00	YD	1.00	1.00	FORMWORK	STEEL	1.00	1.00
1.00	YD	1.00	1.00	FORMWORK	WOOD	1.00	1.00

101 01 2.00 CURB MACHINE

AMOUNT OF ORDER: \$2,503.00

REMARKS: X 11/1/23

CAPITAL NO. 186448

QUANTITY	UNIT	PRICE	AMOUNT	DESCRIPTION	UNIT	PRICE	AMOUNT
10.00	CY	250.00	2,500.00	CONCRETE	2000 PSI CLASS	250.00	2,500.00
1.00	YD	1.00	1.00	FORMWORK	STEEL	1.00	1.00
1.00	YD	1.00	1.00	FORMWORK	WOOD	1.00	1.00

101 01 2.00 CURB MACHINE

AMOUNT OF ORDER: \$2,503.00

REMARKS: X CURB 11/1/23

All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington Client: H & H Contractor Date: 04/17/23
City: Zebulon Forman: Brian Contractor: H&H contractors
Temperature: 84 Weather Conditions: Sunny Number of Trips: 1 ▼
Personnel: Milan Notified Brian of H&H contractors of results
1st Trip Arrived: 10:00 am Left: 11:45 am 2nd Trip Arrived: _____ Left: _____

REMARKS

TME arrived at the site as requested by the contractor.
Tech performed a density test on highlighted roadway (see below in plan). All the test passed with $\geq 98\%$ compaction and within $\pm 3\%$ optimum moisture. The thickness of stone was found to be equal/excess of 8 inches in all tested locations.



Signature: _____

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Project: **Barrington** Client: **H & H Contractor** Date: 04/17/23 TME Personnel: Milan
 Arrived On-Site: 10:00 am Left Site: 11:45 am Notified: **Brian** of H&H contractors
 General Location Tested: Building Wall Roadway Utility Other Req. Compaction: **98** %

ELECTRONIC DENSITY GAUGE TEST DATA

Test No.	Wet Density (PCF)	% Moisture	Dry Density (PCF)	Optimum Moisture %	M.D.D. (lbs/ft ³)	Elev. (ft)	Approximate Test Location	Lot Fill Range	Compaction (%)
1	143.60	3.40	138.90	5.40	138.10	Subgrade	Barrington Key Dr 1	Barrington Key Dr	100.0
2	144.60	3.70	139.50	5.40	138.10		Barrington Key Dr 2	Barrington Key Dr	100.0
3	144.40	3.60	139.30	5.40	138.10		Barrington Key Dr 2	Barrington Key Dr	100.0
4	146.00	4.40	139.80	5.40	138.10		Adullingham Avenue 4	Adullingham Avenue	100.0
5	144.30	3.60	139.20	5.40	138.10		Adullingham Avenue 5	Adullingham Avenue	100.0
6	145.20	3.90	139.70	5.40	138.10		Adullingham Avenue 6	Adullingham Avenue	100.0
7	143.80	3.50	139.00	5.40	138.10		Adullingham Avenue 7	Adullingham Avenue	100.0
8	146.10	4.40	139.90	5.40	138.10		Adullingham Avenue 8	Adullingham Avenue	100.0
9	143.80	3.50	139.00	5.40	138.10		Adullingham Avenue 9	Adullingham Avenue	100.0
10	144.00	3.50	139.10	5.40	138.10		Adullingham Avenue 10	Adullingham Avenue	100.0
11	143.80	3.60	138.90	5.40	138.10		Downham Place 11	Downham Place	100.0
12	145.40	4.00	139.80	5.40	138.10		Downham Place 12	Downham Place	100.0
					138.10				

ONE-POINT PROCTOR

Proctor Point	Wet Soil & Mold (lbs)	Mold (lbs)	Wet Soil (lbs)	Volume of Mold (ft ³)	Wet Density (lbs/ft ³)	Wet Wt. of Moisture	Dry Wt. of Moisture	% Moisture	Dry Density (lbs/ft ³)

*Test results are indicative of specific location only.

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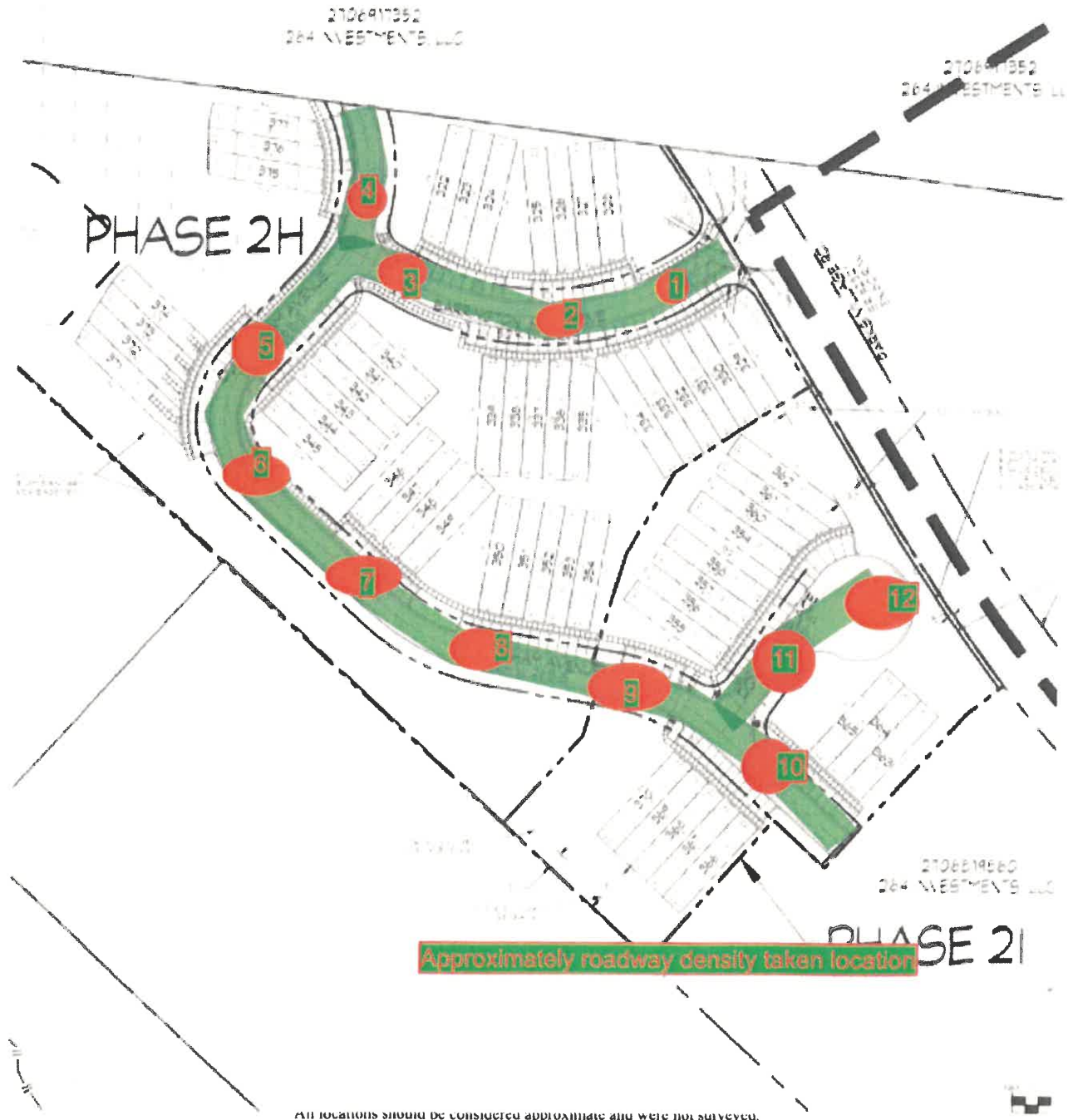


FIELD REPORT ATTACHMENTS

Project: **Barrington**

Client: **H &H Contractor**

Date: **04/17/23**





FIELD REPORT

Project: **Barrington** Client: **H&H Contractors** Date: 04/18/23
City: Zebulon Forman: Brian Contractor: Kenneth West
Temperature: 46 Weather Conditions: Sunny Number of Trips: 2
Personnel: Erik Notified Brian of Kenneth West of results
1st Trip Arrived: 8:00 am Left: 9:30 am 2nd Trip Arrived: 1:30 pm Left: 2:30 pm

REMARKS

TME arrived on site as requested by contractor.

Proof roll truck broke down on way to site. Tech was asked to return at 1:30 pm for proof roll.

Kenneth West contractors was performing a proof roll on stone for Dullingham Ave, Downham Place and Barrington Key Drive for asphalt. Proof roll was performed with a fully loaded dump truck and the city inspector was present.

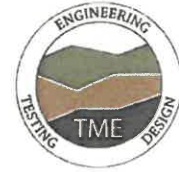
All areas were found to be of firm bearing with no significant movement observed.

Signature: _____

A handwritten signature in black ink, appearing to be "Erik", written over a horizontal line.

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary in other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

Project Number: 211145C



● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington**

Client: **H&H Contractors**

Date: **04/18/23**



SUNROCK
CAROLINA SUNROCK LLC

ORDER #: 9230

TICKET NUMBER
31 - STALEY MITCHELL

GOLD TO 12870
KENNETH WEST INC
800 BRICKSTEEL LANE
GARNER, NC 27629

TRUCK: RUT01 DATE: 04/18/23 PLINCO014
HAULER: 924 TIME: 12:36 PM
HOTROD TRUCKING LLC
Delivery Method = D
Lot(s) ...

PROJECT SHIPMENT INFORMATION
547 Driver: BASH DRIVER: UNASSIGNED
601 PARKS VILLAGE RD/18 TONS MAX VEH WEIGHT:
BARRINGTON SUB PB 2** 10 LB

TODAY		JOB	WEIGHT MEASUREMENTS		METRIC TONS	HAUL \$	CASH SALE
LBS	TONS	TONS	LED	TONS		TAX \$	HAUL \$
PROJECT 1	18.34		GROSS	62360	31.19	28.29	
PRODUCT CODE	67		TARE	25680	12.84	11.65	
PRODUCT DESCRIPTION	# 67 STONE		NET	36680	18.34	16.64	

ADDITIONAL INFORMATION
15/LT 1 ALT S/LT W WINSTON/RT N CROSS/CONT
96S/8 CIRCLE TAKE 2ND EXIT TO HWY 96S/LT
PROCTOR ST/CONT OLD BURN RD/LT PARKS
VILLAGE RD/**CALL 84 DUMPING*
Ordered By: BRIAN 9194276892

WEIGH PERSON
North Carolina Public Weightmaster
NAME: LAWRENCE COUSIN
LIC#:
EXP: 12/30/1899 00:00:00

CUSTOMER
CONTROL

IS SUBJECT TO THE TERMS AND CONDITIONS OF CAROLINA SUNROCK'S CREDIT & SALES AGREEMENT

All locations should be considered approximate and were not surveyed.

#17 

Strength Test Results



Client: TM Engineering, Inc.
Project: Barrington / Zebulon, NC
Job No.: 1211069CA
Client Job No.:

Date Cast: 3/24/2023
Lab No.: 48611
Mix No.: 4000
Design Strength: 4000

Field Information

Date Received in Lab:		3/27/2023		Water:	
Sampled by:	TME	Authorized by:		Slump (in):	1.50
Concrete Supplier:	Capital Ready Mix	Temperature: Air	62°F	Air Content (%):	5.0
Plant Location:	1	Size of Load (cy):	10.0	Unit Weight (pcf):	143.7
Truck No.:	161	Ticket #:	169341	HI:	LO:
Time: Mixed	Sampled	Specified Strength (28 days):	4000		

Location of Placement: First 1000 Ft. of Curb

Field Remarks:

Core	Test Date	Age (days)	Load (lbs)	Diameter (in)	Area (in ²)	Strength (psi)	Corr. Factor	Fracture Type
A	3/31/2023	7	27,646	4.00	12.57	2,200	1.00	2
B	4/21/2023	28	48,720	4.00	12.57	3,880*	1.00	2
C	4/21/2023	28	44,110	4.00	12.57	3,510*	1.00	2
D	4/21/2023	28	39,910	4.00	12.57	3,180*	1.00	2
E	5/19/2023	56						

* = Less than design strength

Notes: Strength tests performed in accordance with ASTM C-39.

Distribution: Ashley Mallik, David Truesdale, Laurel Ramsey, Toby Mallik

This report shall not be reproduced, except in full, without the prior written approval of GeoTechnologies Inc. PA. These results relate only to the items inspected or tested.

Strength testing performed by Chris Smith

Michael K. Morton



Submitted by _____ Report Date 4/21/2023

Signature _____

GeoTechnologies, Inc., P.A. -- 3200 Wellington Court, Suite 108 -- Raleigh, NC 27615 -- License No. C-0894



Strength Test Results

Client: TM Engineering, Inc.
Project: Barrington / Zebulon, NC
Job No: 1211069CA
Client Job No:

Date Cast: 3/24/2023
Lab No: 48612
Mix No: 4000
Design Strength: 4000

Field Information

Date Received in Lab:	3/27/2023	Water:	
Sampled by:	TME	Authorized by:	
Concrete Supplier:	Capital Ready Mix	Temperature: Air	62°F
Plant Location:	1	Sample	79°F
Truck No:	195	Size of Load (cy):	10.0
Time: Mixed		Specified Strength (28 days):	4000
		Ticket #:	169362
		Sampled	10:52 AM
		HI:	LO:
		Slump (in):	1.50
		Air Content (%):	3.0
		Unit Weight (pcf):	145.3
		Physical Tests	
		Slump (in):	1.50
		Air Content (%):	3.0
		Unit Weight (pcf):	145.3

Location of Placement: Second 1000 Ft. of Curb

Field Remarks:

Core	Test Date	Age (days)	Load (lbs)	Diameter (in)	Area (in ²)	Strength (psi)	Corr. Factor	Fracture Type
A	3/31/2023	7	30,930	4.00	12.57	2,460	1.00	2
B	4/21/2023	28	42,154	4.00	12.57	3,350*	1.00	2
C	4/21/2023	28	45,195	4.00	12.57	3,600*	1.00	2
D	4/21/2023	28	43,852	4.00	12.57	3,490*	1.00	2
E	5/19/2023	56						

* = Less than design strength

Notes: Strength tests performed in accordance with ASTM C-39.

Distribution: Ashley Mallik, David Truesdale, Laurel Ramsey, Toby Mallik

Strength testing performed by Chris Smith

This report shall not be reproduced, except in full, without the prior written approval of GeoTechnologies Inc PA. These results relate only to the items inspected or tested.

Michael K. Morton

Submitted by _____ Report Date 4/21/2023

Signature _____



Strength Test Results

Client: TM Engineering, Inc.
 Project: Barrington / Zebulon, NC
 Job No: 1211069CA
 Client Job No:

Date Cast: 3/24/2023
 Lab No: 48613
 Mix No: 4000
 Design Strength: 4000

Field Information

Date Received in Lab:	3/27/2023	Water:	
Sampled by:	TME	Authorized by:	
Concrete Supplier:	Capital Ready Mix	Temperature: Air	62°F
Plant Location:	1	Sample	80°F
Truck No:	163	Size of Load (cy):	10.0
Time: Mixed	11:06 AM	Specified Strength (28 days):	4000
		Ticket #:	169368
		Sampled	11:35 AM
		Slump (in):	1.00
		Air Content (%):	4.0
		Unit Weight (pcf):	146.7
		Hi:	
		LO:	

Location of Placement: Third 1000 Ft. of Curb

Field Remarks:

Core	Test Date	Age (days)	Load (lbs)	Diameter (in)	Area (in ²)	Strength (psi)	Corr. Factor	Fracture Type
A	3/31/2023	7	35,570	4.00	12.57	2,830	1.00	2
B	4/21/2023	28	50,569	4.00	12.57	4,020	1.00	2
C	4/21/2023	28	56,614	4.00	12.57	4,500	1.00	2
D	4/21/2023	28	52,178	4.00	12.57	4,150	1.00	2
E	4/21/2023	28	53,717	4.00	12.57	4,270	1.00	2

* = Less than design strength

Notes: Strength tests performed in accordance with ASTM C-39.

Distribution: Ashley Mallik, David Truesdale, Laurel Ramsey, Toby Mallik

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Strength testing performed by Chris Smith

Michael K. Morton

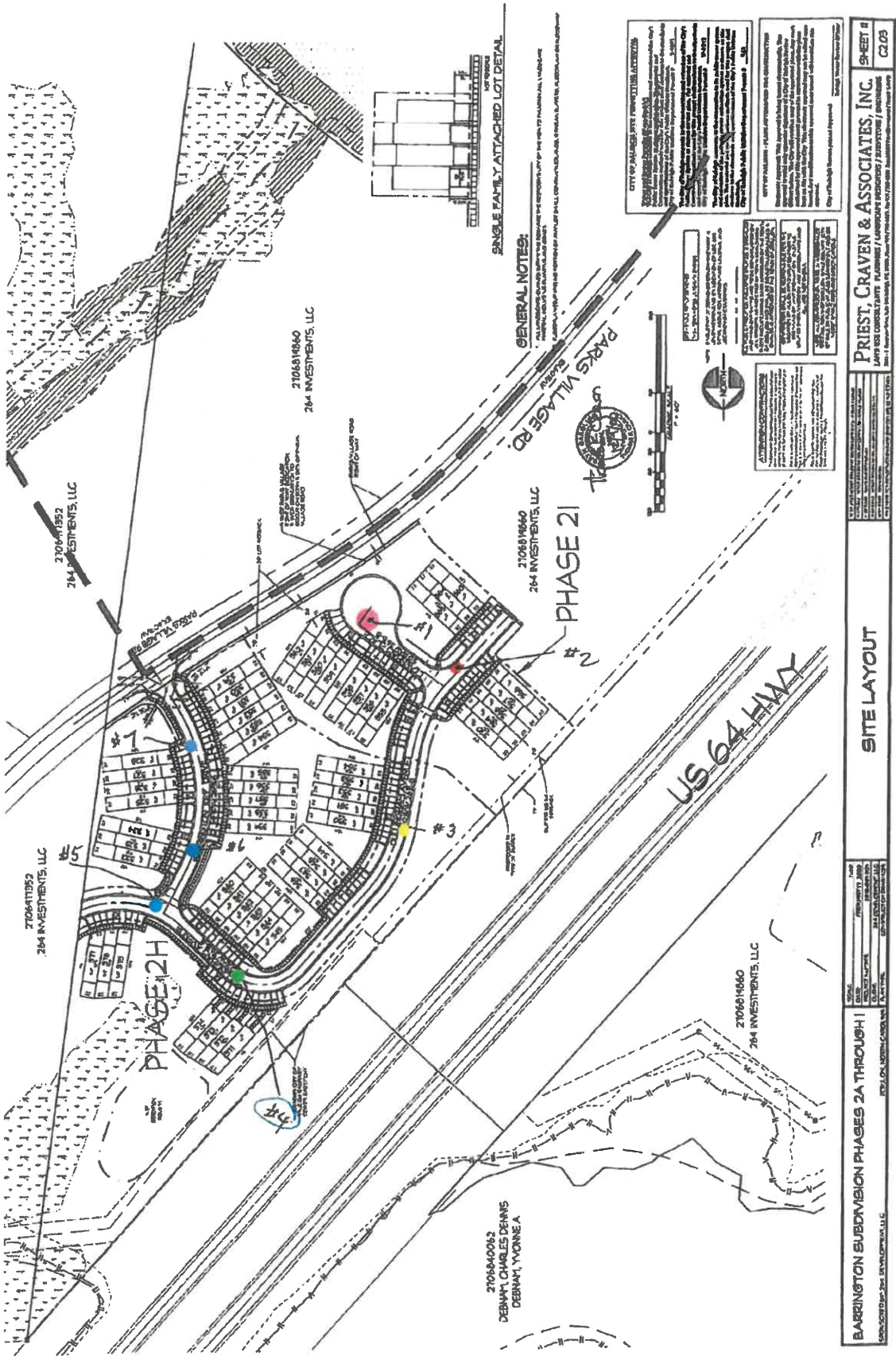
Submitted by: Michael K. Morton

Report Date 4/21/2023

Signature

GeoTechnologies, Inc., P.A. -- 3200 Wellington Court, Suite 108 -- Raleigh, NC 27615 -- License No. C-0894

2



2106410082
DENNY, CHARLES DENNIS
DENNY, YVONNE A.

GENERAL NOTES:

1. THIS SITE PLAN IS A PRELIMINARY DESIGN AND IS SUBJECT TO THE CITY OF PALMER'S REVIEW AND APPROVAL. THE CITY ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLAN AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

CITY OF PALMER SITE PERMITTING APPLICATIONS
 THE CITY ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLAN AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE CITY ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLAN AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

ATTENTION:
 THE CITY ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLAN AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE CITY ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLAN AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

BARRINGTON SUBDIVISION PHASES 2A THROUGH 1 2106410082 DENNY, CHARLES DENNIS DENNY, YVONNE A.		SITE LAYOUT	
DATE: 10/15/2014 DRAWN BY: J. CRAVEN CHECKED BY: J. CRAVEN PROJECT NO.: 2106410082	SCALE: AS SHOWN SHEET NO.: 2 OF 2 TOTAL SHEETS: 2	PRIEST, CRAVEN & ASSOCIATES, INC. LAND SURVEYORS / ENGINEERS / ARCHITECTS / INTERIORS 101 S. HANCOCK ST., PALMER, MA 01962 TEL: 508-833-1111 FAX: 508-833-1112 WWW.PRIESTCRAVEN.COM	SHEET # C2.03

QAQC-5 (Revised)

1-29-82

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

WORKSHEET FOR ROADWAY CORE SAMPLE DENSITY DETERMINATION & COMPARISON

PROJECT NUMBER: BARRINGTON TYPE MIX: RS95C MIN. % COMPACTION REQ: 92

CONTRACTOR: BLYTE PLANT LOCATION: GRESHAM LAKE

DATE PLACED	LOT No.	SAMPLE No.	SAMPLE DIMENSIONS	NET WT.	SSD WT.	IN WATER WT.	QA SP. GR.	QC SP. GR.	TARGET SP. GR.	QA %	QC %	NUMBER OF SUBSIDIARY CT / NO	* QA / QC TECHNICIAN SIGNATURE
	<u>18-1332-271</u>	<u>1</u>	<u>2 3/4</u>	<u>2101.8</u>	<u>2102.7</u>	<u>1178.7</u>		<u>2.274</u>	<u>2438</u>		<u>93.3</u>		<u>Dall</u> 52967
		<u>2</u>	<u>1 3/8</u>	<u>1731.7</u>	<u>1732.0</u>	<u>960.8</u>		<u>2245</u>			<u>92.1</u>		
		<u>3</u>	<u>2 1/4</u>	<u>2022.3</u>	<u>2014.0</u>	<u>1028.8</u>		<u>2.263</u>			<u>92.6</u>		
		<u>4</u>	<u>1 1/2</u>	<u>993.9</u>	<u>995.5</u>	<u>555.7</u>		<u>2.260</u>			<u>92.7</u>		
		<u>5</u>	<u>1 1/2</u>	<u>1383.1</u>	<u>1386.3</u>	<u>778.4</u>		<u>2.286</u>			<u>93.8</u>		
		<u>6</u>	<u>1 1/2</u>	<u>1489.2</u>	<u>1490.2</u>	<u>832.0</u>		<u>2.263</u>			<u>92.8</u>		
		<u>7</u>	<u>1 3/4</u>	<u>1522.8</u>	<u>1524.4</u>	<u>84</u>		<u>2.225</u>			<u>91.3</u>		

NOTE: QC TO FAX CURRENT FORM TO QA DAILY DURING PRODUCTION.

* BY PROVIDING THIS DATA UNDER MY SIGNATURE AND FOR BEAMS CERTIFICATION NUMBER, I ATTEST TO THE ACCURACY AND VALIDITY OF THE DATA CONTAINED ON THIS FORM AND CERTIFY THAT NO DELIBERATE MISREPRESENTATION OF TEST RESULTS, IN ANY MANNER, HAS OCCURRED.

#7

NOT SPREAD GOOD TECH RESULTS

GC-5 Rev NORTH CAROLINA DEPARTMENT OF TRANSPORTATION DAILY CORE LOCATION & LOT SUMMARY DATE 12-12-2002

PROJECT NO: BARRING RDN MAP / RT NO: P11502H CONTRACTOR: FLYTHS PLANT LOCATION: GRESHAM
 BASE TYPE: SIDW LANE DESC: LT/RT BASELINE: _____
 TYPE MIX: R59.5C JMF NO: 18-1332-071 PROJECT ENGINEER: _____

CORE #	TEST SECTION		RANDOM #		LENGTH / WIDTH x RANDOM #		TEST SECTION BEGINNING STATION # G	CORE LOCATION		CORE SAMPLE THICKNESS	PERCENT COMPACTION
	TEST SECTION NO.	LENGTH A	WIDTH B	LENGTH C	WIDTH D	LENGTH E=A x C		WIDTH F=B x D	STATION G+E		
1	1	300'								2 3/8	93.3
2	2	✓								1 3/8	92.1
3	3									2 1/4	92.8
4	4									1 1/8	92.7
5	5									1 1/2	93.8
6	6									1 1/2	92.8
7	7		300'							1 3/4	91.3

CONSTRUCTION TYPE:
 THE "NEW" CONSTRUCTION CATEGORY WILL BE DEFINED AS PAVEMENTS, EXCLUSIVE OF IRREGULAR AREAS MEETING ALL THREE OF THE FOLLOWING CRITERIA:
 1) PAVEMENT PLACED ON A NEW AGGREGATE OR SOIL BASE COMPACTED TO THE SPECIFIED DENSITY OR PAVEMENT PLACED ON A NEW ASPHALT MIX LAYER (EXCLUDING WEDGING AND LEVELING);
 2) PAVEMENT WHICH IS WITHIN A DESIGNATED TRAVEL LANE OF THE FINAL TRAFFIC PATTERN; AND
 3) PAVEMENT WHICH IS 4.6 FEET (1.2 METERS) OR WIDER.
 AS AN EXCEPTION, WHEN THE FIRST LAYER OF MIX IS PLACED ON AN UNPRIMED AGGREGATE BASE AND IS 2.8 INCHES (59 MILLIMETERS) OR LESS IN THICKNESS, THE LAYER WILL BE INCLUDED IN THE "OTHER" CONSTRUCTION" CATEGORY.
 THE "OTHER" CONSTRUCTION CATEGORY WILL INCLUDE ALL PAVEMENT EXCEPT AS DESCRIBED ABOVE AND ALSO ALL 5 < 7.5 A MIX TYPES.

Doris Freeman P25 50967
 * PRINT CERTIFIED QMS TECHNICIAN'S NAME (BSCAMS#)
W. J. ...
 CERTIFIED QMS TECHNICIAN'S SIGNATURE
Doris Freeman P25 50967
 * PRINT QC PLANT TECHNICIAN'S NAME (BSCAMS#)
W. J. ...
 CERTIFIED QC PLANT TECHNICIAN'S SIGNATURE

LOT AVERAGE 92.7
 LOT PASSES
 LOT FAILS
 NOTE: CONTRACTOR MUST BE NOTIFIED BY LETTER OF ANY PAY ADJUSTMENTS OR PAVEMENT REMOVAL.

NEW OTHER

* BY PROVIDING THIS DATA UNDER MY SIGNATURE AND/OR BSCAMS CERTIFICATION NUMBER, I ATTEST TO THE ACCURACY AND VALIDITY OF THE DATA CONTAINED ON THIS FORM AND CERTIFY THAT NO DELIBERATE MISREPRESENTATION OF TEST

#8

PRIEST, CRAVEN, & ASSOCIATES, INC.

LAND USE CONSULTANTS

July 25, 2023

Michael Fowler
Capital Improvement Management Division
3324 Lake Woodard Drive
P.O. Box 590
Raleigh, NC 27602-0590

OK
7/25/24
APPROVED
AS
Submitted

**Re: Installed per Plans Statement Barrington Subdivision Phase 2
Sections H & I for Public Water and Public Sanitary Sewer.**

Mr. Fowler,

Engineer Certification Statement

I, Thomas F. Craven as a duly registered professional in the state of North Carolina, having been authorized to observe periodically, the construction of the project, Barrington Subdivision, Phase 2 Sections H & I, hereby state that, to the best of my abilities, due care and diligence was used in the observation of the construction such that by my inspection of the constructed improvements and my review of the as built survey data hereby certify that the (1) public improvements, (2) private improvements and (3) public safety of the above referenced project as constructed are in compliance with the requirements of the improvements as prescribed in the approved construction drawings, approved design documents, and / or any approved modifications, except as noted as "strike throughs" on the "as built" drawings. Furthermore, I certify that the "strike through" exceptions do not adversely affect the required performance or public safety aspects of the improvements.

Name: Thomas F Craven Date: 7/25/23

Thomas F. Craven, P.E. Registration Number 10956
Priest, Craven & Associates, Inc.

Seal:



PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

3803-B Computer Drive, Suite 104, Raleigh NC 27609, Phone: (919) 781-0300 Fax (919) 782-1288

#9
Left
Approved
PS
Submitted

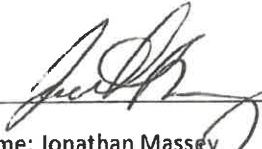
DEVELOPER LIEN WAIVER AND RELEASE

I, the undersigned, am the owner of Barrington Phase 2 Sections H&I as indicated by my respective signature below.

All work related to the Development of Barrington Phase 2 Sections H&I as shown on construction plans prepared by Priest, Craven, & Associates, Inc. dated Revised June 3, 2022.

DFC Barrington, LLC has not made any financial considerations for the supply of any construction materials for the development of Barrington Phase 2 Sections H&I.

Witness the following signature and seal this 31 day of August, 2023.

 _____ (Signature)

Name: Jonathan Massey

Title: Land Development Manager

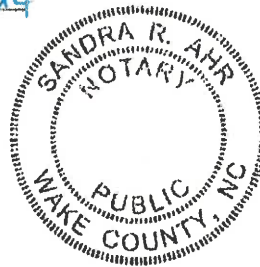
Company: Dream Finders Homes – POA for DFC Barrington, LLC

State of NC; County/City of Wake;

Subscribed and sworn to before me this 31 day of August, 2023

My Commission Expires: 16 March 2024

Subdivision: Barrington PH2 Sections H&I



CONTRACTOR'S FINAL WAIVER AND RELEASE OF LIEN – UNCONDITIONAL

(To Accompany Application For Final Payment)

UNCONDITIONAL FINAL WAIVER AND RELEASE OF LIEN

H
B
EST
Approved
15
Submitted
7/24/14

The undersigned Kenneth West, Inc., in consideration of Final Payment in the amount of \$ 816,886.88, the receipt and sufficiency of which is hereby acknowledged, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished to DFC Barrington, LLC ("Owner") to the following property:

Barrington PH2 Sections H&I

Kenneth West, Inc. certifies that all of its sub-contractors(s), supplier(s) and/or agent(s) furnishing labor, services or materials to or for it in connection with its Work at the Property have been paid in full by Kenneth West, Inc.

Kenneth West, Inc., for and in consideration of the above-referenced Final Payment, hereby unconditionally waives, releases and discharges Owner, its agents, assigns, attorneys and successors-in-interest, of and from any and all past, present or future claims, demands, obligations, actions, causes of action, rights, damages, punitive or exemplary damages, attorney's fees, expenses, costs and/or compensation of any kind or nature whatsoever, both at law and in equity, whether presently known or unknown, that Kenneth West, Inc. ever had, now has or may hereafter have, for or arising out of, connected with, or in any way resulting from Kenneth West, Inc. Work at the Property.

This Final Waiver and Release of Liens constitutes a representation by the undersigned Contractor, for and on behalf of its Subcontractor/Supplier, that the payment referenced above, once received, CONSTITUTES FULL AND COMPLETE PAYMENT FOR ALL WORK PERFORMED, AND COSTS OR EXPENSES INCURRED (including, but not limited to, costs for supervision, field office overhead, home office overhead, interest, profit and general conditions costs, filing fees, and attorney's fees) relative to all work performed at the Property by its Subcontractors/Suppliers.

Kenneth West, Inc. acknowledges and agrees that this Final Lien Waiver and Release is executed and delivered with the intent that the same be relied upon by Owner. This Final Lien Waiver and Release shall inure to the benefit of Owner, its respective successors and assigns, and shall be binding upon Lienor, its successors and assigns.

DATED on August 1, 2013.

Kenneth West, Inc.

By: Brian S. Jacoby
[Kenneth West, Inc. Signature]

BRIAN S. JACOBY
[Kenneth West, Inc. Name]

800 BRICKSTEEL LANE
CARNER, NC 27529
[Kenneth West, Inc. Address]



**Wake Electric
Membership Corporation**

Post Office Box 1229
Wake Forest, North Carolina 27588-1229
Telephone: 919.863.6300 or 800.474.6300



INVOICE

Handwritten notes:
L-EST
7-15-24
L-EST
APPROVED AS
Submittal
⑪

H & H CONSTRUCTORS FAYETTEVILLE LLC
14701 PHILIPS HWY SUITE 300
JACKSONVILLE FL 32256

Invoice Date	8/14/2023
Account Number	1051256800
Work Order Number	221261004
WEMC Representative	Jack Sapp
Map Location	2716-03-2355

Service Address: **BARRINGTON PHASES 2H & I**

Quantity	Description	Price	Amount
17	STREET LIGHTS INSTALLATION COST		\$3,972.75
Invoice #: <u>221261004</u> Vendor: <u>14 Wake Mc</u> Coding: <u>99 BARRINGTON, 1034</u> Coding: _____ Coding: _____ Invoice Amount: \$ <u>4,250.84</u> Retainage Amount: \$ <u>0</u> Total Payment: \$ <u>4,250.84</u> LDM Approval: <u>[Signature]</u> VP Approval: <u>[Signature]</u> Date: <u>8-21-23</u>		Sub total: \$3,972.75 7% Utility tax: \$278.09 Total: \$4,250.84	
NOTICE INDICATES THAT YOU HAVE READ AND UNDERSTAND THE TERMS LISTED BELOW AND AGREE TO ABIDE BY SAME. * PLEASE RETURN ONE COPY WITH YOUR PAYMENT *****			

For New Underground Services:

Work Will Not Be Scheduled For Construction Until Meter Base Has Been Installed And Wake EMC Is Notified.

Per current Wake EMC Standards, additional charges will be due if Wake EMC:

- 1) Has to dig or bore under pavement, concrete, or any other object
- 2) Encounters rock that requires additional work and/or materials to install cable.
Return charges apply if the crew is requested to pull off for member to remove rock.
- 3) Is requested to relocate cable at a later date

Wake EMC does not assume responsibility for damages due to installation. Wake EMC will not re-seed disturbed areas or replace gravel. Wake EMC requires access to cable at all times; therefore no structures or trees are permitted to be placed within 7.5 feet of the cable.

PAYMENT OF ALL CHARGES IS DUE PRIOR TO SERVICE BEING CONNECTED.

FOR OVERHEAD LINE EXTENSIONS, LINE CONVERSION AND LINE RELOCATIONS:

Payment of all charges is due prior to the work being released for construction. If any of the preceding work requires underground cable trenching, the above information listed under new underground service also applies.

UTILITY TAX MUST BE COLLECTED FOR ALL INVOICED ITEMS.



Land Check Request Form

Requested Date: August 21, 2023

Requested By (LAM/LAA): _____

DFH Division Name: ACT ATX CAP CUS
DEN JAX ORL SAV

VPH Division Name: STD SIG

H&H Division Name: CHA FAY MYB RAL WIL

MHI Division Name: AUS DAL HOU SAT

Division President Approval: _____

Division President Signature: _____

Division President Approval Date: _____

Vendor Name/Check Payable To: Wake Electric Membership Corporation

Vendor Supplier Code: 14WAKEMC

Community/Subdivision Name: Barrington Phases 2H & I

NewStar Project Code: NewStar code 14BRRNG6; Land code 99BRNGTN

NewStar GL or Major/Minor Code: NewStar code 6300; Land code 1034

Due Date: Aug 23, 2023

Send To Division or Vendor: Division

Amount: \$ 4,250.84

Reason: Street Light Installation Costs Barrington Phases 2H & I

Special Handling Instructions: _____

Requires Corporate Approval (Request Greater than \$15,000): Yes No

National VP Land Approval: _____

National VP Land Signature: _____

National VP Land Approval Date: _____



Dream Finders Homes LLC

14701 Philips Highway
Jacksonville, FL 32256

Ameris Bank
100 Southpark Blvd
Suite 104
St. Augustine, FL 32086

061201754

Date
Aug 25, 2023

Check Number
8849A-99990119

Void after 90 days

Pay **Four Thousand Two Hundred Fifty Dollars 84 Cents**

Amount
\$4,250.84

To
The
Order
Of
**WAKE ELECTRIC MEMBERSHIP
P.O. BOX 1229
Wake Forest, NC 27588-1229**

Dream Finders Homes LLC

Per

PAYABLE IN US DOLLARS

⑈99990119⑈ ⑆06⑆20⑆754⑆ 2049488949⑈

ENDORSE WAKE ELECTRIC MEMBERSHIP CORP
FOR DEPOSIT ONLY

FIRST HORIZON DEPOSITOR ACCOUNT

09/28/2023 09:53:54 AM

CHECK NUMBER 1351256810

MOBILE OR WEB/CONSTRUCTORS PAYEE 110
142102411506/28/2023 4250.84



Payment (CRPMT)

\$4,250.84

A Account#: 1051256800

Aug 28, 2023 9:33:34 AM

H & H Constructors Fayetteville Llc

<u>08/28/2023 09:33:34 AM</u>	linda pa	Coop Provided Electric Service	Payment
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Originating Process: iVUE Connect
Batch: 0
Batch Processed On: 08/28/2023
GL Journal: 307934
GL BI Debit Alias: 131.99
GL BI Credit Alias: 142.00
GL UA Credit Alias:
GL UA Debit Alias:
Deposit Group: 2
Comments:



#12
✓
APPROVED
AS Submitted
2/15/24

Notification of Conditional Acceptance

of Water and Wastewater Infrastructure in Raleigh Water Merger Communities
(Garner, Knightdale, Rolesville, Wake Forest, Wendell, Zebulon)

Project Name: BARRINGTON
Project Phase: PHASE 2-H, 2-I AND OFFSITE WATER

Permit Number(s): W - 3313
S - 4681

The City of Raleigh Water Department has completed field inspections and testing on the water and/or wastewater infrastructure associated with the development project/phase referenced above. Installation meets Raleigh Water specifications and the infrastructure is available for use. This preliminary acceptance is conditional on a final review of digital as-built data, project records and other submitted documentation. Formal notification of acceptance is pending and will be provided on successful completion of the conditional review.

Inspector Name: MICHAEL R. FOWLER

Date: 10 / 17 / 2023

Comments:

FINAL / SIGNED ACCEPTANCE LETTER TO FOLLOW

Notes on Project Phasing: Acceptance occurs after water and sewer infrastructure in an approved phase is installed, inspected/tested and the required supporting documentation has been received. Phases of construction must extend from and/or connect to existing (or concurrently accepted) infrastructure to be considered for acceptance. Acceptance boundaries are defined by the limits identified in the Raleigh Water approved utility phasing plan(s). Acceptance of unapproved sub-phases and/or partially complete phases will not be considered. Additional information can be found in the Raleigh Water Handbook at www.raleighnc.gov.

BARRINGTON SUBDIVISION

PHASES 2H AND 2I

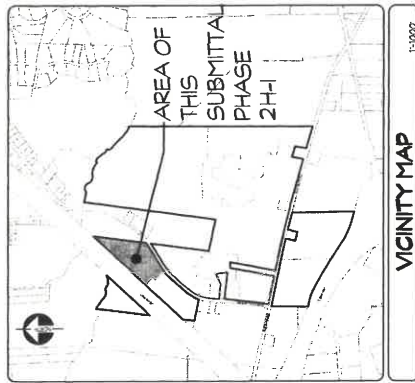
AS BUILT ZEBULON STORM SUBMITTAL PHASE 2H & 2I

ZEBULON, NORTH CAROLINA TRC 2020-001

PROJECT STATISTICS

PROPERTY OWNER: 44 CONSTRUCTIONS OF FANETTEVILLE, LLC
 2404 SHERWOOD AVENUE, SUITE 400 FAYETTEVILLE, NC 28403
 PROJECT ADDRESS: 401 PARKS VILLAGE ROAD, ZEBULON, NC
 WAKE COUNTY, NC 27088-8480
 SURVEYING: 818 S.
 UNIVERSITY
 OFFICE PROJECT AREA OF 48.9871 AC 10.88 AC

COVER SHEET
 C-0406057.0A7.11-7.13.7.17
 AB-12 POINT MAP



Engineer Certification Statement
 I, Thomas F. Craven as a duly registered professional in the state of North Carolina, having been authorized to observe periodically, the construction of the project, Barrington Subdivision, Phase 2, Sections H & I, hereby state that the construction work that is my inspection of the constructed improvements and any review of the as built survey data hereby certify that the (1) public referenced project as constructed are in compliance with the requirements of the improvements as prescribed in the approved construction drawings, approved and (2) that the project as constructed are in compliance with the requirements of the "prize through" on the "as built" drawings. Furthermore, I certify that the "prize through" exceptions do not adversely affect the required performance or public safety aspects of the improvements.
 Name: Thomas F. Craven Date: 1/25/23



Scale:
 Thomas F. Craven, P.E. Registration Number: 10956
 Priest, Craven & Associates, Inc.

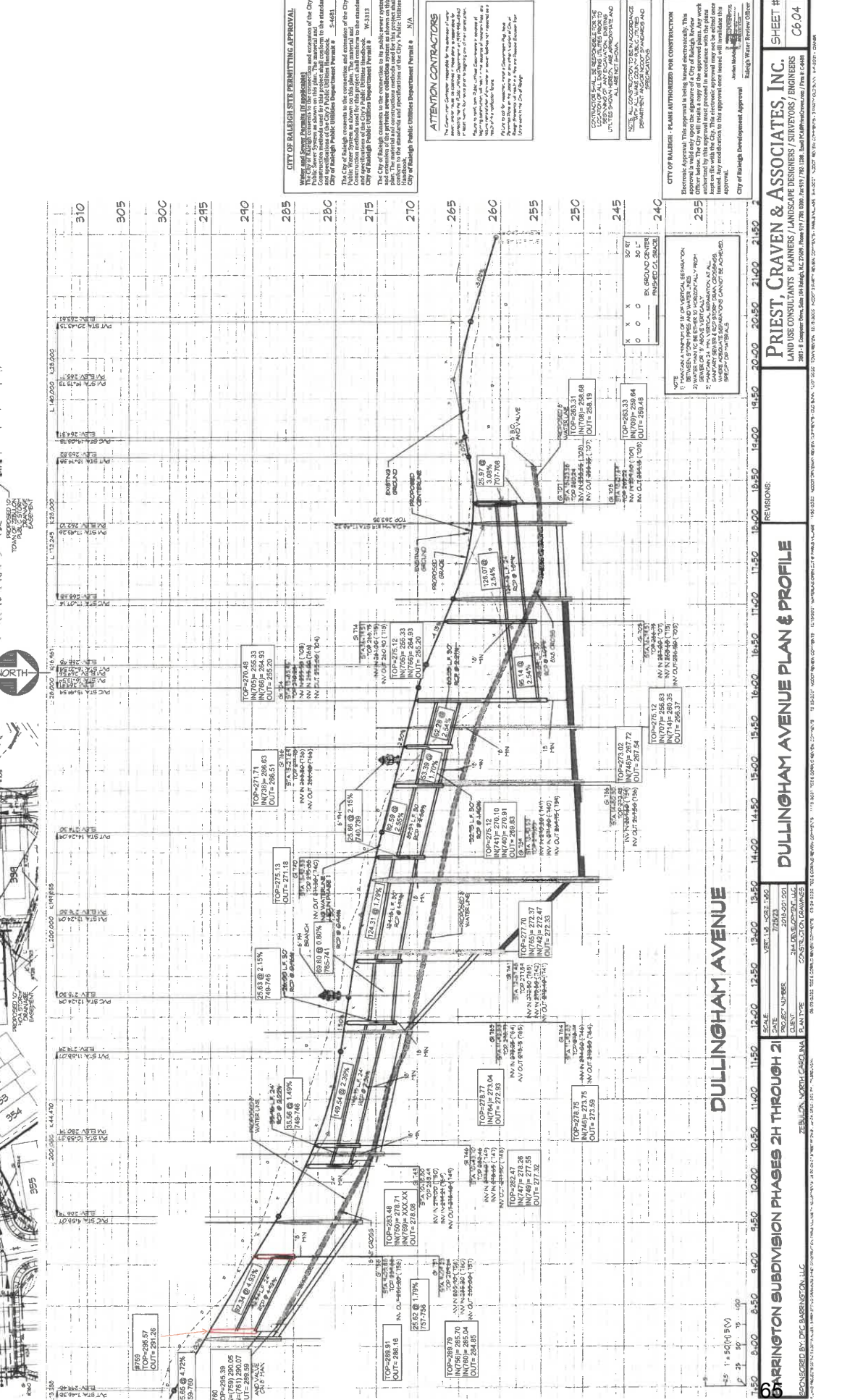
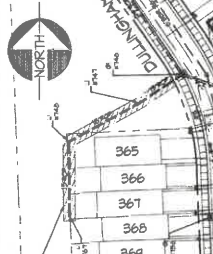
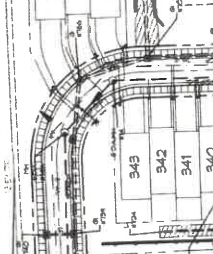
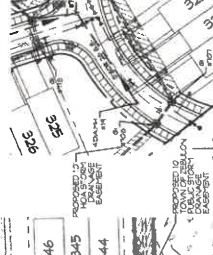
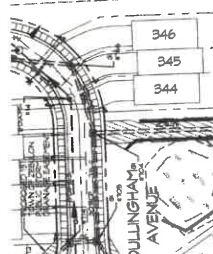
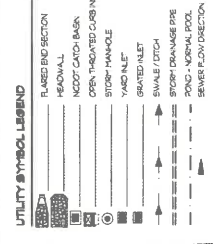
CONSULTANT:

PRIEST, CRAVEN & ASSOCIATES, INC.
 3803 B. Commerce Drive, Suite 404, Raleigh, NC 27609
 Phone 919 / 781-0300 Fax 919 / 782-1288
 PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS
 Email: pcr@priestcraven.com FIRM #: C-0488

OWNER

DFC BARRINGTON, LLC
 14701 PHILIPS HIGHWAY, SUITE 300
 JACKSONVILLE, FL 32256

- UTILITY SYMBOL LEGEND**
- FLARED END SECTION
 - SEWAL
 - MODIFIED CUB NUT
 - OPEN THROATED CUB NUT
 - STOP-HANDLE
 - YARD NUT
 - GRAVED NUT
 - SMALL LATCH
 - POLE - NORMAL POOL
 - SEWER FLOW DIRECTION
 - REG HYDRANT
 - GATE VALVE
 - BLOW OFF GATE VALVE
 - WATER SERVICE
 - WATER MAIN
 - SEWER MAIN
 - SEWER SERVICE
 - SEWER MAIN (PROPOSED)
 - SEWER MAIN (EXISTING)
 - STORMWATER - (EXISTING)
 - UTILITY FURNISHMENT LINE TYPE



CITY OF RALEIGH SITE PERMITTING APPROVAL

Water and Sewer Division (WSD) has reviewed and approved this plan for the City's Public Water System as shown on this plan. The approval is limited to the standards and specifications of the City of Raleigh Public Utilities Handbook. This approval does not constitute a warranty of the City of Raleigh Public Utilities Handbook. The City of Raleigh Public Utilities Handbook is available on the City of Raleigh website at www.raleighnc.gov.

The City of Raleigh Public Utilities Handbook is available on the City of Raleigh website at www.raleighnc.gov.

City of Raleigh Public Utilities Department Permit # N/A

ATTENTION CONTRACTORS

Contractors are responsible for the construction of the water and sewer lines shown on this plan. The City of Raleigh Public Utilities Handbook is available on the City of Raleigh website at www.raleighnc.gov.

Contractors shall be responsible for the construction of the water and sewer lines shown on this plan. The City of Raleigh Public Utilities Handbook is available on the City of Raleigh website at www.raleighnc.gov.

CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION

Electronic Approval: This approval is being issued electronically. This approval is not a substitute for a physical stamp or signature. The City of Raleigh Public Utilities Handbook is available on the City of Raleigh website at www.raleighnc.gov.

City of Raleigh Public Utilities Department Permit # N/A

NOTES:

- CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF THE WATER AND SEWER LINES SHOWN ON THIS PLAN.
- CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF THE WATER AND SEWER LINES SHOWN ON THIS PLAN.
- CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF THE WATER AND SEWER LINES SHOWN ON THIS PLAN.

REVISIONS:

NO.	DATE	DESCRIPTION
1	11/15/11	ISSUED FOR PERMITTING
2	11/15/11	ISSUED FOR PERMITTING
3	11/15/11	ISSUED FOR PERMITTING

SCALE: 1" = 50' (PLAN)

DATE: 11/15/11

BY: J. BARRINGTON

CHECKED: J. BARRINGTON

APPROVED: J. BARRINGTON

PROJECT: BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I

CLIENT: DULLINGHAM AVENUE

CONTRACTOR: P. ANTONIO

ENGINEER: J. BARRINGTON

CONTRACTOR: P. ANTONIO

ENGINEER: J. BARRINGTON

DATE: 11/15/11

BY: J. BARRINGTON

CHECKED: J. BARRINGTON

APPROVED: J. BARRINGTON

CONTRACTOR: P. ANTONIO

ENGINEER: J. BARRINGTON

DATE: 11/15/11

BY: J. BARRINGTON

CHECKED: J. BARRINGTON

APPROVED: J. BARRINGTON

CONTRACTOR: P. ANTONIO

ENGINEER: J. BARRINGTON

DATE: 11/15/11

BY: J. BARRINGTON

CHECKED: J. BARRINGTON

APPROVED: J. BARRINGTON

DULLINGHAM AVENUE

BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I

PRIEST, CRAVEN & ASSOCIATES, INC.

LAND USE CONSULTANTS / PLANNERS / SURVEYORS / ENGINEERS

3801 S. Cooper Street, Suite 101 Raleigh, NC 27606

919.877.8888

www.pcaonline.com

SHEET # C6.04

SCALE: 1" = 50' (PLAN)

DATE: 11/15/11

BY: J. BARRINGTON

CHECKED: J. BARRINGTON

APPROVED: J. BARRINGTON

CONTRACTOR: P. ANTONIO

ENGINEER: J. BARRINGTON

DATE: 11/15/11

BY: J. BARRINGTON

CHECKED: J. BARRINGTON

APPROVED: J. BARRINGTON

CITY OF FALGHER SITE PERMITTING APPROVAL

Water and Sewer permits (to be submitted) are required for this plan. The materials and standards of construction are to conform to the standards of the City of Raleigh Public Utilities Department. S-4.681

The City of Raleigh connects to the connection and extension of the City of Raleigh Public Utility system as shown on this plan. The connection and extension of the City of Raleigh Public Utility system is subject to the City of Raleigh Public Utilities Department. W-3.313

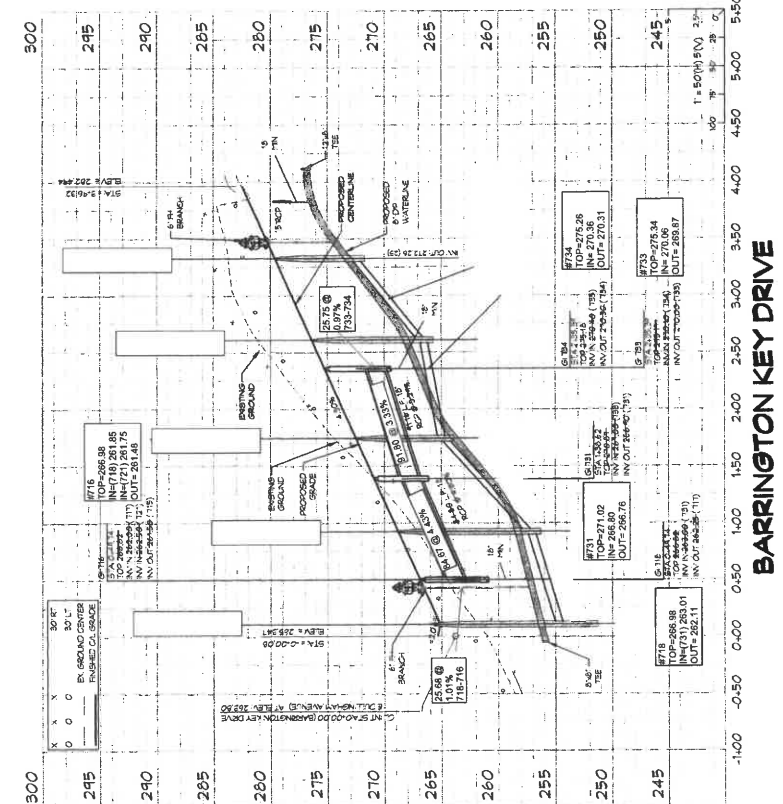
The City of Raleigh connects to the connection to the public sewer system and extension of the private sewer collection system as shown on this plan. The connection and extension of the private sewer collection system is subject to the standards and specifications of the City of Raleigh Public Utilities Department Permit # N/A

- UTILITY SYMBOL LEGEND**
- RAISED END SECTION
 - REMOVAL
 - WOOD CATCH BASIN
 - OPEN TRENCHED CURB INLET
 - STORM MANHOLE
 - YARD INLET
 - GRAVED INLET
 - SMALL DITCH
 - STORM DRAINAGE PIPE
 - POUCH-NORMAL POOL
 - SEWER FLOW DIRECTION
 - PIPE JOINT
 - GATE VALVE
 - BLOW OFF & GATE VALVE
 - WATER SERVICE
 - SEWER MANHOLE
 - SEWER SERVICE
 - SEWER MAN (BOSSING)
 - SEWER MAN (BOSSING) AREA
 - STOP-WATER MANSION AREA
 - UTILITY EASEMENT LIMITS

ATTENTION CONTRACTORS

The contractor shall be responsible for obtaining the necessary permits from the appropriate agencies. The contractor shall be responsible for obtaining the necessary permits from the appropriate agencies. The contractor shall be responsible for obtaining the necessary permits from the appropriate agencies. The contractor shall be responsible for obtaining the necessary permits from the appropriate agencies.

CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION OF ALL UTILITIES UTILITIES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. UTILITIES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. UTILITIES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.



BARRINGTON KEY DRIVE

SCALE: 1" = 30'

DATE: 2018-02-02

PROJECT NUMBER: 204

CUSTOMER: BARRINGTON KEY DRIVE LLC

CONSTRUCTION DRAWING

DATE: 2018-02-02

PROJECT NUMBER: 204

CUSTOMER: BARRINGTON KEY DRIVE LLC

CONSTRUCTION DRAWING

BARRINGTON KEY DRIVE & PUTNEY HILL ROAD PLAN & PROFILE

REVISIONS:

1	ISSUED FOR PERMITS
2	REVISED PER PERMITS
3	REVISED PER PERMITS
4	REVISED PER PERMITS
5	REVISED PER PERMITS
6	REVISED PER PERMITS
7	REVISED PER PERMITS
8	REVISED PER PERMITS
9	REVISED PER PERMITS
10	REVISED PER PERMITS
11	REVISED PER PERMITS
12	REVISED PER PERMITS

PRIEST, CRAVEN & ASSOCIATES, INC.

LAND USE CONSULTANTS / PLANNERS / LANDSCAPE ARCHITECTS / SURVEYORS / ENGINEERS

800 S. LENOX AVENUE, SUITE 100, RALEIGH, NC 27603

TELEPHONE: 919.236.8800 FAX: 919.236.8801

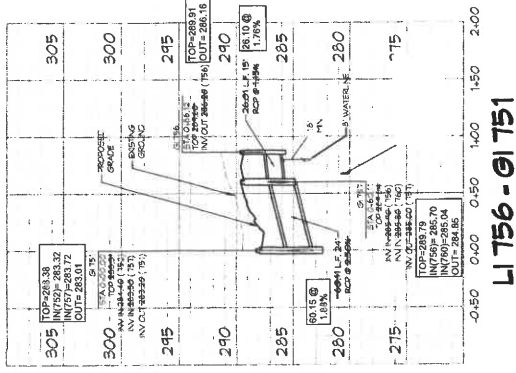
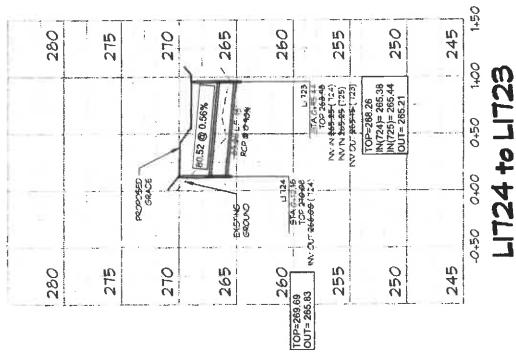
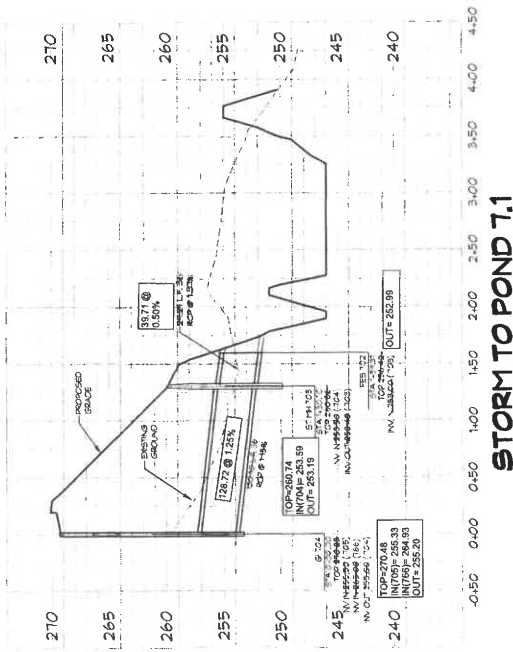
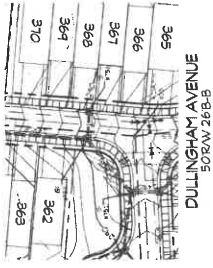
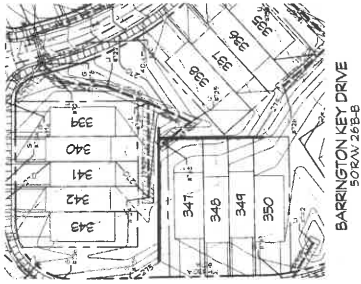
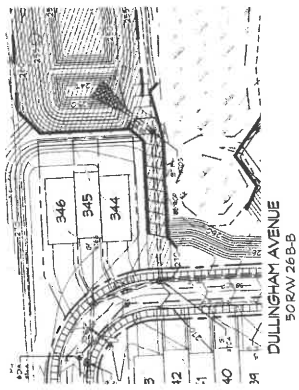
WWW.PRIESTCRAVEN.COM

City of Raleigh Development Approval

SHEET # C6.05

CITY OF FALGHER - PLANS AUTHORIZED FOR CONSTRUCTION

Electronic Approval: This approval is being issued electronically. The contractor shall be responsible for obtaining the necessary permits from the appropriate agencies. The contractor shall be responsible for obtaining the necessary permits from the appropriate agencies. The contractor shall be responsible for obtaining the necessary permits from the appropriate agencies.



ATTENTION CONTRACTORS

Stormwater infrastructure shown on this plan is subject to change based on field conditions. The contractor shall verify all elevations and locations of all stormwater infrastructure prior to construction. The contractor shall be responsible for obtaining all necessary permits from the City of Raleigh Public Utilities Department. The contractor shall be responsible for obtaining all necessary permits from the City of Raleigh Public Utilities Department. The contractor shall be responsible for obtaining all necessary permits from the City of Raleigh Public Utilities Department.

CITY OF RALEIGH SITE PERMITTING APPROVAL

Water and Sewer Permits (if applicable)
The City of Raleigh Public Utilities Department is responsible for reviewing and approving all water and sewer permits. The contractor shall be responsible for obtaining all necessary permits from the City of Raleigh Public Utilities Department. The contractor shall be responsible for obtaining all necessary permits from the City of Raleigh Public Utilities Department.

REVISIONS:

NO. 1
DATE
DESCRIPTION



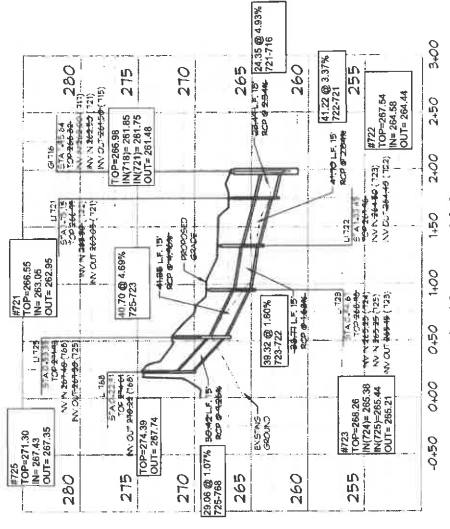
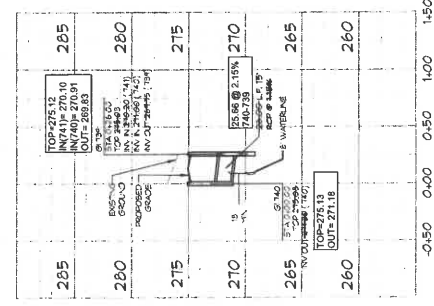
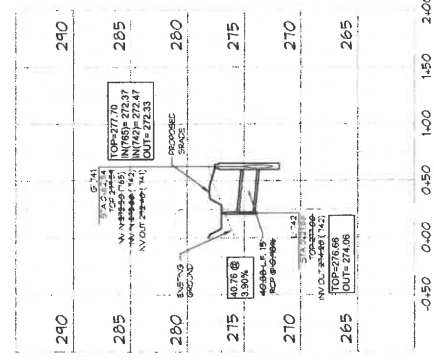
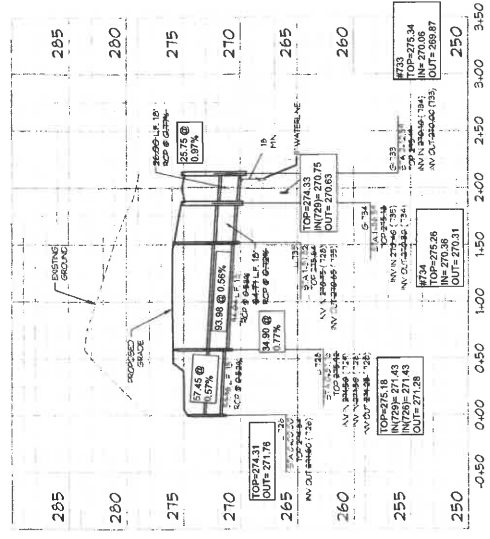
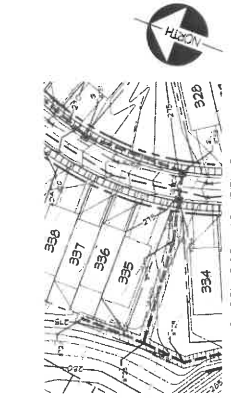
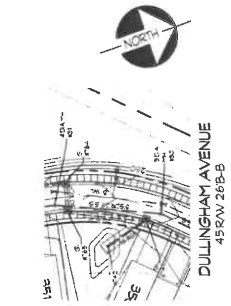
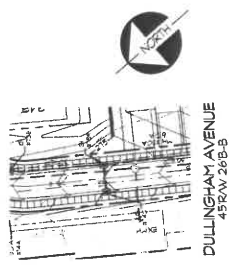
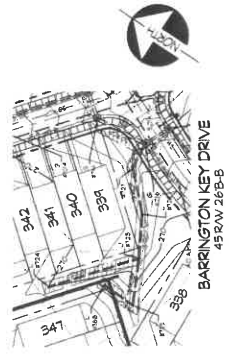
BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I
SCALE: VERTICAL: 1"=10'; HORIZONTAL: 1"=50'

STORMWATER OUTFALL PLAN AND PROFILE

PRIEST, CRAVEN & ASSOCIATES, INC.
LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS
300 S. Computer Drive, Suite 104 Raleigh, NC 27601, Phone 919/778-0800, Fax 919/778-2900, Email PCRAVEN@priestcraven.com, www.priestcraven.com

CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION

SHEET # C1.04



CITY OF RALEIGH PERMITTING APPROVAL
 Water and Sewer Permits (if applicable)
 Public Sewer System as shown on this plan. The material and workmanship shall conform to the standards and specifications of the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department Permit # 1-2083.
 Public Water System as shown on this plan. The material and workmanship shall conform to the standards and specifications of the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department Permit # 1-20212.
 The contractor shall be responsible for obtaining all necessary permits and approvals from the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department. The contractor shall also be responsible for obtaining all necessary permits and approvals from the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department.
 City of Raleigh Development Approval
 Raleigh Water Service Office

CITY OF RALEIGH PERMITTING APPROVAL
 Water and Sewer Permits (if applicable)
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 The contractor shall be responsible for obtaining all necessary permits and approvals from the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department. The contractor shall also be responsible for obtaining all necessary permits and approvals from the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department.
 City of Raleigh Development Approval
 Raleigh Water Service Office

ATTENTION CONTRACTORS
 THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF RALEIGH, NORTH CAROLINA, AND THE CITY OF RALEIGH PUBLIC UTILITIES DEPARTMENT. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF RALEIGH, NORTH CAROLINA, AND THE CITY OF RALEIGH PUBLIC UTILITIES DEPARTMENT.
 SEE ALL CONTRACT DOCUMENTS ACCORDING TO THE CITY OF RALEIGH, NORTH CAROLINA, AND THE CITY OF RALEIGH PUBLIC UTILITIES DEPARTMENT PERMITS AND APPROVALS.

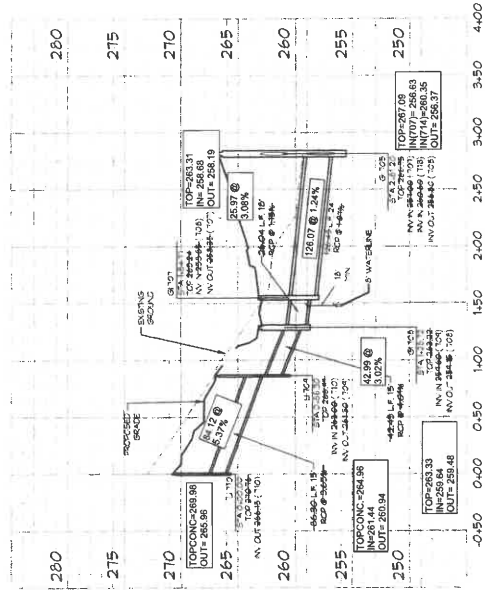
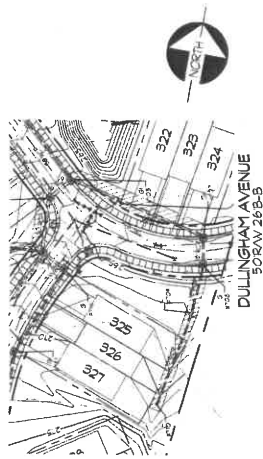
BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I
 SCALE: 1" = 100'-0"
 DATE: 7/28/23
 SHEET NUMBER: 01 739
 DRAWN BY: J. B. BARRINGTON, LLC
 CHECKED BY: J. B. BARRINGTON, LLC
 PROJECT: BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I
 LOCATION: NORTH CAROLINA
 SHEET # 01.11

STORMWATER OUTFALL PLAN AND PROFILE

PRIEST, CRAVEN & ASSOCIATES, INC.
 LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVIVORS / ENGINEERS
 2801 S. Cooper Street, Suite 101 Raleigh, NC 27606 Phone: 919.778.6700 Fax: 919.778.1212 Email: pcra@pcra.com Website: www.pcra.com

REVISIONS:

CITY OF RALEIGH PERMITTING APPROVAL
 Water and Sewer Permits (if applicable)
 Public Sewer System as shown on this plan. The material and workmanship shall conform to the standards and specifications of the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department Permit # 1-2083.
 Public Water System as shown on this plan. The material and workmanship shall conform to the standards and specifications of the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department Permit # 1-20212.
 The contractor shall be responsible for obtaining all necessary permits and approvals from the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department. The contractor shall also be responsible for obtaining all necessary permits and approvals from the City of Raleigh, North Carolina, and the City of Raleigh Public Utilities Department.
 City of Raleigh Development Approval
 Raleigh Water Service Office



CI 110 - 01 705

CITY OF BALDWIN SITE PERMITTING APPROVAL
 The City of Baldwin has reviewed the plans and specifications for the proposed project and has determined that they conform to the standards and specifications of the City of Baldwin Public Utilities Department Permit # 54681.

CONTRACTORS RESPONSIBILITY
 The contractor shall be responsible for the construction of the project in accordance with the plans and specifications. The contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities. The contractor shall be responsible for the safety of the project and for the protection of the surrounding environment.

ATTENTION CONTRACTORS
 The contractor shall be responsible for the construction of the project in accordance with the plans and specifications. The contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities. The contractor shall be responsible for the safety of the project and for the protection of the surrounding environment.

CITY OF BALDWIN PLANS AUTHORIZED FOR CONSTRUCTION
 This document is the final plan for construction. It is valid only upon the signature of a City of Baldwin Engineer. The City will retain a copy of the approved plans. Any work done in accordance with these plans is subject to the approval of the City. This electronic approval may not be relied upon for any other purpose. Modifications to this approval must be made with the approval of the City of Baldwin Public Utilities Department Permit # 54681.

REVISIONS:

NO.	DATE	DESCRIPTION
1	11/11/11	ISSUE FOR PERMITTING
2	11/11/11	ISSUE FOR PERMITTING
3	11/11/11	ISSUE FOR PERMITTING
4	11/11/11	ISSUE FOR PERMITTING
5	11/11/11	ISSUE FOR PERMITTING
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100	11/11/11	ISSUE FOR PERMITTING

BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I

SPONSORED BY: DFC BARRINGTON, LLC

DESIGNED BY: DFC BARRINGTON, LLC

SCALE: 1" = 100' (AS SHOWN)

DATE: 11/11/11

PROJECT NO.: 2011-001

CONSTRUCTION PHASES

REVISIONS:

STORMWATER OUTFALL PLAN AND PROFILE

REVISIONS:

NO. DATE DESCRIPTION

1 11/11/11 ISSUE FOR PERMITTING

2 11/11/11 ISSUE FOR PERMITTING

3 11/11/11 ISSUE FOR PERMITTING

4 11/11/11 ISSUE FOR PERMITTING

5 11/11/11 ISSUE FOR PERMITTING

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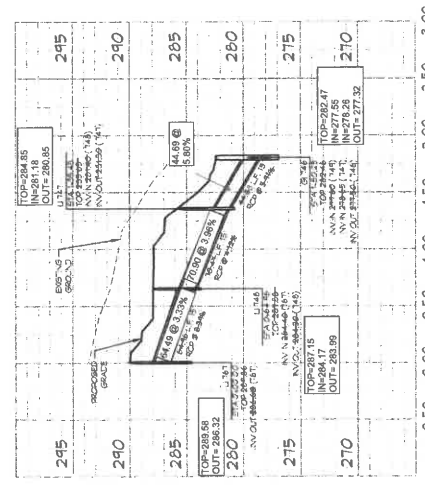
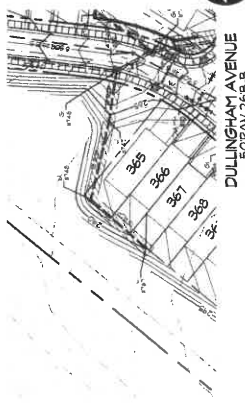
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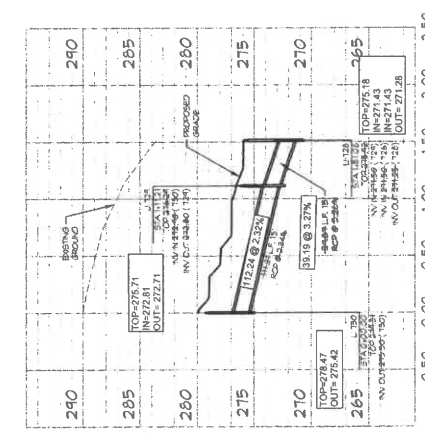
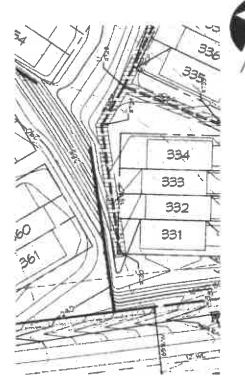
PRIEST, CRAVEN & ASSOCIATES, INC.
 LAND USE CONSULTANTS, PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS
 3801 E. Campbell Ave., Suite 100, Raleigh, NC 27609 Phone: 919.781.0000 Fax: 919.781.1000 Email: info@pcra.com / www.pcra.com

CITY OF BALDWIN DEVELOPMENT APPROVAL
 Raleigh Water Review Officer

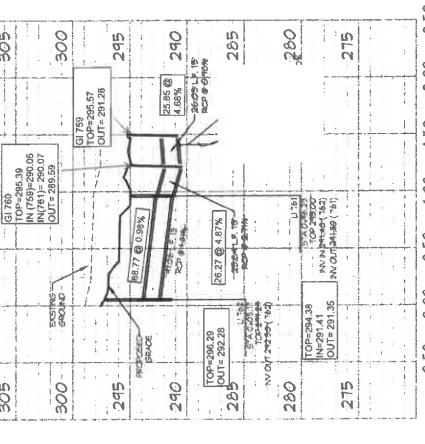
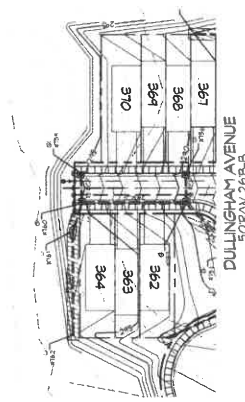
SHEET #
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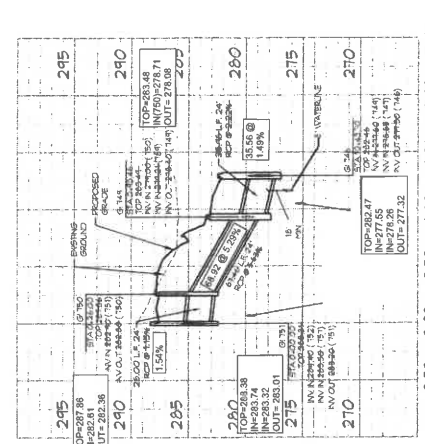
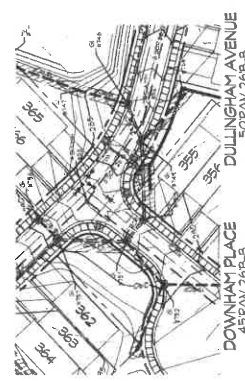
LI 767 - 01746



LI 730 to LI 728



LI 762 - 01759



LI 751 - 01746

CITY OF RALEIGH SITE PERMITTING APPROVAL
 The City of Raleigh Public Utilities Department has reviewed the proposed stormwater management plan and has approved it for construction. This approval is based on the information provided in the plan and does not constitute a warranty of any kind. The City of Raleigh Public Utilities Department is not responsible for any errors or omissions in the plan or for any consequences that may result from the use of the plan. The City of Raleigh Public Utilities Department reserves the right to modify or cancel this approval at any time without notice.

ATTENTION CONTRACTORS
 The contractor shall be responsible for obtaining all necessary permits and approvals from the City of Raleigh Public Utilities Department and other relevant agencies. The contractor shall also be responsible for ensuring that the construction complies with all applicable codes and regulations. The contractor shall maintain accurate records of all construction activities and provide them to the City of Raleigh Public Utilities Department upon request.

REVISIONS:
 1. Initial design and plan preparation.
 2. Review and approval by the City of Raleigh Public Utilities Department.

SCALE
 HORIZONTAL: 1" = 40'
 VERTICAL: 1" = 4'
DATE
 7/26/23
PROJECT NUMBER
 218-2021-001
CLIENT
 CONSTRUCTION COMPANY

BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I
 7810 LENOX, NORTH CAROLINA
 ENGINEERED BY: DEC ENGINEERING, LLC
 CITY OF RALEIGH WATER REVENUE OFFICER

STORMWATER OUTFALL PLAN AND PROFILE

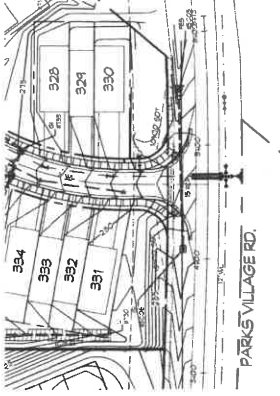
PRIEST, CRAVEN & ASSOCIATES, INC.
 LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS
 3803 S. 1st Street, Suite 101 Raleigh, NC 27606 | Tel: 919.782.1281 | Fax: 919.782.1282 | Email: info@pca-inc.com | www.pca-inc.com

REVISIONS:

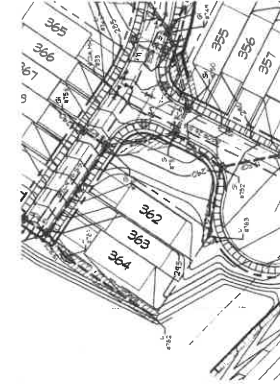
SCALE
 HORIZONTAL: 1" = 40'
 VERTICAL: 1" = 4'
DATE
 7/26/23
PROJECT NUMBER
 218-2021-001
CLIENT
 CONSTRUCTION COMPANY

SHEET #
 C1.19

BARRINGTON KEY DRIVE
45°RAW 268-B



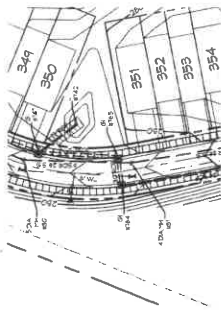
DOWNHAM PLACE
50°RAW 268-B



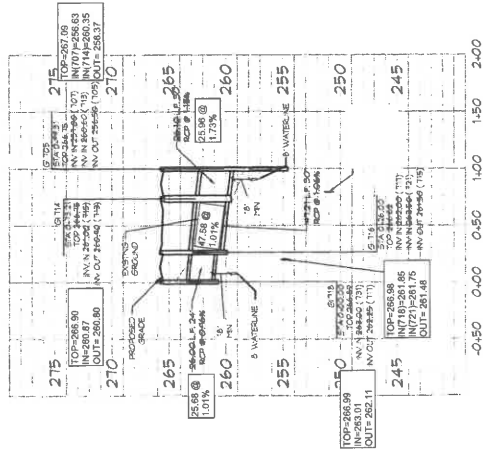
BARRINGTON KEY DRIVE
45°RAW 268-B



DULLINGHAM COURT
50°RAW 268-B



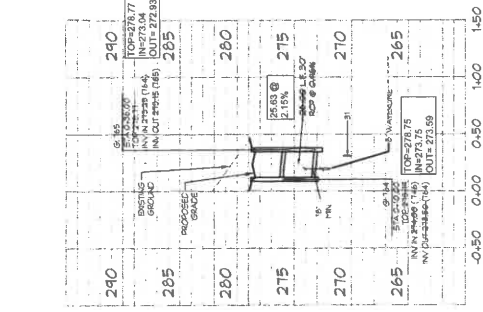
DULLINGHAM COURT
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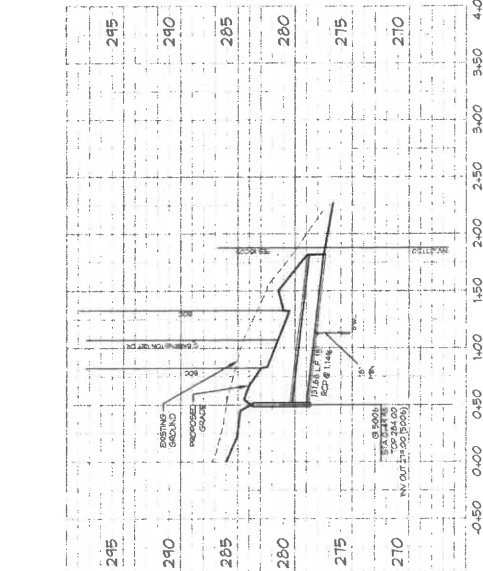
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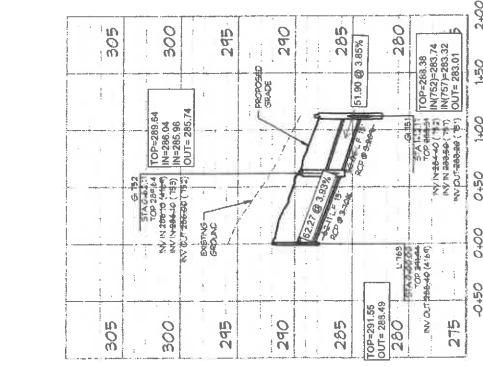
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0170 - 01705

01764 - 01765

Entrance ST Key

01763 to 01751

ATTENTION CONTRACTORS
The Engineer's plan, specifications, and conditions of contract are the basis for the construction of the project. It is the contractor's responsibility to verify all dimensions, quantities, and materials before construction begins. No change orders shall be issued without the written approval of the Engineer. All work shall conform to the latest editions of the specifications and standards of the City of Raleigh.

CITY OF RALEIGH SITE PERMITTING APPROVAL
The City of Raleigh grants its permission for the construction of the project. The contractor is responsible for obtaining all necessary permits and for complying with all applicable laws, regulations, and ordinances. The City of Raleigh is not responsible for any delays or costs incurred by the contractor due to the contractor's failure to obtain the necessary permits or to comply with the applicable laws, regulations, and ordinances.

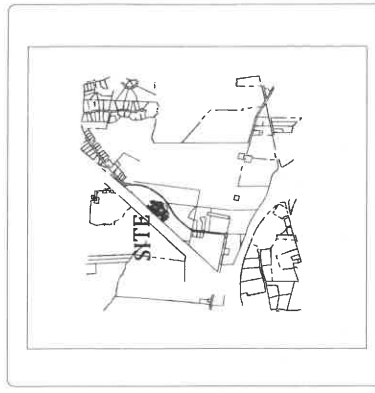
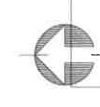
Water and Sewer Details (if applicable)
The contractor shall be responsible for providing and installing all water and sewer service to the project. The contractor shall coordinate with the City of Raleigh Public Utilities Department to obtain the necessary permits and to comply with all applicable laws, regulations, and ordinances. The contractor shall be responsible for all costs associated with the installation of water and sewer service.

USE ALL CONNECTION TO BE IN ACCORDANCE WITH THE CITY OF RALEIGH PUBLIC UTILITIES DEPARTMENT SPECIFICATIONS

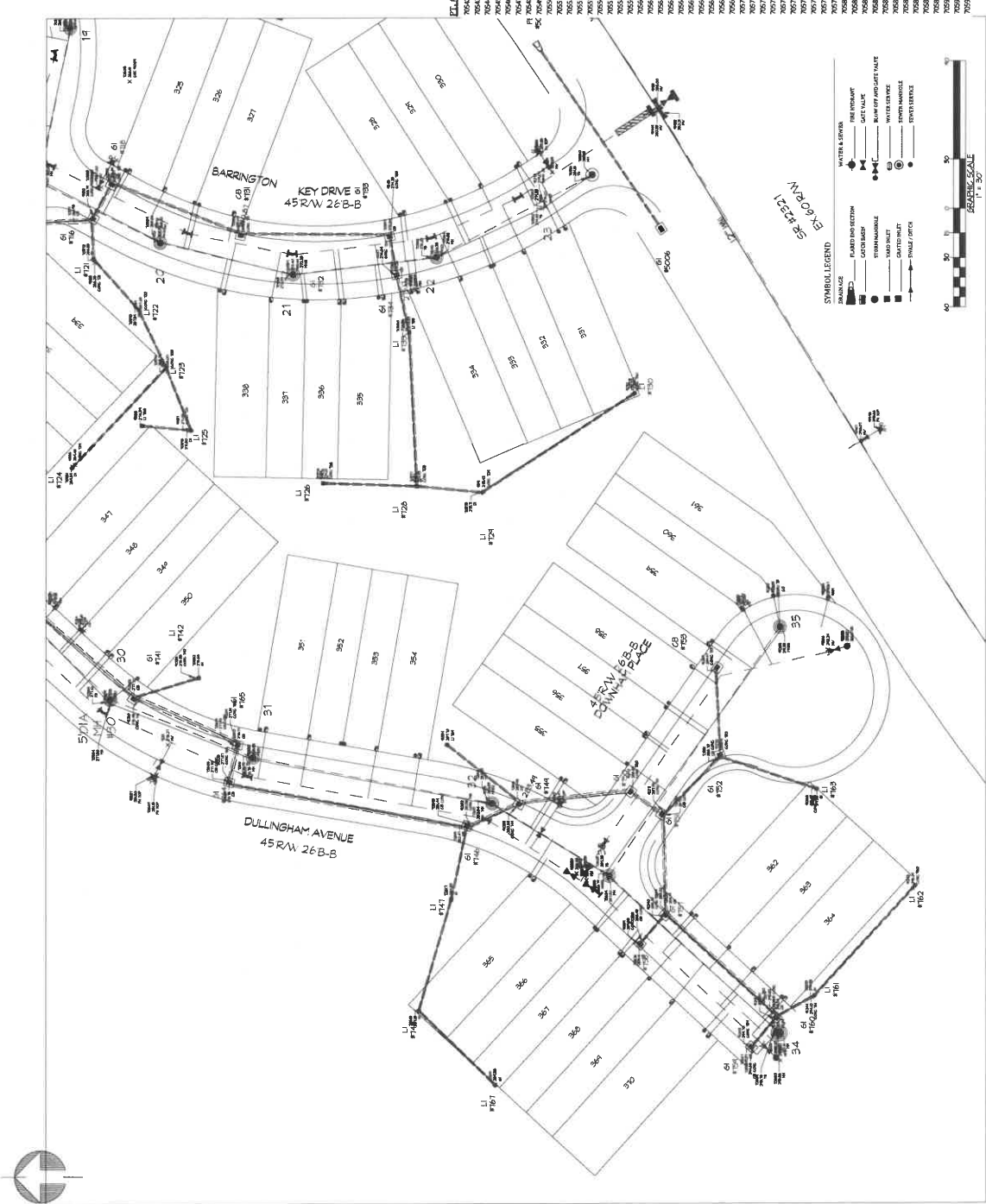
CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION
This approval is being issued electronically. The approval is valid only upon the signature of a City of Raleigh Engineer authorized by the City of Raleigh. This approval does not constitute a guarantee of any kind. The contractor is responsible for verifying all dimensions, quantities, and materials before construction begins. Any modifications to the approved plans must be submitted for approval.

City of Raleigh, Development Approval
Raleigh Water Service Office

BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I ENGINEERED BY: JEE BARRINGTON, LLC REVISIONS: 1. 07/25/23 2. 07/27/23 3. 08/01/23 4. 08/01/23 5. 08/01/23 6. 08/01/23 7. 08/01/23 8. 08/01/23 9. 08/01/23 10. 08/01/23 11. 08/01/23 12. 08/01/23 13. 08/01/23 14. 08/01/23 15. 08/01/23 16. 08/01/23 17. 08/01/23 18. 08/01/23 19. 08/01/23 20. 08/01/23 21. 08/01/23 22. 08/01/23 23. 08/01/23 24. 08/01/23 25. 08/01/23 26. 08/01/23 27. 08/01/23 28. 08/01/23 29. 08/01/23 30. 08/01/23 31. 08/01/23 32. 08/01/23 33. 08/01/23 34. 08/01/23 35. 08/01/23 36. 08/01/23 37. 08/01/23 38. 08/01/23 39. 08/01/23 40. 08/01/23 41. 08/01/23 42. 08/01/23 43. 08/01/23 44. 08/01/23 45. 08/01/23 46. 08/01/23 47. 08/01/23 48. 08/01/23 49. 08/01/23 50. 08/01/23 51. 08/01/23 52. 08/01/23 53. 08/01/23 54. 08/01/23 55. 08/01/23 56. 08/01/23 57. 08/01/23 58. 08/01/23 59. 08/01/23 60. 08/01/23 61. 08/01/23 62. 08/01/23 63. 08/01/23 64. 08/01/23 65. 08/01/23 66. 08/01/23 67. 08/01/23 68. 08/01/23 69. 08/01/23 70. 08/01/23 71. 08/01/23 72. 08/01/23 73. 08/01/23 74. 08/01/23 75. 08/01/23 76. 08/01/23 77. 08/01/23 78. 08/01/23 79. 08/01/23 80. 08/01/23 81. 08/01/23 82. 08/01/23 83. 08/01/23 84. 08/01/23 85. 08/01/23 86. 08/01/23 87. 08/01/23 88. 08/01/23 89. 08/01/23 90. 08/01/23 91. 08/01/23 92. 08/01/23 93. 08/01/23 94. 08/01/23 95. 08/01/23 96. 08/01/23 97. 08/01/23 98. 08/01/23 99. 08/01/23 100. 08/01/23	STORMWATER OUTFALL PLAN AND PROFILE	PRIEST CRAVEN & ASSOCIATES, INC. LAND USE CONSULTANTS, PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS 3601 J. Commerce Blvd., Suite 104, Raleigh, NC 27609 (919) 877-7000 www.priestcraven.com	SHEET # C1.17	
	SCALE DATE PROJECT NUMBER DRAWING NUMBER SHEET TYPE	1"=40' 7/25/23 23-07-021 23-07-021-10 PLAN	REVISIONS: 1. 07/25/23 2. 07/27/23 3. 08/01/23 4. 08/01/23 5. 08/01/23 6. 08/01/23 7. 08/01/23 8. 08/01/23 9. 08/01/23 10. 08/01/23 11. 08/01/23 12. 08/01/23 13. 08/01/23 14. 08/01/23 15. 08/01/23 16. 08/01/23 17. 08/01/23 18. 08/01/23 19. 08/01/23 20. 08/01/23 21. 08/01/23 22. 08/01/23 23. 08/01/23 24. 08/01/23 25. 08/01/23 26. 08/01/23 27. 08/01/23 28. 08/01/23 29. 08/01/23 30. 08/01/23 31. 08/01/23 32. 08/01/23 33. 08/01/23 34. 08/01/23 35. 08/01/23 36. 08/01/23 37. 08/01/23 38. 08/01/23 39. 08/01/23 40. 08/01/23 41. 08/01/23 42. 08/01/23 43. 08/01/23 44. 08/01/23 45. 08/01/23 46. 08/01/23 47. 08/01/23 48. 08/01/23 49. 08/01/23 50. 08/01/23 51. 08/01/23 52. 08/01/23 53. 08/01/23 54. 08/01/23 55. 08/01/23 56. 08/01/23 57. 08/01/23 58. 08/01/23 59. 08/01/23 60. 08/01/23 61. 08/01/23 62. 08/01/23 63. 08/01/23 64. 08/01/23 65. 08/01/23 66. 08/01/23 67. 08/01/23 68. 08/01/23 69. 08/01/23 70. 08/01/23 71. 08/01/23 72. 08/01/23 73. 08/01/23 74. 08/01/23 75. 08/01/23 76. 08/01/23 77. 08/01/23 78. 08/01/23 79. 08/01/23 80. 08/01/23 81. 08/01/23 82. 08/01/23 83. 08/01/23 84. 08/01/23 85. 08/01/23 86. 08/01/23 87. 08/01/23 88. 08/01/23 89. 08/01/23 90. 08/01/23 91. 08/01/23 92. 08/01/23 93. 08/01/23 94. 08/01/23 95. 08/01/23 96. 08/01/23 97. 08/01/23 98. 08/01/23 99. 08/01/23 100. 08/01/23	PROJECT: BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I LOCATION: BARRINGTON, NC 27609
	DATE: PROJECT NUMBER: DRAWING NUMBER: SHEET TYPE:	SCALE: DATE: PROJECT NUMBER: DRAWING NUMBER: SHEET TYPE:	REVISIONS: 1. 07/25/23 2. 07/27/23 3. 08/01/23 4. 08/01/23 5. 08/01/23 6. 08/01/23 7. 08/01/23 8. 08/01/23 9. 08/01/23 10. 08/01/23 11. 08/01/23 12. 08/01/23 13. 08/01/23 14. 08/01/23 15. 08/01/23 16. 08/01/23 17. 08/01/23 18. 08/01/23 19. 08/01/23 20. 08/01/23 21. 08/01/23 22. 08/01/23 23. 08/01/23 24. 08/01/23 25. 08/01/23 26. 08/01/23 27. 08/01/23 28. 08/01/23 29. 08/01/23 30. 08/01/23 31. 08/01/23 32. 08/01/23 33. 08/01/23 34. 08/01/23 35. 08/01/23 36. 08/01/23 37. 08/01/23 38. 08/01/23 39. 08/01/23 40. 08/01/23 41. 08/01/23 42. 08/01/23 43. 08/01/23 44. 08/01/23 45. 08/01/23 46. 08/01/23 47. 08/01/23 48. 08/01/23 49. 08/01/23 50. 08/01/23 51. 08/01/23 52. 08/01/23 53. 08/01/23 54. 08/01/23 55. 08/01/23 56. 08/01/23 57. 08/01/23 58. 08/01/23 59. 08/01/23 60. 08/01/23 61. 08/01/23 62. 08/01/23 63. 08/01/23 64. 08/01/23 65. 08/01/23 66. 08/01/23 67. 08/01/23 68. 08/01/23 69. 08/01/23 70. 08/01/23 71. 08/01/23 72. 08/01/23 73. 08/01/23 74. 08/01/23 75. 08/01/23 76. 08/01/23 77. 08/01/23 78. 08/01/23 79. 08/01/23 80. 08/01/23 81. 08/01/23 82. 08/01/23 83. 08/01/23 84. 08/01/23 85. 08/01/23 86. 08/01/23 87. 08/01/23 88. 08/01/23 89. 08/01/23 90. 08/01/23 91. 08/01/23 92. 08/01/23 93. 08/01/23 94. 08/01/23 95. 08/01/23 96. 08/01/23 97. 08/01/23 98. 08/01/23 99. 08/01/23 100. 08/01/23	PROJECT: BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I LOCATION: BARRINGTON, NC 27609
	DATE: PROJECT NUMBER: DRAWING NUMBER: SHEET TYPE:	SCALE: DATE: PROJECT NUMBER: DRAWING NUMBER: SHEET TYPE:	REVISIONS: 1. 07/25/23 2. 07/27/23 3. 08/01/23 4. 08/01/23 5. 08/01/23 6. 08/01/23 7. 08/01/23 8. 08/01/23 9. 08/01/23 10. 08/01/23 11. 08/01/23 12. 08/01/23 13. 08/01/23 14. 08/01/23 15. 08/01/23 16. 08/01/23 17. 08/01/23 18. 08/01/23 19. 08/01/23 20. 08/01/23 21. 08/01/23 22. 08/01/23 23. 08/01/23 24. 08/01/23 25. 08/01/23 26. 08/01/23 27. 08/01/23 28. 08/01/23 29. 08/01/23 30. 08/01/23 31. 08/01/23 32. 08/01/23 33. 08/01/23 34. 08/01/23 35. 08/01/23 36. 08/01/23 37. 08/01/23 38. 08/01/23 39. 08/01/23 40. 08/01/23 41. 08/01/23 42. 08/01/23 43. 08/01/23 44. 08/01/23 45. 08/01/23 46. 08/01/23 47. 08/01/23 48. 08/01/23 49. 08/01/23 50. 08/01/23 51. 08/01/23 52. 08/01/23 53. 08/01/23 54. 08/01/23 55. 08/01/23 56. 08/01/23 57. 08/01/23 58. 08/01/23 59. 08/01/23 60. 08/01/23 61. 08/01/23 62. 08/01/23 63. 08/01/23 64. 08/01/23 65. 08/01/23 66. 08/01/23 67. 08/01/23 68. 08/01/23 69. 08/01/23 70. 08/01/23 71. 08/01/23 72. 08/01/23 73. 08/01/23 74. 08/01/23 75. 08/01/23 76. 08/01/23 77. 08/01/23 78. 08/01/23 79. 08/01/23 80. 08/01/23 81. 08/01/23 82. 08/01/23 83. 08/01/23 84. 08/01/23 85. 08/01/23 86. 08/01/23 87. 08/01/23 88. 08/01/23 89. 08/01/23 90. 08/01/23 91. 08/01/23 92. 08/01/23 93. 08/01/23 94. 08/01/23 95. 08/01/23 96. 08/01/23 97. 08/01/23 98. 08/01/23 99. 08/01/23 100. 08/01/23	PROJECT: BARRINGTON SUBDIVISION PHASES 2H THROUGH 2I LOCATION: BARRINGTON, NC 27609



VICINITY MAP 1" = 2000'



LT. J. MORTON EAST SURV. DISC.

76568	761368.512	200602.861	271.980	WV
76569	762351.774	200604.403	271.408	CB
76570	761368.512	200604.403	271.980	CB
76571	762351.774	200604.403	271.408	CB
76572	761368.512	200604.403	271.980	MM
76573	762351.774	200604.403	271.408	MM
76574	761368.512	200604.403	271.980	CB
76575	762351.774	200604.403	271.408	CB
76576	761368.512	200604.403	271.980	CB
76577	762351.774	200604.403	271.408	CB
76578	761368.512	200604.403	271.980	CB
76579	762351.774	200604.403	271.408	CB
76580	761368.512	200604.403	271.980	CB
76581	762351.774	200604.403	271.408	CB
76582	761368.512	200604.403	271.980	CB
76583	762351.774	200604.403	271.408	CB
76584	761368.512	200604.403	271.980	CB
76585	762351.774	200604.403	271.408	CB
76586	761368.512	200604.403	271.980	CB
76587	762351.774	200604.403	271.408	CB
76588	761368.512	200604.403	271.980	CB
76589	762351.774	200604.403	271.408	CB
76590	761368.512	200604.403	271.980	CB
76591	762351.774	200604.403	271.408	CB
76592	761368.512	200604.403	271.980	CB
76593	762351.774	200604.403	271.408	CB
76594	761368.512	200604.403	271.980	CB
76595	762351.774	200604.403	271.408	CB
76596	761368.512	200604.403	271.980	CB
76597	762351.774	200604.403	271.408	CB
76598	761368.512	200604.403	271.980	CB
76599	762351.774	200604.403	271.408	CB
76600	761368.512	200604.403	271.980	CB

LT. J. MORTON EAST SURV. DISC.

76601	761368.512	200604.403	271.980	WV
76602	762351.774	200604.403	271.408	CB
76603	761368.512	200604.403	271.980	CB
76604	762351.774	200604.403	271.408	CB
76605	761368.512	200604.403	271.980	MM
76606	762351.774	200604.403	271.408	MM
76607	761368.512	200604.403	271.980	CB
76608	762351.774	200604.403	271.408	CB
76609	761368.512	200604.403	271.980	CB
76610	762351.774	200604.403	271.408	CB
76611	761368.512	200604.403	271.980	CB
76612	762351.774	200604.403	271.408	CB
76613	761368.512	200604.403	271.980	CB
76614	762351.774	200604.403	271.408	CB
76615	761368.512	200604.403	271.980	CB
76616	762351.774	200604.403	271.408	CB
76617	761368.512	200604.403	271.980	CB
76618	762351.774	200604.403	271.408	CB
76619	761368.512	200604.403	271.980	CB
76620	762351.774	200604.403	271.408	CB
76621	761368.512	200604.403	271.980	CB
76622	762351.774	200604.403	271.408	CB
76623	761368.512	200604.403	271.980	CB
76624	762351.774	200604.403	271.408	CB
76625	761368.512	200604.403	271.980	CB
76626	762351.774	200604.403	271.408	CB
76627	761368.512	200604.403	271.980	CB
76628	762351.774	200604.403	271.408	CB
76629	761368.512	200604.403	271.980	CB
76630	762351.774	200604.403	271.408	CB
76631	761368.512	200604.403	271.980	CB
76632	762351.774	200604.403	271.408	CB
76633	761368.512	200604.403	271.980	CB
76634	762351.774	200604.403	271.408	CB
76635	761368.512	200604.403	271.980	CB
76636	762351.774	200604.403	271.408	CB
76637	761368.512	200604.403	271.980	CB
76638	762351.774	200604.403	271.408	CB
76639	761368.512	200604.403	271.980	CB
76640	762351.774	200604.403	271.408	CB
76641	761368.512	200604.403	271.980	CB
76642	762351.774	200604.403	271.408	CB
76643	761368.512	200604.403	271.980	CB
76644	762351.774	200604.403	271.408	CB
76645	761368.512	200604.403	271.980	CB
76646	762351.774	200604.403	271.408	CB
76647	761368.512	200604.403	271.980	CB
76648	762351.774	200604.403	271.408	CB
76649	761368.512	200604.403	271.980	CB
76650	762351.774	200604.403	271.408	CB
76651	761368.512	200604.403	271.980	CB
76652	762351.774	200604.403	271.408	CB
76653	761368.512	200604.403	271.980	CB
76654	762351.774	200604.403	271.408	CB
76655	761368.512	200604.403	271.980	CB
76656	762351.774	200604.403	271.408	CB
76657	761368.512	200604.403	271.980	CB
76658	762351.774	200604.403	271.408	CB
76659	761368.512	200604.403	271.980	CB
76660	762351.774	200604.403	271.408	CB
76661	761368.512	200604.403	271.980	CB
76662	762351.774	200604.403	271.408	CB
76663	761368.512	200604.403	271.980	CB
76664	762351.774	200604.403	271.408	CB
76665	761368.512	200604.403	271.980	CB
76666	762351.774	200604.403	271.408	CB
76667	761368.512	200604.403	271.980	CB
76668	762351.774	200604.403	271.408	CB
76669	761368.512	200604.403	271.980	CB
76670	762351.774	200604.403	271.408	CB
76671	761368.512	200604.403	271.980	CB
76672	762351.774	200604.403	271.408	CB
76673	761368.512	200604.403	271.980	CB
76674	762351.774	200604.403	271.408	CB
76675	761368.512	200604.403	271.980	CB
76676	762351.774	200604.403	271.408	CB
76677	761368.512	200604.403	271.980	CB
76678	762351.774	200604.403	271.408	CB
76679	761368.512	200604.403	271.980	CB
76680	762351.774	200604.403	271.408	CB
76681	761368.512	200604.403	271.980	CB
76682	762351.774	200604.403	271.408	CB
76683	761368.512	200604.403	271.980	CB
76684	762351.774	200604.403	271.408	CB
76685	761368.512	200604.403	271.980	CB
76686	762351.774	200604.403	271.408	CB
76687	761368.512	200604.403	271.980	CB
76688	762351.774	200604.403	271.408	CB
76689	761368.512	200604.403	271.980	CB
76690	762351.774	200604.403	271.408	CB
76691	761368.512	200604.403	271.980	CB
76692	762351.774	200604.403	271.408	CB
76693	761368.512	200604.403	271.980	CB
76694	762351.774	200604.403	271.408	CB
76695	761368.512	200604.403	271.980	CB
76696	762351.774	200604.403	271.408	CB
76697	761368.512	200604.403	271.980	CB
76698	762351.774	200604.403	271.408	CB
76699	761368.512	200604.403	271.980	CB
76700	762351.774	200604.403	271.408	CB

SYMBOL LEGEND

[Symbol]	UTILITY SERVICE
[Symbol]	ELECTRIC SERVICE
[Symbol]	WATER SERVICE
[Symbol]	SEWER SERVICE
[Symbol]	TRAIL SERVICE
[Symbol]	FLY ASH DUMP
[Symbol]	REBAR
[Symbol]	CONCRETE
[Symbol]	PAVEMENT
[Symbol]	GRAVEL
[Symbol]	BLANK PAVED GATE
[Symbol]	DATE VALE
[Symbol]	STEEL MANHOLE
[Symbol]	WATER MANHOLE
[Symbol]	SEWER MANHOLE
[Symbol]	CAST IRON
[Symbol]	TRAIL

GRAPHIC SCALE
1" = 30'

AS BUILT SUBMITTAL

BARRINGTON PH 2 SECTION H & I

SCALE: 1" = 30'

DATE: 7/25/2022

PROJECT: 2021-109-001

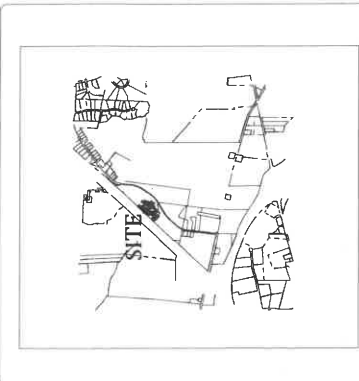
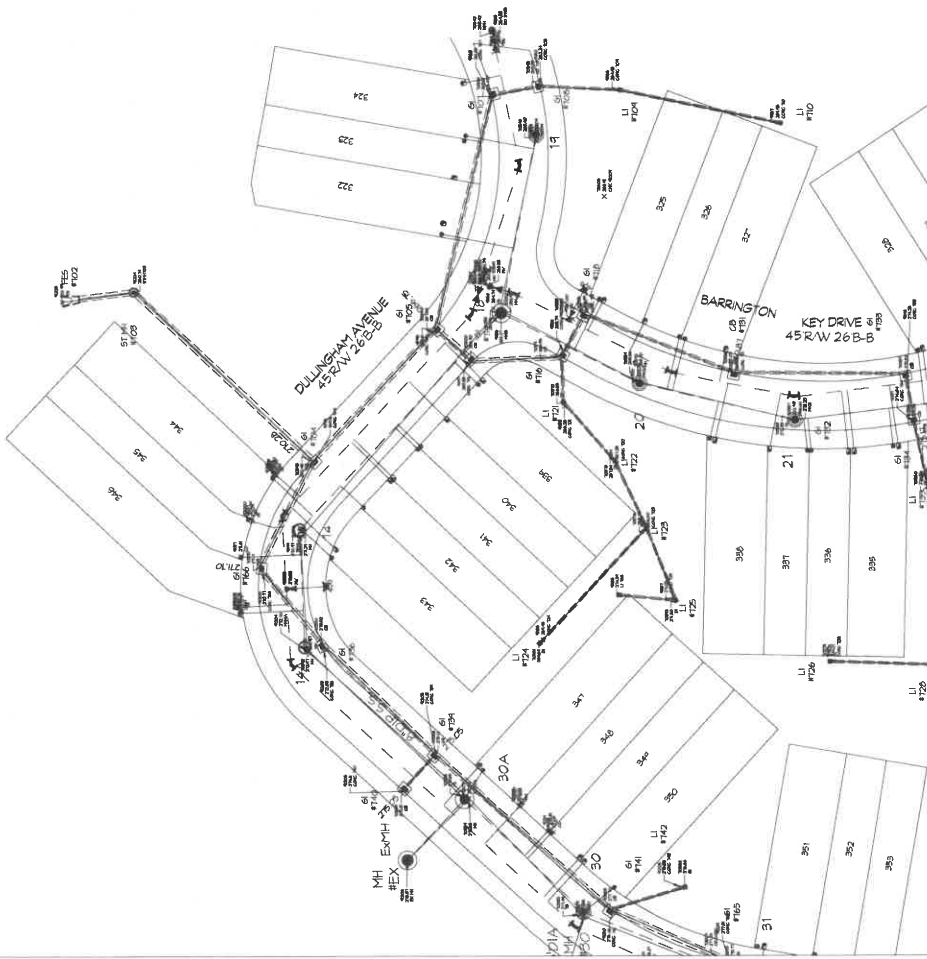
POINT MAP

REVISION:

PRIEST, CRAVEN & ASSOCIATES, INC. AB-1

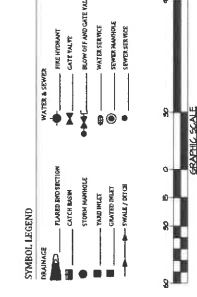
LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS

1100 W. Longpoint Street, Suite 110, Longpoint, VA 22081-1100 | Phone: 703.491.1100 | Email: info@pca Associates.com | www.pca Associates.com



VICINITY MAP 1" = 2000'

PT. #	NORTH	EAST	ELEV.	DESC.
9121	76137.884	200164.228	277.1629	CO
9122	76139.291	200165.56	278.803	CO
9123	76140.697	200166.897	279.443	CO
9124	76142.104	200168.23	280.083	CO
9125	76143.511	200169.56	280.723	CO
9126	76144.917	200170.897	281.363	CO
9127	76146.324	200172.23	282.003	CO
9128	76147.731	200173.56	282.643	CO
9129	76149.137	200174.897	283.283	CO
9130	76150.544	200176.23	283.923	CO
9131	76151.951	200177.56	284.563	CO
9132	76153.357	200178.897	285.203	CO
9133	76154.764	200180.23	285.843	CO
9134	76156.171	200181.56	286.483	CO
9135	76157.577	200182.897	287.123	CO
9136	76158.984	200184.23	287.763	CO
9137	76160.391	200185.56	288.403	CO
9138	76161.797	200186.897	289.043	CO
9139	76163.204	200188.23	289.683	CO
9140	76164.611	200189.56	290.323	CO
9141	76166.017	200190.897	290.963	CO
9142	76167.424	200192.23	291.603	CO
9143	76168.831	200193.56	292.243	CO
9144	76170.237	200194.897	292.883	CO
9145	76171.644	200196.23	293.523	CO
9146	76173.051	200197.56	294.163	CO
9147	76174.457	200198.897	294.803	CO
9148	76175.864	200200.23	295.443	CO
9149	76177.271	200201.56	296.083	CO
9150	76178.677	200202.897	296.723	CO
9151	76180.084	200204.23	297.363	CO
9152	76181.491	200205.56	298.003	CO
9153	76182.897	200206.897	298.643	CO
9154	76184.304	200208.23	299.283	CO
9155	76185.711	200209.56	299.923	CO
9156	76187.117	200210.897	300.563	CO
9157	76188.524	200212.23	301.203	CO
9158	76189.931	200213.56	301.843	CO
9159	76191.337	200214.897	302.483	CO
9160	76192.744	200216.23	303.123	CO
9161	76194.151	200217.56	303.763	CO
9162	76195.557	200218.897	304.403	CO
9163	76196.964	200220.23	305.043	CO
9164	76198.371	200221.56	305.683	CO
9165	76199.777	200222.897	306.323	CO
9166	76201.184	200224.23	306.963	CO
9167	76202.591	200225.56	307.603	CO
9168	76203.997	200226.897	308.243	CO
9169	76205.404	200228.23	308.883	CO
9170	76206.811	200229.56	309.523	CO
9171	76208.217	200230.897	310.163	CO
9172	76209.624	200232.23	310.803	CO
9173	76211.031	200233.56	311.443	CO
9174	76212.437	200234.897	312.083	CO
9175	76213.844	200236.23	312.723	CO
9176	76215.251	200237.56	313.363	CO
9177	76216.657	200238.897	314.003	CO
9178	76218.064	200240.23	314.643	CO
9179	76219.471	200241.56	315.283	CO
9180	76220.877	200242.897	315.923	CO
9181	76222.284	200244.23	316.563	CO
9182	76223.691	200245.56	317.203	CO
9183	76225.097	200246.897	317.843	CO
9184	76226.504	200248.23	318.483	CO
9185	76227.911	200249.56	319.123	CO
9186	76229.317	200250.897	319.763	CO
9187	76230.724	200252.23	320.403	CO
9188	76232.131	200253.56	321.043	CO
9189	76233.537	200254.897	321.683	CO
9190	76234.944	200256.23	322.323	CO
9191	76236.351	200257.56	322.963	CO
9192	76237.757	200258.897	323.603	CO
9193	76239.164	200260.23	324.243	CO
9194	76240.571	200261.56	324.883	CO
9195	76241.977	200262.897	325.523	CO
9196	76243.384	200264.23	326.163	CO
9197	76244.791	200265.56	326.803	CO
9198	76246.197	200266.897	327.443	CO
9199	76247.604	200268.23	328.083	CO
9200	76249.011	200269.56	328.723	CO
9201	76250.417	200270.897	329.363	CO
9202	76251.824	200272.23	330.003	CO
9203	76253.231	200273.56	330.643	CO
9204	76254.637	200274.897	331.283	CO
9205	76256.044	200276.23	331.923	CO
9206	76257.451	200277.56	332.563	CO
9207	76258.857	200278.897	333.203	CO
9208	76260.264	200280.23	333.843	CO
9209	76261.671	200281.56	334.483	CO
9210	76263.077	200282.897	335.123	CO
9211	76264.484	200284.23	335.763	CO



78

AS BUILT SUBMITTAL
BARRINGTON PH 2 SECTION H & I

SCALE: 1" = 30'
 DATE: 7/25/2022
 PROJECT: 2021-009101

REVISIONS:

PRIEST, CRAVEN & ASSOCIATES, INC.
 LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS

1400 E. Campbell Street, Suite 210, Raleigh, NC 27601 | Phone: 919.733.1133 | Email: info@pca-engineers.com | www.pca-engineers.com

Fig. 1-C-048

POINT MAP

1" = 2000'

AB-2

**RESOLUTION 2025-02
ACCEPTING ROADWAY, AND STORM DRAINAGE
INFRASTRUCTURE FOR BARRINTON PHASE 2-H&I**

WHEREAS, DFC Barrington, LLC the developers of Barrington Phase 2 H&I requests the Town of Zebulon assume ownership and maintenance of the roadway and storm drainage infrastructure within the public right-of-way or dedicated easements of Barrington Phase 2H&I consisting of 1,653 linear feet (LF) of drainage infrastructure, and 1,612 LF of roadway:

- 199 LF of Downham Place
- 1,037 LF of Dullingham Avenue
- 376 LF of Barrington Key Drive

WHEREAS, the Town of Zebulon has inspected said infrastructure; and

WHEREAS, DFC Barrington, LLC has completed all punch list tasks; and

WHEREAS, the Town of Zebulon has received all required documentation needed for Dedication and Warranty; and

WHEREAS, the Town of Zebulon has received a Subdivision Bond from Eular Hermes North America Insurance Company for completion of final asphalt roadway overlay, five-foot sidewalk, SCM conversion, access ramps, signage, striping, and asphalt and concrete repair and etc; and

WHEREAS, the Town of Zebulon may accept an offer of dedication of streets, sidewalks, curb and gutter, and storm drainage by resolution of the Board of Commissioners per the Town of Zebulon Uniform Development Ordinance section 6.10.4.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Town of Zebulon accepts dedication of the roadway, and storm drainage.

Adopted this 9th day of September 2024.

Glenn L. York – Mayor

SEAL

Lisa M. Markland, CMC - Town Clerk

STAFF REPORT
RESOLUTION 2025-03
BARRINGTON PHASE 3B
ROADWAY, AND STORM DRAINAGE ACCEPTANCE
SEPTEMBER 9, 2024

Topic: Resolution 2025-03 – Barrington Phase 3B Infrastructure Acceptance

Speaker: Chris D. Ray, Public Works Director (if pulled from Consent)
From: Chris D. Ray, Public Works Director
Prepared by: Joseph Collins, Public Works Construction Closeout Coordinator
Approved by: Taiwo Jaiyeoba, Interim Town Manager

Executive Summary:

The Board of Commissioners will consider accepting roadway and storm-drainage infrastructure constructed with Barrington Phase 3B for ownership and maintenance by the Town of Zebulon.

Background:

The Town of Zebulon follows a practice where the Board considers acceptance (i.e., ownership and maintenance) of roadway and storm drain infrastructure installed in new subdivisions. In advance of this consideration, Staff determines whether the infrastructure complies and meets the conditions of permits and Town standards.

DFC Barrington, LLC has completed the construction of roadway and stormwater infrastructure in Barrington Phase 3B. Barrington Phase 3B will include 26 Single Family lots (with a total of 837 lots for all phases). The plat was recorded with the Wake County Registrar of Deeds on August 15, 2024 (BM 2024, Page 01633). Staff and third-party inspectors/engineers have certified all completed work meets or exceeds Town standards and requirements, and City of Raleigh Utility Standards.

Discussion:

The Board must accept the dedication of streets, curb and gutter, street signage, and storm drainage for ownership and maintenance if the dedicated work is consistent with the UDO and complies with the latest version of Town standards.

Policy Analysis:

The infrastructure was installed per Special Use Permit 2017-01. The infrastructure complies with the latest version of the “Town of Zebulon Street & Storm Drainage Standards and Specifications” and is consistent with the Town of Zebulon Uniform Development Ordinance section 6.10.4 for dedication of roadways.

Infrastructure Amount and Value

Barrington Phase 3B will dedicate one (1) street totaling 825' LF linear feet (~.15 miles), and 698 linear foot (~ .13 miles) of storm drainage valued at \$129,033.53.

The infrastructure will be added to the Town’s Capital assets (re. Comprehensive Annual Financial Report). Upon acceptance, the Town will own and maintain 40.94 miles of street and 31.54 miles of stormwater pipe.

STAFF REPORT
RESOLUTION 2025-03
BARRINGTON PHASE 3B
ROADWAY, AND STORM DRAINAGE ACCEPTANCE
SEPTEMBER 9, 2024

Maintenance Cost

In addition to Staff's annual inspection and cleaning efforts, the Town of Zebulon annually contracts the cleaning of approximately 10% (3.1-miles) of the Town's stormwater system (FY '25 Budget \$40,000). This work is done to meet one component of the "Pollution Prevention and Good Housekeeping" objectives of the Town's permit (National Pollutant Discharge Elimination System # NCS000557) with the NC Department of Environmental Quality (the permit regulating how the Town operates its stormwater system). The acceptance of Barrington 3B increases the storm drain network by less than 1%

Streets are designed to have a useful life of 20 years; therefore, the Town needs to repave approximately 2 miles of street annually estimated at \$440,000. The acceptance of Barrington 3B increases the street network by less than 1%

Revenue Streams

Maintenance costs for street paving are supported by the following dedicated revenues:

- a) "Powell Bill" (gas tax) ~ \$ 239,000 (Zebulon's share of this revenue collected by the State has grown proportionally with increasing population and street mileage).
- b) Vehicle Tag Fee ~ \$205,000 (this revenue will grow as new residents register their vehicles within the Town's limits).

There are no dedicated revenue sources to support stormwater maintenance (0.7¢ on the property tax rate is dedicated toward stormwater capital improvements). Staff is reviewing options for the Board to consider a stormwater fee for FY 2026.

Warranty and Insurance

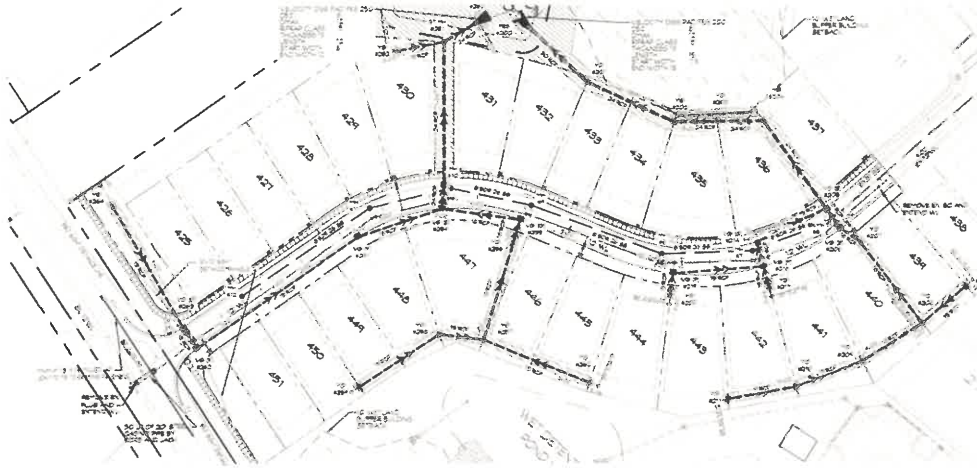
The Town received a one-year warranty on all the dedicated assets. Staff will conduct an 11-month warranty inspection prior to the final overlay to ensure any issues or failures are repaired prior to the final asphalt overlay by the developer.

The Town received a Subdivision Bond # US005405 in the amount of \$173,842.39 from Euler Hermes North America Insurance Company to ensure the final completion of outstanding items (e.g., final asphalt overlay, striping, signage, sidewalks, SCM conversion, landscaping etc.). The final completion of these items are intentionally delayed to minimize the damage that may occur as individual lots are constructed. The Site Improvement Performance Bond is automatically renewed or revised annually to reflect items completed. The Site Improvement Performance Bond remains active until all items have been completed. All inspection and development fees of \$120,405.87 were collected from the developer.

Staff Recommendation:

Staff recommends approval of Resolution 2025-03 to accept Barrington 3B roadway and storm drainage infrastructure, warranty, and site improvements bond.

STAFF REPORT
RESOLUTION 2025-03
BARRINGTON PHASE 3B
ROADWAY, AND STORM DRAINAGE ACCEPTANCE
SEPTEMBER 9, 2024



Attachments:

1. Closeout Documents

- Engineer certification of roadway lengths and dedicated infrastructure values
- Engineer Certification for Roadways and Stormwater (Also see as-built for certification)
- Engineering Estimate for Letter of Credit/Bond
- Subdivision Bond – Euler Hermes North America Insurance Company
- Developer warranty/guaranty– Stormwater/Roadway
- Developer warranty/guaranty – water and sewer
- Third party engineering reports for sub-grade, stone, and asphalt
- Engineering certification – Water and sewer
- Developer – Release of Lien
- Contractor – Release of Lien
- Notice of conditional acceptance – City of Raleigh
- Proof of payment for streetlights
- Proof of payment for Town Inspections and fees

2. As-Built Drawings

3. Resolution 2025-03

PRIEST, CRAVEN, & ASSOCIATES, INC.

LAND USE CONSULTANTS

*Let
7/25/24
Approved
as
Submitted.*

June 4, 2024

Mr. Chris Ray, Director
Town of Zebulon Public Works Department
450 East Horton Street
Zebulon, NC 27597

Engineer's Final Certification of Roadway Lengths
Barrington Subdivision 3 Tract B

I, Tomas F. Craven, as a duly registered Professional Engineer in the state of North Carolina, Certify that Barrington Subdivision 3, construction Tract B includes a total of 825 linear feet of public streets according to the following breakdown per street.

No.	Street Name	Classification	Public	Length	Right of Way Width
1	Hallingsfield Way	Local Street	Yes	825LF	50'

This certification is issued based upon the approved construction drawings, construction staking and as built surveys provided by this office.

Thomas F. Craven, PE
Priest, Craven & Associates, Inc.



PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

3803-B Computer Drive, Suite 104, Raleigh NC 27609, Phone: (919) 781-0300 Fax (919) 782-1288

Est
7-25-24

PRIEST, CRAVEN, & ASSOCIATES, INC.

LAND USE CONSULTANTS

Approved
AS
Submittal

June 26, 2024

File: Dedication Phase 3B-Cost Estimate

DEDICATED INFRASTRUCTURE COST ESTIMATE

PROJECT:

Barrington Subdivision Phases 3B - 26 Lots
Zebulon, North Carolina

ENGINEERS:

Priest, Craven & Associates, Incorporated
3803 B Computer Drive, Suite 104
Raleigh, North Carolina 27609

Linear Footage of Streets Hallingsfield Way - 825LF

OWNER:

DFC Barrington, LLC
13000 Sawgrass Village Circle Building 5, Suite 24
Ponte Vedra Beach, FL 32082

On behalf of DFC Barrington, LLC, an engineer's opinion of cost is herein provided for the total cost of the site improvements for Barrington Phase 3B, that is to be dedicated to the Town of Zebulon. Quantities were taken from construction drawings produced by Priest Craven and Associates, Inc. Pricing was furnished by the Contractor.

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
DIVISION I - STREET PAVING AND CURB AND GUTTER				
1	CABC Stone under Asphalt (8")	1868 SY	\$11.95	\$22,322.60
2	CABC Stone under Curb (8")	1604 LF	\$2.10	\$3,368.40
3	30" Concrete Curb and Gutter	1604 LF	\$14.32	\$22,969.28
4	First Lift of Asphalt Local Street	2868 SY	\$11.30	\$32,408.40
DIVISION II - SEDIMENTATION AND EROSION CONTROL				
1	No Bond Item	1 LS	\$0.00	\$0.00
1	No Bond Item	1 LS	\$0.00	\$0.00
DIVISION III - CLEARING, GRUBBING AND EARTHWORK FOR STREETS				
1	No Bond Item	1 LS	\$0.00	\$0.00
DIVISION IV - WATERAINS AND SERVICES				
1	No Bond Item	1 LS	\$0.00	\$0.00
DIVISION V - SEWER MAINS AND SERVICES				
1	No Bond Item	1 LS	\$0.00	\$0.00
DIVISION VI - STORM DRAINAGE (PUBLIC ONLY)				
1	15" RCP	428 LF	\$32.50	\$13,910.00
2	18" RCP	198 LF	\$43.40	\$8,593.20
2	24" RCP	27 LF	\$43.40	\$1,171.80
3	Drainage Structures (15)	1 LS	\$17,477.00	\$17,477.00
4	Inlet Castings Standard and Valley	11 EA	\$619.35	\$6,812.85
DIVISION I TOTAL				\$81,068.68
DIVISION II TOTAL				\$0.00
DIVISION III TOTAL				\$0.00
DIVISION IV TOTAL				\$0.00
DIVISION V TOTAL				\$0.00
DIVISION VI TOTAL				\$47,964.85
TOTAL DIVISION I - VI				\$129,033.53

Thomas F. Craven

Thomas F. Craven, P.E. Registration Number 10956
Priest, Craven & Associates, Inc.



PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

3803-B Computer Drive, Suite 104, Raleigh NC 27609, Phone: (919) 781-0300 Fax (919) 782-1288

PRIEST, CRAVEN, & ASSOCIATES, INC.

*West
7-25-24
Approved
As
Submitted*

LAND USE CONSULTANTS

April 23, 2024

File: Phase 3B Cost Estimate

COST ESTIMATE FOR BOND

PROJECT:

Barrington Subdivision Phase 3B
Zebulon, North Carolina

ENGINEER:

Priest, Craven & Associates, Incorporated
3803 B Computer Drive, Suite 104
Raleigh, North Carolina 27609

OWNER:

DFC Barrington, LLC
13000 Sawgrass Village Circle Building 5, Suite 24
Ponte Vedra Beach, FL 32082

To Whom It May Concern,

The following is a cost opinion of the work and material required to complete the installation of sidewalks, 1" asphalt overlay and common area landscaping within the above-mentioned project. The unit prices are based on the costs furnished by the contractor.

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
<i>DIVISION I - PAVING AND CONCRETE</i>				
1	5' Concrete Sidewalk	5500 SF	\$4.86	\$26,730.00
2	1" I-2 Asphalt Overlay	2058 SY	\$5.99	\$12,327.42
3	Manhole Adjustments	7 EA	\$450.00	\$3,150.00
4	Water valve Adjustments	3 EA	\$330.00	\$990.00
5	Handicap Ramps	2 EA	\$1,558.75	\$3,117.50
6	Stripping	1 LS	\$900.00	\$900.00
<i>DIVISION II - Landscaping</i>				
1	Street Trees	18 EA	\$375.00	\$6,750.00
<i>DIVISION III - Stormwater Management and Erosion Control</i>				
1	Seeding and Monthly Maintenance	0.45 AC	\$1,675.00	\$753.75
2	Silt Fencing Removal	1480 LF	\$2.75	\$4,070.00
3	Stormwater Management Pond Conversion	1 LS	\$32,000.00	\$32,000.00
4	Stormwater Management Pond Landscaping	248 Each	\$4.00	\$992.00
5	4' Chain Link Fence	477 LF	\$12.00	\$5,724.00
<i>DIVISION IV - Miscellaneous</i>				
1	Geotechnical Allowance at SCM	1 LS	\$1,250.00	\$1,250.00
2	Construction Inspection	14 DAY	\$920.00	\$12,880.00
3	Construction Staking at SCM	1 LS	\$1,250.00	\$1,250.00
<i>DIVISION I TOTAL</i>				\$47,214.92
<i>DIVISION II TOTAL</i>				\$6,750.00
<i>DIVISION III TOTAL</i>				\$43,539.75
<i>DIVISION IV TOTAL</i>				\$15,380.00
<i>TOTAL DIVISION I - IV</i>				\$112,884.67
CONSTRUCTION CPI @ 10%				X \$11,288.47
DESIGN / CONSTRUCTION ADM @ 20%				X \$22,576.93
CONTINGENCY				X \$11,288.47
SUBTOTAL				\$158,038.54
Professional Fee				X 1.10
ESTIMATED BOND AMOUNT				\$173,842.39

Thomas F Craven

Thomas F Craven, PE
Priest Craven and Associates, Inc.



PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

BARRINGTON 3B #4

Let
7-25-24
Approved
As submitted

SUBDIVISION BOND

Bond No.: US005405

Principal Amount: \$173,842.39

KNOW ALL MEN BY THESE PRESENTS, that we
DFC Barrington, LLC
13000 Sawgrass Village Circle, Ponte Vedra Beach, FL 32082
as Principal, and
Euler Hermes North America Insurance Company
800 Red Brook Boulevard, Owings Mills, MD 21117 a MD
Corporation, as Surety, are held and firmly bound unto
Town of Zebulon,
100 North Arendell Avenue, Zebulon, NC 27597
as Obligee, in the penal sum of
One Hundred Seventy Three Thousand Eight Hundred Forty Two and 39/100
(Dollars) (\$173,842.39), lawful money of the
United States of America, for the payment of which well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, DFC Barrington, LLC has agreed to construct in
Barrington, Phase 3B Subdivision, in Zebulon, NC the following
improvements:

Complete installation of sidewalks, 1" asphalt overlay, and common area landscaping

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall construct, or have constructed, the improvements herein described, and shall save the Obligee harmless from any loss, cost or damage by reason of its failure to complete said work, then this obligation shall be null and void, otherwise to remain in full force and effect, and the Surety, upon receipt of a resolution of the Obligee indicating that the improvements have not been installed or completed, will complete the improvements or pay to the Obligee such amount up to the Principal amount of this bond which will allow the Obligee to complete the improvements. As part of the obligations secured hereby and in addition to the principal amount of the bond, there shall be included costs, reasonable expenses and fees, including reasonable attorneys fees, incurred by Obligee, but these costs shall not exceed ten percent (10%) of the penal sum of the bond.

It is expressly understood and agreed that this bond will continue until released by the Obligee upon written agreement to the Principal.

Upon approval by the Obligee, this instrument may be proportionately reduced as the public improvements are completed.

Signed, sealed and dated, this 24th day of May, 2024.

DFC Barrington, LLC
Principal
By: [Signature]

Euler Hermes North America Insurance Company
Surety
By: [Signature]
James I. Moore, Attorney-in-Fact

STATE OF ILLINOIS

COUNTY OF DUPAGE}

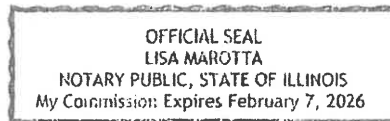
On May 24, 2024, before me, Lisa Marotta, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared, James I. Moore known to me to be Attorney-in-Fact of Euler Hermes North America Insurance Company the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of the said corporation, and duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires, February 7, 2026

Commission No. 946275


Lisa Marotta, Notary Public





Allianz Trade

EULER HERMES NORTH AMERICA INSURANCE COMPANY
800 Red Brook Boulevard * Owings Mills, Maryland 21117

The number of persons authorized by this Power of Attorney is not more than: 1

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That EULER HERMES NORTH AMERICA INSURANCE COMPANY (EULER HERMES), a corporation organized and existing under the laws of the state of Maryland, does hereby nominate, constitute, and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for and in its name, place, and stead to execute on behalf of EULER HERMES, as surety, any and all bonds, undertakings, and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of EULER HERMES on any such bond, undertaking, or contract of suretyship executed under this authority shall not exceed the limit stated below.

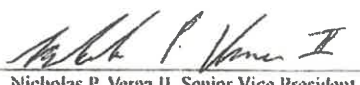
NAME	James I. Moore	ADDRESS	1411 Opus Place, Suite 450 Downers Grove, IL 60515	LIMIT OF POWER	
PRINCIPAL		OBLIGEE			\$50,000,000.00

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF, EULER HERMES has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunder affixed this 1st day of November, 2022.




James Daly, President and CEO-The Americas


Nicholas P. Verna II, Senior Vice President
and Regional Head of Surety and
Guarantee, Americas

State of Maryland, County of Baltimore

On this 1st day of November, 2022, before me personally appeared Nicholas P. Verna II, to me known, being duly sworn, deposes and says that he resides in Southeastern, PA; that he is Senior Vice President and Regional Head of Surety and Guarantee, Americas of Euler Hermes North America Insurance Company, the Company described herein and which executed the above instrument; that he know the seal of EULER HERMES; that the seal affixed to said instrument is such corporate seal; that it was so affixed by authority of the Board of Directors of EULER HERMES; and that he signed his name thereto by like authority.


Notary Public

Notarial Seal

This Commission Expires February 2, 2026

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of EULER HERMES NORTH AMERICA INSURANCE COMPANY (Company) by unanimous consent on October 1, 2015.

RESOLVED: That the President, Executive Vice President, Senior Vice President, Vice President, Secretary, and Assistant Vice Secretary, be and hereby are authorized from time to time to appoint one or more Attorneys-in-Fact to execute on behalf of the company, as surety, and any and all bonds, undertakings and contracts of suretyship, or other written obligation in the nature thereof; to proscribe their respective duties and all respective limits of their authority; and to revoke any such appointment at any time.

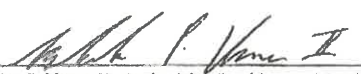
RESOLVED FURTHER: That the Company seal and signature of the aforesaid officers and may be affixed by facsimile to any Power of Attorney given for the execution of any bond, undertaking, contract of suretyship, or other written obligations in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as thought manually affixed.

CERTIFICATION

I, Nicholas P. Verna II, Senior Vice President and Regional Head of Surety & Guarantee, Americas of EULER HERMES NORTH AMERICA INSURANCE COMPANY, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of October 1, 2015, have not been revoked and are now in full force and effect.

Signed and sealed this 24th day of May, 2024.




Nicholas P. Verna II, Senior Vice President and Regional
Head of Surety and Guarantee, Americas

BARRINGTON 3B #5

~~LOTT~~
APPROVED AS
Submitted.



DFC Barrington, LLC
Jacksonville, FL 32256

DEVELOPERS GUARANTY #5

RE: Barrington Phase 3B Street and Stormwater Infrastructure One Year Warranty

Dear Mr. Ray

DFC Barrington LLC guarantees and warrants that all roadways and storm sewer infrastructure installed within Barrington 3B subdivision conforms with the Town of Zebulon requirements, and that warranty remain in effect for a period of one year from the date of the acceptance of work. DFC Barrington LLC hereby agrees to indemnify, defend and hold harmless the Town from and against all costs, lost and damages, including attorney fees, arising from the failure of the work to conform to the Towns standards.

We understand the One-year warranty shall begin once the Town has accepted the Streets and Storm Sewer. The improvements have been installed per the approved construction plans and inspected by the Town of Zebulon.

Please contact me if you have any concerns or questions.

Witness the following signature and seal this 18 day of June, 2024.

 Signature

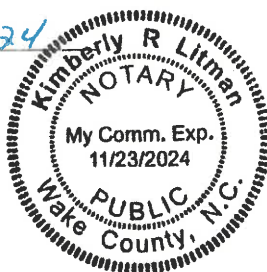
Jeff Burrous
Director of Land Development
Dream Finders Homes, LLC

State of NC; County/City of Wake;

Subscribed and sworn to before me this 18 day of June, 2024

My Commission Expires: 11/23/2024





BARRINGTON 3B #6

✓
APPROVED
Submittals

DFC Barrington LLC

12/15/2023

Mr. Michael Derby
City of Raleigh
Public Utilities Inspections Division
3324 Lake Woodard Drive
Raleigh, NC 27604

RE: Barrington Phases 3B Water and Sewer Improvements
One Year Warranty

Dear Mr. Derby,

On behalf of DFC Barrington LLC we hereby grant the City of Raleigh a one (1) year warranty on all water and sewer improvements located within Phases 3B of the Barrington Subdivision, Zebulon, NC.

We understand the One Year Warranty shall begin on the date of the issuance of the Letter of Acceptance. These improvements were installed per the approved construction drawings for Phases 3B of the Barrington Subdivision and inspected by the City of Raleigh Public Utilities Department.

Please contact us immediately with any concerns or questions.

Respectfully,



Jonathan Massey

Land Development Manager – as POA

Dream Finders Homes

BARRINGTON 3B #6

Approved
AS
Submitted
7/25/23

RELEASE OF LIEN

PROJECT:

Barrington Phase 3B

OWNER:

DFC Barrington LLC

WHEREAS THE UNDERSIGNED, as Owner of this project does hereby certify to the City of Raleigh Public Utilities that all materials and labor utilized for the construction of the infrastructure of Barrington Subdivision, Phase 3B have been paid in full for labor, services, materials or equipment for the above project in the capacity as Owner.

THE UNDERSIGNED DOES HEREBY GUARANTEE THE RELEASE OF ALL LIENS OR CLAIMS OR RIGHT OF LIEN, STATUTORY OR OTHERWISE, AGAINST THE PROJECT AS PROVIDED BY THE UNDERSIGNED.

Signed:

By: Jonathan Massey as POA

Title: Land Development Manager

Date: December 19, 2023

State of North Carolina

County of Wake

Name: Rebekah Pitts

Subscribed and sworn before me this 19th day of December 2023

Notary Public: Signed: Rebekah Pitts

My commission expires: 08-29-2028





BARRINGTON 3B
#7 ASPHALT CORES

~~LOST~~
7-7524
Approved
As
Submitted

November 15, 2023

Mr. Jonathan Massey
Land Development Manager
Dream Finders Homes
7200 Falls of Neuse Road, Suite 202
Raleigh, NC 27615

**Re: Laboratory Testing for Asphalt Cores
Barrington Phase 3B
Trimat Project 23-1933-14**

Mr. Massey,

Please find attached with this letter the test results for the 3 asphalt cores delivered to us on November 8th, 2023, by Blythe Construction. These 6" diameter asphalt cores represented one asphalt mix, an RS9.5C with JMF 18-1332-271. Once the cores were received, they were prepared to be tested as per AASHTO T166 - Standard Method of Test for Bulk Specific Gravity (Gmb) of Compacted Asphalt Mixtures Using Saturated Surface-Dry Specimens.

Testing was performed at our AASHTO Resource approved RTP laboratory during the month of November 2023 and the results are presented on the attached test reports. The average thickness and percent compaction for the cores were 2.14" and 93.6%, respectively. North Carolina Department of Transportation (NCDOT) compaction requirements for RS9.5C is 92%.

If you have any questions or if further information is needed, please let me know. Thank you for allowing Trimat to work with your company on this project, and we hope that we can help you again in the future.

Thank you.

Sincerely,

Christopher Bacchi, PE
Trimat Materials Testing, Inc.

Abhilash Kusam
Trimat Materials Testing, Inc.

Attachments



Trimat Materials Testing, Inc.
Bulk Specific Gravity of Compacted Hot Mix Asphalt Mixtures Using Saturated Surface-Dry Specimens/Percent Air Voids in Compacted Dense and Open Asphalt Mixtures
 AASHTO T166/T269 - Method A

Project #: 23-1933-14 **Report Date:** 11/15/2023
Project Name: Barrington Phase 3B **Test Date:** 11/9/2023
Client Name: Blythe **Date Received:** 11/8/2023
Client Address:

References:
 AASHTO T166: Bulk Specific Gravity and of Compacted Hot Mix Asphalt Mixtures Using SSD Specimens
 AASHTO T269: Percent Air Voids in Compacted Dense and Open Bituminous Paving Mixtures
 AASHTO T40: Sampling Bituminous Paving Mixtures
 AASHTO T209: Theoretical Maximum Specific Gravity and Density of Hot Mix Asphalt (HMA)

Note:
 For % Compaction use: $(D / E) \times 100$
 For % Air Voids use: $(E - D) / E \times 100$

Material Description: RS9.5C JMF 18-1332-271 **Sampled By:** Client

Lab #:	Sample #:	Height: (0.05)	Dry A	SSD B	Water C	Gmb (0.001) D = A / (B-C)	Gmm E	% Voids	% Compaction	% Absorption (< 2%), (0.01) (E-A)/(E-C) x 100
12256	1	2.30	2410.1	2417.9	1366.2	2.292	2.428	5.6	94.4	0.74
12256	2	1.89	1927.9	1943.1	1090.2	2.260	2.428	6.9	93.1	1.78
12256	3	2.23	2307.1	2327.5	1308.7	2.265	2.428	6.7	93.3	2.00

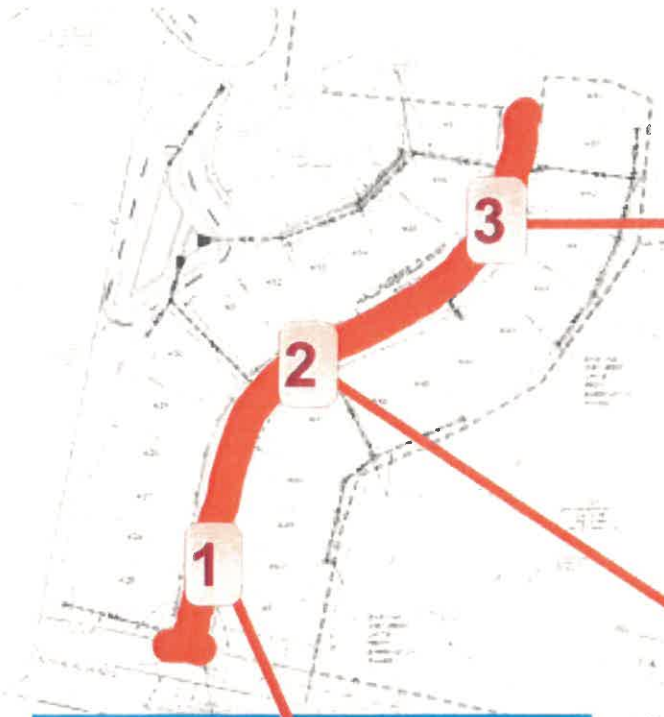
Remarks: Producer - Blythe - Gresham Lake
 Avg. 93.6%

Technician: Abhilash Kusam **Printed Name**
 14905 **Certification #**
 **Signature**



FIELD REPORT ATTACHMENTS

Project: **Barrington Phase 3B** Client: Dream Finders Homes Date: 11/02/23

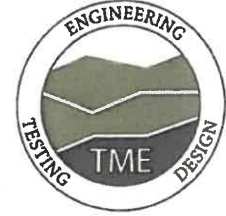


Stone Density Tests

All locations should be considered approximate and were not surveyed.

*ROUND
APX
DENSITIES*

BARRINGTON 3B -#7



June 21, 2024

Jeff Burrous
Dream Finders Homes
7200 Falls of Neuse Road, Suite 202
Raleigh, NC 27615

✓ **Cost**
APPROVED
AS
Submitted
7-25-24

Re: Summary of Interior Roadways **#7 SUBGRADE**
Barrington Phase 3B
Zebulon, North Carolina
TM Engineering #230978C **ABC**

Dear Mr. Burrous:

TM Engineering, Inc. has provided construction materials testing services for Hallingsfield Way within Phase 3B of the Barrington subdivision in Zebulon, North Carolina. These services included the observation of soil subgrade and aggregate base course.

Subgrade conditions were evaluated by proofrolls and probing with a one-half inch diameter steel probe rod. The contractor conducted repairs necessary to provide adequate stability in identified areas to repair near surface issues. The aggregate base course was also evaluated by proofroll with no significant movement observed during proofroll. Stone density tests were performed with a frequency of 1 test per 150 linear feet on the aggregate base course which produced results of 100% compaction at the test locations. These conditions observed by proofrolls or testing are representative of the conditions at the time and could be altered by many factors such as weather or construction traffic.

This letter provides a summary of observations documented in our field reports and is not a warranty. No performance guarantee shall be assumed. In all cases the contractor is solely responsible for the direction and quality of work, adherence to the plans and specifications, and scheduling testing services. Only the client or its designated representatives with written consent may use this document.

TM Engineering appreciates the opportunity to have provided our services on this project. Please contact us if you should have questions regarding this information or if we may be of further assistance.

Thank you,

TM Engineering, Inc. (C3201)

Toby Mallik , P.E.
NC Registration No. 026472



Kiron Allen
Project Manager

Project Number: 230978C



FIELD REPORT

Project: Barrington 3B Client: Dream Finders Date: 10/17/23
City: Zebulon Forman: Brian Contractor: Kenneth West
Temperature: 52 Weather Conditions: Sunny Number of Trips: 2
Personnel: Erik Notified Brian of Kenneth West of results
1st Trip Arrived: 9:00 am Left: 11:30 am 2nd Trip Arrived: 1:00 pm Left: 4:00 pm

REMARKS

TME arrived on site as requested by contractor.

Kenneth West grading crew was on site to conduct a proof roll of the subgrade of the last third (from approximately Sta 5+50 to 8+50) of Hallingsfield Way for ABC stone. Proof roll was conducted with the city inspector present and was done with a fully loaded dump truck and probed with a 1/2" steel probe rod by tech. There were several small areas that were in need of repair where tech suggested cutting out 4 to 6 inches of material and replacing with extra ABC stone. Contractor and city inspector agreed and contractor proceeded to make repairs. There were two areas that needed more extensive repairs. Tech suggested cutting out 8 or more inches and placing geo-grid for stability. Then fill with ABC stone to grade and then repeat the process with geo-grid over that and then place ABC stone. Contractor and city inspector agreed and proceeded to make those repairs as well.

A second proof roll was performed of the first two thirds of Hallingsfield Way from Sta 0+0 to Sta 5+50. Proof roll was conducted with the city inspector present and was done with a fully loaded dump truck and probed with a 1/2" steel probe rod by tech. In the first third (Sta 0+0 to Sta 2+50) a few small areas that were in need of repair where tech suggested cutting out 4 to 6 inches of material and replacing with extra ABC stone. Contractor and city inspector agreed and contractor proceeded to make repairs.

The proof roll of the middle third (approximately Sta 2+50 to Sta 5+50) was found to be wet. The section had three to four inches of soft material all along the top. Tech suggested removal of the three to four inches of material and replacing it with dryer material from on site. Contractor and inspector agreed and contractor stated that they would make the repairs before placement of ABC Stone.

Contractor asked tech to return the next day for documentation of roadway repairs.

SUBGRADE PROOF ROLL

Signature:

[Handwritten signature]

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

Project Number: 230978C



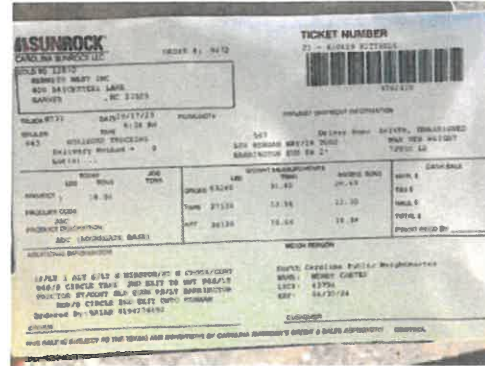
● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/17/23**



*SUBGRADE
PROOF ROLL*

All locations should be considered approximate and were not surveyed.

Project Number:

● - Proof Roll

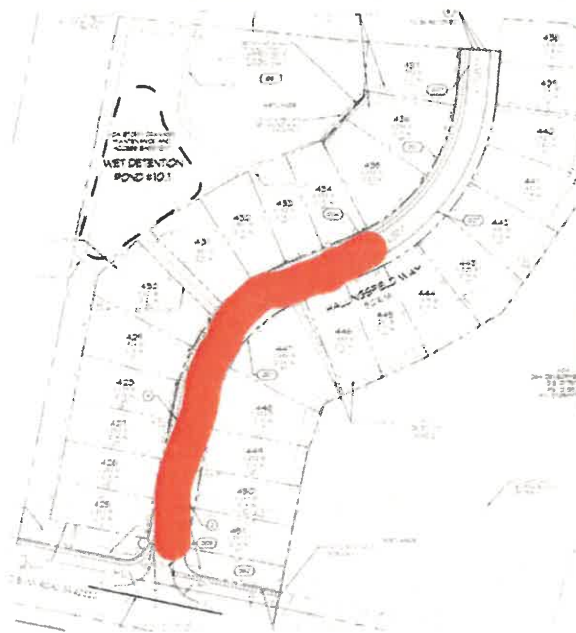


FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/17/23**



ASUNROCK
CAROLINA SUNROCK LLC

ORDER #: 2534

TICKET NUMBER
3174 - 81238 BYSTRELL

NOVA 8000
ASUNROCK WEST INC.
840 SHELBYVILLE LAKE
SALEM, NC 27159

ORDER DATE: 10/17/23 TIME: 2:58 PM

PROJECT: 10112001 - PROCKTEL
311 LINDSEY MILL RD - 3
SALE #11111

WEIGHT MEASUREMENT INFORMATION

TRUCK	DATE	TIME	WEIGHT MEASUREMENTS	WEIGHT PER HOUR	WEIGHT PER TON	WEIGHT PER CUBIC YARD
PROJECT 1	10/17/23	2:58 PM	798.00	15.34	0.300	1.000
PROJECT 2	10/17/23	3:00 PM	711.00	14.24	0.290	0.950
PROJECT 3	10/17/23	3:02 PM	625.00	12.46	0.250	0.850

ADDITIONAL INFORMATION

10/17/23 | ALL DATA & MEASUREMENTS IN CONFORMANCE WITH
NORTH CAROLINA PUBLIC WEIGHT MEASUREMENT
REGULATIONS. WEIGHMASTER
L1234 432109
8271 34-10-12

WEIGHT PER HOUR: 15.34
WEIGHT PER TON: 0.300
WEIGHT PER CUBIC YARD: 1.000

WEIGHMASTER: 432109
L1234 8271 34-10-12

WEIGHT PER HOUR: 12.46
WEIGHT PER TON: 0.250
WEIGHT PER CUBIC YARD: 0.850

WEIGHMASTER: 432109
L1234 8271 34-10-12

WEIGHT PER HOUR: 14.24
WEIGHT PER TON: 0.290
WEIGHT PER CUBIC YARD: 0.950

WEIGHMASTER: 432109
L1234 8271 34-10-12

WEIGHT PER HOUR: 12.46
WEIGHT PER TON: 0.250
WEIGHT PER CUBIC YARD: 0.850

WEIGHMASTER: 432109
L1234 8271 34-10-12



*SUBGRADE
PROOF ROLL*

All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington 3B Client: Dream Finders Date: 10/18/23
City: Zebulon Forman: Brian Contractor: Kenneth West
Temperature: 57 Weather Conditions: Partly Cloudy Number of Trips: 1
Personnel: Erik Notified Brian of Kenneth West of results
1st Trip Arrived: 9:00 am Left: 11:00 am 2nd Trip Arrived: Left: 4:00 pm

REMARKS

TME arrived on site as requested by contractor.

Kenneth West grading crew was onsite to proof roll the middle third (from Sta 2+50 to 5+50) of Hallingsfield Way after repairs were made from the suggestions the day before. The proof roll was conducted with the city inspector present and was done with a fully loaded dump truck and probed with a 1/2" steel probe rod by tech. Several small areas were found to be in need of repair and tech suggested cutting out 4 inches of material and replacing with extra ABC stone. One area was suggested to have 6 inches of material removed, placement of geo-grid, and replacing removed material with extra ABC stone. Both city inspector and contractor agreed and contractor will make repairs before placing ABC stone as called for by plans.

SURGRADE
PROOF ROLL

Signature: [Handwritten Signature]

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

Project Number: 230978C



● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/18/23**



MSUNROCK		TICKET NUMBER	
CAROLINA SAND/ROCK LLC		01 - 802728 SUPPLY	
ORDER # 9238			
OFFICE: 2500 W. BUSINESS HIGHWAY 9500, SUITE 200, WARRINGTON, VA 22090		PROJECT: 010027	
ORDER DATE: 10/18/23	ORDER TYPE: PROJECT	PROJECT SUPPORT INFORMATION	
ORDER #	DATE	QTY	UNIT PRICE
001	10/18/23	34.31	31.33
002	10/18/23	12.96	29.99
003	10/18/23	25.00	18.80
TOTAL		72.27	70.12



*SUBGRADE
PROOF ROLL*

All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington 3B Client: Dream Finders Date: 10/19/23
 City: Zebulon Forman: Brian Contractor: Kenneth West
 Temperature: 50 Weather Conditions: Sunny Number of Trips: 2
 Personnel: Erik Notified Brian of Kenneth West of results
 1st Trip Arrived: 8:30 am Left: 10:00 am 2nd Trip Arrived: 11:00 am Left: 3:00 pm

REMARKS

TME arrived on site as requested by contractor.

Kenneth West grading crew was on site to complete the road widening of Old Bunn Road at the entrance to the subdivision at Hallingsfield Way. This road widening will be constructed of 10 inches of ABC stone, then *4 inches of asphalt binder, and then 3 inches of asphalt topcoat. Tech probed the area with a 1/2" steel probe rod and found two small places that were in need of repair. Contractor dug out these areas another 12 inches and filled with extra ABC stone. Contractor then placed geo-grid over the areas and placed the remaining 0 inches of ABC stone. All other areas were found to be of firm bearing with no abnormalities.

Kenneth West grading crew was onsite to proof roll the ABC stone for curb on Hallingsfield Way. The proof roll was conducted with the city inspector present and was done with a fully loaded dump truck and probed with a 1/2" steel probe rod by tech. Several small areas were found to be in need of repair. Tech suggested cutting out 4 to 6 inches in these small areas and replacing with new ABC stone. After replacement, wet and roll those areas again. Contractor and city inspector agreed and contractor will make repairs before curb is installed. All other areas were found to be of firm bearing with no abnormalities.

*SUBGRADE
PROOF ROLL
SITE ROAD*

Signature: 

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

Project Number: 230978C



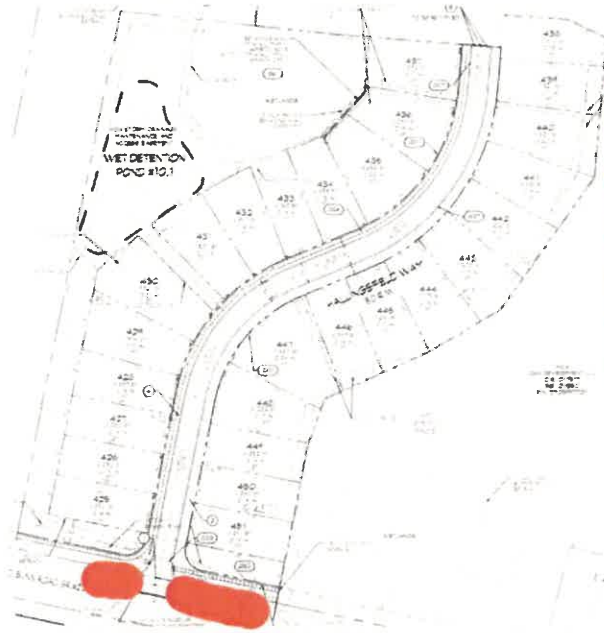
● - Probed Area

FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/19/23**



All locations should be considered approximate and were not surveyed.

*SUBJECT
PROOF ALL
STATE ROAD*

Project Number:



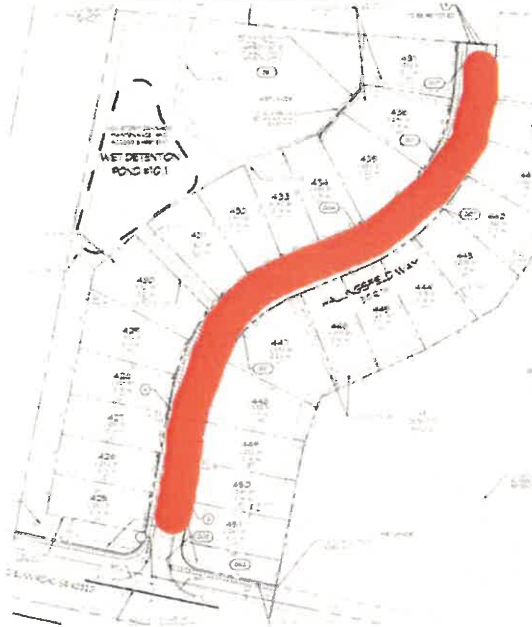
● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/19/23**



ASUNROCK
CRACKS REPAIR KIT

TICKET NUMBER: 2023-00104 PPT0101

ORDER #: 177

DATE: 10/19/23

ITEM	QTY	UNIT	PRICE	TOTAL
ASUNROCK CRACKS REPAIR KIT	1	EA	12.50	12.50
ASUNROCK CRACKS REPAIR KIT	1	EA	12.50	12.50
ASUNROCK CRACKS REPAIR KIT	1	EA	12.50	12.50



ABC FOR CURBS + GUTTERS PROOF ROLL

All locations should be considered approximate and were not surveyed.

*ABC
8*



FIELD REPORT

Project: Barrington 3B Client: Dream Finders Date: 10/20/23
 City: Zebulon Forman: Brian Contractor: Kenneth West
 Temperature: 56 Weather Conditions: Sunny Number of Trips: 1 ▼
 Personnel: Erik Notified Brian of Kenneth West of results
 1st Trip Arrived: 7:30 am Left: 2:00 pm 2nd Trip Arrived: _____ Left: _____

REMARKS

TME arrived on site as requested by contractor.

Kenneth West contractors were conducting a proof roll of the front entrance of the subdivision for the roll curb area of the DOT section of the entrance. Proof roll was conducted with a fully loaded water truck and tech also probed with a 1/2" steel probe rod. All areas were found to be of firm bearing with no abnormalities.

Kenneth West was on site to pour approximately 1800 linear feet of concrete for curb along Hallingsfield Way. Tech took samples to perform on-site temperature, chase air indicator, and slump testing. Tech created 2 sets of 5 cylinders each and left on-site for over night curing.

*SUBGRADE
PROOF
STAKE ROD*

Signature: _____

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.



CONCRETE FIELD REPORT

Project: **Barrington 3B** Client: **Dream Finders** Date: 10/20/23
 City: Zebulon Arrived On-Site: 7:30 am Left Site: 2:00 pm
 Temperature: 56 Weather Conditions: Sunny Number of Trips: 1
 Material(s) Tested: Slab Foundation Wall Masonry Other: Curb
 Personnel: Erik Notified Brian of Kenneth West of results
 Concrete Supplier: ST Wooten Specified Strength: 3,000 psi Specified Slump: 1.5 inches
 Steel Reinforcement Installed Per Plans: _____ Concrete Strength on ticket: 3,000 psi

TEST DATA

Truck No.	Batch Time	Plant No.	Ticket No.	Size of Load	Sample	Slump (in)	Air %	Unit Wt. (pcf)	H2O Added (gallons)	Concrete Temp.	No. of Test Samples	Daily Set No.
3,192	08:15	51	1166020	9.00	09:10	1.5	4.00	140.96	0.00	82	5	1
3,165	11:21	51	1166034	9.00	12:15	1.8	4.00	141.30	3.00	84	5	2

Daily Set No.	Sample Type	Specified Strength	Detailed Location
1	Concrete	3,000 psi	Barrington 3B Curb first 1000 feet
2	Concrete	3,000 psi	Barrington 3B Curb second 1000 feet
		psi	
		psi	
		psi	
		psi	

*CONCRETE
 FOR
 CURB
 GUMMA
 2/2*

The above report is the field rendition of the author only and subject to review

Project Number: 230978C



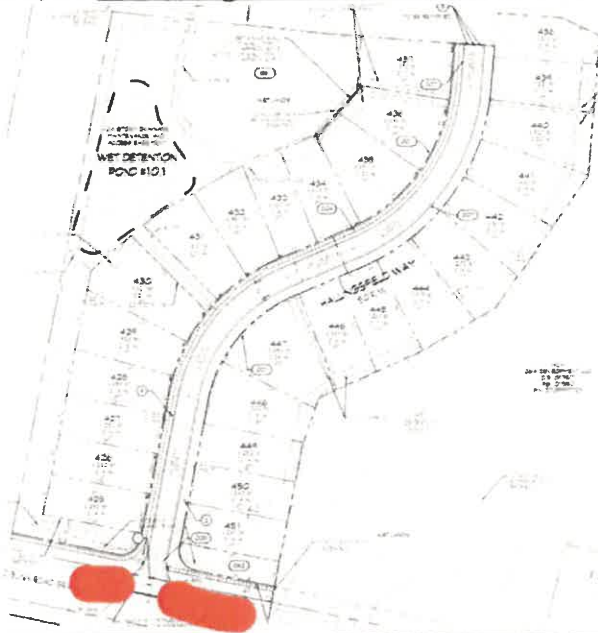
● - Proof Roll

FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/20/23**



ABC FOR
CURB & GUTTER
PROOF ROLL
1/2
STATE ROAD



All locations should be considered approximate and were not surveyed.

Project Number:



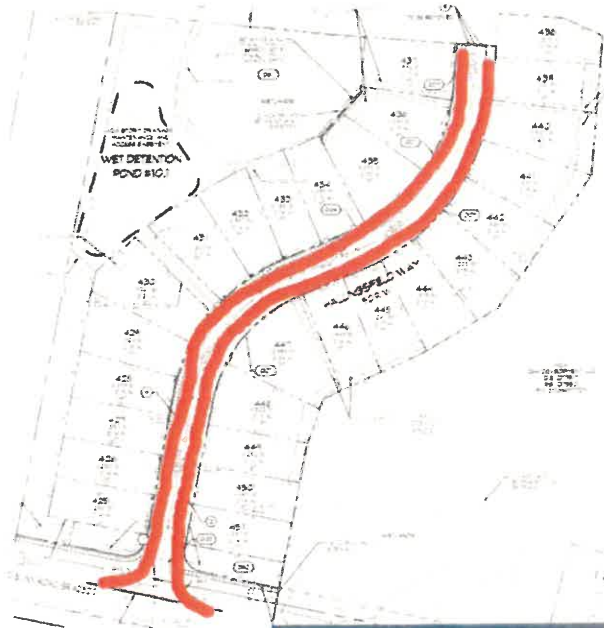
● - Curb

FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/20/23**



ABS
CONCRETE
PEEL
CURB & GUTTER
1/2

All locations should be considered approximate and were not surveyed.

Strength Test Results



Client: TM Engineering, Inc.
Project: Barrington / Zebulon, NC
Job No: 1211069CA
Client Job No:

Date Cast: 10/20/2023
Lab No: 50375
Mix No: 3000
Design Strength: 3000

Field Information

Date Received in Lab:	10/23/2023	Water:	
Sampled by:	TME	Authorized by:	
Concrete Supplier:	ST Woolen	Temperature: Air	56°F
Plant Location:	51	Sample	82°F
Truck No:	3192	Size of Load (cy):	9.0
Time: Mixed	08:15 AM	Specified Strength (28 days):	3000
Ticket #:	1166020	HI:	LO:
Sampled	09:10 AM		

Location of Placement: Barrington 38 curb first 1.000'

Field Remarks:

Core	Test Date	Age (days)	Load (lbs)	Diameter (in)	Area (in ²)	Strength (psi)	Corr. Factor	Fracture Type
A	10/27/2023	7	37,506	4.00	12.57	2,980	1.00	2
B	11/17/2023	28	50,108	4.00	12.57	3,990	1.00	5
C	11/17/2023	28	50,238	4.00	12.57	4,000	1.00	3
D	11/17/2023	28	48,478	4.00	12.57	3,860	1.00	2
E	11/17/2023	28	49,880	4.00	12.57	3,970	1.00	3

* = Less than design strength
 Notes: Strength tests performed in accordance with ASTM C-39.
 Distribution: Ashley Mallik, David Truesdale, Laurel Ramsey, Toby Mallik
 Strength testing performed by Chris Smith

This report shall not be reproduced, except in full, without the prior written approval of GeoTechnologies Inc. P.A. These results relate only to the items inspected or tested

Michael K. Morton

Submitted by _____ Report Date 11/17/2023 _____ Signature

GeoTechnologies, Inc., P.A. -- 3200 Wellington Court, Suite 108 -- Raleigh, NC 27615 -- License No. C-0894



Strength Test Results

Client: TM Engineering, Inc.
Project: Barrington / Zebulon, NC
Job No: 1211069CA
Client Job No:

Date Cast: 10/20/2023
Lab No: 50376
Mix No: 3000
Design Strength: 3000

Field Information

Date Received in Lab:	10/23/2023	Water:	3.00 Gals. Added to 9.0 CY
Sampled by:	TME	Authorized by:	
Concrete Supplier:	ST Wooten	Temperature: Air	56°F
Plant Location:	51	Sample	84°F
Truck No:	3165	Size of Load (cy):	9.0
Time: Mixed	11:21 AM	Specified Strength (28 days):	3000
Sampled	12:15 PM	Slump (in):	1.75
		Air Content (%):	4.00
		Unit Weight (pcf):	141.3
		HI:	
		LO:	

Location of Placement: Barrington 38 curb Second 1,000'

Field Remarks:

Core	Test Date	Age (days)	Load (lbs)	Diameter (in)	Area (in ²)	Strength (psi)	Corr. Factor	Fracture Type
A	10/27/2023	7	34,071	4.00	12.57	2,710	1.00	2
B	11/17/2023	28	44,406	4.00	12.57	3,530	1.00	2
C	11/17/2023	28	42,019	4.00	12.57	3,340	1.00	2
D	11/17/2023	28	42,719	4.00	12.57	3,400	1.00	3
E	11/17/2023	28	40,606	4.00	12.57	3,230	1.00	2

* = Less than design strength

Notes: Strength tests performed in accordance with ASTM C-39.

Distribution: Ashley Mallik, David Truesdale, Laurel Ramsey, Toby Mallik

This report shall not be reproduced, except in full, without the prior written approval of GeoTechnologies inc PA. These results relate only to the items inspected or tested

Strength testing performed by Chris Smith

Michael K. Morton

Submitted by

Report Date 11/17/2023

Signature



FIELD REPORT

Project: **Barrington Phase 3B** Client: Dream Finders Homes Date: 10/30/23
 City: Zebulon Forman: Brian Jacoby Contractor: Kenneth West
 Temperature: 64 Weather Conditions: Sunny Number of Trips: 1 ▼
 Personnel: William Andre Notified Brian Jacoby of Kenneth West of results
 1st Trip Arrived: 8:00 am Left: 9:00 am 2nd Trip Arrived: _____ Left: 4:00 pm

REMARKS

TME arrived on-site as requested by contractor. Tech performed Electrical Density Gauge (EDG) testing on the stone subgrade for roadway Hallingsfield Way. All tests passed within +/-3% of optimum moisture and with 100% compaction.

ABC
DENSITIES
1/3

Signature: William André

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.



Project: **Barrington Phase 3B** Client: Dream Finders Homes Date: 10/30/23 TME Personnel: William Andre
Arrived On-Site: 8:00 am Left Site: 9:00 am Notified: Brian Jacoby of Kenneth West
General Location Tested: Building Wall Roadway Utility Other Req. Compaction: 100 %

ELECTRONIC DENSITY GAUGE TEST DATA

Test No.	Wet Density (PCF)	% Moisture	Dry Density (PCF)	Optimum Moisture %	M.D.D. (lbs/ft ³)	Elev. (ft)	Approximate Test Location	Lot Fill Range	Compaction (%)
1	146.70	4.70	140.20	5.60	139.40		Hallingsfield Way		100.0
2	146.00	4.00	140.30	5.60	139.40		Hallingsfield Way		100.0
3	146.30	4.30	140.30	5.60	139.40		Hallingsfield Way		100.0

ABC DENSITIES
2/3

ABC DENSITY TEST

*Test results are indicative of specific location only.

ONE-POINT PROCTOR

Proctor Point	Wet Soil & Mold (lbs)	Mold (lbs)	Wet Soil (lbs)	Volume of Mold (ft ³)	Wet Density (lbs/ft ³)	Wet Wt. of Moisture	Dry Wt. of Moisture	% Moisture	Dry Density (lbs/ft ³)

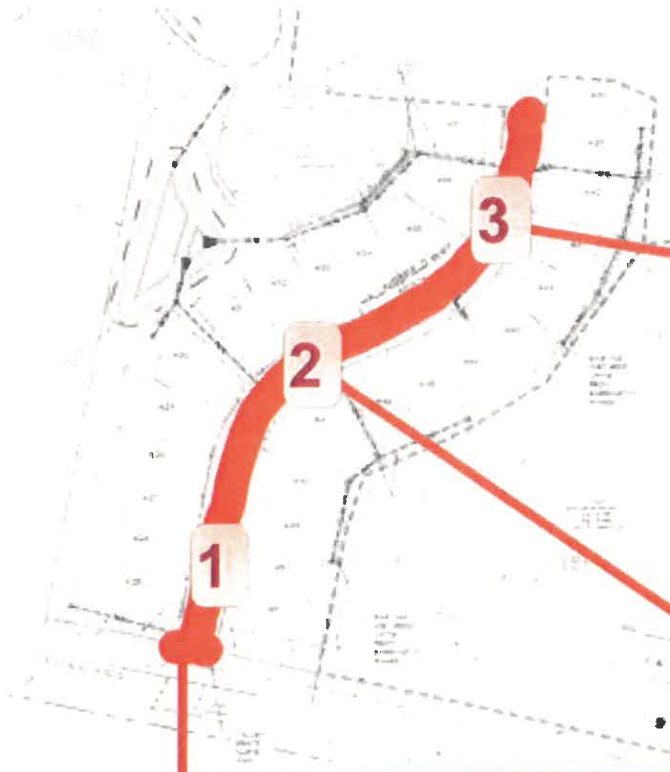
TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.



FIELD REPORT ATTACHMENTS

*ABC DENSITY'S
3/5*

Project: Barrington Phase 3B Client: Dream Finders Homes Date: 10/30/23



Stone Density Tests

*ABC
DENSITY
TEST*

All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington 3B Client: Dream Finders Date: 10/31/23
 City: Zebulon Forman: Brian Contractor: Kenneth West
 Temperature: 52 Weather Conditions: Overcast Number of Trips: 1 ▼
 Personnel: Erik Notified Brian of Kenneth West of results
 1st Trip Arrived: 9:30 am Left: 11:30 am 2nd Trip Arrived: _____ Left: 4:00 pm

REMARKS

TME arrived on site as requested by contractor.

Kenneth West grading crew was onsite to perform a proof roll the ABC stone for asphalt paving on Hallingsfield Way. The proof roll was conducted with the city inspector present and was done with a fully loaded dump truck and probed with a 1/2" steel probe rod by tech. All areas were found to be of firm bearing with no abnormalities.

*Roadway ABC
Proofroll*

Signature: 

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

Project Number: 230978C

● - Proof Roll



FIELD REPORT ATTACHMENTS

Project: **Barrington 3B**

Client: **Dream Finders**

Date: **10/31/23**



ASUNROCK
CAROLINA SURROCK LLC

ORDER # 230978C

WORLD RD 13210
BARRINGTON WEST DR
ASUNROCK LANE
GRANDVIEW, NC 27029

TICKET NUMBER
11 4 21 1M 4720022

LINE	DATE	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	10/31/23	WET DETENTION POND	1	EA	10,000	10,000
2	10/31/23	ASPH/CON	10,000	SQ YD	12.00	120,000
3	10/31/23	BASE	10,000	SQ YD	8.00	80,000
4	10/31/23	SUBGRADE	10,000	SQ YD	4.00	40,000

ORDERED BY: BRIAN PINEAU
DATE: 10/31/23



*Removal ABC
Proof roll*

All locations should be considered approximate and were not surveyed.



FIELD REPORT

Project: Barrington Phase 3B Client: Dream Finders Homes Date: 11/02/23
City: Zebulon Forman: Brian Jacoby Contractor: Kenneth West
Temperature: 35 Weather Conditions: Sunny Number of Trips: 1
Personnel: William Andre Notified Brian Jacoby of Kenneth West of results
1st Trip Arrived: 8:00 am Left: 9:30 am 2nd Trip Arrived: Left: 4:00 pm

REMARKS

TME arrived on-site as requested by contractor. Brian Jacoby of Kenneth West grading stated that the Town of Zebulon wanted stone density tests performed every 150 feet instead of every 300 feet, so he asked TME to return to the site and perform 3 more density tests. Tech performed 3 additional Electrical Density Gauge (EDG) tests on the stone subgrade for roadway Hallingsfield Way. All tests passed within +/-3% of optimum moisture and with 100% compaction.

ROADWAY ALL DENSITY TESTS

Signature: William Andre

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Project: **Barrington Phase 3B** Client: Dream Finders Homes Date: 11/02/23 TME Personnel: William Andre
 Arrived On-Site: 8:00 am Left Site: 9:30 am Notified: Brian Jacoby of Kenneth West
 General Location Tested: Building Wall Roadway Utility Other Req. Compaction: 100 %

ELECTRONIC DENSITY GAUGE TEST DATA

Test No.	Wet Density (PCF)	% Moisture	Dry Density (PCF)	Optimum Moisture %	M.D.D. (lbs/ft ³)	Elev. (ft)	Approximate Test Location	Lot Fill Range	Compaction (%)
1	145.60	3.60	140.60	5.60	139.40		Hallingsfield Way		100.0
2	145.90	3.70	140.70	5.60	139.40		Hallingsfield Way		100.0
3	146.10	3.80	140.70	5.60	139.40		Hallingsfield Way		100.0

ROADWAY ABC DENSITIES

*Test results are indicative of specific location only.

ONE-POINT PROCTOR

Proctor Point	Wet Soil & Mold (lbs)	Mold (lbs)	Wet Soil (lbs)	Volume of Mold (ft ³)	Wet Density (lbs/ft ³)	Wet Wt. of Moisture	Dry Wt. of Moisture	% Moisture	Dry Density (lbs/ft ³)

TME's presence on site is to perform specific services limited to that scheduled by others based on the understanding of our agreement with our client. This report is not an acceptance or approval of site activities. Test results and inspections are representative of our observations only while onsite at that specific time and location and may vary at other locations. The frequency of testing is based on timely scheduling of work by others and properly conveying progress of work in progress. At no time will TME be responsible for Safety considerations for other parties on the site.

PRIEST, CRAVEN, & ASSOCIATES, INC.

LAND USE CONSULTANTS

December 19, 2023

Michael Fowler
Capital Improvement Management Division
3324 Lake Woodard Drive
P.O. Box 590
Raleigh, NC 27602-0590

✓
7-25-24
Approved
PB
Submitted

**Re: Installed per Plans Statement Barrington Subdivision Phase 3
Section B for Public Water and Public Sanitary Sewer.**

Mr. Fowler,

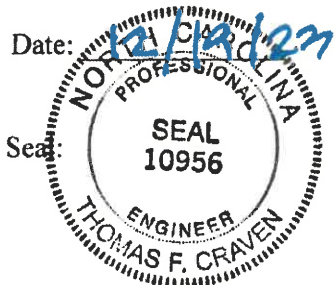
Engineer Certification Statement

I, Thomas F. Craven as a duly registered professional in the state of North Carolina, having been authorized to observe periodically, the construction of the project, Barrington Subdivision, Phase 3 Section B, hereby state that, to the best of my abilities, due care and diligence was used in the observation of the construction such that by my inspection of the constructed improvements and my review of the as built survey data hereby certify that the (1) public improvements, (2) private improvements and (3) public safety of the above referenced project as constructed are in compliance with the requirements of the improvements as prescribed in the approved construction drawings, approved design documents, and / or any approved modifications, except as noted as "strike throughs" on the "as built" drawings. Furthermore, I certify that the "strike through" exceptions do not adversely affect the required performance or public safety aspects of the improvements.

Name: Thomas F Craven

Date: 12/19/23

Seal:



Thomas F. Craven, P.E. Registration Number 10956
Priest, Craven & Associates, Inc.

PLANNERS / LANDSCAPE DESIGNERS / ENGINEERS / SURVEYORS

3803-B Computer Drive, Suite 104, Raleigh NC 27609, Phone: (919) 781-0300 Fax (919) 782-1288

✓
Approved
AS
Submitted
7/25/24

DEVELOPER LIEN WAIVER AND RELEASE

I the undersigned, am the owner of Barrington Phase 3B as indicated by my signature below.

All work related to the Development of Barrington Phase 3B as shown on construction plans by Priest, Craven and Associates, Inc. dated 02/24/2023.

DFC Barrington, LLC has not made any financial considerations for the supply of any construction materials for the development of Barrington Phase 3B.

Witness the following signature this 19TH day of JULY, 2024

James Woofter (Signature)

Name: James Woofter

Title: Vice President of Land Development

Company: Dream Finders Homes – POA for DFC Barrington, LLC

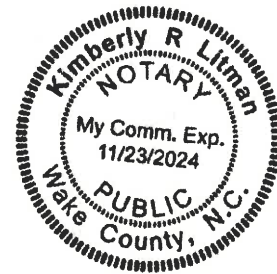
State of North Carolina; County/City of Wake

Subscribed and sworn to before me this 19 day of July, 2024

My Commission Expires: 11/23/2024

Subdivision: Barrington Phase 3B

Kimberly R. Litman



BARRINGTON 3B #10

#10 LIEN WAIVER - CONTRACTOR

✓
7-25-24
APPROVED
AS
Submitted

CONTRACTOR'S FINAL WAIVER AND RELEASE OF LIEN - UNCONDITIONAL

(To Accompany Application For Final Payment)

UNCONDITIONAL FINAL WAIVER AND RELEASE OF LIEN

The undersigned Kenneth West, Inc., in consideration of Final Payment in the amount of \$ 114,403.00, the receipt and sufficiency of which is hereby acknowledged, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished to DFC Barrington, LLC ("Owner") to the following property:

Barrington PH3B ("Property")

Owned by DFC Barrington, LLC ("Owner")

Kenneth West, Inc. certifies that all of its sub-contractors(s), supplier(s) and/or agent(s) furnishing labor, services or materials to or for it in connection with its Work at the Property have been paid in full by Kenneth West, Inc.

Kenneth West, Inc., for and in consideration of the above-referenced Final Payment, hereby unconditionally waives, releases and discharges Owner, its agents, assigns, attorneys and successors-in-interest, of and from any and all past, present or future claims, demands, obligations, actions, causes of action, rights, damages, punitive or exemplary damages, attorney's fees, expenses, costs and/or compensation of any kind or nature whatsoever, both at law and in equity, whether presently known or unknown, that Kenneth West, Inc. ever had, now has or may hereafter have, for or arising out of, connected with, or in any way resulting from Kenneth West, Inc. Work at the Property.

This Final Waiver and Release of Liens constitutes a representation by the undersigned Contractor, for and on behalf of its Subcontractor/Supplier, that the payment referenced above, once received, CONSTITUTES FULL AND COMPLETE PAYMENT FOR ALL WORK PERFORMED, AND COSTS OR EXPENSES INCURRED (including, but not limited to, costs for supervision, field office overhead, home office overhead, interest, profit and general conditions costs, filing fees, and attorney's fees) relative to all work performed at the Property by its Subcontractors/Suppliers.

Kenneth West, Inc. acknowledges and agrees that this Final Lien Waiver and Release is executed and delivered with the intent that the same be relied upon by Owner. This Final Lien Waiver and Release shall inure to the benefit of Owner, its respective successors and assigns, and shall be binding upon Kenneth West, Inc., its successors and assigns.

DATED on June 18, 2024.

Kenneth West, Inc.

By: Brian S. Jacoby
[Kenneth West, Inc. Signature]

BRIAN S. JACOBY
[Kenneth West Inc. Name]

800 BRICKSTEEL LANE
GARNER, NC 27527
[Kenneth West, Inc. Address]

BARRINGTON 3B #11



INVOICE

Invoice: N5352173701
Invoice Date: 5/16/2024
Page: 1 of 1

Email sent to customer on 05/16/2024

Bill to: DREAM FINDERS HOMES 7200 FALLS OF NEUSE RD., SUITE 202 JAMES WOOFER RALEIGH NC 27615	Customer ID: 000311746 PO / Contract No: Payment Terms: Net 30 Due Date: 6/15/2024 Amount Due: \$4,494.00
--	---

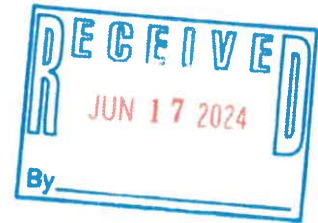
Invoice for work or services performed at: 1632 Old Bunn Rd ZEBULON NC
BARRINGTON 3B #11 BARRINGTON 3B STREET LIGHTS FEE

For questions about your invoice, please contact Mary Patterson at 919/882-5077

Line	Date of Charge	Description	Net Amount
1	05/15/2024	UL UG for Lighting UPFRONT UNDERGROUND SERVICE CHARGE FOR 7 LIGHTS	\$4,200.00
2	05/15/2024	DEP ELECTRIC SALES TAX	\$294.00

Amount Due: \$4,494.00

Invoice #: 15352173701
 Vendor: 4 Duke Energy
 Coding: 99 BARRINGTON, 1033
 Coding: _____
 Coding: _____
 Invoice Amount: \$ 4,494.00
 Retainage Amount: \$ 0
 Total Payment: \$ 4,494.00
 Director Approval: _____
 VP Approval: _____
 Date: _____



To pay electronically, please allow 24 hours from the time this invoice is received and use website <https://www.e-billexpress.com/ebpp/DukeEnergy>. Enter your customer ID and billing zip code from above.

TO AVOID SERVICE INTERRUPTION, PLEASE DO NOT SEND MONTHLY UTILITY ACCOUNT PAYMENTS TO THIS ADDRESS

Please detach and return with your payment. Please indicate invoice number on check.

Payment Coupon

Please make check payable to: _____ ACH Instructions: _____
 Duke Energy Progress Wells Fargo - Progress
 PO Box 602874 121000248
 Charlotte NC 28260-2874 Duke Energy Progress
 002062660000020

Invoice Number: N5352173701
 Corporation Code: 50126
 Please Pay By: 6/15/2024
 Customer ID: 000311746
 Total Amount Due: \$4,494.00

Fed Tax ID # 56-2155481

DREAM FINDERS HOMES
 7200 FALLS OF NEUSE RD., SUITE
 202
 JAMES WOOFER
 RALEIGH NC 27615

Amount Enclosed



1814353335323137333730310000700004494008

BARRINGTON 3B - #12



✓
7-25-24
Approved
AS
Submitted

3932

Notification of Conditional Acceptance

of Water and Wastewater Infrastructure in Raleigh Water Merger Communities
(Garner, Knightdale, Rolesville, Wake Forest, Wendell, Zebulon)

Project Name: BARRINGTON

Project Phase: PHASE 3-B

Permit Number(s): W - 3932

S - 5050

The City of Raleigh Water Department has completed field inspections and testing on the water and/or wastewater infrastructure associated with the development project/phase referenced above. Installation meets Raleigh Water specifications and the infrastructure is available for use. This preliminary acceptance is conditional on a final review of digital as-built data, project records and other submitted documentation. Formal notification of acceptance is pending and will be provided on successful completion of the conditional review.

Inspector Name: MICHAEL R. FOWLER

Date: 06 / 10 / 2024

Comments:

FINAL / SIGNED ACCEPTANCE LETTER TO FOLLOW

Notes on Project Phasing: Acceptance occurs after water and sewer infrastructure in an approved phase is installed, inspected/tested and the required supporting documentation has been received. Phases of construction must extend from and/or connect to existing (or concurrently accepted) infrastructure to be considered for acceptance. Acceptance boundaries are defined by the limits identified in the Raleigh Water approved utility phasing plan(s). Acceptance of unapproved sub-phases and/or partially complete phases will not be considered. Additional information can be found in the Raleigh Water Handbook at www.raleighnc.gov.

BARRINGTON 3B -#15

✓
7-25-24
APPROVED
AS
Submitted

ZEBULON
NORTH CAROLINA

Town of Zebulon
1003 N. ARENDELL AVENUE
ZEBULON, NC 27597

Invoice #: 24-00378

Vendor: Town of Ze

Coding: 99BRNG-M, J07

Coding: _____

Coding: _____

YOU CAN PAY ONLINE BY CREDIT CARD
WWW.EDMUNDSGOVPAY.CO
YOU WILL NEED YOUR ACCOUNT NUMBER

INVOICE #
24-00378

ACCOUNT ID: PREIST PIN: 798281
INVOICE DATE: 06/28/24
DUE DATE: 07/05/24

Priest, Craven & Associates

Invoice Amount: \$ 120,405.87

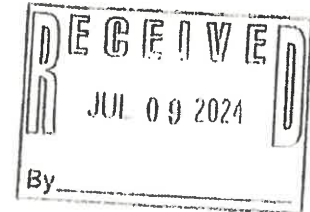
Retainage Amount: \$ 0

Total Payment: \$ 120,405.87

Director Approval: Jeff Burruss Signed by:

VP Approval: James Wooster

Date: 7/9/2024



QUANTITY/UNIT	SERVICE	UNIT PRICE	AMOUNT
	Barrington 3B fees		
1.0000	MAJORSUB MAJOR SUBDIVISION FINAL PLAT Barrington 3B fees	300.000000	300.00
29.0000/LOT	PLAT PER MAJ SUBDIVISION PLAT FEE/LOT Barrington 3B fees	10.000000	290.00
27.0000	RECIMPSF RECREATION IMPACT FEE - SINGLE Barrington 3B fees	3,000.000000	81,000.00
731.0000/LF	STORMMAP STORMWATER MAPPING FEES Barrington 3B fees	1.750000	1,279.25
731.0000/LF	STORMDRA Storm Drainage Constr. Inspect Barrington 3B fees	1.200000	877.20
969.0000/LF	SIDEWALK Sidewalk Construction Inspect Barrington 3B fees	1.200000	1,162.80
27.5400	TRANSPOR Transportation Impact Fee Barrington 3B fees	1,200.540000	33,062.87
825.0000/LF	STREETCU Streets/Curb/Gutter Constr Ins Barrington 3B fees	2.950000	2,433.75

TOTAL DUE: \$ 120,405.87

PAID

JUL 17 2024



PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT

Town of Zebulon
1003 N. ARENDELL AVENUE
ZEBULON, NC 27597
(919)823-1806

INVOICE #: 24-00378
DESCRIPTION: Barrington 3B fees
ACCOUNT ID: PREIST PIN: 798281
DUE DATE: 07/05/24
TOTAL DUE: \$ 120,405.87

Priest, Craven & Associates



TownofZe Town of Zebulon
Raleigh, NC 27615

Dream Finders Homes LLC
14701 Philips Highway
8949A-99990177
Jul 16, 2024 \$120,405.87
Ameris Bank
0612017542049488949

Date	Invoice	Reference	Payment Amt	Retention	Discount	Total Payment
06/28/24	9999 Bill Pay - Landbank 24-00378	99BRNGTN,999	120,405.87	0.00	0.00	120,405.87
Total Remittance			120,405.87	0.00	.00	120,405.87

TownofZe Town of Zebulon
Raleigh, NC 27615

Dream Finders Homes LLC
Check Number 8949A-99990177
Check Date Jul 16, 2024

Date	Invoice	Reference	Payment Amt	Retention	Discount	Total Payment
06/28/24	9999 Bill Pay - Landbank 24-00378	99BRNGTN,999	120,405.87	0.00	0.00	120,405.87
Total Remittance			120,405.87	0.00	.00	120,405.87

Dream Finders Homes LLC

14701 Philips Highway
Jacksonville, FL 32256

Ameris Bank
100 Southpark Blvd
Suite 104
St. Augustine, FL 32086

061201754

Void after 90 days

Date
Jul 16, 2024

Check Number
8949A-99990177

Pay ***One Hundred Twenty Thousand Four Hundred Five Dollars 87 Cents ***

Amount
\$120,405.87

To **Town of Zebulon**
The **Raleigh, NC 27615**
Order
Of

Dream Finders Homes LLC

Per 

PAYABLE IN US DOLLARS

BARRINGTON SUBDIVISION

PHASE 3B

AS BUILT SUBMITTAL FOR PHASE 3B ZEBULON STORM

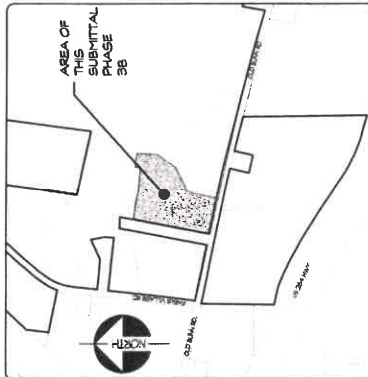
ZEBULON, NORTH CAROLINA

IDT PROJECT #725615

PROJECT STATISTICS

PROPERTY DEVELOPER: H&L CONSTRUCTORS OF FAYETTEVILLE, LLC
 2100 BREEMWOOD AVENUE, SUITE 400 FAYETTEVILLE, NC 28409
 PROJECT ADDRESS: 0 OLD IRWAN ROAD, ZEBULON, NC 27592
 PERMIT PANEL NUMBER: 725615
 POSTING ZONING: S-18 SLO
 WATERSEED: WINK-HOCCASIN CREEK WATERSHED

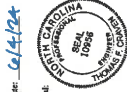
COVER SHEET
 C4300, C7260-C702
 1/4" = 1' POINT INFO



VICINITY MAP 1:500

APPROVED
 Town of Zebulon - Planning
 Aaron Chalker
 02/20/2023

Engineer Certification Statement
 I, Thomas F. Craven as a duly registered professional in the state of North Carolina, having been authorized to observe periodically, the construction of the above described project, certify that the construction conforms with the approved construction drawings, approved improvements as prescribed in the approved construction drawings, approved "kick-throughs" as the "kick-throughs", except as noted as follows:
 Name: Thomas F. Craven Date: 2/14/23



Thomas F. Craven, P.E. Registration Number 10926
 Project: Craven & Associates, Inc.

CONSULTANT:

PIEST CRAVEN & ASSOCIATES, INC.
 3803 - B Computer Drive, Suite 104, Raleigh, NC 27609
 Phone 919 / 781-4300 Fax 919 / 782-1288
 PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS
 Email: pc@piestcraven.com FRM#: C-0468

OWNER

DFC BARRINGTON, LLC
 14701 PHILIPS HIGHWAY, SUITE 300
 JACKSONVILLE, FL 32256
 919-291-1090

ATTENTION CONTRACTORS

The Contractor shall be responsible for the construction of all utility structures and appurtenances shown on this plan. The Contractor shall be responsible for the construction of all utility structures and appurtenances shown on this plan. The Contractor shall be responsible for the construction of all utility structures and appurtenances shown on this plan.



CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF ALL UTILITY STRUCTURES AND APPURTENANCES SHOWN ON THIS PLAN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF ALL UTILITY STRUCTURES AND APPURTENANCES SHOWN ON THIS PLAN.



CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION
 Because I approve this approval as being issued in accordance with the provisions of the City of Raleigh Public Utilities Department Permit # S-5030, I hereby authorize the construction of the project shown on the attached plans. This approval is valid for the construction of the project shown on the attached plans. Any work done in violation of the approved plans shall constitute a violation of the City of Raleigh Public Utilities Department Permit # S-5030.

CITY OF RALEIGH SITE PERMITTING APPROVAL
 I, John H. Hester, Raleigh Water Services Director, hereby approve the construction of the project shown on the attached plans. This approval is valid for the construction of the project shown on the attached plans. Any work done in violation of the approved plans shall constitute a violation of the City of Raleigh Public Utilities Department Permit # S-5030.

APPROVED
 AUTHORITY: JOHN H. HESTER
 RALEIGH WATER SERVICES DIRECTOR
 DATE: 2/14/23

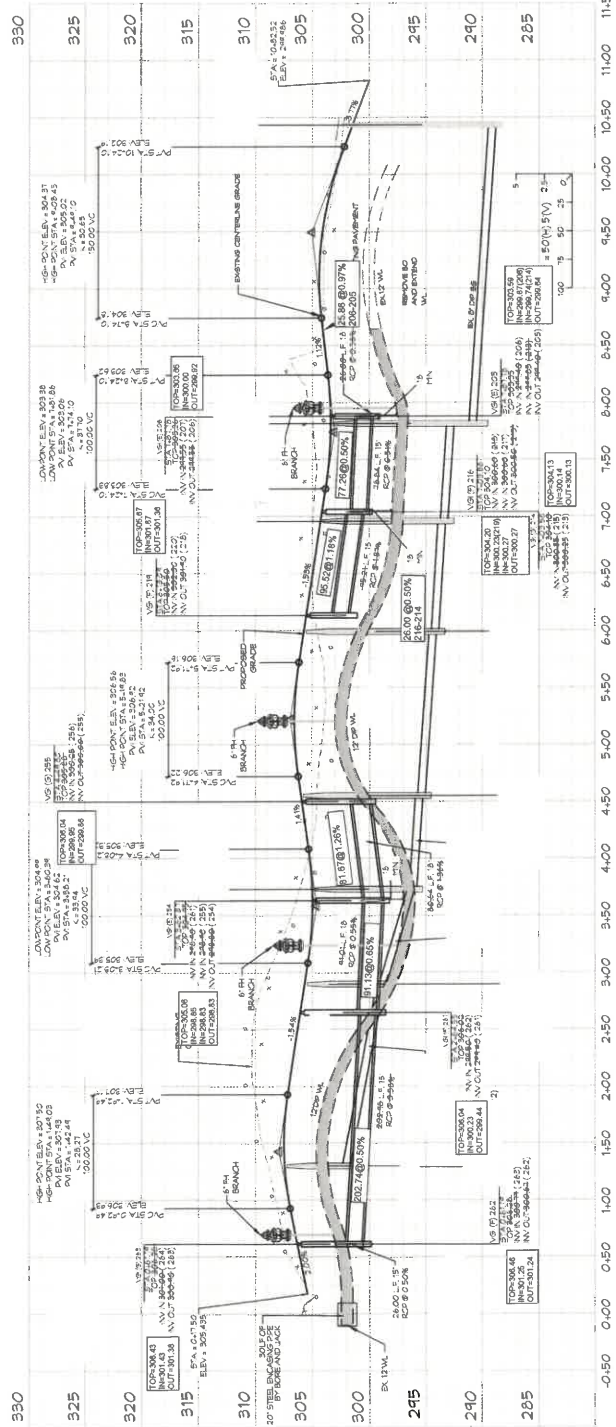
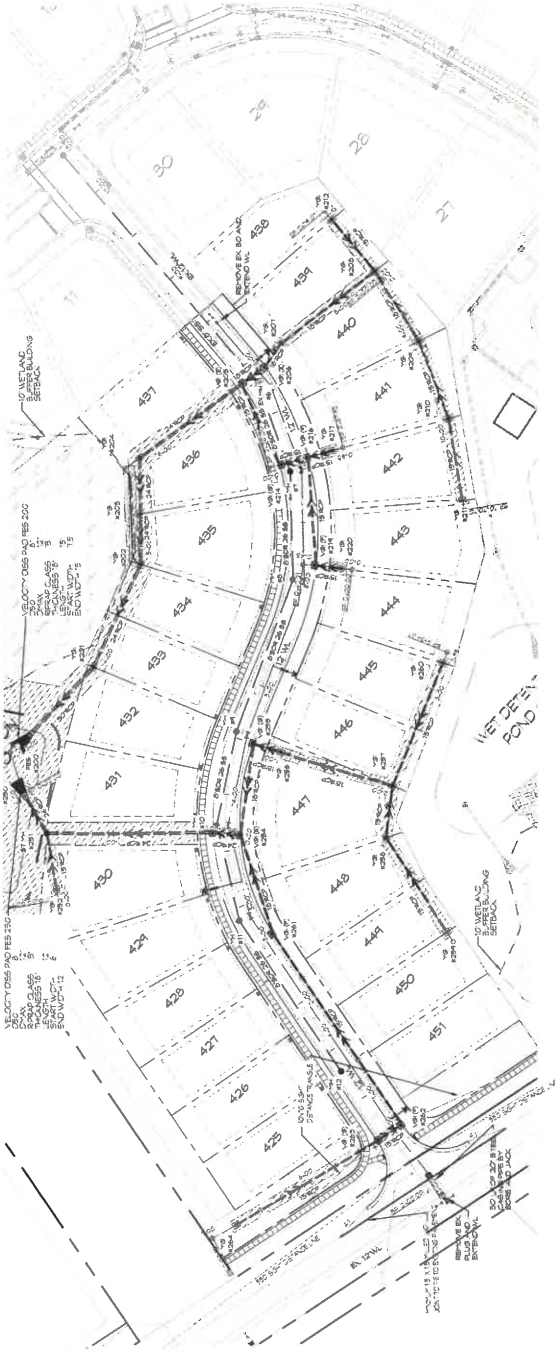
REPAIR/ALTER IMPROVEMENT QUANTITY	QUANTITY
LF OF PUBLIC ROADS	2400
LF OF PUBLIC SIDEWALKS	1111 LF
LF OF PUBLIC SIDEWALKS (BURN IN)	207 LF

LINEAR FEET OF PUBLIC STREETS	STREET	CONSTRUCTION	STREET TYPE	ROW WIDTH	LINEAR FOOTAGE
TOTAL					2400
MINIMUM					2400

PIPE TYPE	NO. LF / QUANTITY	PUBLIC LF / QUANTITY
12" RCP	0	2400
18" RCP	404	255
24" RCP	235	205
30" RCP	0	0
36" RCP	0	0
42" RCP	0	0
48" RCP	0	0
LANDSCAPE PLANTS	18	0
CURBS/LEDS	0	11

APPROVED CHANGE TO MAKE STREET SECTION, SEE DETAIL SHEET 6101

ORIGINAL DATE: MARCH 9, 2022



ATTENTION CONTRACTORS

1. All utility lines shown on this plan are assumed to be in place unless otherwise indicated.

2. All utility lines shown on this plan are assumed to be in place unless otherwise indicated.

3. All utility lines shown on this plan are assumed to be in place unless otherwise indicated.

4. All utility lines shown on this plan are assumed to be in place unless otherwise indicated.

5. All utility lines shown on this plan are assumed to be in place unless otherwise indicated.

UTILITY SYMBOL LEGEND

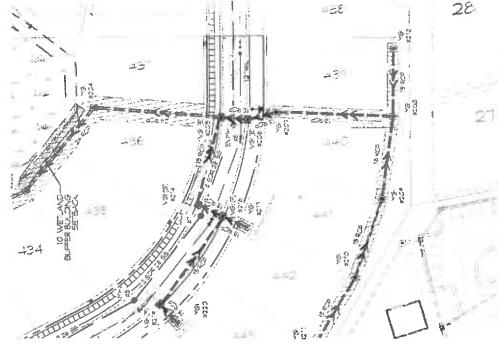
	12" CHAINAGE PIPE		6" BRANCH
	20" PIPE IN 12" MANHOLE		12" CHAINAGE PIPE
	6" BRANCH		20" PIPE IN 12" MANHOLE
	12" CHAINAGE PIPE		6" BRANCH

CITY OF RALEIGH SITE PERMITTING APPROVAL

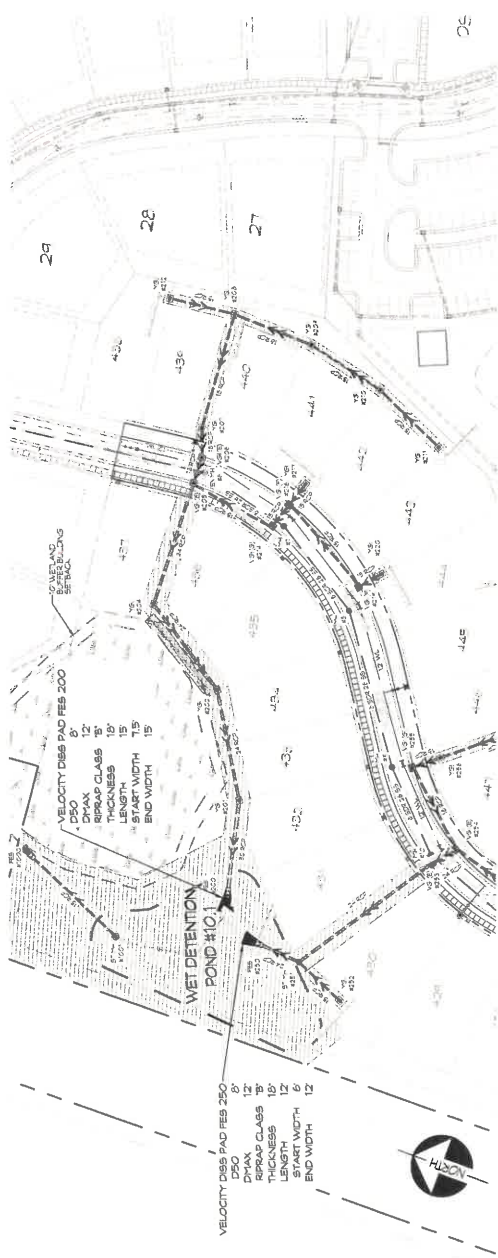
This project has been reviewed and approved for construction by the City of Raleigh. The City of Raleigh does not warrant the accuracy or completeness of the information and estimates of the City's Engineering Department. The City of Raleigh is not responsible for the design or construction of the project. The City of Raleigh is not responsible for the design or construction of the project. The City of Raleigh is not responsible for the design or construction of the project.

CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION

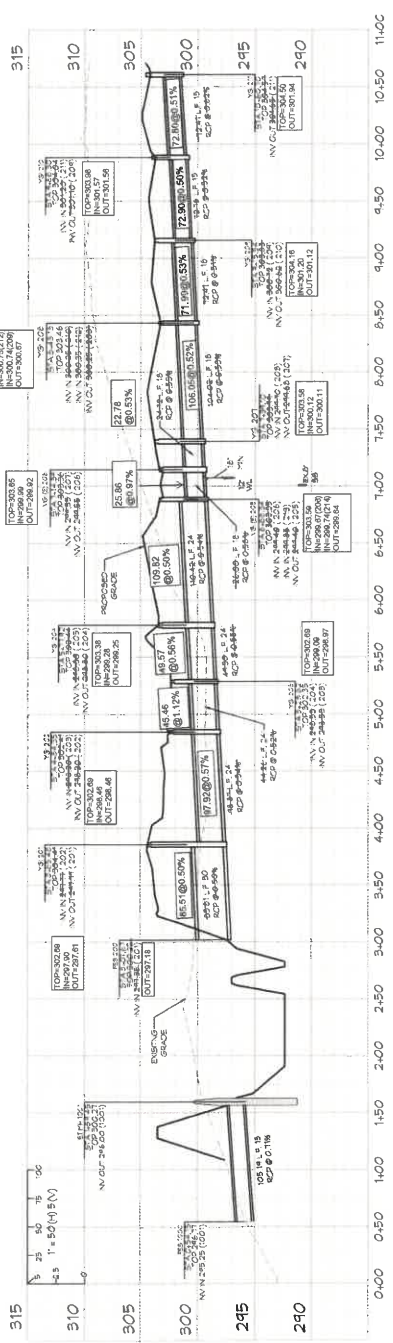
These plans have been reviewed and approved for construction by the City of Raleigh. The City of Raleigh does not warrant the accuracy or completeness of the information and estimates of the City's Engineering Department. The City of Raleigh is not responsible for the design or construction of the project. The City of Raleigh is not responsible for the design or construction of the project. The City of Raleigh is not responsible for the design or construction of the project.



OLD BUNN ROAD
45' SW



HALLINGSFIELD WAY
45' SW



FES 200 - YGI 211



SCALE
1" = 10'

ATTENTION CONTRACTORS
 Verify all elevations and slopes shown on this plan. The master and detail sheets of this project are available for review at the City of Raleigh Public Utilities Department. If you have any questions, please contact the City of Raleigh Public Utilities Department at (919) 997-2200. This approval is for the construction of the stormwater outfall system shown on this plan. Any modifications to this approval must be approved by the City of Raleigh Public Utilities Department. This approval is not valid for any other project or location. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project.

CITY OF RALEIGH SITE PERMITTING APPROVAL
 Water and Sewer Permits for Installation and Extension of the City of Raleigh Public Utilities Department. This approval is for the construction of the stormwater outfall system shown on this plan. The master and detail sheets of this project are available for review at the City of Raleigh Public Utilities Department. If you have any questions, please contact the City of Raleigh Public Utilities Department at (919) 997-2200. This approval is for the construction of the stormwater outfall system shown on this plan. Any modifications to this approval must be approved by the City of Raleigh Public Utilities Department. This approval is not valid for any other project or location. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project.

STORMWATER OUTFALL PLAN AND PROFILE

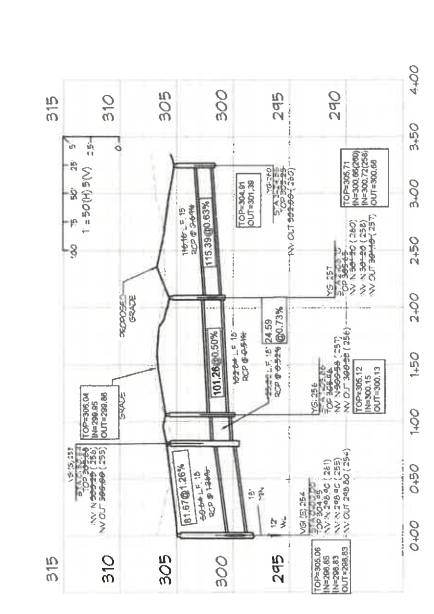
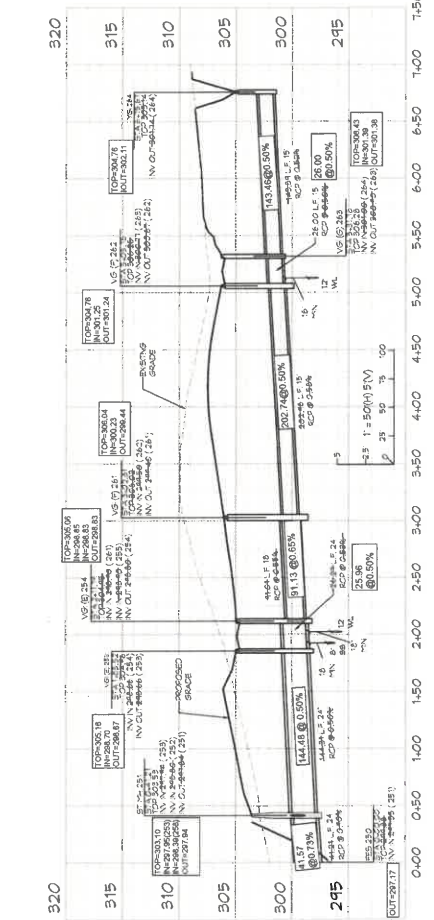
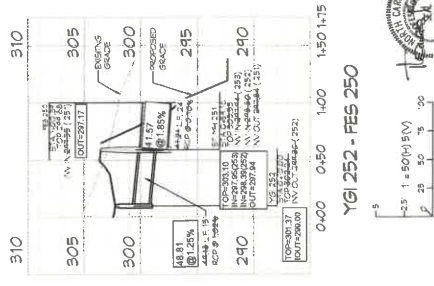
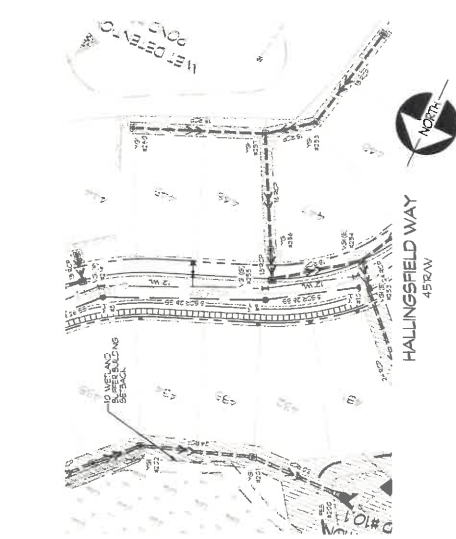
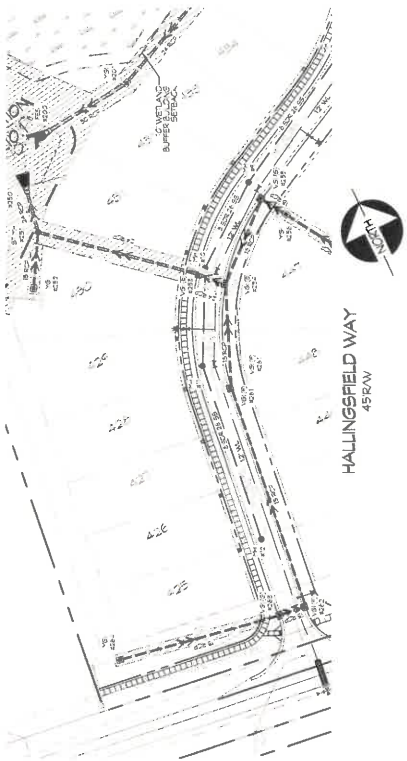
BARRINGTON SUBDIVISION PHASE 3B
 SCALE: 1" = 10'
 SHEET NUMBER: 100-200-211
 CLIENT: BARRINGTON DEVELOPMENT, LLC
 PROJECT: CONSTRUCTION DRAWINGS

STORMWATER OUTFALL PLAN AND PROFILE

PRIEST, CRAVEN & ASSOCIATES, INC.
 LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS
 981 S. Cooper Street, Suite 100, Raleigh, NC 27601 | Phone: (919) 771-0000 | Fax: (919) 771-0000 | Email: PCAD@PriestCraven.com | www.priestcraven.com

CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION
 This approval is for the construction of the stormwater outfall system shown on this plan. The master and detail sheets of this project are available for review at the City of Raleigh Public Utilities Department. If you have any questions, please contact the City of Raleigh Public Utilities Department at (919) 997-2200. This approval is for the construction of the stormwater outfall system shown on this plan. Any modifications to this approval must be approved by the City of Raleigh Public Utilities Department. This approval is not valid for any other project or location. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project. The City of Raleigh Public Utilities Department is not responsible for any damage or injury resulting from the construction of this project.

121
 SHEET #
 CT.00



ATTENTION CONTRACTORS

PLEASE READ THESE NOTES CAREFULLY BEFORE BEGINNING WORK ON THIS PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF RALEIGH AND THE STATE OF NORTH CAROLINA. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF RALEIGH AND THE STATE OF NORTH CAROLINA.

CITY OF RALEIGH SITE PERMITTING APPROVAL

Water and Sewer Permits (if applicable)
Public Sewer System as shown on this plan. The sewer and extension of the City's Public Sewer System shall be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Handbook, S. 3910.

The City of Raleigh consents to the connection and extension of the City's Public Sewer System as shown on this plan. The sewer and extension of the City's Public Sewer System shall be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Handbook, S. 3910.

The City of Raleigh consents to the connection and extension of the City's Public Sewer System as shown on this plan. The sewer and extension of the City's Public Sewer System shall be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Handbook, S. 3910.

**STORMWATER OUTFALL
PLAN AND PROFILE**

BARRINGTON SUBDIVISION PHASE 3B

SPONSORED BY: DFC BARRINGTON, LLC

PROJECT NUMBER: 2024-001

DRAWN BY: DFC BARRINGTON, LLC

DATE: 01/15/2024

SCALE: 1" = 50' (H) (V)

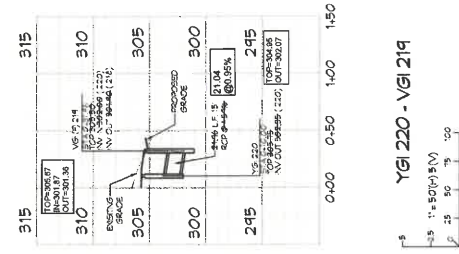
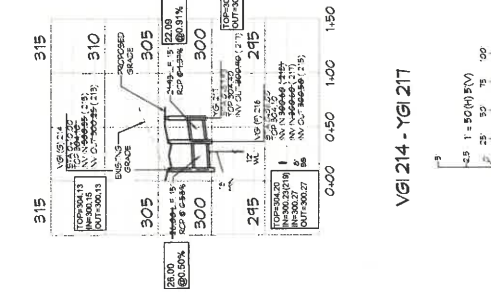
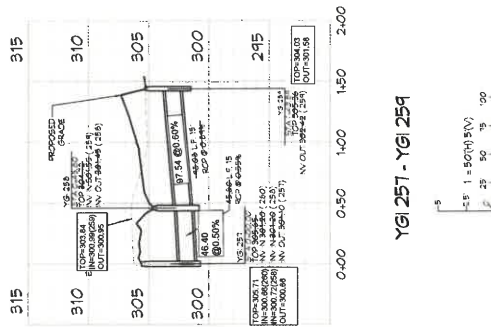
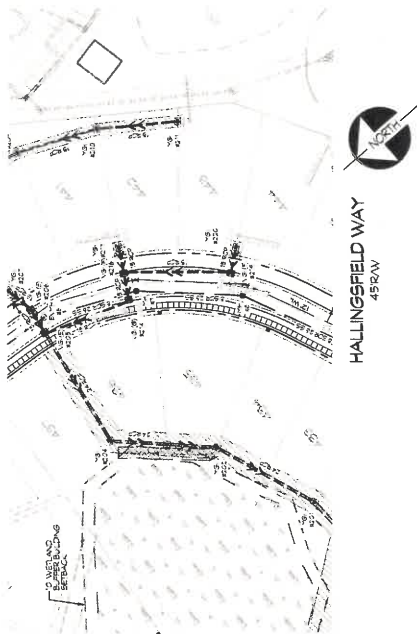
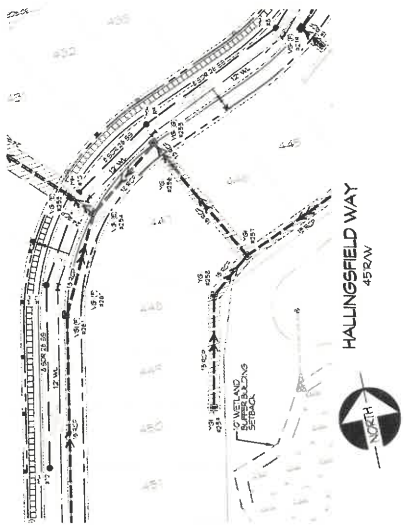
PRIEST, CRAVEN & ASSOCIATES, INC.

LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS

3801 S. Computer Drive, 4th Floor, Raleigh, NC 27607 | Phone: 919.771.6100 | Fax: 919.771.1388 | Email: P&C@priestcraven.com | www.priestcraven.com

City of Raleigh Public Utilities Department Permit # N/A

SHEET # **C7.01**



CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION
 Electronic Approval: This approval is being issued electronically. This approval is not a substitute for the City Engineer's signature. The City Engineer's signature and seal are required for the City Engineer to issue this approval. This approval is not valid until the City Engineer has signed and sealed the original plans. This approval is not valid until the City Engineer has signed and sealed the original plans. This approval is not valid until the City Engineer has signed and sealed the original plans.

CITY OF RALEIGH SITE PERMITTING APPROVAL
 Water and Sewer Permits (if applicable)
 The City of Raleigh requires that all water and sewer systems be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Department. The City of Raleigh requires that all water and sewer systems be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Department. The City of Raleigh requires that all water and sewer systems be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Department.

ATTENTION CONTRACTORS
 The City of Raleigh requires that all water and sewer systems be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Department. The City of Raleigh requires that all water and sewer systems be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Department. The City of Raleigh requires that all water and sewer systems be installed in accordance with the standards and specifications of the City of Raleigh Public Utilities Department.

BARRINGTON SUBDIVISION PHASE 9B		STORMWATER OUTFALL PLAN AND PROFILE	
SCALE	1" = 50'(H) 5'(V)	SCALE	1" = 50'(H) 5'(V)
PROJECT NUMBER	2021-024-027	PROJECT NUMBER	2021-024-027
CLIENT	ZEBLON NORTH CAROLINA CONSTRUCTION, LLC	CLIENT	ZEBLON NORTH CAROLINA CONSTRUCTION, LLC
DATE	08/11/2021	DATE	08/11/2021
SPONSORED BY: ZFC BARRINGTON, LLC		SPONSORED BY: ZFC BARRINGTON, LLC	
ZEBLON NORTH CAROLINA		ZEBLON NORTH CAROLINA	
123		123	
SHEET #		SHEET #	
CT.02		CT.02	

PRIEST, CRAVEN & ASSOCIATES, INC.
 LAND USE CONSULTANTS / PLANNERS / LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS
 3801 S. Cooper Street, Suite 404 Raleigh, NC 27609, Phone 919 / 781-1338, Fax 919 / 781-1338, Email Pca@priestcraven.com
 City of Raleigh Public Utilities Department Permit # N/A



VICINITY MAP 1" = 1000'

PTS	NORTH	EAST	ELEV.	DESC.
97	79562.409	220938.346	304.900	TYP
440	79562.409	220938.346	304.900	TYP
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500	79562.409	220938.346	304.900	TYP



124

BARRINGTON PH 3 SECTION B

AS BUILT SUBMITTAL

POINT MAP

SCALE: 1"=40'
DATE: 6/1/2024
PROJECT: 2021-009,001

PRIEST, CRAVEN & ASSOCIATES, INC.
LAND USE CONSULTANTS PLANNERS LANDSCAPE DESIGNERS / SURVEYORS / ENGINEERS

3801-B Computer Drive, Suite 104 Raleigh, NC 27604, Phone 919 / 791-0100, Fax 919 / 791-1268, Email PC@PriestCraven.com

REVISED: _____

AB-1
P&E-C&A-88

**RESOLUTION 2025-03
ACCEPTING ROADWAY, AND STORM DRAINAGE
INFRASTRUCTURE FOR BARRINTON PHASE 3B**

WHEREAS, DFC Barrington, LLC the developers of Barrington Phase 3B requests the Town of Zebulon assume ownership and maintenance of the roadway and storm drainage infrastructure within the public right-of-way or dedicated easements of Barrington Phase 3B consisting of 698 linear feet (LF) of drainage infrastructure, and 825 LF of roadway:

- 825 LF of Hallingsfield

WHEREAS, the Town of Zebulon has inspected said infrastructure; and

WHEREAS, DFC Barrington, LLC has completed all punch list tasks; and

WHEREAS, the Town of Zebulon has received all required documentation needed for Dedication and Warranty; and

WHEREAS, the Town of Zebulon has received a Subdivision Bond from Eular Hermes North America Insurance Company for completion of final asphalt roadway overlay, five-foot sidewalk, SCM conversion, access ramps, signage, striping, and asphalt and concrete repair and etc; and

WHEREAS, the Town of Zebulon may accept an offer of dedication of streets, sidewalks, curb and gutter, and storm drainage by resolution of the Board of Commissioners per the Town of Zebulon Uniform Development Ordinance section 6.10.4.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Town of Zebulon accepts dedication of the roadway, and storm drainage.

Adopted this 9th day of September 2024.

Glenn L. York – Mayor

SEAL

Lisa M. Markland, CMC - Town Clerk

Topic: FY 2025 Strategic Plan Grant Applications
Speaker: Bobby Fitts, Finance Director (introduction of applicants)
From: Bobby Fitts, Finance Director
Prepared by: Bobby Fitts, Finance Director
Approved by: Joseph M. Moore II, PE, Town Manager

Executive Summary:

The Board will hear from non-profits seeking Strategic Plan Grants for Fiscal Year 2025.

Background:

The Town requested non-profit funding applications from January 8 through January 31, 2024. March's Regular Meeting offers applicants the opportunity to briefly present their organization's purpose and how they intend to use the grant in accomplishing the goals of the Town's Strategic Plan. Funding requests received this year include:

- Preservation Zebulon
- Brown Bag Ministry of Wendell
- Positive Attitude for Life
- East Wake Education Foundation
- Zebulon Shrine Club
- James E. Shephard School Alumni Association
- The North Carolina Community of Coalitions (NC3)

Information:

There is no decision before the Board at this time. The presentations are an opportunity for applicants to describe their organization and how their efforts could support the goals of the Zebulon 2030 Strategic Plan.

Policy Analysis:

An analysis will be presented to the Board at a later date. Each application will be scored on the following questions/categories:

- Is this service a local government function permitted by statute or charter?
- Does this service support or supplement a Town of Zebulon service?
- Does this service support a community need identified by resolution or policy?
- Does this service strive towards, or achieves, a Town of Zebulon Focus Area goal?

Staff Recommendation:

No Staff recommendation. Board decisions are necessary at this time.

Attachments:

1. Preservation Zebulon
2. Brown Bag Ministry of Wendell
3. Positive Attitude for Life
4. East Wake Education Foundation
5. Zebulon Shrine Club
6. James E. Shepard School Alumni Association
7. The North Carolina Community of Coalitions (NC3)

TOWN OF ZEBULON
NON-PROFIT ORGANIZATION
FUNDING APPLICATION
FISCAL YEAR 2024-2025

GENERAL INFORMATION		Date: Jun. 25, 2024
Agency/Organization Name: Preservation Zebulon		
Mailing Address: 214 East Horton Street		
City: Zebulon	State: NC	Zip Code: 27597
Physical Address (if different from mailing):		
Primary Contact & Title: Marybeth Carpenter, Executive Director		
Phone Number: 919 741-2317	Fax Number: N/A	
Email Address: Marybeth@preservationzebulon.org	Website: www.preservationzebulon.org	

ORGANIZATION INFORMATION

1) Is your agency incorporated as a non-profit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If "Yes", please attach a copy of your IRS tax-exempt designation.
2) Does your Board of Directors consist of non-paid volunteers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3) Number of years organization has been in existence: 8
4) Did your organization receive funding from the Town of Zebulon previously? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Skip to questions)
4A) Did you provide an update to the Board of Commissioners? YES
4B) If you did not provide an update to the Board of Commissioners, attach a description of how the funds were used.
5) List your organization's Mission Statement: Preservation Zebulon advocates for the preservation of historic buildings and landscapes that embody important elements of the history and culture of Zebulon and promotes their conservation for the enrichment of residents and businesses.
6) Describe the service or project you intend to apply this grant towards: Funding will help PZ with its Tax Credit workshop postage and printing for publicity. It will also assist with our Fall Zebulon where we highlight stories of elderly residents on film. It will help us with our Historic Homes tour In April 2025 to promote Zebulon's history, and with our Spring and Fall walking tours. We ask the Town to support our efforts to highlight and promote history and preservation in the area.
7) What Focus Area of Zebulon's Vision 2030 Strategic Plan does this service or project fit within?: (Ref: www.Zebulon2030.com) <input checked="" type="checkbox"/> Small-Town Life <input checked="" type="checkbox"/> Vibrant Downtown <input checked="" type="checkbox"/> Grow Smart
8) How does this service or project accomplish a goal within the checked Focus Area? Small Town Life and Vibrant Downtown– Our historic downtown walking tours promote downtown's history and cultural significance. Our Historic Homes Tour draw people to Zebulon to see these restored structures. Our Zebulon Memory Project captures pre-1980 photos and stories from long-time residents to record and educate people about our past. Growing Smart – Our National Register historic district allows businesses and houses which contribute to the district to receive tax credits for restoration of their structures, which helps revitalize the area and increases economic development opportunities.

9) How many Zebulon citizens do you serve annually? 800 and 3900 on social media & newsletters

10) In the upcoming year, list the metric(s) you will measure to ensure these grant funds are effectively progressing towards meeting the service goal or need?
500 applications at future

Annual budget. \$19,357. ; % Administration 4 Sources of revenue by amount and %

Sources of revenue for annual budget (by amount and %):		
Memberships	\$3831	20%
Events	\$11,059	57%
Grants	\$3,500	18%
Donations	\$967	5%

REQUEST INFORMATION

Amount requested from Town of Zebulon: \$1,000.

Space requested from Town of Zebulon (Please indicate the location and the duration of your space needs):

Will you have a representative make a brief presentation (no more than 3 minutes) to the Board of Commissioners on Monday, March 4 @ 6:00 PM? Yes No

Certification

We certify to the best of our knowledge that the information provided in this application is accurate and complete and is endorsed by the organization.

If awarded a grant, I understand and am prepared to make a report to the Board of Commissioners at a Regular Board meeting on how the grant is being used and what progress is being made on the service goal or need. Failure to present can be a factor used in determining if subsequent grants are awarded.

We also certify that we have read Session 2021 Senate Bill 473 and can attest that a commissioner also serving on a nonprofit board shall not engage in self-dealing with regard to award of a grant to that nonprofit.

Signature: Margaret Carpenter

Print Name & Title: Margaret Carpenter, Executive Director

APPLICATION DUE BACK TO FINANCE OFFICE BY JANUARY 31, 2024

Please return your application to:
Town of Zebulon
Attn: Bobby Fitts
1003 N Arendell Avenue
Zebulon, NC 27597
bfitts@townofzebulon.org

(D)

Metrics include number of people attending the historic house tours, number of volunteers, and number of structures open for tours, people attending our events (walking tours, Zebulon annual meeting, Memory Project presentations and Historic Homes Tour (500). Other numbers include households receiving our educational mailings (300) and Facebook followers (3,600) for our events and Zebulon Memory Project stories.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 16 2017

PRESERVATION ZEBULON
214 E HORTON STREET
ZEBULON, NC 27957-0000

Employer Identification Number:
81-5112597
DEN:
26053441003347
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 18, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

TOWN OF ZEBULON
NON-PROFIT ORGANIZATON
FUNDING APPLICATION
FISCAL YEAR 2024-2025

GENERAL INFORMATION		Date:
Agency/Organization Name: Brown Bag Ministry of Wendell		
Mailing Address: PO Box 512		
City: Apex	State: NC	Zip Code: 27502
Physical Address (if different from mailing): 608 Lions Club Rd. Wendell, NC 27591		
Primary Contact & Title: Laura Doherty, Site coordinator		
Phone Number: 919 366-2923	Fax Number:	
Email Address: BBMofWendell@gmail.com	Website: Brownbagministry.org	

ORGANIZATION INFORMATION

1) Is your agency incorporated as a non-profit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If "Yes", please attach a copy of your IRS tax-exempt designation.
2) Does your Board of Directors consist of non-paid volunteers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3) Number of years organization has been in existence: 14 years our location (19 yrs bbm)
4) Did your organization receive funding from the Town of Zebulon previously? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Skip to questions)
4A) Did you provide an update to the Board of Commissioners?
4B) If you did not provide an update to the Board of Commissioners, attach a description of how the funds were used.
5) List your organization's Mission Statement: We are an all-volunteer 501(c)(3) charitable organization that serves the hungry.
6) Describe the service or project you intend to apply this grant towards: Purchasing food to prepare lunches, which includes a sandwich, fruit and two snack items.
7) What Focus Area of Zebulon's Vision 2030 Strategic Plan does this service or project fit within?: (Ref: www.Zebulon2030.com) <input checked="" type="checkbox"/> Small-Town Life <input type="checkbox"/> Vibrant Downtown <input checked="" type="checkbox"/> Grow Smart
8) How does this service or project accomplish a goal within the checked Focus Area? We provide an opportunity for citizen to become engaged community members through the preparation and/or distribution of weekly bagged lunches that help serve and meet the needs within the community. 200 lunches go directly to the Boys and Girls club, Zebulon and 300 lunches get distributed to the Wake County Housing units in Zebulon.

9) How many Zebulon citizens do you serve annually?
10) In the upcoming year, list the metric(s) you will measure to ensure these grant funds are effectively progressing towards meeting the service goal or need?
Annual budget: \$35,000.00 our <u> </u> ; % Administration <u>0%</u> all volunteers
Sources of revenue for annual budget (by amount and %): Private donations of supplies, bread and fruit, cash donations and NC Food Bank

REQUEST INFORMATION

Amount requested from Town of Zebulon:
Space requested from Town of Zebulon (Please indicate the location and the duration of your space needs): N/A

Will you have a representative make a brief presentation (no more than 3 minutes) to the Board of Commissioners on Monday, March 4 @ 6:00 PM? Yes No

Certification

We certify to the best of our knowledge that the information provided in this application is accurate and complete and is endorsed by the organization.

If awarded a grant, I understand and am prepared to make a report to the Board of Commissioners at a Regular Board meeting on how the grant is being used and what progress is being made on the service goal or need. Failure to present can be a factor used in determining if subsequent grants are awarded.

We also certify that we have read Session 2021 Senate Bill 473 and can attest that a commissioner also serving on a nonprofit board shall not engage in self-dealing with regard to award of a grant to that nonprofit.

Signature: 
Print Name & Title: Laura Doherty, Site Coordinator

APPLICATION DUE BACK TO FINANCE OFFICE BY JANUARY 31, 2024

Please return your application to:

Town of Zebulon
Attn: Bobby Fitts
1003 N Arendell Avenue
Zebulon, NC 27597
rfitts@townofzebulon.org

STAFF ONLY

- 1) Does the proposed service or project advance upon goals noted within the Zebulon Vision 2030 Strategic Plan?
- 2) Does the organization provide the proposed service or project in a more efficient and effective manner than if provided as a Town of Zebulon service?
- 3) Does Staff recommend award of grant?

Attachment: Resolution 2020-07; Session 2021 Senate Bill 473

**RESOLUTION 2020-07
NON-PROFIT FUNDING POLICY**

1.0 PURPOSE:

The purpose of this policy is to provide guidelines to Board and staff in making decisions regarding funding requests by local non-profit organizations. The Town of Zebulon wishes to contribute to the efforts of these organizations when their focus areas align with those of the *Town of Zebulon Vision 2030 Strategic Plan*.

2.0 POLICY STATEMENT:

The Town of Zebulon is committed to providing financial assistance to those non-profit agencies which supplement the Town services that are provided to its citizens. Non-profit agencies should also focus on one or more of the Town of Zebulon's focus areas defined in the Strategic Plan. The focus areas and priority goals within those areas are:

- ***Focus area 1: Vibrant Downtown*** – We will have a clean, attractive, and historic downtown with a variety of special events, entertainment, shops, restaurants, businesses and housing to serve as the heart of Zebulon, providing a gathering place for the community and a destination for visitors.
 - **Goal:** Revitalize downtown Zebulon
 - **Goal:** Develop events, entertainment, and cultural attractions to draw people downtown

- ***Focus area 2: Small Town Life*** – We will preserve and enhance our small-town feel by developing more activities and locations to gather with family and neighbors, making Zebulon a safe, connected, family friendly and walkable town.
 - **Goal:** Promote more community events and festivals
 - **Goal:** Enhance and create more community gathering places
 - **Goal:** Increase the connectedness and walkability in the community

- ***Focus area 3: Growing Smart*** – Our community is growing and we will plan for the growth with appropriate staffing and service levels to address land use and traffic concerns; promote economic development and preserve the affordability of our community
 - **Goal:** Plan for appropriate land use to meet transportation and housing needs
 - **Goal:** Pursue economic development opportunities with our community partners
 - **Goal:** Maintain appropriate staffing to support expected service levels for the growing community

3.0 NON-PROFIT AGENCY ELIGIBILITY FOR TOWN FUNDS:

It shall be the policy of the Town of Zebulon to consider providing assistance to non-profit agencies meeting the criteria detailed below.

3.1 Eligibility Requirements

All non-profits shall verify their non-profit status by submitting an IRS tax exempt letter confirming 501(c)(3) status, and IRS 990 form and a current solicitation license from the North Carolina Secretary of State (or if exempt, the exemption letter). Additionally, non-profit organizations must not have their revenue suspended by the North Carolina Secretary of State or have overdue federal or state taxes.

3.2 Accountability

Non-profits agencies shall adhere to accountability standards set by the Town Manager and as required by law. Compliance with these standards is a criterion for funding. These standards include but are not limited to:

Complying with all financial requirements including the submission of financial statements or audits as specified by the contract.

Complying with program performance measurement requirements including quarterly reports to the Board of Commissioners.

3.3 Funding Eligibility

A non-profit agency must have operated for two years by December 31 of the year preceding the application deadline.

Non-profit agencies may not use a third party arrangement to meet requirements for eligibility.

Only one application per agency will be considered each year.

Grants are for operating costs. The Town will not fund the purchase, maintenance, or repair of capital assets in excess of \$5,000.

3.4 Use of Funds

Application must identify what project or program will use funds.

Application must identify and explain how project or program meets one of the goals of the Strategic Plan.

4.0 FUNDING APPLICATION PROCEDURE:

4.1 Application Timeline

- The application will be available on the Town of Zebulon website (www.townofzebulon.org) the first business day of the calendar year.
- Completed applications must be returned to the Finance Department no later than the date indicated in the public notice. Applications received after the published deadline will be deemed ineligible for that year.
- All applicants must appear and make a brief presentation at the March Board of Commissioners meeting (1st Monday of every March).

4.2 Application Requirements

- A completed and signed application is required, along with all required documentation by the advertised deadline.

4.3 Funding Award

- Requests for funding will be handled as part of the annual budget process.

- Town staff will provide analysis to assist the Board of Commissioners with how the applicant aligns with the Town's focus areas and goals.
- The Board of Commissioners will approve final funding for non-profits when the Annual Budget is adopted.
- Applicants will be notified of final funding no later than June 30th.
- The total amount of funding available for award to all non-profit organizations shall not exceed \$5,000 for any fiscal year, with no more than \$1,000 awarded to any single non-profit organization.
- Funds distributed by the Town of Zebulon may only be spent as indicated on the application submitted by the organization. In the event funds are not used as indicated, the full amount of funding will be required to be returned to the Town.
- Any organization receiving funding will hold the Town of Zebulon harmless from any claim or liability that may arise or result from the operation of any program or service assisted with funding from the Town of Zebulon.

5.0 GRANT REPORTING AND MONITORING

Each funded agency must present a report to the Board of Commissioners at a Regular Council meeting. Each agency shall also provide a written report documenting funds received and spent. Funded agencies who do not report will not be eligible for consideration of Town grants in the next fiscal year.

6.0 EXCEPTIONS

Other non-profit entities may receive funding at the Board of Commissioners discretion. The Board may consider other factors such as:

- Does it promote an established Town initiative?
- Does the entity provide a public purpose outside the Town's focus areas?
- Does the entity have a substantial presence in the community?
- Does the entity have a proven track record over time of contributions to the benefit of the Town, its institutions and citizens?
- Does the entity stimulate or encourage community participation in non-profit activities?

This policy replaces Resolution 2008-27 adopted December 3, 2007.

This policy shall remain in effect until such time as amended by the Board of Commissioners.

Adopted this the 6th day of January, 2020

Effective this the 6th day of January, 2020

**GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2021**

**SENATE BILL 473
RATIFIED BILL**

AN ACT TO ENHANCE THE INDEPENDENCE OF THE ANNUAL AUDIT OF UNITS OF LOCAL GOVERNMENT PREVIOUSLY THE SUBJECT OF AN AUDIT BY THE STATE AUDITOR, TO REQUIRE GARNISHMENT OF CERTAIN MONIES OWED TO AN ELECTED OFFICIAL OF A UNIT OF LOCAL GOVERNMENT IN CERTAIN INSTANCES, TO PROVIDE IT IS A CRIME FOR AN ELECTED OFFICIAL TO MISUSE THE ELECTED OFFICE FOR PERSONAL FINANCIAL GAIN, AND TO PROVIDE THAT A PUBLIC OFFICER ALSO SERVING ON A NONPROFIT BOARD SHALL NOT ENGAGE IN SELF-DEALING WITH REGARD TO AWARD OF PUBLIC AGENCY CONTRACTS TO THAT NONPROFIT.

The General Assembly of North Carolina enacts:

SECTION 1.(a) G.S. 147-64.6(c)(14) reads as rewritten:

"(14) The Auditor shall notify the General Assembly, the Governor, the Chief Executive Officer of each agency audited, and other persons as the Auditor deems appropriate that an audit report has been published, its subject and title, and the locations, including State libraries, at which the report is available. The Auditor shall then distribute copies of the report only to those who request a report. The copies shall be in written or electronic form, as requested. The Auditor shall also file a copy of the audit report in the Auditor's office, which will be a permanent public record. In addition, the Auditor may publish on his or her Web site any reports from audits of State agencies not directly conducted by the Auditor. If the report is the result of an investigation of a unit of local government subject to Article 3 of Chapter 159 of the General Statutes, the Auditor shall notify the Local Government Commission that a report has been published with respect to that unit of local government. Nothing in this subsection shall be construed as authorizing or permitting the publication of information whose disclosure is otherwise prohibited by law."

SECTION 1.(b) G.S. 159-34 is amended by adding a new subsection to read:

"(d) Notwithstanding the requirement that the auditor is selected by and reports directly to the governing board in subsection (a) of this section, the Commission may require the governing board of a local government or public authority that has been the subject of an investigative audit with findings by the State Auditor, upon receipt of the investigative audit report in accordance with G.S. 147-64.6(c)(14), to select the certified public accountant to conduct the annual audit required by this section from a list of three certified public accountants provided by the Commission. The Commission may instruct the Secretary to issue a request for proposals when selecting a certified public accountant under this subsection. Upon exercise of this authority granted by this subsection, the certified public accountant shall report directly to the Commission and governing board, shall comply with all rules of the Commission, and shall be paid by the governing board. The Commission may exercise the authority granted by this subsection for up to three fiscal years after the release of the investigative report with findings by the State Auditor."



SECTION 1.(c) This section is effective when it becomes law and applies to any investigative audit issued by the State Auditor on or after that date. The Local Government Commission, in its discretion, may use the authority established by G.S. 159-34(d), as enacted by this act, with respect to any unit of local government that has been the subject of an investigative audit by the State Auditor on or after July 1, 2018.

SECTION 2.(a) G.S. 153A-28 reads as rewritten:

"§ 153A-28. Compensation of board of commissioners.

(a) The board of commissioners may fix the compensation and allowances of the ~~chairman~~chair and other members of the board by inclusion of the compensation and allowances in and adoption of the budget ordinance. In addition, if the ~~chairman~~chair or any other member of the board becomes a full-time county official, pursuant to G.S. 153A-81 or 153A-84, ~~his~~the compensation and allowances may be adjusted at any time during ~~his~~that person's service as a full-time official, for the duration of that service.

(b) In addition to any other enforcement available, the finance officer of the county shall garnish compensation paid under this section to any chair or other board member to collect any unpaid monies due to the county for county services until such debt is paid in full using the procedure for attachment and garnishment set forth in G.S. 105-368 as if unpaid monies due to the county for county services were delinquent taxes and that finance officer were the tax collector. The provision of G.S. 105-368(a) that limits the amount of compensation that may be garnished to not more than ten percent (10%) for any one pay period shall not apply to this subsection.

SECTION 2.(b) G.S. 160A-64.1 reads as rewritten:

"§ 160A-64.1. Withholding compensation; money judgment against council member.

(a) In addition to any other enforcement available, the finance officer of a city that obtains a final judgment awarding monetary damages against an elected or appointed member of the city council, either individually or jointly, may enforce that final judgment using any of the remedies set forth in G.S. 105-366(b) or the procedure for attachment and garnishment set forth in G.S. 105-368 as if final judgment awarding monetary damages were delinquent taxes and that finance officer were the tax collector.

(b) In addition to any other enforcement available, the finance officer of the city shall garnish compensation paid under G.S. 160A-64 to any mayor or council member to collect any unpaid monies due to the city for city services until such debt is paid in full using the procedure for attachment and garnishment set forth in G.S. 105-368 as if unpaid monies due to the city for city services were delinquent taxes and that finance officer were the tax collector.

(c) The provision of G.S. 105-368(a) that limits the amount of compensation that may be garnished to not more than ten percent (10%) for any one pay period shall not apply to this section."

SECTION 2.(c) This section is effective when it becomes law and applies to any compensation paid in accordance with G.S. 153A-28 or G.S. 160A-64 on or after that date.

SECTION 3.(a) Article 31 of Chapter 14 of the General Statutes is amended by adding a new section to read:

"§ 14-234.2. Public officers or employees financially benefiting from public position.

(a) No elected officer of a political subdivision of this State shall solicit or receive personal financial gain from the political subdivision of this State for which that elected officer serves by means of intimidation, undue influence, or misuse of the employees of that political subdivision of this State.

(b) This section shall not apply to financial gain received from a political subdivision of this State for acting in the elected official's official capacity or financial gain received with the approval of the governing board of the political subdivision of this State for which that elected officer serves.

(c) Violation of this section shall be a Class H felony."

SECTION 3.(b) This section becomes effective January 1, 2022, and applies to offenses committed on or after that date.

SECTION 4.(a) Article 31 of Chapter 14 of the General Statutes is amended by adding a new section to read:

"§ 14-234.3. Local public officials participating in contracts benefiting nonprofits with which associated.

(a) No public official shall knowingly participate in making or administering a contract, including the award of money in the form of a grant, loan, or other appropriation, with any nonprofit with which that public official is associated. The public official shall record his or her recusal with the clerk to the board, and once recorded, the political subdivision of this State may enter into or administer the contract.

(b) Anyone knowingly violating this section shall be guilty of a Class 1 misdemeanor. The exceptions listed in G.S. 14-234(b) and (d1) through (d5) shall apply to this section.

(c) A contract entered into in violation of this section is void. A contract that is void under this section may continue in effect until an alternative can be arranged when (i) an immediate termination would result in harm to the public health or welfare and (ii) the continuation is approved as provided in this subsection. A political subdivision of this State that is a party to the contract may request approval from the chair of the Local Government Commission to continue contracts under this subsection.

(d) For purposes of this section, the following definitions shall apply:

- (1)** Nonprofit with which that public official is associated. – A nonprofit corporation, organization, or association, incorporated or otherwise, that is organized or operating in the State primarily for religious, charitable, scientific, literary, public health and safety, or educational purposes and of which the public official is a director, officer, or governing board member, excluding any board, entity, or other organization created by this State or by any political subdivision of this State.
- (2)** Participate in making or administering a contract. – Any of the following actions by a public official:
 - a.** Deliberating or voting on the contract.
 - b.** Attempting to influence any other person who is deliberating or voting on the contract.
 - c.** Soliciting or receiving any gift, favor, reward, service, or promise of reward, including a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a contract by the political subdivision of the State with the not-for-profit with which that public official is associated.
- (3)** Public official. – Any individual who is elected or appointed to serve on a governing board of a political subdivision of this State. The term shall not include an employee or independent contractor of that political subdivision of this State."

SECTION 4.(b) This section becomes effective January 1, 2022, and applies to offenses committed on or after that date.

SECTION 5. Except as otherwise provided, this act is effective when it becomes law.
In the General Assembly read three times and ratified this the 30th day of November, 2021.

s/ Phil Berger
President Pro Tempore of the Senate

s/ Tim Moore
Speaker of the House of Representatives

Roy Cooper
Governor

Approved _____m. this _____ day of _____, 2021



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248462390
Feb. 16, 2012 LTR 4168C E0
20-2979998 000000 00

00023500
BODC: TE

BROWN BAG MINISTRY
% DAVID LEGARTH
PO BOX 512
APEX NC 27502-0512



012558

Employer Identification Number: 20-2979998
Person to Contact: MR. PATTERSON
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Feb. 07, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in MARCH 2006.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248462390
Feb. 16, 2012 LTR 4168C E0
20-2979998 000000 00
00023501

BROWN BAG MINISTRY
% DAVID LEGARTH
PO BOX 512
APEX NC 27502-0512

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager
Accounts Management Operations

TOWN OF ZEBULON
NON-PROFIT ORGANIZATION
FUNDING APPLICATION
FISCAL YEAR 2024-2025

GENERAL INFORMATION		Date: 01/30/2024
Agency/Organization Name: Positive Attitude for Life		
Mailing Address: 8601 Six Forks Road, suite 400		
City: Raleigh	State: NC	Zip Code: 27615
Physical Address (if different from mailing): 4933 Stonewood Pines Drive, Knightdale, NC 27545		
Primary Contact & Title: Keturah Powell, Founder and CEO		
Phone Number: 984-297-8281	Fax Number:	
Email Address: kp@palinc.org	Website: www.palinc.org	

ORGANIZATION INFORMATION

1) Is your agency incorporated as a non-profit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If "Yes", please attach a copy of your IRS tax-exempt designation.
2) Does your Board of Directors consist of non-paid volunteers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3) Number of years organization has been in existence: 17 years
4) Did your organization receive funding from the Town of Zebulon previously? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Skip to questions)
4A) Did you provide an update to the Board of Commissioners?
4B) If you did not provide an update to the Board of Commissioners, attach a description of how the funds were used.
5) List your organization's Mission Statement: Our mission is to provide a holistic approach by educating young women and young men ages 12 to 18 about consciously and positively preparing for their futures with the appropriate tools to better navigate their lives.
6) Describe the service or project you intend to apply this grant towards: Workshops for the youth that will include community service projects, team building activities and excursions, as well as discussions and events geared towards the well being of our youth.
7) What Focus Area of Zebulon's Vision 2030 Strategic Plan does this service or project fit within?: (Ref: www.Zebulon2030.com) <input checked="" type="checkbox"/> Small-Town Life <input type="checkbox"/> Vibrant Downtown <input type="checkbox"/> Grow Smart
8) How does this service or project accomplish a goal within the checked Focus Area? Our mission is to provide a holistic approach by educating young women and young men ages 12 to 18 about consciously and positively preparing for their futures with the appropriate tools to better navigate their lives.

9) How many Zebulon citizens do you serve annually? 10 youth this past year, but more to come
10) In the upcoming year, list the metric(s) you will measure to ensure these grant funds are effectively progressing towards meeting the service goal or need? positive post-surveys from youth and from parents, increase in positive behavior in school
Annual budget: \$98,500 ; % Administration 30%
Sources of revenue for annual budget (by amount and %): Grants: \$35,000 (35.5%), Corporate Sponsors: \$30,000 (30.5%), Fundraisers: \$17,000 (17.2%) Community Sponsors: \$10,000 (10.2%), Memberships: \$6,500 (6.6%)

REQUEST INFORMATION

Amount requested from Town of Zebulon: \$20,000
Space requested from Town of Zebulon (Please indicate the location and the duration of your space needs): Zebulon Recreation Center, 1-2 times/month for the fiscal year


Will you have a representative make a brief presentation (no more than 3 minutes) to the Board of Commissioners on Monday, March 4 @ 6:00 PM? Yes No

Certification

We certify to the best of our knowledge that the information provided in this application is accurate and complete and is endorsed by the organization.

If awarded a grant, I understand and am prepared to make a report to the Board of Commissioners at a Regular Board meeting on how the grant is being used and what progress is being made on the service goal or need. Failure to present can be a factor used in determining if subsequent grants are awarded.

We also certify that we have read Session 2021 Senate Bill 473 and can attest that a commissioner also serving on a nonprofit board shall not engage in self-dealing with regard to award of a grant to that nonprofit.

Signature: 
Print Name & Title: Keturah Powell, Founder and CEO

APPLICATION DUE BACK TO FINANCE OFFICE BY JANUARY 31, 2024

Please return your application to:

Town of Zebulon
Attn: Bobby Fitts
1003 N Arendell Avenue
Zebulon, NC 27597
bfitts@townofzebulon.org

STAFF ONLY

- 1) Does the proposed service or project advance upon goals noted within the Zebulon Vision 2030 Strategic Plan?
- 2) Does the organization provide the proposed service or project in a more efficient and effective manner than if provided as a Town of Zebulon service?
- 3) Does Staff recommend award of grant?

Attachment: Resolution 2020-07; Session 2021 Senate Bill 473

**RESOLUTION 2020-07
NON-PROFIT FUNDING POLICY**

1.0 PURPOSE:

The purpose of this policy is to provide guidelines to Board and staff in making decisions regarding funding requests by local non-profit organizations. The Town of Zebulon wishes to contribute to the efforts of these organizations when their focus areas align with those of the *Town of Zebulon Vision 2030 Strategic Plan*.

2.0 POLICY STATEMENT:

The Town of Zebulon is committed to providing financial assistance to those non-profit agencies which supplement the Town services that are provided to its citizens. Non-profit agencies should also focus on one or more of the Town of Zebulon's focus areas defined in the Strategic Plan. The focus areas and priority goals within those areas are:

- ***Focus area 1: Vibrant Downtown*** – We will have a clean, attractive, and historic downtown with a variety of special events, entertainment, shops, restaurants, businesses and housing to serve as the heart of Zebulon, providing a gathering place for the community and a destination for visitors.
 - ***Goal:*** Revitalize downtown Zebulon
 - ***Goal:*** Develop events, entertainment, and cultural attractions to draw people downtown

- ***Focus area 2: Small Town Life*** – We will preserve and enhance our small-town feel by developing more activities and locations to gather with family and neighbors, making Zebulon a safe, connected, family friendly and walkable town.
 - ***Goal:*** Promote more community events and festivals
 - ***Goal:*** Enhance and create more community gathering places
 - ***Goal:*** Increase the connectedness and walkability in the community

- ***Focus area 3: Growing Smart*** – Our community is growing and we will plan for the growth with appropriate staffing and service levels to address land use and traffic concerns; promote economic development and preserve the affordability of our community
 - ***Goal:*** Plan for appropriate land use to meet transportation and housing needs
 - ***Goal:*** Pursue economic development opportunities with our community partners
 - ***Goal:*** Maintain appropriate staffing to support expected service levels for the growing community

3.0 NON-PROFIT AGENCY ELIGIBILITY FOR TOWN FUNDS:

It shall be the policy of the Town of Zebulon to consider providing assistance to non-profit agencies meeting the criteria detailed below.

3.1 Eligibility Requirements

All non-profits shall verify their non-profit status by submitting an IRS tax exempt letter confirming 501(c)(3) status, and IRS 990 form and a current solicitation license from the North Carolina Secretary of State (or if exempt, the exemption letter). Additionally, non-profit organizations must not have their revenue suspended by the North Carolina Secretary of State or have overdue federal or state taxes.

3.2 Accountability

Non-profits agencies shall adhere to accountability standards set by the Town Manager and as required by law. Compliance with these standards is a criterion for funding. These standards include but are not limited to:

Complying with all financial requirements including the submission of financial statements or audits as specified by the contract.

Complying with program performance measurement requirements including quarterly reports to the Board of Commissioners.

3.3 Funding Eligibility

A non-profit agency must have operated for two years by December 31 of the year preceding the application deadline.

Non-profit agencies may not use a third party arrangement to meet requirements for eligibility.

Only one application per agency will be considered each year.

Grants are for operating costs. The Town will not fund the purchase, maintenance, or repair of capital assets in excess of \$5,000.

3.4 Use of Funds

Application must identify what project or program will use funds.

Application must identify and explain how project or program meets one of the goals of the Strategic Plan.

4.0 FUNDING APPLICATION PROCEDURE:

4.1 Application Timeline

- The application will be available on the Town of Zebulon website (www.townofzebulon.org) the first business day of the calendar year.
- Completed applications must be returned to the Finance Department no later than the date indicated in the public notice. Applications received after the published deadline will be deemed ineligible for that year.
- All applicants must appear and make a brief presentation at the March Board of Commissioners meeting (1st Monday of every March).

4.2 Application Requirements

- A completed and signed application is required, along with all required documentation by the advertised deadline.

4.3 Funding Award

- Requests for funding will be handled as part of the annual budget process.

- Town staff will provide analysis to assist the Board of Commissioners with how the applicant aligns with the Town's focus areas and goals.
- The Board of Commissioners will approve final funding for non-profits when the Annual Budget is adopted.
- Applicants will be notified of final funding no later than June 30th.
- The total amount of funding available for award to all non-profit organizations shall not exceed \$5,000 for any fiscal year, with no more than \$1,000 awarded to any single non-profit organization.
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Adopted this the 6th day of January, 2020
 Effective this the 6th day of January, 2020

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2021

SENATE BILL 473
RATIFIED BILL

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(a) No elected officer of a political subdivision of this State shall solicit or receive personal financial gain from the political subdivision of this State for which that elected officer serves by means of intimidation, undue influence, or misuse of the employees of that political subdivision of this State.

(b) This section shall not apply to financial gain received from a political subdivision of this State for acting in the elected official's official capacity or financial gain received with the approval of the governing board of the political subdivision of this State for which that elected officer serves.

(c) Violation of this section shall be a Class H felony."

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(b) Anyone knowingly violating this section shall be guilty of a Class 1 misdemeanor. The exceptions listed in G.S. 14-234(b) and (d1) through (d5) shall apply to this section.

(c) A contract entered into in violation of this section is void. A contract that is void under this section may continue in effect until an alternative can be arranged when (i) an immediate termination would result in harm to the public health or welfare and (ii) the continuation is approved as provided in this subsection. A political subdivision of this State that is a party to the contract may request approval from the chair of the Local Government Commission to continue contracts under this subsection.

(d) For purposes of this section, the following definitions shall apply:

(1) Nonprofit with which that public official is associated. – A nonprofit corporation, organization, or association, incorporated or otherwise, that is organized or operating in the State primarily for religious, charitable, scientific, literary, public health and safety, or educational purposes and of which the public official is a director, officer, or governing board member, excluding any board, entity, or other organization created by this State or by any political subdivision of this State.

(2) Participate in making or administering a contract. – Any of the following actions by a public official:

a. Deliberating or voting on the contract.

b. Attempting to influence any other person who is deliberating or voting on the contract.

c. Soliciting or receiving any gift, favor, reward, service, or promise of reward, including a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a contract by the political subdivision of the State with the not-for-profit with which that public official is associated.

(3) Public official. – Any individual who is elected or appointed to serve on a governing board of a political subdivision of this State. The term shall not include an employee or independent contractor of that political subdivision of this State."

SECTION 4.(b) This section becomes effective January 1, 2022, and applies to offenses committed on or after that date.

SECTION 5. Except as otherwise provided, this act is effective when it becomes law.
In the General Assembly read three times and ratified this the 30th day of November, 2021.

s/ Phil Berger
President Pro Tempore of the Senate

s/ Tim Moore
Speaker of the House of Representatives

Roy Cooper
Governor

Approved _____ .m. this _____ day of _____, 2021

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 23 2007

POSITIVE ATTITUDE FOR LIFE
C/O KETURAH BULLOCK
PO BOX 2303
GARNER, NC 27529-2303

Employer Identification Number:
25-1906930
DLN:
17053200008047
Contact Person:
THOMAS C KOESTER ID# 31116
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
SEPTEMBER 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
JANUARY 18, 2005
Contribution Deductibility:
YES
Addendum Applies:
NO

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

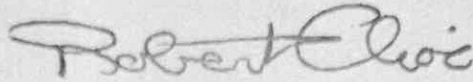
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to individuals, you should keep case histories showing the recipient's name and address; the purpose of the award; the manner of selection; and the relationship of the recipient to any of your officers, directors, trustees, members, or major contributors.

POSITIVE ATTITUDE FOR LIFE

Sincerely,

A handwritten signature in cursive script that reads "Robert Choi".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

TOWN OF ZEBULON
NON-PROFIT ORGANIZATON
FUNDING APPLICATION
FISCAL YEAR 2024-2025

GENERAL INFORMATION		Date:
Agency/Organization Name: <u>East Wake Education Foundation</u>		
Mailing Address: <u>PO Box 1404</u>		
City: <u>Wendell</u>	State: <u>NC</u>	Zip Code: <u>27591</u>
Physical Address (if different from mailing): <u>16 East Fourth Street Wendell</u>		
Primary Contact & Title: <u>Shannon White - Executive Director</u>		
Phone Number: <u>919-366-5901</u>	Fax Number:	
Email Address: <u>Swhite@</u>	Website: <u>www.eastwakeeducation</u>	
<u>eastwakeeducationfoundation.org</u>		<u>foundation.org</u>

ORGANIZATION INFORMATION

1) Is your agency incorporated as a non-profit organization? Yes No. If "Yes", please attach a copy of your IRS tax-exempt designation.

2) Does your Board of Directors consist of non-paid volunteers? Yes No

3) Number of years organization has been in existence: 30 years

4) Did your organization receive funding from the Town of Zebulon previously? Yes No (Skip to questions)

4A) Did you provide an update to the Board of Commissioners? No

4B) If you did not provide an update to the Board of Commissioners, attach a description of how the funds were used. See Attached

5) List your organization's Mission Statement: See Attached

6) Describe the service or project you intend to apply this grant towards: See Attached

7) What Focus Area of Zebulon's Vision 2030 Strategic Plan does this service or project fit within?:
(Ref: www.Zebulon2030.com)
 Small-Town Life Vibrant Downtown Grow Smart

8) How does this service or project accomplish a goal within the checked Focus Area?
See Attached

9) How many Zebulon citizens do you serve annually? <i>See Attached</i>
10) In the upcoming year, list the metric(s) you will measure to ensure these grant funds are effectively progressing towards meeting the service goal or need? <i>See Attached</i>
Annual budget: <i>243,769</i> ; % Administration <i>20%</i>
Sources of revenue for annual budget (by amount and %): <i>See Attached</i>

REQUEST INFORMATION

Amount requested from Town of Zebulon: <i>\$1,000</i>
Space requested from Town of Zebulon (Please indicate the location and the duration of your space needs): <i>See Attached</i>

Will you have a representative make a brief presentation (no more than 3 minutes) to the Board of Commissioners on Monday, March 4 @ 6:00 PM? Yes No

Certification

We certify to the best of our knowledge that the information provided in this application is accurate and complete and is endorsed by the organization.

If awarded a grant, I understand and am prepared to make a report to the Board of Commissioners at a Regular Board meeting on how the grant is being used and what progress is being made on the service goal or need. Failure to present can be a factor used in determining if subsequent grants are awarded.

We also certify that we have read Session 2021 Senate Bill 473 and can attest that a commissioner also serving on a nonprofit board shall not engage in self-dealing with regard to award of a grant to that nonprofit.

Signature: <i>Shannon White</i>
Print Name & Title: <i>Shannon White - Executive Director</i>

APPLICATION DUE BACK TO FINANCE OFFICE BY JANUARY 31, 2024

Please return your application to:

**Town of Zebulon
Attn: Bobby Fitts
1003 N Arendell Avenue
Zebulon, NC 27597
bfitts@townofzebulon.org**

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: January 13, 2003

Person to Contact:
Ms. Benson #31-07273
Contact Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3753
Federal Identification Number:
56-1825860

East Wake Education Foundation
P.O. Box 1404
Wendell, NC 27591

Dear Madam:

This is in response to your telephone request regarding your organization's tax exempt status.

Our records indicate that a determination letter issued in July 1994, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

TOWN OF ZEBULON
NON-PROFIT ORGANIZATION
FUNDING APPLICATION
FISCAL YEAR 2024-2025

GENERAL INFORMATION			Date: 1/31/2024
Agency/Organization Name: Zebulon Shrine Club			
Mailing Address: P.O. Box 142			
City: Zebulon	State: NC	Zip Code: 27597	
Physical Address (if different from mailing): 1101 West Gannon			
Primary Contact & Title: Kyle Carson Rental Officer Chairman			
Phone Number: 919 745-9060	Fax Number: None		
Email Address: "NA"	Website: Zebulon Shrine Club on Facebook		

ORGANIZATION INFORMATION

1) Is your agency incorporated as a non-profit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If "Yes", please attach a copy of your IRS tax-exempt designation. <i>On file</i>
2) Does your Board of Directors consist of non-paid volunteers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3) Number of years organization has been in existence: <i>61</i>
4) Did your organization receive funding from the Town of Zebulon previously? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Skip to questions)
4A) Did you provide an update to the Board of Commissioners?
4B) If you did not provide an update to the Board of Commissioners, attach a description of how the funds were used.
5) List your organization's Mission Statement: <i>Provide a place for Shiner and their families to meet for fellowship and fundraising activities for Arman Temple and Greenville Shriners Hospital. Provide a place for individuals or organizations to meet for a RCIS meal.</i>
6) Describe the service or project you intend to apply this grant towards: <i>Continue funding Greenville Shriners Hospital and Masonic Home for children</i>
7) What Focus Area of Zebulon's Vision 2030 Strategic Plan does this service or project fit within?: (Ref: www.Zebulon2030.com) <input checked="" type="checkbox"/> Small-Town Life <input type="checkbox"/> Vibrant Downtown <input type="checkbox"/> Grow Smart
8) How does this service or project accomplish a goal within the checked Focus Area? <i>Provide patient care and transportation to a Shiner's Hospital at no cost.</i>

9) How many Zebulon citizens do you serve annually? <i>1 child & Shriners Hospital</i>
10) In the upcoming year, list the metric(s) you will measure to ensure these grant funds are effectively progressing towards meeting the service goal or need?
Annual budget: _____ ; % Administration
Sources of revenue for annual budget (by amount and %):

REQUEST INFORMATION

Amount requested from Town of Zebulon: <i>- 0 -</i>
Space requested from Town of Zebulon (Please indicate the location and the duration of your space needs):

Will you have a representative make a brief presentation (no more than 3 minutes) to the Board of Commissioners on Monday, March 4 @ 6:00 PM? Yes No

Certification

We certify to the best of our knowledge that the information provided in this application is accurate and complete and is endorsed by the organization.

If awarded a grant, I understand and am prepared to make a report to the Board of Commissioners at a Regular Board meeting on how the grant is being used and what progress is being made on the service goal or need. Failure to present can be a factor used in determining if subsequent grants are awarded.

We also certify that we have read Session 2021 Senate Bill 473 and can attest that a commissioner also serving on a nonprofit board shall not engage in self-dealing with regard to award of a grant to that nonprofit.

Signature: <i>Dale Danvers</i>
Print Name & Title: <i>Dale Danvers Treasurer</i>

APPLICATION DUE BACK TO FINANCE OFFICE BY JANUARY 31, 2024

Please return your application to:
Town of Zebulon
Attn: Bobby Fitts
1003 N Arendell Avenue
Zebulon, NC 27597
bfitts@townofzebulon.org

TOWN OF ZEBULON
NON-PROFIT ORGANIZATION
FUNDING APPLICATION
FISCAL YEAR 2024-2025

GENERAL INFORMATION		Date: January 31, 2024
Agency/Organization Name: James E. Shepard School Alumni Association		
Mailing Address: P.O. Box 222		
City: Zebulon	State: NC	Zip Code: 27597
Physical Address (if different from mailing): 102 Cedarwood Dr. Lenoir, NC 27549		
Primary Contact & Title: Shirley Snelling - President		
Phone Number: 919-270-0685	Fax Number: N/A	
Email Address: shepardalumni1979@gmail.com	Website: jessaa.org	

ORGANIZATION INFORMATION

1) Is your agency incorporated as a non-profit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If "Yes", please attach a copy of your IRS tax-exempt designation.
2) Does your Board of Directors consist of non-paid volunteers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3) Number of years organization has been in existence: 1979 - to - Present
4) Did your organization receive funding from the Town of Zebulon previously? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Skip to questions)
4A) Did you provide an update to the Board of Commissioners?
4B) If you did not provide an update to the Board of Commissioners, attach a description of how the funds were used.
5) List your organization's Mission Statement: The James E. Shepard School Alumni Association mission is to enhance and promote the memory and legacy of James E. Shepard school, strengthen membership, provide lifelong connections and promote higher education.
6) Describe the service or project you intend to apply this grant towards: Community Action by providing families that are less fortunate with meals during the holidays. -- goal is for 10 families. Promote and encourage alumni to come back to the community to support scholarship banquet - Provide items needed for community events.
7) What Focus Area of Zebulon's Vision 2030 Strategic Plan does this service or project fit within?: (Ref: www.Zebulon2030.com) <input checked="" type="checkbox"/> Small-Town Life <input checked="" type="checkbox"/> Vibrant Downtown <input type="checkbox"/> Grow Smart
8) How does this service or project accomplish a goal within the checked Focus Area? - Have community events and encourage community to get involve - Invite those that have moved from area to come for special events, example- Scholarship Banquet, and other activities planned and promoted by association.

9) How many Zebulon citizens do you serve annually?	75 to 100
10) In the upcoming year, list the metric(s) you will measure to ensure these grant funds are effectively progressing towards meeting the service goal or need?	Attendance
Annual budget:	5000 ⁰⁰ ; % Administration 6%
Sources of revenue for annual budget (by amount and %):	Donations & Membership Dues 30%

REQUEST INFORMATION

Amount requested from Town of Zebulon:	Maximum amount of grant. 1000
Space requested from Town of Zebulon (Please indicate the location and the duration of your space needs):	Town Events, Parks, Rec. Center (Time Specified)


Will you have a representative make a brief presentation (no more than 3 minutes) to the Board of Commissioners on Monday, March 4 @ 6:00 PM? Yes No

Certification

We certify to the best of our knowledge that the information provided in this application is accurate and complete and is endorsed by the organization.

If awarded a grant, I understand and am prepared to make a report to the Board of Commissioners at a Regular Board meeting on how the grant is being used and what progress is being made on the service goal or need. Failure to present can be a factor used in determining if subsequent grants are awarded.

We also certify that we have read Session 2021 Senate Bill 473 and can attest that a commissioner also serving on a nonprofit board shall not engage in self-dealing with regard to award of a grant to that nonprofit.

Signature:	
Print Name & Title:	Shirley Snelling / President

APPLICATION DUE BACK TO FINANCE OFFICE BY JANUARY 31, 2024

Please return your application to:

Town of Zebulon
Attn: Bobby Fitts
1003 N Arendell Avenue
Zebulon, NC 27597
rfitts@townofzebulon.org

TOWN OF ZEBULON
NON-PROFIT ORGANIZATION
FUNDING APPLICATION
FISCAL YEAR 2024-2025

GENERAL INFORMATION		Date: 1/29/2024
Agency/Organization Name: The North Carolina Community of Coalitions (NC3)		
Mailing Address: 12 Iron Gate Drive		
City: Zebulon	State: NC	Zip Code: 27597
Physical Address (if different from mailing): n/a		
Primary Contact & Title: EnJanet Joseph, Co - Founder & Executive Director		
Phone Number: 919.410.8571	Fax Number: n/a	
Email Address: nccommunitycoalitions@gmail.com	Website: nccommunitycoalitions.com	

ORGANIZATION INFORMATION

1) Is your agency incorporated as a non-profit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If "Yes", please attach a copy of your IRS tax-exempt designation.
2) Does your Board of Directors consist of non-paid volunteers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3) Number of years organization has been in existence: 4 years
4) Did your organization receive funding from the Town of Zebulon previously? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Skip to questions)
4A) Did you provide an update to the Board of Commissioners?
4B) If you did not provide an update to the Board of Commissioners, attach a description of how the funds were used.
5) List your organization's Mission Statement: The mission of the North Carolina Community of Coalitions (NC3) is to empower and support community groups in their efforts to enhance the holistic quality of life for residents of affiliate NC3 communities.
6) Describe the service or project you intend to apply this grant towards: With a strategic approach that mobilizes residents and collaborates with over 23 organizations across Wake County, NC3 focuses on diversifying stakeholders for a greater impact, providing ongoing comprehensive support in education, housing, safety, economic development, mentorship, health and wellness, and addressing unique community needs. In the Fall of 2023, NC3 established a mutually beneficial partnership with members of the Zebulon Juneteenth Committee to establish the Zebulon Community Alliance (ZCA). As members of the Alliance, ZCA engages the community to enhance the quality of life in the vulnerable areas of Zebulon through investment, outreach and advocacy. As a

collaborative, services include 1) investing time, resources, and programming; 2) organizing opportunities for community members to engage, such as health and resource fairs, and festivals; 3) and conducting focus groups and monthly community meetings to create a platform for residents to advocate for their needs and learn about existing resources. NC3 prides itself in cultivating relationships and trust when engaging residents, in feedback protocols such as engagement, surveys, and stakeholder partnerships to better understand and address these needs.

The Town of Zebulon will be instrumental in supporting the expansion of resident outreach services into the Zebulon community. Due to historical success in outreach measures, NC3 will specifically use grant funding to support ZCA in establish communication channels to include a Call Multiplier robocall system, website design, and marketing on social media platforms, as a means to connect residents to information regarding events, available resources, and programming. To obtain materials needed for community outreach and canvassing (brochures, fliers, volunteer shirts, and feedback tools), and the materials needed to coordinate outreach events in vulnerable neighborhoods and facilitate in person monthly community meetings throughout the year.

7) What Focus Area of Zebulon's Vision 2030 Strategic Plan does this service or project fit within?: (Ref: www.Zebulon2030.com)

Small-Town Life Vibrant Downtown Grow Smart

8) How does this service or project accomplish a goal within the checked Focus Area?

Two of the main priority areas of the Zebulon Community Alliance are engaging family, youth and seniors and providing community outreach and gathering events directly in neighborhoods to create empowering opportunities for community cohesion, inclusion and community pride, amongst families and neighbors and to enhance the connection of vulnerable areas with and within the Town of Zebulon.

These efforts will lead to positive and sustainable community change by strengthening family bonds, and promote the holistic well-being of children and families. Focusing on community empowerment and well-being, contributing to a sense of security and cooperation, ultimately fostering a stronger and more resilient community.

9) How many Zebulon citizens do you serve annually? 100+

10) In the upcoming year, list the metric(s) you will measure to ensure these grant funds are effectively progressing towards meeting the service goal or need?

Number of outreach events in neighborhoods

Outreach engagement rate

Number of new members in ZCA group

Number of active members in ZCA group

Referral traffic Social media analytics
Annual budget: \$5,149.19; % Administration (50%)
Sources of revenue for annual budget (by amount and %): Contributions: 6,000 (50%) Contracts: \$2,000 (20%) Grants: \$ 2,500 (30%)

REQUEST INFORMATION

Amount requested from Town of Zebulon: \$1,000
Space requested from Town of Zebulon (Please indicate the location and the duration of your space needs): Zebulon Community Center for Monthly Community Meetings

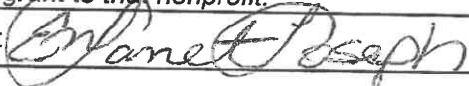
Will you have a representative make a brief presentation (no more than 3 minutes) to the Board of Commissioners on Monday, March 4 @ 6:00 PM? Yes No

Certification

We certify to the best of our knowledge that the information provided in this application is accurate and complete and is endorsed by the organization.

If awarded a grant, I understand and am prepared to make a report to the Board of Commissioners at a Regular Board meeting on how the grant is being used and what progress is being made on the service goal or need. Failure to present can be a factor used in determining if subsequent grants are awarded.

We also certify that we have read Session 2021 Senate Bill 473 and can attest that a commissioner also serving on a nonprofit board shall not engage in self-dealing with regard to award of a grant to that nonprofit.

Signature: 
Print Name & Title: EnJanet Joseph, Co-founder & Executive Director

APPLICATION DUE BACK TO FINANCE OFFICE BY JANUARY 31, 2024

Please return your application to:

Town of Zebulon
Attn: Bobby Fitts
1003 N Arendell Avenue
Zebulon, NC 27597
rfitts@townofzebulon.org

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUN 21 2019

THE NORTH CAROLINA COMMUNITY OF
COALITIONS
71 WOOD GREEN DRIVE
WENDELL, NC 27591-0000

Employer Identification Number:
83-4280830

DLN:
26053561005279

Contact Person:
CUSTOMER SERVICE ID# 31954

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
June 30

Public Charity Status:
509(a)(2)

Form 990/990-EZ/990-N Required:
Yes

Effective Date of Exemption:
May 13, 2019

Contribution Deductibility:
Yes

Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

THE NORTH CAROLINA COMMUNITY OF

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

STAFF REPORT
FOOTBALL FIELD USE FEES
SEPTEMBER 9, 2024

Topic: Football Field Use Fees
Speaker: Sheila Long, Parks & Recreation Director
From: Sheila Long, Parks & Recreation Director
Approved by: Taiwo Jaiyeoba, Interim Town Manager

Executive Summary:

The Board of Commissioners requested staff present fee waivers for the Zebulon Aggies Football and Cheer programs for their consideration at the September regular meeting.

Background:

The Board of Commissioners received a fee schedule and cost analysis for the Zebulon Bearcats Football and Cheer program field rentals at their May 15th work session per their request.

At the August 5th meeting, staff was asked to return to the August work session with a cost analysis for field use of the Bearcats and the Aggies. At the Work Session, staff provided the applied rental rate and expected cost to the Town.

At the August 15th meeting, staff presented the cost analysis for waivers for the Bearcats and Aggies. The Board waived fees for the Bearcats and requested the Aggies formally request a fee waiver and to revisit the request at the September 9th meeting. On August 16th, staff confirmed with the Aggies that they received a letter confirming their 501c3 status from the IRS on August 15th.

Discussion:

The Board will engage in discussion and provide direction to staff regarding fee waivers for the Aggies.

Policy Analysis:

The Cost Recovery Policy identifies how to seek fee waivers and directs staff how to apply reduced fees to 501c3/school organizations. By policy staff is authorized to reduce fees to 501c3/school equal to the resident rate less 50%. Per the Cost Recovery policy, requests for reduced rental rates must be submitted in writing and include:

Item	Status
Rental Application	Received
Free or Ticketed Event	Gate fees are not charged for practices
501c documentation	Verified thru IRS
Detailed explanation of how the event will benefit Town of Zebulon Residents directly	Received

The Board has requested to consider fee waivers beyond what the Cost Recovery Policy authorizes staff to implement.

Fiscal Analysis:

The Board approved the Fee Schedule and Cost Recovery Policy with the adoption of the budget on June 25th. Both policies provide direction to staff when determining field use fees to apply to private parties seeking to use town facilities. Based on the Aggies' field use request, the applied use fee is \$2040 and can be reduced to \$1020 per policy. The collected use fee is revenue applied to General Fund.

Zebulon Aggies Football and Cheer

August 27, 2024

Dear Mayor and Board of Commissioners,

The Zebulon Aggies Football and Cheer is a local 501c3. Our mission is to transform adversity into opportunity by providing a beacon of hope for the youth in our community. As former players who have faced our own hardships, we understand the transformative power of sport in shaping young lives. By launching a football organization, we aim to fill the void left by the lack of funding from local parks and recreation departments.

We are driven by the profound desire to give back to the community that nurtured us, and to see the cycle of support come full circle. However, we cannot achieve this alone. We seek funding for field space to ensure that every child in our community has the chance to experience the camaraderie, discipline, and joy that football and cheer can bring. Together, let's make it all about the kids and create a brighter future for our community.

Sincerely,

Kiara Staton, Secretary

Zebulon Aggies Football and Cheer

THIRD AMENDMENT TO AGREEMENT FOR EMPLOYMENT AS INTERIM TOWN MANAGER

This Third Amendment to Agreement for Employment as Interim Town Manager (the "Third Amendment"), made and entered into as of September ___, 2024, by and between the Town of Zebulon, State of North Carolina, a body corporate and politic (the "Town"), and City Development Advisors, LLC on behalf of Taiwo Jaiyeoba, ("Manager") both of whom agree as follows:

WITNESSETH:

WHEREAS, the Town desires to retain the services of said Manager as Interim Town Manager of the Town of Zebulon pursuant to North Carolina General Statutes §§ 160A-147 and 160A-148 and the Charter of the Town of Zebulon (the "Charter").

WHEREAS, the Town and Manager entered into an Agreement for Employment as Interim Town Manager dated June 4, 2024 for a term that expired on July 1, 2024; a First Amendment dated June 25, 2024 that expires on July 31, 2024 and a Second Amendment dated July 26, 2024 that expires on September 10, 2024 (the original Agreement, the First Amendment, Second Amendment and this Third Amendment, are collectively referred to as the "Agreement").

WHEREAS, the Manager has agreed to continue his employment as the Town Manager of the Town, subject to and on the terms, conditions, and provisions agreed to and set forth in this Agreement.

WHEREAS, both parties desire to amend and restate the terms and conditions as described in the Agreement, specifically including an extension of the term, and other matters described in more detail below.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Term

Section 2, Term, of the original Agreement is hereby deleted in its entirety and replaced as follows:

Subject to earlier termination as provided in Section 8, Subsection D of the original Agreement, the term of this Agreement shall continue, and Manager shall serve as Interim Town Manager, until the earlier of the date a permanent or interim Town Manager commences work or December 5, 2024, whichever occurs earlier. Either party may terminate this Agreement with not less than five (5) business days' notice of their intent to terminate the Agreement.

Section 2. Hours of Work. Physical Presence.

Section 7, Hours of Work, of the original Agreement is hereby deleted in its entirety and replaced as follows:

The parties agree that the Manager commits to approximately twenty (20) hours per week to discharge his duties as Manager. Manager agrees to be physically present for all meetings of the Board of Commissioners or delegate the Manager's authority to the Interim Assistant Manager when the Manager is unavailable. Manager agrees to be either physically or virtually present for weekly management team meetings. Manager agrees to be available by telephone for consultation and to respond to emergency situations. Upon Town request, Manager agrees to provide transition consultation to the permanent or interim Town Manager, Planning Director and/or Assistant Town Manager to promote an orderly transition. Transition consultation services shall be provided in consideration of the same compensation and hours of work as services provided pursuant to the terms of this Agreement.

Section 3. General Provisions

A. Entire Agreement. Upon execution, this Third Amendment supersedes the original Agreement as well as any prior agreements or understandings between the parties, whether written or oral, and this Agreement constitutes the entire agreement between the parties.

B. Binding Effect. Manager's rights and obligations under this Third Amendment are not transferable by assignment or otherwise. The provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the Manager and his heirs, beneficiaries and personal representatives.

C. Amendment. This Third Amendment shall not be modified or amended except by a vote of the Town Board of Commissioners ("Board") and upon approval of the Board, a written instrument executed by the Manager and the duly authorized representative of the Board. No waiver of any provision of this Third Amendment will be valid unless the waiver is in writing and signed by the waiving party. The failure of a party at any time to require performance of any provision of this Third Amendment will not affect such party's rights at a later time to enforce such provision. No waiver by a party of any breach of this Third Amendment will be deemed to extend to any other breach hereunder or affect in any way any rights arising by virtue of any other breach.

D. Severability. If any provision, or any portion thereof, contained in this Third Amendment is held unconstitutional, invalid or unenforceable, the remainder of this Third Amendment, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

(The remainder of this page is intentionally left blank. The next page is the signature page.)

IN WITNESS THEREOF, the Town Board of Commissioners of Zebulon, North Carolina has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by its Clerk, and the Manager has signed and executed this Agreement, both in duplicate, effective on the date Second above written.

MANAGER

TOWN OF ZEBULON

City Development Advisors, LLC

By: _____
Taiwo Jaiyeoba, Manager

By: _____
Glenn L. York, Mayor

Attest: _____
Lisa M. Markland, Town Clerk

STAFF REPORT
BOARD APPOINTMENTS
SEPTEMBER 9, 2024

Topic: Board Appointments
Speaker: Lisa Markland, CMC, Human Resources Director
From: Lisa M. Markland, CMC, Human Resources Director
Prepared by: Stacie Paratore, CMC, Human Resources Specialist
Approved by: Taiwo Jaiyeoba, Interim Town Manager

Executive Summary:

The Board of Commissioners will consider applicants interested in serving on appointed boards.

Background:

The Board of Commissioners appoints members to volunteer Boards (Planning Board, Board of Adjustment, and Parks and Recreation Advisory Board) who make recommendations or decisions in their respective areas. Persons interested in serving on these appointed Boards present applications to the Board of Commissioners for consideration.

Discussion:

The discussion among the Board is who to appoint to the advisory boards.

Parks and Recreation Advisory Board

There is **one** vacancy.

The Town received an application from the following:

- Quinton Crosson-Taylor applied for re-appointment.
- Marvin Howell applied for appointment.

Board of Adjustment

There is **one** in-town vacancy, **one** ETJ vacancy, **one** alternate in-town vacancy, and **one** alternate ETJ vacancy.

The Town received an application from the following:

- Taylor Gray applied for appointment as an in-Town member.
- Nicholas Walton applied for appointment as in-Town member (2nd choice)

Policy Impact:

Municipalities are statutorily required to have a Planning Board to make recommendations on applications for rezoning, text amendments, and comprehensive land use plan updates or rewrites (§ 160D-604) Municipalities are statutorily required to have a Board of Adjustment to hear appeals and variances for development projects (§ 160D-303(b)). Zebulon's Unified Development Ordinance lists processes and procedures to hear appeals (Article 2), and the powers, duties, and composition of the Board of Adjustment (Section 10.2). Much like the Planning Board, the Board of Adjustment requires ETJ representation because, the UDO has jurisdictional authority over both the Corporate Limits and ETJ. A Board of Adjustment without ETJ representation is open to

STAFF REPORT
BOARD APPOINTMENTS
SEPTEMBER 9, 2024

challenges of their decisions on variances or appeals. A non-functioning Board of Adjustment is also in violation of state statutes, and effectively dilutes or nullifies the Town's development standards by rendering them unenforceable. Any ETJ representation on a board requires approval from the Zebulon Board of Commissioners and the Wake County Board.

Fiscal Impact:

NA

Staff Recommendation:

No recommendations on Board appointments.

Attachments:

1. Applications

TOWN OF ZEBULON

Application for Board Appointments

Please indicate which board you are interested in serving on. If you are interested in more than one board please list them by preference by using numbers (1,2,3). Please attach a copy of your driver's license for proof of eligibility to serve.

Board of Adjustment
 Planning Board
 Parks & Recreation Advisory

Name Quinton Crosson-Taylor

Address 401 Golden Plum Ln Zebulon NC 27597

E-mail _____ Date of Birth (month & Day) _____

Phone (Home) _____ (Work) _____ (Cell) +17176355096

Employer Siemens Energy Occupation Purchasing

Do you live in the Zebulon Corporate Limits _____ ETJ _____ Years in Zebulon 4

Do you currently, or have you previously, served on any Town of Zebulon, or other municipal board, commission or committee? Yes No _____ If you answered yes, please list them below (use the back if necessary).

Board/Commission/Committee	From	To
<u>Parks and Recreation Advisory Board</u>	<u>2022</u>	<u>Current</u>
<u>Chamber of Commerce</u>	<u>Spring 2024</u>	<u>Current</u>
<u>Main Street Executive Board</u>	<u>Fall 2023</u>	<u>Current</u>

Have you taken the opportunity to attend any previous board meetings prior to the notice of this vacancy? Yes No _____

Describe extent and meetings attended I have served as a member of the P&R Advisory Board and am now the sitting Vice Chair

Why do you want to serve on this board or commission? My involvement with a person recreation board has not only been personally fulfilling but also I enjoy the work we do for the community.

Why would you be an asset to this board or commission? I believe I will be an asset to this board due to my experience and knowledge for the role and commitment to the departments vision

What are your qualifications? Current Vice Chair, active community member, local business owner

What areas of concern would you like to see the Board or Commission address? My aim is to address the growing members of our community and the ability to communicate the vision and plan to all.

I certify that the above information is correct. I understand that this is an application to be considered for appointment to a Town of Zebulon board, commission or committee and that final appointment is made by the Zebulon Board of Commissioners. I also understand that any service, if appointed, would be without compensation. This application will remain on file for a period of 6-months from the date of application.

Date 6/19/24 Signature 

Please fill out the form completely and return it to Stacie Paratore at Town Hall. If you have any question call 919-823-1802.

TOWN OF ZEBULON

Application for Board Appointments

Please indicate which board you are interested in serving on. If you are interested in more than one board please list them by preference by using numbers (1,2,3). Please attach a copy of your driver's license for proof of eligibility to serve.

Board of Adjustment
 Planning Board
 Parks & Recreation Advisory

Name Marvin Howell

Address 208 W Horton Street

E-mail Howellmarvin676@gmail.com Date of Birth (month & Day) 12/15

Phone (Home) _____ (Work) _____ (Cell) 919 235 8799

Employer Retired from Raleigh Parks Recreation Occupation Historic Attractions Manager

Do you live in the Zebulon Corporate Limits ETJ _____ Years in Zebulon 37

Do you currently, or have you previously, served on any Town of Zebulon, or other municipal board, commission or committee? Yes _____ No If you answered yes, please list them below (use the back if necessary).

Board/Commission/Committee	From	To

Have you taken the opportunity to attend any previous board meetings prior to the notice of this vacancy? Yes _____ No

Describe extent and meetings attended _____

Why do you want to serve on this board or commission? I am interested in helping to develop the future of Parks and Recreation for Zebulon Citizens

Why would you be an asset to this board or commission? I have worked in Parks Recreation and Cultural Resources for 33 1/2 years.

What are your qualifications? I have a degree in Recreation and years of worked experience.

What areas of concern would you like to see the Board or Commission address? Future growth in meeting the needs of the citizens of Zebulon.

I certify that the above information is correct. I understand that this is an application to be considered for appointment to a Town of Zebulon board, commission or committee and that final appointment is made by the Zebulon Board of Commissioners. I also understand that any service, if appointed, would be without compensation. This application will remain on file for a period of 6-months from the date of application.

Date 6-17-24 Signature Marvin Howell

Please fill out the form completely and return it to Stacie Paratore at Town Hall. If you have any question call 919-823-1802.

TOWN OF ZEBULON
Application for Board Appointments

Please indicate which board you are interested in serving on. If you are interested in more than one board please list them by preference by using numbers (1,2,3). Please attach a copy of your driver's license for proof of eligibility to serve.

Board of Adjustment Planning Board Parks & Recreation Advisory

Name Taylor Gray

Address 104 E Sycamore Street Zebulon, NC

E-mail tgray52@nc.rr.com Date of Birth (month & Day) 02/27/1983

Phone (Home) _____ (Work) _____ (Cell) 919-754-7713

Employer Vision Contractors Incorporated Occupation Commercial Const. Proj. Mgr

Do you live in the Zebulon Corporate Limits ETJ Years in Zebulon _____

Do you currently, or have you previously, served on any Town of Zebulon, or other municipal board, commission or committee? Yes _____ No If you answered yes, please list them below (use the back if necessary).

Board/Commission/Committee	From	To

Have you taken the opportunity to attend any previous board meetings prior to the notice of this vacancy? Yes No _____

Describe extent and meetings attended Town Board meetings

Why do you want to serve on this board or commission? I would like to contribute to the community by getting involved and seeing that land use decisions are fair and equitable, continuing responsible growth and prosperity for Zebulon.

Why would you be an asset to this board or commission? I consider various perspectives with a fair mindset.

I want to know more about land use policy and zoning and I am willing to invest time into understanding and applying the regulations.

What are your qualifications? With my contractor background I have experience with zoning requirements on constructions projects.

What areas of concern would you like to see the Board or Commission address? _____

I certify that the above information is correct. I understand that this is an application to be considered for appointment to a Town of Zebulon board, commission or committee and that final appointment is made by the Zebulon Board of Commissioners. I also understand that any service, if appointed, would be without compensation. This application will remain on file for a period of 6-months from the date of application.

Date 7/29/2024 Signature Taylor Gray

Please fill out the form completely and return it to Stacie Paratore at Town Hall. If you have any question call 919-823-1802.

TOWN OF ZEBULON

Application for Board Appointments

Please indicate which board you are interested in serving on. If you are interested in more than one board please list them by preference by using numbers (1,2,3). Please attach a copy of your driver's license for proof of eligibility to serve.

2 Board of Adjustment
 1 Planning Board
 Parks & Recreation Advisory

Name Nicholas Walton

Address 4014 Watsonia Dr. Zebulon, NC, 27597

E-mail NicholasWalton2016w@gmail.com Date of Birth (Month & Day) 05/10/2002

Phone (Home) 407-748-1213 (Work) _____ (Cell) 407-748-1213

Employer Walmart Occupation Hardlines Team Associate

Do you live in the Zebulon Corporate Limits ETJ _____ Years in Zebulon 10 Months

Do you currently, or have you previously, served on any Town of Zebulon, or other municipal board, commission or committee? Yes _____ No If you answered yes, please list them below (use the back if necessary).

Board/Commission/Committee	From	To

Have you taken the opportunity to attend any previous board meetings prior to the notice of this vacancy? Yes No _____

Describe extent and meetings attended I've attended almost every meeting and spoken in almost every public hearing since December 3, 2023.

Why do you want to serve on this board or commission? I want to serve on a town appointed board because I want to serve my community, elevate my level of civic engagement from what it currently is, and to better advocate this government to implement the Urbanist solutions I dearly want to solve various problems in our town.

Why would you be an asset to this board or commission? I would be an asset to this board because I have immense knowledge of U.S. History and U.S. Politics. Which can be used to inform the board and the town government to make better decisions in terms of zoning, zoning laws, land use, interpretations of zoning maps, etc.

What are your qualifications? I have immense knowledge of U.S. History and U.S. Politics.

What areas of concern would you like to see the Board or Commission address? Our current zoning laws, our inefficient land use, etc.

I certify that the above information is correct. I understand that this is an application to be considered for appointment to a Town of Zebulon board, commission or committee and that final appointment is made by the Zebulon Board of Commissioners. I also understand that any service, if appointed, would be without compensation. This application will remain on file for a period of 6 months from the date of application.

Date August 8, 2024

Signature Nicholas Walton

Please fill out the form completely and return it to Stacie Paratore at Town Hall. If you have any question call 919-823-1802.

10-19

Topic: FY 2025 Monthly Financial Report Addendum

Executive Summary:

A monthly report summarizing the status of the Town's revenues and expenditures.

Background:

The attached financials are a summary of revenues and expenditures to date. These monthly reports are provided to inform the Board of revenue and expenditure trends throughout the year. The enclosed statements are through August 23, 2024.

Information:

Expenditures

With Fiscal Year 2024 almost closed with only one more month of sales tax and the final quarter of utilities sales tax remaining, the revenues and expenditures appear to be the following approximately:

- Revenues: \$23,336,000 (up 10.3% from FY 2023)
- Expenditures: \$19,165,000 (up 17.6% from FY 2023)

With approximately 2 months into Fiscal Year 2025 expenditures complete, the Town has spent approximately 9% (~ \$3,219,000) of its General Fund budget of \$35,506,009. It is important to note some larger early year expenditures – some vehicle and equipment purchases, most all the annual property & liability as well as the workers compensation premiums have been paid. This is why some departments have higher amounts of percent of budget spent at this early point in the year. Some discussion on some early revenue activity such as zoning fees and property taxes are below. The revenue and expenditure statements are included for your review.

Revenues

- Property Tax (the Town's largest revenue stream)
 - + FY 2025 collections: \$316,694 collected to date (~ 2.13% of budget).
 - + Observations:
 - # 53% less than collected last fiscal year (\$684,375).
 - # One month of vehicle taxes have been collected for FY 2025.
- Sales Tax (second largest revenue stream)
 - + May's sales (reports lag 3-months):
 - # \$9,427 (4.5%) more collected than last May for all sales tax.
 - # \$2,912 (3.2%) more collected than last May for "local" sales tax.
 - # "Local" sales tax (Article 39) is generated within, and returns to, Wake County.
 - # For every \$100,000 in local sales, \$3.55 comes back to the Town of Zebulon.
 - + Year-to-Date comparisons (sales through the first eleven months of the fiscal year)
 - # \$158,378 (+7.4%) more collected than at this time last year for all sales tax
 - # Collections represent 91% of budgeted revenues at 92% of the fiscal year.

- # Robust sales and an increased share (resulting from recent census data showing population increase) were factors in the collections exceeding budget.
- Utilities Sales Tax (5% of revenue stream): fourth quarterly disbursement to be received September 15.
 - + The first distribution of FY 2025 will not be received until December 15
 - + Reflects natural gas and electricity sales and heavily weather dependent
- Permits & Zoning
 - + \$28,219 collected total (11% of budgeted revenues (\$250,000))
 - + 4.86% more than what was collected this time last fiscal year (\$26,847).
- Parks & Recreation
 - + 39,276 collected total (33% of budgeted revenues (\$115,000))
 - + 3.76% more than what was collected this month last fiscal year (\$37,817).
- Transportation Impact Fees
 - + \$33,063 collected to date in FY 2025
 - + 66% less than what was collected last fiscal year (\$97,032).
 - + Revenue placed in reserve for transportation projects to be spent within 10 years
- Recreation Impact Fees
 - + \$81,000 collected to date in FY 2025
 - + 78% less than what was collected last fiscal year (\$366,000).
 - + Collections since inception of fee (January 2022) ~ \$5,066,000

Policy Analysis: N/A

Financial Analysis: Budgeted revenue in FY 2025 is \$35,506,009 while year to date revenue collected is \$913,718 (2% of budgeted). Budgeted revenue includes \$11.1M Fund Balance.

Staff Recommendation:

No staff recommendation or Board action is necessary. These are informational only.

Attachments:

1. General Fund Fiscal Year 2025 Expenditure Statement and Revenue Statement (as of August 23, 2024)

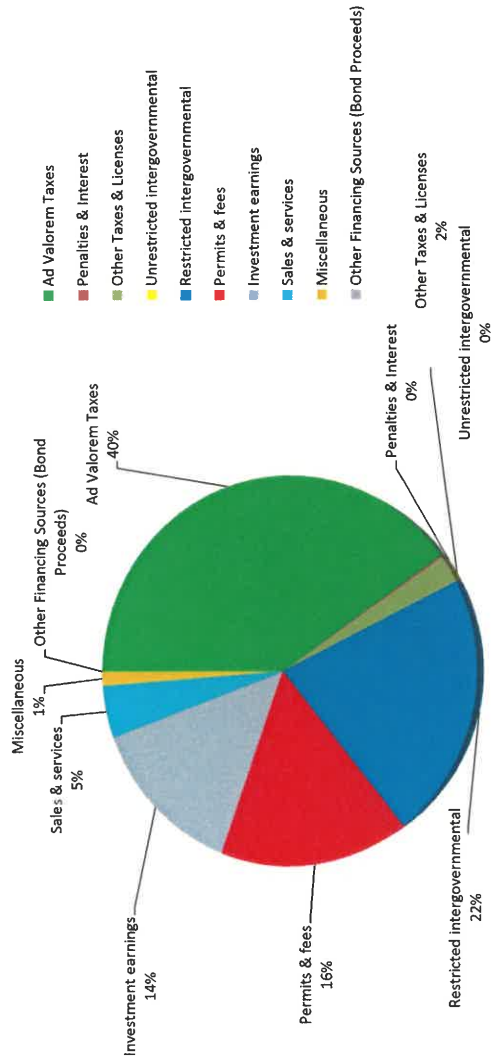


TOWN OF ZEBULON
 Revenue Statement: 2024 - 2025
 for Accounting Period 6/30/2025
 GENERAL FUND

As of 8/23/2024

Revenue Categories	Estimated Revenue	Revenue YTD	% Collected	% of Total Revenue YTD
Ad Valorem Taxes	\$ 14,857,000.00	\$ 387,945.02	2.5%	40.3%
Penalties & Interest	\$ 25,000.00	\$ 1,809.81	7.2%	0.2%
Other Taxes & Licenses	\$ 205,500.00	\$ 20,133.00	9.8%	2.2%
Unrestricted intergovernmental	\$ 3,328,000.00	\$ -	0.0%	0.0%
Restricted intergovernmental	\$ 2,496,514.00	\$ 196,335.96	7.9%	21.5%
Permits & fees	\$ 1,659,500.00	\$ 148,257.94	8.9%	16.2%
Investment earnings	\$ 500,000.00	\$ 127,674.77	25.5%	14.0%
Sales & services	\$ 1,047,000.00	\$ 40,556.07	3.9%	4.4%
Miscellaneous	\$ 70,000.00	\$ 11,005.20	15.7%	1.2%
Other Financing Sources (Bond Proceeds)	\$ 250,000.00	\$ -	0.0%	0.0%
Fund Balance Appropriated	\$ 11,067,495.00	\$ -	0.0%	0.0%
Total Revenues	\$ 35,506,009.00	\$ 913,717.77	2.6%	100%

Town of Zebulon General Fund % of Total Revenue To Date - FY 2025





TOWN OF ZEBULON
 Expenditure Statement: 2024 - 2025
 for Accounting Period 6/30/2025
 GENERAL FUND

As of 8/23/2024

<u>Dept #</u>	<u>Department</u>	<u>Approp Amount</u>	<u>Expenditure YTD</u>	<u>% Exp.</u>
410	GOVERNING BODY	\$944,300	\$54,532	5.8%
420	FINANCE	\$632,900	\$74,039	11.7%
430	ADMINISTRATION	\$1,883,545	\$220,847	11.7%
490	PLANNING AND ZONING	\$1,015,474	\$129,174	12.7%
500	PUBLIC WORKS-PROPERTY & PROJECT MGMT	\$4,303,184	\$279,466	6.5%
510	POLICE	\$4,621,344	\$513,315	11.1%
520	PUBLIC WORKS-OPERATIONS	\$9,190,176	\$488,590	5.3%
530	FIRE	\$6,290,974	\$1,139,264	18.1%
570	POWELL BILL	\$279,460	\$3,008	1.1%
590	ENGINEERING	\$265,300	\$57,379	21.6%
620	PARKS & RECREATION	\$4,791,702	\$239,142	5.0%
690	COMMUNITY & ECONOMIC DEVELOPMENT	\$1,287,650	\$20,997	1.6%
Total Expenditures		\$35,506,009	\$3,219,753	9.1%