

**ZEBULON
BOARD OF COMMISSIONERS
WORK SESSION
AGENDA
August 5, 2020
7:00pm**

I. APPROVAL OF AGENDA

II. NEW BUSINESS

A. Administration

1. Amending Dates and Time of Board of Commissioner Meetings


B. Planning

1. Planned Development / Conditional Zoning Training



STAFF REPORT
AMENDING MEETING DATES AND TIMES
OF BOARD OF COMMISSIONERS MEETINGS
AUGUST 5, 2020

Topic: AMENDING MEETING DATES AND TIME OF BOARD OF COMMISSIONER MEETINGS

Speaker: Lisa Markland, Town Clerk
From: Lisa Markland, Town Clerk
Prepared by: Lisa Markland, Town Clerk
Approved by:  Joseph M. Moore II, PE, Town Manager

Executive Summary:

The Board of Commissioners will consider how and when to reschedule a canceled meeting and change the time of a work session meeting.

Background:

On August 3, 2020 hurricane Isaias was tracked to come through our area and the Board of Commissioners meeting was canceled out of safety for the community and staff. The Board can reschedule the meeting one of two ways:

1. Call for a Special Called Meeting which requires 48 hours notice and the agenda cannot be amended or deviated from for that meeting.
2. Amend the Regular Meeting Schedule to include the date and time that the Board would like to reschedule the meeting, but they must wait 7 days after the schedule is amended to meet.

Changing the time for the work session scheduled for August 19, 2020 is also requested. There is a desire to change the time of the work session to an earlier time due to the content of the meeting being lengthy.

Discussion:

The discussion before the Board is how they would like to reschedule the August 3, 2020 Board of Commissioners meeting and to change the time of the work session on August 19, 2020.

Policy Analysis:

The Board adopts a Meeting Schedule annually that dictates the dates and times of the Regular Meetings and Work Sessions of the Board of Commissioners.

Staff Recommendation:

Staff has no recommendation.

Attachments:

1. 2020 Regular Meeting Schedule

**ZEBULON BOARD OF COMMISSIONERS
2020 Regular Meeting Schedule with Material Deadline Dates**

**Meeting Day and Date
Board of Commissioners**

Monday	January 6, 2020
Monday	February 3, 2020
Thurs & Fri	February 20-21, 2020
Monday	March 2, 2020
Monday	April 6, 2020
Wednesday	May 20, 2020
Monday	June 1, 2020
No Meeting in July	
Monday	August 3, 2020
Tuesday	September 1, 2020
Monday	October 5, 2020
Monday	November 2, 2020
Monday	December 7, 2020
Monday	January 4, 2021

2020 Work Session Schedule

**Meeting Day and Date
Board Work Session**

Wednesday	January 22, 2020	
No Meeting in February		
Wednesday	March 18, 2020	
Wednesday	April 22, 2020	
Wednesday	June 10, 2020	} Budget
Wednesday	June 17, 2020	
Monday	June 22, 2020	} Budget Public- Hearing
No Meeting in July		
Wednesday	August 19, 2020	
Wednesday	September 23, 2020	
Wednesday	October 21, 2020	
Wednesday	November 18, 2020	
Wednesday	December 16, 2020	
Wednesday	January 20, 2021	

All meetings will begin at 7:00pm--unless otherwise advertised