

**ZEBULON  
BOARD OF COMMISSIONERS  
WORK SESSION  
AGENDA  
October 19, 2023  
5:00 PM**

Work Sessions are structured primarily as opportunities for the Board to engage in dialogue with each other and deliberate upon the components of legislation slated for a vote at an upcoming Regular Meeting. The meetings also provide an opportunity for Staff to highlight the need for future projects and programs to serve the community.

**1. Approval of Agenda**

**2. Main Street Program: Memorandum of Understanding and Bylaws**

The NC Department of Commerce designated Zebulon a NC Main Street Community in July. This designation requires the Town, either directly or in partnership with a non-profit organization, to administer the Main Street Program. The Board of Commissioners appointed a Main Street Advisory Board to craft both Bylaws, to guide the function of a new non-profit, and a Memorandum of Understanding, to establish the responsibilities of that non-profit, in administering the Main Street Program in partnership with the Town. Staff will collect comments and return them with finalized documents for the Board to consider at a future Regular Meeting.

**3. N. Arendell Improvements: Locally Assisted Project Program (LAPP) grant – Resolution 2024-09**

The Board of Commissioners will consider both expanding the scope of the N. Arendell widening project to include widening, extensions, and intersection improvements along other adjacent streets (ex. Proctor, Pearces, Jones), and pursuing a LAPP grant to offset some of the costs of this expanded project. Staff will request Board action to approve Resolution 2024-09 to apply for a LAPP grant at this Work Session, rather than November's Regular Meeting, to meet the deadline for this competitive process.

**4. Angel Prints' Awareness Walk – Resolution 2024-08**

The Board of Commissioners previously authorized Angel Prints Corporation to host an awareness walk at Town hall and waived associated fees through a Resolution. The authorization was date specific for October 14, 2023. The event was postponed due to weather conditions. The revised resolution grants latitude for a different date (currently expected to be October 28). Staff will request Board action to approve Resolution 2024-08 to meet the deadline of the revised date.

**5. Adjourn**