

**ZEBULON  
BOARD OF COMMISSIONERS  
WORK SESSION  
AGENDA  
October 20, 2022  
6:00pm**

This meeting will be recorded and posted to YouTube the next day.

**1. Approval of Agenda**

**2. Little River Park Master Plan and FEMA Funding**

Developing Little River Park was a top priority of the *Play Zebulon* Parks and Recreation Master Plan as adopted in 2021. Developing a site specific master plan for Little River Park is the first step in the process. The Board of Commissioners will hear details of the plan and the different funding opportunities to fund its construction, including FEMA funds.

**3. Town of Zebulon Governing Board Rules of Procedure**

The Board of Commissioners will receive a draft of the Rules of Procedure for “Agenda Setting” and the “Role of the Presiding Officer”. Staff’s presentation will reference Wake County’s agenda setting protocol and recommend a version within Zebulon’s current schedule and resources. Depending upon the feedback received from the Board, a final version of the noted procedures could come under consideration at the November Regular Meeting.

**4. Town of Zebulon Personnel Policy**

The Board of Commissioners will begin their discussion on revisiting the Personnel Policy last adopted in 2014. The presentation is a facilitated conversation by School of Government Adjunct Professor Drake Maynard, former Director of the Employee Relations Division at the NC Office of Personnel.

**5. Special Called Meeting**

Eastern Wake Local Government Association on October 25, 2022 at 6:30pm at the Town of Rolesville, 502 Southtown Circle, Rolesville, NC 27571

**6. Closed Session(s)**

A. Acquisition of Real Property: “To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease ...” (GS § 143-318.11 (a)(5)).

B. Consult with Attorney: “To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to

an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure ..." (GS § 143-318.11 (a)(3)).

- C. Personnel Discussions: "To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee ..." (GS § 143-318.11 (a)(6)).

## **7. Adjourn**