

**ZEBULON
BOARD OF COMMISSIONERS
WORK SESSION
AGENDA
November 14, 2018
7:00pm**

I. APPROVAL OF AGENDA

II. OLD BUSINESS

A. Planning

1. Unified Development Ordinance – Module 1

III. MANAGER'S REPORT



STAFF REPORT
UNIFIED DEVELOPMENT ORDINANCE – MODULE 1
NOVEMBER 14, 2018

Topic: Unified Development Ordinance – Module 1

Speaker: Chad Meadows, AICP, Code Wright Planners, LLC
Introduced by: Mark Hetrick, Planning Director
Prepared by: Mark Hetrick, Planning Director
Approved by: Joseph M. Moore II, PE, Town Manager

Executive Summary:

The Board of Commissioners will be presented information on the first module of the Unified Development Ordinance (UDO).

Background:

On December 5, 2016, the Board adopted a contract with CodeWright Planners, LLC (“CodeWright”) for the purposes of developing the UDO.

Discussion:

The Board will hear information on the UDO project and discuss next steps. A presentation will be given covering the following information:

- Overall goals for the code re-write;
- Module structure and user-friendliness;
- Best practices and approaches;
- Implementation of State Law; and,
- Coordination with adopted Plans.

Policy Analysis:

The UDO is aimed at updating the policies and regulations that guide growth and development in town. Once complete, the UDO will establish minimum standards and clarify or add language which will implement numerous goals, policies and action items recommended within the Multimodal Transportation Plan, Comprehensive Plan, and Greenway, Bicycle and Pedestrian Master Plan.

Fiscal Analysis:

The Board of Commissioners approved the FY 2019 budget which reserved sufficient funds for finalizing the UDO.

Staff Recommendation:

This is an informational staff report to provide the Board with updates on the UDO project.