

Zebulon Board of Commissioners
Minutes
May 1, 2017

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Tim Hayworth-Police, Mark Hetrick-Planning, Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney, Mackenzie Day-Planning

Others Present: Toby Hampson, Mackenzie Day

Mayor Matheny called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was let by Hannah Nguyen and Andrew Vinson from Zebulon Elementary School.

SCHOOL RECOGNITION

Mayor Matheny recognized students Hannah Nguyen and Andrew Vinson as well as, teacher Sandi Langley from Zebulon Elementary School.

PRESENTATION

Zebulon Youth Council was introduced by Greg Johnson and their leader Amy Skaggs. Several of the students spoke about what the program meant to them.

Amy Skaggs gave a PowerPoint presentation showing the various projects that they had participated in. Mayor Matheny presented each of the students were presented with a t-shirt.

PROCLAMATIONS

Mayor Matheny read a proclamation for National Clerks week. Commissioner Beck made a motion, second by Commissioner Clark to adopt the Proclamation for National Clerks Week. There was no discussion and the motion passed unanimously.

Mayor Matheny read a proclamation for National Police week. Commissioner Beck made a motion, second by Commissioner Bumgarner to adopt the Proclamation for National Police Week. There was no discussion and the motion passed unanimously.

Mayor Matheny read a proclamation for National Public Works week. Commissioner Beck made a motion, second by Commissioner Clark to adopt the Proclamation for National Public Works Week. There was no discussion and the motion passed unanimously.

PUBLIC COMMENT PERIOD

There was no one who wished to speak.

PUBLIC HEARING

A. SC 2017-01—Street Closing Request to Close Eddins Street

Julie Spriggs presented that there was a request from Wakefield Central Baptist Church to close a 60' right of way that ran along the southern border of the church and behind the Pearce property.

Julie shared that there was a possibility that a parcel could end up being landlocked with the closure of the right of way as well as an issue with interconnectivity. There was a water and sewer easement that the City of Raleigh needed since those lines were within the right of way.

There were two options and one was to not close the alley or to table the case to give the applicant the opportunity to answer questions with the landlocked properties and the utility issues. Mayor Matheny asked who owned the landlocked properties. Julie stated it was Connie Pearce and the Pearce heirs owned three parcels along the right of way. It was possible that they could recombine the parcels and allow for the drive to continue being the access to those properties. Julie explained that they could not land lock a property and that was why they would need to combine the parcels to address that problem. Julie also said that if the Board closed the right of way 30' would go to the church and 30' would go to the Pearce property owners.

Commissioner Beck asked why an access easement could not be put along the Pearce property. Julie stated that it did not make sense to close a right of way only to require an access easement for those properties. If that was the case it would be best to not close the right of way.

Mayor Matheny asked if there was anyone who wished to speak on the case.

Ray Fulghum stated he was a member of Wakefield Central Baptist Church and said that he thought the right of way was an eye sore and did not think that the Town would ever open the right of way for use and that was why it needed to be closed. Mr. Fulghum said that the properties would not be landlocked since they would have access from the drive which would be located on the church property.

Mayor Matheny asked if there was anyone else who wished to speak. There were none.

Mayor Matheny declared the public hearing closed.

CONSENT

A. Minutes

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the minutes of April 3, 2017. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the minutes of the April 10, 2017 joint public hearing. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the tax report for February 2017. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the financial statements. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the quarterly reports. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. Planning

SC 2017-01—Street Closure Request of Eddins Street
Julie Spriggs reviewed the two options before the Board.

Mayor Matheny asked the Board if there was anyone on the Board that was opposed to closing Eddins Street. Mayor Matheny stated that the water and sewer easement had to be protected and staff was directed to talk with the landowners to see if they wanted an easement or to recombine the properties. Julie said that staff wanted to make sure the Board was in favor prior to getting into discussions with the property owners.

Text Amendments

Ordinance 2017-18—Solar Farm Text Amendments
Julie Spriggs presented the highlights of the proposed changes to the ordinance.

Kenny Waldroup with the Planning Board stated that they were recommending approval of the proposed changes.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve ordinance 2017-18. There was no discussion and the motion passed unanimously.

Wake Transit Master Participation Agreement

Mackenzie Day made a brief presentation and introduced Toby Hampson to discuss the participation agreement and the various entities that were a part of the agreement.

Toby Hampson stated that the agreement provided the structure for Wake County Transit planning going forward. It also provided a voice to Zebulon in the program for transit planning.

Commissioner Bumgarner made a motion, second by Commissioner York to approve the Transit Master Participation Agreement. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. Budget Presentation

Joe Moore presented the recommended budget for fiscal year 2017-2018. The main goals were meeting the capability and capacity.

Capability would mean that there was a need to meet the growing residential population in the Zebulon community. To do this it would mean a revision to the Thoroughfare Plan, addressing the growth in Fire and Police services, assessing the facility conditions, and growing the information technology needs at municipal offices.

Capacity would mean developing a human resource department by creating a new position of Town Clerk/Human Resource Director. Next would be to focus on economic development by continuing the programs currently in place and then adding a Downtown Overlay District Market Analysis and a Site Inventory and Assessment.

The recommended budget was approximately \$9.9 million.

Joe reviewed that the budget worksessions that were adopted as part of the meeting schedule in December 2016 were May 9, May 16, and May 23. The public hearing on the budget was scheduled for June 5 and the worksession was June 13. He continued by explaining that they could meet further out if necessary as long as the budget ordinance was adopted by June 30.

Mayor Matheny said that he had a conflict on May 9 and 16 and asked the Board to change them to May 11 and 18. Commissioner Clark said that May 11 was not good for her as she would be out of town so she did not want to change the May 9 meeting date.

Commissioner Bumgarner said that he also had a conflict with May 16.

Commissioner Bumgarner made a motion, second by Commissioner Strickland to change the worksession meeting from May 16 to May 18. There was no discussion and the motion passed with a vote of 5-1 with Commissioners Bumgarner, York, Strickland and Clark voting in favor and Commissioner Beck voting against.

BOARD COMMENTS

Mayor Matheny gave a legislative update on HB436 and HB 579 and HB 580.

MANAGERS REPORT

Joe Moore reminded the Board of May Day, the 5k race, Farm Fresh Market and tour of homes that were scheduled for the weekend.

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Bobby Fitts reported the following budget transfers.

Police:

Moved \$5,000 from Fuel Expense to Vehicle Maintenance.

Fire:

Moved \$5,000 from Salaries to Part-time Salaries

Mark Hetrick reported that the joint public hearing scheduled for May 8 had been moved to June 12 to allow staff additional time to prepare.

Commissioner Beck made a motion, second by Commissioner York to adjourn. There was no discussion and the motion passed unanimously.

Date

Robert S. Matheny—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk