

Zebulon Board of Commissioners
Minutes
August 7, 2017

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Tim Hayworth-Police, Mark Hetrick-Planning, Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

AGENDA

Commissioner Clark made a motion, second by Commissioner York to approve the agenda as presented. There was no discussion and the motion passed unanimously.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by the Fire Department Explorers group.

PUBLIC COMMENT PERIOD

There was no one who wished to speak.

CONSENT

A. Minutes

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of June 5, 2017. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the June 12, 2017 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the June 21, 2017 worksession. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the tax report for April 2017. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the financial statements. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-01. There was no discussion and the motion passed unanimously.

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Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-02. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-03. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-04. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-05. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-06. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-07. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-08. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the Ordinance 2018-09. There was no discussion and the motion passed unanimously.

C. General

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the quarterly reports. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to acknowledge the update on the Little River Property Transfer. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. Planning

Text Amendments

Ordinance 2018-10—Amendment to Chapter 152 pertaining to Permits and Plats Part II

Julie Spriggs presented that the changes were to clarify, update and simplify the review of plats, staff would do preliminary review and final approval would be by the Board of Commissioners. It would cut the time from four months to less than 60 days.

Commissioner Strickland made a motion, second by Commissioner Bumgarner to approve Ordinance 2018-10. There was no discussion and the motion passed unanimously.

Ordinance 2018-11—Amendment to Chapter 152.099 Judicial Review

Julie Spriggs presented that the Town ordinance would be clarified and updated to allow for email as a method of notification. It would also clarify when the time clock for appeals would begin.

Commissioner Bumgarner made a motion, second by Commissioner York to approve Ordinance 2018-11. There was no discussion and the motion passed unanimously.

Amendment to Interlocal Agreement with Wake County Public Schools

Mark Hetrick presented that what was being proposed was an amendment to extend the interlocal agreement by 10 years for the Wake County School System Projects.

Commissioner Beck stated that with all the developments in the Zebulon community the school system needed to purchase property for locating a high school. Mark Hetrick said that they would be meeting later in the week to discuss that topic.

Commissioner Bumgarner made a motion, second by Commissioner Beck to approve the amendment to the interlocal agreement with the Wake County Public School System. There was no discussion and the motion passed unanimously.

SU 2017-04—Eddins Oil Special Use Permit

Julie Spriggs gave a recap that Eddins Oil was requesting a special use permit to locate a bulk storage and distribution site for liquid propane at 1342 Old US 264 Hwy. Julie explained that a public hearing had been held and the matter referred to the Planning Board but due to the inability to garner a quorum at several meetings no recommendation was made by the Planning Board on the case.

The findings of fact were reviewed for approval and denial.

Commissioner Strickland made a motion, second by Commissioner Clark to approve SU 2017-04 with the conditions proposed by staff. There was no discussion and the motion passed unanimously.

B. Administration

Little River Dam

Eric Vernon spoke to Resolution 2018-03 which would authorize the Town to be the applicant for FEMA assistance as it related to Hurricane Matthew assistance as well as authorized the Town Manager to execute those documents. It was a very similar document approved by the City of Raleigh.

There was discussion about the fact that several Board members wanted to make sure that based on the language in the resolution that they would not be stating that the Town would be repairing the dam. But that the funds could be used for whatever the Board as a whole chose to spend that money on at that location. Eric Vernon guaranteed the Board was not stating that they would be repairing the dam, but the language in the resolution was strictly to get assistance from FEMA.

Mayor Matheny said that the total cost to repair the dam would be the benchmark for FEMA assistance and it would not tie the hands of the Board on how to spend the money at that location.

Eric further explained that by adopting the resolution it put the Town in a position to apply for funds from FEMA.

Commissioner Clark made a motion, second by Commissioner York to approve Resolution 2018-03. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. Administration

Amendment of the Town Charter

Joe Moore presented that due to the position of HR Director/Town Clerk being funded during the budget process the discussion was whether the Board wanted to amend the Town Charter to state the Town Clerk would be appointed and managed by the Town Manager.

Commissioner Strickland asked if other towns did it and Joe Moore stated that there were plenty that did it but did not have specific numbers.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve Resolution 2018-01. There was no discussion and the motion passed unanimously.

Mayor Matheny stated that the next item would be to set a public hearing date on amending the charter for September 5, 2017 by adopting Resolution 2018-02.

Commissioner Beck made a motion, second by Commissioner Strickland to adopt Resolution 2018-02. There was no discussion and the motion passed unanimously.

Chamber of Commerce Community and Economic Development Agreement

Joe Moore said that the Town was entering the second year of the partnership with the Chamber and the discussion was whether the agreement would advance the policies and economic development for the Town.

Denise Nowell spoke briefly on the agreement.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the agreement with the Chamber of Commerce. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

Commissioner York thanked the Beautification Committee for the work they did downtown.

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Commissioner Bumgarner asked how the Wakefield Street project was progressing. Chris Ray said that it was under way but was slightly delayed due to the relocation of a fire hydrant on W. Franklin Street.

MANAGERS REPORT

Tim Hayworth introduced two new police officers Kevin Livesay and Jackson Oliver.

Commissioner Beck made a motion, second by Commissioner York to adjourn. There was no discussion and the motion passed unanimously.

Date

Robert S. Matheny—Mayor

SEAL

Lisa M. Markland, CMC—Town Clerk