

**Zebulon Board of Commissioners**  
**Minutes**  
**October 7, 2019**

Present: Robert S. Matheny, Curtis Strickland, Dale Beck, Don Bumgarner, Beverly Clark, Annie Moore, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Ray-Public Works, Tim Hayworth-Police, Chris Perry-Fire, Sheila Long-Parks & Recreation, Bobby Fitts-Finance, Michael Clark-Planning, Meade Bradshaw-Planning, Eric Vernon-Town Attorney

Mayor Matheny called the meeting to order at 7:00pm.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Zebulon Elementary School student Cynthia Aliff.

**APPROVAL OF AGENDA**

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the agenda. There was no discussion and the motion passed unanimously.

**SCHOOL RECOGNITION**

Mayor Matheny recognized student Cynthia Aliff and teacher Sandi Langley, both from Zebulon Elementary School.

**PUBLIC COMMENT PERIOD**

David Lawrey stated he was chairperson of the ZDAC Events Committee. The Board and public were invited to the Zebulon art walk and scavenger hunt on November 3<sup>rd</sup>.

Denise Nowell, from the Zebulon Chamber of Commerce, stated the next Business After Hours was October 10<sup>th</sup> at The Corner Drug Store and Sycamore Crossing. The Candidates Form was well attended. Each candidate would be featured weekly on the Chamber's website. The Zebulon Next event was scheduled for November 7<sup>th</sup> at the Eastern Regional Center. Zebulon Pottery's ribbon cutting was scheduled for November 5<sup>th</sup>.

**CONSENT**

*A. Minutes*

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of the August 21, 2019 work session. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of the September 9, 2019 regular meeting. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of the September 18, 2019 work session. There was no discussion and the motion passed unanimously.

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*A. Finance*

Commissioner Clark made a motion, second by Commissioner Moore to approve the tax report for July 2019. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve the financial report as of September 23, 2019. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve Ordinance 2020-28 – Police/Fire Off-Duty Employment at Five County Stadium Reimbursement. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve Ordinance 2020-29 – Rollover funding for UDO Project. There was no discussion and the motion passed unanimously.

**NEW BUSINESS**

*A. Public Works*

1. Ordinance 2020-30 and Ordinance 2020-31 – N. Arendell Access and Operational Project: Land Acquisition Contract

Chris Ray asked the Board to consider contracting land acquisition services for the N. Arendell Avenue Access and Operational Project. The Town needed to secure 17 construction easements, five drainage easements, one right of way, and one sidewalk easement. Two easements including the BB&T right of way and Waffle House easement had been secured. CAMPO set the deadline for December 31, 2019, but the tornado in May caused a delay in securing the easements and the Town would not be able to meet the deadline. It was explained the Town would have to go before the executive CAMPO Board to request an extension and explain the Town's circumstances.

Chris Ray explained that by adopting ordinances 2020-30 & 31 that would appropriate money for the requested services.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve Ordinance 2020-30 and Ordinance 2020-31. There was no discussion and the motion passed unanimously.

**BOARD COMMENTS**

No comments from the Board.

**MANAGER'S REPORT**

Movie night was Friday, November 12 with the movie *The Secret Life of Pets 2*.  
October 12 will be Hay Day and the last day of the Farm Fresh Market.

Joe Moore explained there was a Joint Public Hearing scheduled for October 14<sup>th</sup> to hear public comment on the draft UDO. The Planning Board meeting was scheduled for October 21<sup>st</sup>.

Joe Moore asked the Board to consider holding a joint Work Session with the Planning Board on October 16<sup>th</sup> to ask staff any questions regarding the UDO.

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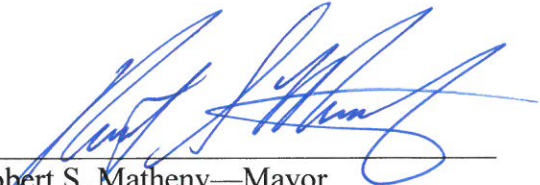
Joe Moore asked the Board to consider holding a joint Work Session with the Planning Board on October 16<sup>th</sup> to ask staff any questions regarding the UDO.

Commissioner Clark made a motion, second by Commissioner Moore to approve holding a special meeting with the Planning Board on October 16, 2019. There was no discussion and the motion passed unanimously.

The meeting was adjourned by consensus.

Adopted this the 4<sup>th</sup> day of November, 2019.



  
Robert S. Matheny—Mayor

  
Lisa M. Markland, CMC—Town Clerk