

**Zebulon Board of Commissioners**  
**Minutes**  
**December 3, 2018**

Present: Robert S. Matheny-Mayor, Curtis Strickland, Dale Beck, Don Bumgarner, Beverly Clark, Annie Moore, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Ray-Public Works, Tim Hayworth-Police, Chris Perry-Fire, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Teresa Piner-Planning, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Wakelon Elementary School student, Liam Mitchell.

**APPROVAL OF AGENDA**

Commissioner Strickland made a motion, second by Commissioner Clark to approve the agenda. There was no discussion and the motion passed unanimously.

**SCHOOL RECOGNITION**

Mayor Matheny recognized student Blake Boyette and teacher Jennifer Carnes, both from East Wake High School. Jennifer Carnes was not present.

**PUBLIC COMMENT PERIOD**

No one signed up to speak.

**PRESENTATION**

Mayor Matheny recognized Parks and Recreation Director, Greg Johnson for his 28 years of service and read the resolution for appreciation of service.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve the Resolution. There was no discussion and the motion passed unanimously.

**CONSENT**

*A. Minutes*

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the October 1, 2018 closed session meeting. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the November 5, 2018 meeting. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the November 5, 2018 closed session meeting. There was no discussion and the motion passed unanimously.

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Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the November 26, 2018 special called meeting. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the November 26, 2018 closed session meeting. There was no discussion and the motion passed unanimously.

*B. Finance*

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the tax report for September 2018. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the financial report as of November 19, 2018. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve Ordinance 2019-16. There was no discussion and the motion passed unanimously.

*C. Administration*

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the quarterly report for Police. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the quarterly report for Parks and Recreation. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve Resolution 2019-14. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve Resolution 2019-15. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the 2019 meeting calendar. There was no discussion and the motion passed unanimously.

**OLD BUSINESS**

*A. Board*

1. Town Manager

Mayor Matheny explained Town Manager, Joe Moore's annual review was held on November 26, 2018 and the Board was in agreement to a 3.5% merit raise.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the 3.5% merit raise for the Town Manager. There was no discussion and the motion passed unanimously.

## **NEW BUSINESS**

### *A. Police*

#### 1. Purchase of Replacement Police K-9

Police Chief, Tim Hayworth, offered details of the K-9 program. Officer Pulley and K-9 Pas were in attendance. K-9 Rocco recently retired which left the police in need of a second K-9. The K-9 could enter training in January and would take six weeks. Staff requested approval from the Board to purchase a new K-9.

Mayor Matheny inquired about the cost of the K-9. The cost was \$12,000 for the K-9 and was guaranteed.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve Ordinance 2019-17. There was no discussion and the motion passed unanimously.

### *B. Administration*

#### 1. 2019 Health and Dental Insurance Renewal

Bobby Fitts presented the 2019 health and dental insurance renewal. The Town received quotes from Blue Cross/Blue Shield (BCBS), Municipal Insurance Trust of NC (MIT), and United Healthcare (UHC). All 2018 benefit plans were with BCBS, which proposed a 4.2% rate increase. MIT proposed a 6% increase and UHC proposed a 36.7% increase. A 10% increase was budgeted.

Staff recommended BCBS as the Town provider due to their wider network of doctors than that of MIT and would not require employees to find a new doctor. BCBS would cost \$8,700/year less than MIT and \$124,600 less than UHC.

Commissioner Strickland inquired about the price of the family insurance plan. Bobby Fitts explained the family plan increased approximately 4%.

Mayor Matheny asked if the Board had any more questions. There were none.

Commissioner Bumgarner made a motion, second by Commissioner Clark to go with BCBS for the 2019 Health and Dental Insurance. There was no discussion and the motion passed unanimously.

## **BOARD COMMENTS**

Commissioner Strickland and Commissioner Bumgarner complimented Denise Nowell on the parade.

## **MANAGER'S REPORT**

Family movie night was December 14 at 7:00pm and showed The Santa Clause.

The ribbon cutting for the S. Arendell Avenue sidewalk was December 13 at 2:30pm.

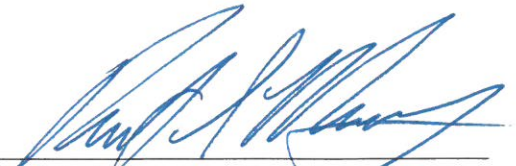
Sheila Long was hired as the new Parks and Recreation director and was introduced to the Board.

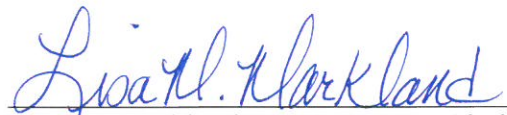
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Commissioner Strickland made a motion, second by Commissioner Bumgarner to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 7<sup>th</sup> day of January, 2019.



  
Robert S. Matheny—Mayor

  
Lisa M. Markland, CMC—Town Clerk