

Zebulon Board of Commissioners
Minutes
December 7, 2015

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Tim Hayworth-Police, Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney
Absent: Mark Hetrick-Planning

Mayor Matheny called the meeting to order at 7:00pm.

Lisa Markland swore in Commissioners Dale Beck, Don Bumgarner and Curtis Strickland to serve a four year term after winning the election in November.

APPROVAL OF AGENDA

Mayor Matheny asked that the agenda be amended to remove item C(1) under consent to be discussed and added to New Business and to add an item to elect the delegates to represent the Town with Triangle J Council of Governments.

Commissioner Clark made a motion, second by Commissioner York to approve the agenda as amended. There was no discussion and the motion passed unanimously.

ELECTION OF MAYOR PRO TEM

Mayor Matheny stated that they needed to elect the Mayor Pro Tem to serve for two years.

Commissioner Clark made a motion, second by Commissioner Strickland to appoint Don Bumgarner as Mayor Pro Tem. There was no discussion and the motion passed unanimously.

PUBLIC COMMENT PERIOD

There was no one present that wished to speak.

CONSENT

A. Minutes

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the minutes of November 2, 2015. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the minutes of the November 19, 2015 work session. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the minutes of the October 29, 2015 special called meeting. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the tax report for September 2015. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the financial statements. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve ordinance 2016-19. There was no discussion and the motion passed unanimously.

C. General

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve ordinance 2016-20. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve the quarterly reports for the Planning and Fire Departments. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. General

Board of Commissioners Meeting Schedule

Mayor Matheny stated that he wanted to make the Board aware of conflicts he had with the schedule due to his service with the North Carolina League of Municipalities. Those dates he would miss were March 7, April 20, September 21, and November 7, 2016.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve the meeting schedule for 2016 as presented. There was no discussion and the motion passed unanimously.

B. Finance

Bobby Fitts reported the following line item transfers.

- Administration: Moved \$750 from Group Insurance to Newsletter.
- Planning: Moved \$500 from Professional Services to Vehicle Maintenance.
- Buildings & Grounds: Moved \$1,000 from Janitorial Materials & Supplies to Vehicle Maintenance; Moved \$3,200 from Part-time Salaries to Stormwater Insurance & Bonds; Moved \$200 from FICA to Insurance & Bonds.
- Streets: Moved \$5,000 from Salaries to Professional Services. Moved \$5,000 from Electricity to Professional Services. Moved \$3,100 from Insurance & Bonds to Buildings & Grounds Contracted Services: Moved \$3,300 from Insurance & Bonds to Sanitation Insurance & Bonds; Moved \$600 from Insurance & Bonds to Buildings & Grounds Insurance & Bonds
- Powell Bill: Moved \$3,000 from Contracted Services to Sanitation Insurance & Bonds.
- Parks & Recreation: Moved \$1,900 from Fuel Expense to Buildings & Grounds Contracted Services

Triangle J Council of Governments delegate appointment was needed and Glenn York and Beverly Clark had been serving as representative and alternate, respectively, and had agreed to continue in that capacity.

Commissioner Bumgarner made a motion, second by Commissioner Beck to appoint Commissioner Glenn York as the Triangle J Council of Government representative and Commissioner Beverly Clark as the alternate. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

Commissioner Bumgarner said that the Christmas parade was a great success as was the vendor market and tree lighting.

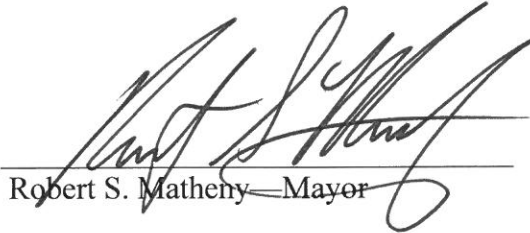
MANAGERS REPORT

There was nothing to report at this time.

Commissioner Beck made a motion, second by Commissioner Bumgarner to adjourn. There was no discussion and the motion passed unanimously.

1/4/2016

Date


Robert S. Matheny—Mayor




Lisa M. Markland, CMC—Town Clerk