

**Zebulon  
Joint Public Hearing  
Minutes  
April 13, 2015**

Present: Robert S. Matheny, Dale Beck, Curtis Strickland, Don Bumgarner, Beverly Clark, Glenn York, Rick Hardin-Town Manager, Lisa Markland-Town Clerk, Mark Hetrick-Planning, Julie Wilkins-Planning, Eric Vernon-Attorney  
Planning Board Present: Wallace Jenkins, Avon Privette, Darrell Jones, Gene Blount, Sam Hayes  
Absent: Kenny Waldroup, Larry Ray

Mayor Matheny called the meeting to order at 7:00pm.

Mayor Matheny declared the public hearing open and asked for staff report.

*ZA 2015-03—Hazard Mitigation Plan*

Julie Spriggs presented the Wake County Multi-Jurisdiction Hazard Mitigation Plan which was a combined plan of all the municipalities in Wake County. It was updated every five years as required.

Each community must address the following: a risk assessment, vulnerability assessment, capability assessment, and the mitigation strategy which were specific to each municipality. All municipalities within Wake County would need to adopt the plan.

Staff was recommending approval of the plan.

Mayor Matheny asked if there was anyone who wished to speak. There were none.

The public hearing was closed and the matter was referred to the Planning Board for their recommendation.

*ZA 2015-04—Wake County Emergency Operations Plan*

Julie Spriggs presented that the Emergency Operations Plan went hand in hand with the Hazard Mitigation Plan. It was also a county plan that framed out the response in the case of an emergency. The three goals of the plan were to reduce the vulnerability of the loss of life and property, to protect the environment, and to protect the risk to the economy.

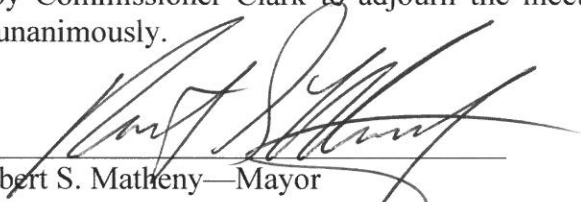
Mayor Matheny asked if there was anyone who wished to speak on the matter. There were none.

Mayor Matheny declared the public hearing closed and referred the matter to the Planning Board for their recommendation.

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Commissioner Beck made a motion, second by Commissioner Clark to adjourn the meeting. There was no discussion but the motion passed unanimously.

5/14/15  
Date

  
Robert S. Matheny—Mayor

  
Lisa M. Markland, CMC—Town Clerk



### **A. ZA-2015-03 - Wake County Multi-Jurisdictional Hazard Mitigation Plan**

A multi-jurisdictional hazard mitigation plan that includes Wake County, Apex, Cary, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Raleigh, Rolesville, Wake Forest, Wendell, and Zebulon has been developed. The purpose of the plan is to provide a blueprint for community officials to use for reducing vulnerability to natural hazards that impact the county and its jurisdictions.

#### **Staff Report:**

The Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1998 requires jurisdictions to provide a Hazard Mitigation Plan to help reduce disaster losses and is required for jurisdictions to receive federal disaster aid.

The Town of Zebulon has maintained its own Hazard Mitigation Plan in the past years. In 2013, Wake County and the municipalities of Apex, Cary, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Raleigh, Rolesville, Wake Forest, Wendell, and Zebulon agreed to create a combined Hazard Mitigation Plan. The County received a grant from the Federal Emergency Management Agency (FEMA) for the development of the first combined Wake County Hazard Mitigation Plan. The County hired Atkins Global to assist with creating the Plan. A representative from Atkins will be present at the hearing to answer any questions.

The Plan was designed with a common Threat Hazard Identification Assessment and an annex was created for each jurisdiction. Annex L is the section for the Town of Zebulon. Once the Plan is adopted, it is valid for a period of five years. At such time, the County will be spearheading the updating process. Wake County has already adopted the Plan along with the towns of Apex, Fuquay-Varina, Garner, Holly Springs, Knightdale, Raleigh, Rolesville, Wake Forest, and Wendell. Once the Town's resolution is signed, it will be sent to FEMA to update the letter of approval to include the Town of Zebulon.

#### **Attachments:**

- (1) Notice of Public Hearing
- (2) Local Mitigation Plan Review Tool
- (3) FEMA Approval Letter
- (4) Wake County Multi-Jurisdictional Hazard Mitigation Plan (electronic copy provided)

#### **Public Notice:**

A notice of public hearing was published in the Eastern Wake News on April 1, 2015 and April 8, 2015.

#### **Staff Recommendation:**

Staff recommends approval of ZA 2015-03.

#### **Requested Action:**

Refer ZA 2015-03 to the Planning Board for recommendation.

**B. ZA-2015-04 - Wake County Emergency Operations Plan** The purpose of this plan is to establish a framework for how the collective community responds to emergencies and disasters in Wake County. The overall goals of the Plan are to reduce vulnerability and loss of life and property; protection of the environment and protection/restoration of the economy.

**Staff Report:**

The Wake County Board of Commissioners recently approved the revised Wake County Emergency Operations Plan. The Emergency Operations Plan complies with Presidential Directive 5, which states that all government agencies shall be compliant with the National Incident Management System (NIMS). It also furnishes the foundation for organization design, material acquisition, professional education, and individual/unit training. It applies to agencies countywide but must be tailored to specific strategic and operational requirements of each municipality and response organization. The Plan is designed to be utilized in conjunction with established procedures including the Emergency Operations Center SOP, Public Health Response Plans, Harris Nuclear Power Plant SOPs, and others.

In addition, this plan fulfills a congressional requirement that counties provide unified guidance for multi-hazards emergency planning and presents a consensus upon which implementing procedures, future guidance, and technical assistance will be based.

Per Section 70.08(a) of the Wake County Emergency Management Ordinance, it states that comprehensive emergency management plans shall be adopted and maintained by resolution of the Board of Commissioners.

The Federal Emergency Management Agency (FEMA) has recently approved Wake County's first consolidated Multi-Jurisdictional Hazard Mitigation Plan (WCMJHMP) as required by the Robert T. Stafford Act. Emergency Management is requesting that the Wake County Emergency Operations Plan be adopted by the Board of Commissioners at the same time as the WCMJHMP. Emergency Management will attend the public hearing to be available to answer any questions that may arise.

Since 1991, Wake County has maintained a comprehensive All-Hazards Emergency Operations Plan which establishes a comprehensive framework of policy and guidance for county and local disaster operations establishing structures, responsibilities and authorities relating to disasters and emergency events. With minor modifications being made to the Plan as lessons learned are applied, occasionally, significant updates and improvements are recommended that require formal adoption by the Board of Commissioners (Wake County Ordinance Title VII, Chapter 70.08) and municipal governing boards.

Compliant with Homeland Security Presidential Directive 5, Wake County Resolution 2006-02 (aka- Endorsing National Incident Management System) and all sections of Wake County Ordinance Title VII, the amended Plan is being submitted for approval.

Amendments being made to the plan include:

- Chain of Command structure is modified aligning functions with the operational modes

- Communication links and flow is modified increasing efficiency
- Assignments to positions within the EOC have been updated and modified to effectively utilize the resources available to the County
- Certain Functional Annexes have been significantly modified to align with the operational modes of the County
- Hazard specific Annexes have been added to the Plan

**Attachments:**

- (1) Notice of Public Hearing
- (2) Wake County Emergency Operations Plan (electronic copy provided)

**Public Notice:**

A notice of public hearing was published in the Eastern Wake News on April 1, 2015 and April 8, 2015.

**Staff Recommendation:**

Staff recommends approval of ZA 2015-04.

**Requested Action:**

Refer ZA 2015-04 to the Planning Board for recommendation.