

Zebulon Board of Commissioners
Minutes
April 4, 2016

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Tim Hayworth-Police, Mark Hetrick-Planning Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

APPROVAL OF AGENDA

Commissioner Strickland made a motion, second by Commissioner Bumgarner to approve the agenda. There was no discussion and the motion passed unanimously.

PUBLIC COMMENT PERIOD

There was no one present that wished to speak.

CONSENT

A. Minutes

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of March 7, 2016. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the March 14, 2016 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the March 23, 2016 work session. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the tax report for January 2016. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the financial statements. There was no discussion and the motion passed unanimously.

C. General

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the quarterly reports for Parks & Recreation and Public Works. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. Planning

RZ 2016-02—Woda Group rezoning request

Julie Spriggs gave a PowerPoint presentation stating that the Woda group on behalf of the property owners was asking to rezone 3.78 acres from TR to RMF to locate an age restricted (seniors citizens) apartment at 626 Shepard School Road.

Julie shared the surrounding zoning, the Comprehensive Plan and the Land Use Plan and how the request coincided with those plans. She continued by explaining that the RMF classification was more restrictive than the TR zoning.

Staff was recommending approval of the rezoning request and the Planning Board was recommending denial of the request.

Commissioner Beck asked if he understood correctly that for the most part the uses between TR and RMF were interchangeable except that RMF allowed for a family care home in the district and some uses were taken away when zoned RMF. Julie Spriggs stated that was correct the RMF was more restrictive than TR.

Commissioner Beck asked what the Planning Boards reasoning was for recommending denial. Julie Spriggs explained that the Planning Board stated that they did not think that it was in agreement with the Land Use Plan. Commissioner Beck asked if staff thought it was against the Land Use Plan. Julie stated that staff thought that it was in accordance with the Land Use Plan.

Commissioner Bumgarner made a motion, second by Commissioner Beck to approve RZ 2016-02 to rezone the property from TR to RMF. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. General

Facility Use Request

Denise Nowell with the Zebulon Chamber of Commerce was requesting to use a portion of the Municipal Complex for the 10th annual 5k road race to benefit the Boys & Girls Club. The date selected was May 14th from 8am-noon. The course would be modified to actually run on Arendell Avenue for five blocks from Judd Street to North Street. It would begin and end at the campus.

Commissioner Beck asked if the Department of Transportation was agreeable with it being on Arendell Avenue. Denise Nowell stated that DOT would not give approval until the Town stated that they were in agreement. Denise also explained that they had hired the necessary people from the Town including Public Works and Police personnel to help with the Arendell Avenue portion of the race.

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Commissioner Beck made a motion, second by Commissioner Bumgarner to approve the facility use request. There was no discussion and the motion passed unanimously.

Board Appointments

Lisa Markland stated that there were two vacancies one for the Planning Board to fill the unexpired term of Avon Privette and on the Parks and Recreation Board the unexpired term of Joe Beck. David Covington had submitted an application of interest for the Planning Board and Jimmy Harris for the Parks and Recreation Board.

Commissioner Beck made a motion, second by Commissioner Strickland to appoint David Covington to the Planning Board and Jimmy Harris to the Parks and Recreation Board with terms expiring June 30, 2019. There was no discussion and the motion passed unanimously.

Set Additional Worksession

Joe Moore explained that he would like to request that April 27, 2016 be added as a budget worksession. Joe explained that he thought it would be necessary with the many topics in the budget to have some additional information shared with the Board.

Commissioner Strickland stated that he would like for the meeting to be recorded so that it could be televised at a later date. Joe stated that those arrangements would be made.

Commissioner Strickland made a motion, second by Commissioner Clark to call for a special meeting on April 27, 2016 to discuss Transit and the Budget for 2016-2017. There was no discussion and the motion passed unanimously.

B. Police

Vehicle Replacement-Ordinance 2016-25

Chief Tim Hayworth explained that a wrecked vehicle needed to be replaced and they would like to have the car that was wrecked replaced with an SUV. They did receive insurance proceed for the 2008 but due to the value being so low it would not cover the entire replacement cost for a new vehicle. The urgency for replacing the vehicle was due to the fact that it took a long time to get the vehicles in since they were special made only three months out of the year.

Tim stated that they were requesting an inclement weather vehicle since they did not have sufficient vehicles to handle that type of weather. They were asking for a Ford Interceptor and it would require the \$30,000 be appropriated from the General Fund to cover the cost of the vehicle and the equipment needed to upfit it.

There was some discussion about the cost of the vehicle and the equipment.

Commissioner Beck made a motion, second by Commissioner Clark to approve ordinance 2016-25. There was no discussion and the motion passed unanimously.

C. Public Works

N. Arendell Avenue Access Contract with Volkert

Chris Ray gave a presentation asking for the Board to approve the Volkert contract for the N. Arendell Avenue Access and Operational Improvements Plan. Chris explained that there was a committee that interviewed and evaluated the companies interested and Volkert was the one they thought would do the best job.

The contract being submitted was a standard contract that the Town had used previously and was in the amount of \$209,625 for engineering and survey work. A contract for the actual construction would come back to the Board at a later date.

Commissioner Strickland asked if Jones Street work was included in the contract. Chris Ray stated that it was.

Commissioner Clark made a motion, second by Commissioner York to approve the contract to hire Volkert, Inc. to do the engineering and survey work for the N. Arendell Avenue Project. There was no discussion and the motion passed unanimously.

D. Planning

Addition of Water/Sewer Allocation to Worksession Agenda

It was discussed that staff was asking that the water/sewer allocation policy be added to the agenda for the April 20, 2015 meeting. Staff stated that the Woda Group was applying for a grant and to get all the paperwork completed and sent in on time they needed to know that the rezoning and the water/sewer was allocated for the project prior to submission of the grant documents.

Commissioner Beck made a motion, second by Commissioner Bumgarner to add water/sewer allocation for the Woda Group project to the April 20, 2016 agenda. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

No comments

MANAGERS REPORT

Bobby Fitts reported the following budget line item transfers.

Governing Body:

Moved \$500 from Group Insurance to Postage.

Administration:

Moved \$2,000 from Group Insurance to Travel & Training; Moved \$2,500 from Unemployment Compensation - \$1,500 to Printing & Copying and \$1,000 to Mailroom Supplies.

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Buildings & Grounds:

Moved \$2,450 from Janitorial Materials & Supplies to Contracted Services; Moved \$1,500 from Fuel to Vehicle Maintenance.

Police:

Moved \$5,000 from Fuel Expense to Vehicle Maintenance.

Fire:

Moved \$5,000 from Fuel Expense to Vehicle Maintenance.

Streets:

Moved \$1,500 from Fuel Expense to Vehicle Maintenance; Moved \$1,000 from Salaries to Contracted Services; Moved \$2,500 from Salaries to Professional Services.

Powell Bill:

Moved \$1,000 from Fuel to Contracted Services; Moved \$1,625 from Materials & Supplies to Contracted Services; Moved \$375 from Materials & Supplies to Snow & Ice Materials

Sanitation:

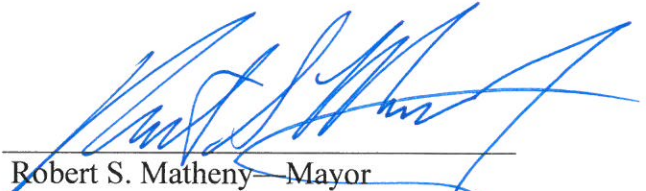
Moved \$500 from Materials & Supplies to Printing & Copying

Joe Moore presented movie night for Parks & Recreation, Super Hero day was April 10, Opening Day of Baseball would be April 23, Worksession April 20 & 27, Budget would be presented May 2nd.


Commissioner Clark made a motion, second by Commissioner Beck to adjourn. There was no discussion and the motion passed unanimously.

5/2/16

Date


Robert S. Matheny—Mayor




Lisa M. Markland, CMC—Town Clerk