

Zebulon Board of Commissioners
Minutes
June 1, 2015

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Don Bumgarner, Dale Beck, Glenn York, Sidney Perry-Interim Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Mark Hetrick-Planning, Tim Hayworth-Police, Chris Ray-Public Works, Milton Bryant-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

APPROVAL OF AGENDA

Mayor Matheny called for approval of the agenda with the addition of item "e" under the consent agenda to add resolution 2015-17.

Commissioner Bumgarner made a motion, second by Commissioner Beck to approve the agenda as amended. There was no discussion and the motion passed unanimously.

PUBLIC COMMENT PERIOD

Shannon Baxter with the Five County Bee Keepers came forward to thank the Town of Zebulon for being a bee friendly community and a culture of acceptance for beekeepers.

CONSENT

A. Minutes

Commissioner Strickland made a motion, second by Commissioner Clark to approve the minutes of May 4, 2015. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve the minutes of the May 11, 2015 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve the minutes of the May 12, 2015 special called meeting. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve the minutes of the May 4, 2015 closed session. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve the minutes of the May 12, 2015 closed session. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Strickland made a motion, second by Commissioner Clark to approve the tax report for March 2015. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve resolution 2015-15. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve ordinance 2015-23. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve ordinance 2015-26. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve ordinance 2015-27. There was no discussion and the motion passed unanimously.

Commissioner Strickland made a motion, second by Commissioner Clark to approve resolution 2015-17. There was no discussion and the motion passed unanimously.

PRESENTATION

Mayor Matheny introduced Trey Hershberger to give a presentation on the NC Housing Finance Agency.

Trey Hershberger gave a PowerPoint presentation informing the Board and those present about the Foreclosure Prevention Fund. He stated that the program was available to those in North Carolina that had suffered a no fault work related hardship. It was a federally funded program that 18 states in the US were a part of. Approximately 19,000 homeowners had been helped with the program.

Mr. Hershberger reviewed the eligibility, the detailed process including application, underwriting, and closing. The program goal was to help 21,000 people and once that occurred or when the funds were extinguished the program would end.

The Board thanked Mr. Hershberger for his presentation and time.

OLD BUSINESS

A. Greenway Master Plan Update

Brian Starkey with obs landscape gave an update on the progress of the plan and how things had progressed since February 2015. Mr. Starkey said that they were working with AMT Engineering as a partner and would come back to the Board with a draft of the plan. In September a full report and plan would be brought to the Board for approval.

Goals were reviewed, there were public meetings, and a committee was also involved in the process. Connection around town was important as was having a realistic plan that could be implemented. Other opportunities were reviewed on how people could learn about the plan and get information from citizens. There was a web page that allowed people to take survey's and share their thoughts with them so that they would get as much input as necessary.

The 10 corridors were reviewed and Brian Starkey stated that a corridor was not just one project or trail, there could be multiple projects within a corridor. The four corridors that rose to the top

were corridors #1-Weaver's Pond, #3-Zebulon Elementary School and Library, #4-Nomaco and #6-Community Center and Park. For the top two a cost analysis would be put together for review. There were various funding sources that were reviewed and included partnerships and grants.

B. Planning

Ordinance 2015-29—Amendment to Chapter 31-Planning Board

Mark Hetrick stated that they were proposing that the membership of the Planning Board be reduced to seven members and a quorum be stated as a majority of the Board instead of five members.

Mark reviewed the current ordinances and read what they were proposing the text be changed to.

There were no questions from the Board.

Commissioner Bumgarner made a motion, second by Commissioner York to approve ordinance 2015-29 as presented. There was no discussion and the motion passed unanimously.

C. Finance

Budget Presentation Fiscal Year 2015-2016

Bobby Fitts presented the proposed budget for fiscal year 2015-2016. The proposed budget was decreased six percent from fiscal year 2014-2015 to \$7,996,900 general fund budget; there was no proposed tax increase; there were a few zoning fee changes and parks and recreation fee changes. Personnel costs increased three percent, the operating budget increased one percent, and capital costs decreased forty percent.

There was discussion about the bus service and Bobby explained that the Town would only be responsible to pay for the park and ride lot that was approximately \$4,000 per year.

There was some discussion on the contribution to the retirement fund, and legislation for 911 services.

Mayor Matheny said that the next item was to call for a public hearing by adopting resolution 2015-16 setting the date for June 17, 2015 at 7:00pm.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve resolution 2015-16 calling for a public hearing on the budget for June 17 at 7:00pm. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. Proclamation for Public Works

Mayor Matheny read a proclamation for the Public Works employees since we had missed recognizing them for Public Works week.

Commissioner Clark made a motion, second by Commissioner York to adopt the proclamation recognizing the Public Works employees. There was no discussion and the motion passed unanimously.

B. Police

Ordinance 2015-18—Allowed for federal forfeiture funds to be used to install Wi-Fi in the Police Building.

Sidney Perry stated that the ordinance would allow for Wi-Fi to be installed at the police station so that they could use a bar coding system in their evidence room as well as allow for it be available in the training room and throughout the building.

Commissioner Beck asked if other funds were available to be used instead of forfeiture funds. Sidney Perry said that there were but they were recommending that forfeiture funds be used

Commissioner Bumgarner made a motion, second by Commissioner York to approve ordinance 2015-18. There was no discussion and the motion passed unanimously.

C. Board Appointments

Planning Board

Lisa Markland presented that there were several openings on the Planning Board. There were two in-town openings and they had received an application from David Covington and two were for reappointment from Gene Blount and Kenny Waldroup. There was one opening in the ETJ and Laura Johnson who was currently on the Board of Adjustment had submitted an application and Stephanie Jenkins had also submitted an application.

Commissioner Beck made a motion, second by Commissioner Bumgarner to appoint Kenny Wadroup and Gene Blount to serve as in-town members of the Planning Board. There was no discussion and the motion passed unanimously.

Commissioner Beck made a motion, second by Commissioner Bumgarner to recommend Laura Johnson be appointed to the Planning Board by the Wake County Commissioners as the ETJ representative. There was no discussion and the motion passed unanimously.

Board of Adjustment

The Board of Adjustment had two openings for in-town members and they had received an application from Jay Estes for reappointment. There was one EJT opening and David Hughes had submitted his application for reappointment.

Commissioner Beck made a motion, second by Commissioner Bumgarner to appoint Jay Estes as the in-town member of the Board of Adjustment. There was no discussion and the motion passed unanimously.

Commissioner Beck made a motion, second by Commissioner Bumgarner to recommend appointment of David Hughes to the Wake County Board of Commissioners as the ETJ representative on the Board of Adjustment. There was no discussion and the motion passed unanimously.

There was discussion about speaking with Stephanie Jenkins to see if she would be willing to serve as the ETJ alternate on the Board of Adjustment. Lisa Markland stated that she would look into it.

BOARD COMMENTS

Commissioner Bumgarner stated that Arendell Avenue looked wonderful and rode very well and the Farmers Market was wonderful as well.

Mayor Matheny stated that the bill on the transportation impact fees had cleared the House and was headed to the State and Local Government Committee for the Senate on June 2, 2015. Senator Barefoot was in total support and would let them know how things went.

MANAGERS REPORT

Sidney Perry stated that there would be a joint public hearing on June 8, 2015 and a work session on June 17, 2015.

Bobby Fitts read the following transfers into the record:

Governing Body:

Moved \$5,000 from Group Insurance and \$1,650 from Insurance & Bonds; \$3,650 went to Professional Services; \$750 went to FICA; \$1,750 went to Travel & Training and \$500 went to Materials & Supplies.

Admin/Finance:

Moved \$5,000 out of Retirement to Governing Body Professional Services.

Moved \$2,500 out of Salaries and \$750 out of FICA; \$250 went to Travel & Training; \$1,500 went to Materials & Supplies and \$1,500 went to Mailroom Materials & Supplies.

Moved \$2,500 from Salaries to Contracted Services (Tax Collections – Dept 450).

Planning

Moved \$1,000 from Professional Services to Materials & Supplies and another \$1,000 out of Vehicle Maintenance to Materials & Supplies; Moved \$200 from Insurance & Bonds to Travel & Training.

Buildings & Grounds

Moved \$450 from Janitorial Supplies to Cell Phones; Moved \$1,800 out of Part-time salaries; \$1,500 went to Salaries, \$200 went to Tree City USA and \$100 went to Uniforms.

Police

Moved \$3,500 out of Fuel; \$3,000 went to Vehicle Maintenance, \$200 went to Computers and \$300 went to Canine Unit

Fire

Moved \$2,500 out of Fuel Expense; \$500 went to Retirement; \$1,000 went to Equipment Maintenance; \$1,000 went to Vehicle Maintenance. Moved \$1,250 from Electricity/Water to Insurance & Bonds.

Streets

Moved \$200 from Fuel Expense to Insurance & Bonds.

Powell Bill

Moved \$1,100 from Materials & Supplies; \$1,000 went to Salaries and \$100 went to Retirement.

Parks & Recreation

Moved \$3,800 from Contract Services to Insurance & Bonds.

Special Appropriations

Moved \$850 to Retiree Insurance; \$500 came from CAMPO and \$350 came from Wake County Dispatch.

Commissioner York asked if the K-9 had medical taken care of. Chief Hayworth stated that East Wake Animal Hospital donated their services to care for the K-9 but the Town paid for all antibiotic's and material and supplies that might be needed.

Commissioner Clark made a motion, second by Commissioner Bumgarner to go into closed session as permitted by NC GS §143-318.11a. There was no discussion and the motion passed unanimously.

NOTE: Commissioner Beck made a motion, second by Commissioner Clark to come out of closed session. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to amend the agenda to add Shepard's Point. There was no discussion and the motion passed unanimously.

GENERAL

A. Shepard's Point

Mayor Matheny stated that the Board needed to adopt an agreement and release of claims as well as ordinances 2015-24 & 2015-25.

Commissioner Strickland made a motion, second by Commissioner Bumgarner to adopt the agreement and release of claims between the Town of Zebulon and Lookout Ventures Inc. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner York to adopt ordinances 2015-24 and 2015-25. There was no discussion and the motion passed unanimously.

Commissioner Beck made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

7/6/15

Date


Robert S. Matheny—Mayor


Lisa M. Markland, CMC—Town Clerk

