

Zebulon Board of Commissioners
Minutes
June 6, 2016

Present: Robert S. Matheny-Mayor, Curtis Strickland, Beverly Clark, Dale Beck, Don Bumgarner, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Tim Hayworth-Police, Mark Hetrick-Planning Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

APPROVAL OF AGENDA

Commissioner Clark made a motion, second by Commissioner York to approve the agenda as amended. There was no discussion and the motion passed unanimously.

PUBLIC HEARING

Mayor Matheny declared the public hearing open and asked for Joe Moore to present.

Joe Moore presented a PPT on the budget to the Board and public. Joe reviewed the statutory requirements, presented the budget message and context, the goals were to control investments and recognizing the return on investments. He presented the information on personal property tax revenue, spoke about the elimination of the inventory tax and reviewed the tax rates over the last seven years.

The various options were presented as it related to streets, fleet and personnel and what staff thought was necessary to keep services going and keep good staff. Other areas that were being stressed were investment in the downtown and greenways.

In summary he presented an increase in the tax rate by five cents which would be dedicated to two cents to streets, two cents to fleet, a half-cent to sidewalks and greenways and finally a half-cent for the property management fund. With the five cent increase in the tax rate it would make the 2016-2017 tax rate 57.5¢. There would also be an allocation of \$942,300 to cover other recommendations within the budget.

There was no discussion or questions from the Board. Mayor Matheny did state that the budget being presented was the staff budget with no input from the Board.

Mayor Matheny asked if there was anyone who wished to speak on the budget.

Donald Horton of 618 Stratford Drive Zebulon stated that he had reviewed the budget and said he supported it as it was presented. Mr. Horton thought that it was a good plan for the future and set forth a solid plan for growth. He continued by saying he was good with the tax increase since he knew if the things presented in the budget were not taken care on in the coming year that it would cost more to wait and they would have to be done sooner or later.

There was no one else who spoke on the budget.

The public hearing was closed.

PUBLIC COMMENT PERIOD

There was no one present that wished to speak.

CONSENT

A. Minutes

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of May 2, 2016. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the May 9, 2016 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the May 10, 2016 work session. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the May 18, 2016 work session. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the tax report for March 2016. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the financial statements. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve ordinance 2016-29. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve ordinance 2016-30. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve ordinance 2016-31. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve ordinance 2016-32. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve ordinance 2016-33. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve resolution 2016-13. There was no discussion and the motion passed unanimously.

PRESENTATIONS

A. Parks & Recreation

Zebulon Youth Council Update

Greg Johnson stated that in the last year they developed and had installed the “no texting signs”, they worked with the Farm Fresh Market, Trunk or Treat, sent notes to the troops and did a parents night out. Greg stated that he was proud of the work that they had done and was pleased with the participation and enthusiasm.

May Day Celebration Recap

Denise Nowell spoke that she was very pleased with the partnership between the Town, Mudcats and the Chamber of Commerce to make the day a great event. The Farm Fresh Market opened that day, the Chamber held its 5k road race and the Mudcats had a home game and was an asset to the day.

Maurine Brown, manager to the Farm Fresh Market, stated that the market was funded by the John Rex Endowment partnership and there were two new programs that included the Farmers Food Share that brought in food to the Methodist Churches food pantry and the Summer Feeding Program that provided a non-perishable lunch for any child that might want one. Maurine continued by stating that the day was a great success with the farmers seeing a good influx of customers.

Becca with the Carolina Mudcats stated the event was all inclusive for the Town of Zebulon. The event laid great groundwork for expanding the event for next year.

OLD BUSINESS

A. Planning

RZ 2016-03—Cypress Creek Renewables

Mayor Matheny stated that he wanted to make sure that everyone understood that they were not being asked to approve a solar farm but were being asked if an R-13 zoning was appropriate in that location. To decide if the request was appropriate the Board had to consider all the allowable uses and take into consideration the adjacent properties.

Julie Spriggs gave a PowerPoint presentation and explained that Cypress Creek Renewables was requesting to rezone 5.52 acres on S. Arendell Avenue across from the Community Park from R-10 to R-13. Julie reviewed the adjacent properties and their current zonings.

Julie Spriggs stated that they would need to adopt, as part of the motion, the consistency statement as required by general statute whether voting in favor or in opposition to the rezoning request.

Commissioner Beck made a motion, second by Commissioner Clark to approve RZ 2016-03. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. General

Street Closure Request

Lisa Markland stated that Shiloh Temple did not have a representative present and she explained that they were requesting to close a portion of Primrose Street between Barbee and Oak. She continued by explaining that it was a similar request that had been made in years past. The Town would be showing that they did not have any opposition to the closing since it was a DOT street and they would ultimately have to give permission to close the street.

Commissioner Beck made a motion, second by Commissioner York to issue a letter of support for closing of the portion of Primrose Street as requested to the NCDOT. There was no discussion and the motion passed unanimously.

B. Budget Adoption Options

Joe Moore stated that there were several options. First, the Board could adopt the budget ordinance as presented, second the Board could set a worksession schedule of June 15 and to change the date of the June 22 worksession to June 21 since he had a conflict with that date and finally if needed June 29. The final option would be to hold another public hearing to hear a presentation on the outcome of the worksessions.

Mayor Matheny said that he thought that the additional public hearing would be very tight to do. The Board members had indicated that they were available for all the worksession dates presented. Commissioner Beck said that he thought the 15th would be a good date. Mayor Matheny asked if the Board would be willing to set the 21st as a worksession date and if it was not needed it could be pulled from the calendar.

Commissioner Strickland made a motion, second by Commissioner Bumgarner to call for worksessions on June 15 & 21. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

Commissioner Beck and Strickland thanked staff for the work done on the budget and thought it showed insight and needs.

MANAGERS REPORT

Joe Moore stated that the movie in the park that was rained out had been rescheduled for July 1 and Town Hall day was June 6.

Bobby Fitts read the following budget line item transfers.

Governing Body: Moved \$1,500 from Elections to Materials & Supplies.

Administration: Moved \$250 from Group Insurance to Cell Phones; Moved \$2,700 from Retirement - \$200 to Travel & Training, \$300 to Printing & Copying \$2,000 to Contract Services and \$200 to Insurance & Bonds. Moved \$1,500 from Unemployment Compensation to Contracted Services (Tax Collections).

Planning: Moved \$2,900 from Part-time Salaries - \$1,500 to Vehicle Maintenance, \$700 to Computers, \$600 to Printing/Copying and \$100 to Miscellaneous.

Buildings & Grounds: Moved \$2,000 from Professional Services to Buildings & Grounds Maintenance; Moved \$1,000 from Janitorial Materials & Supplies to Vehicle Maintenance; Moved \$1,000 from Fuel to Contract Services.

Police: Moved \$2,000 from Fuel Expense - \$1,200 to Travel & Training, \$500 to Equipment Maintenance and \$300 to Canine Unit.

Fire: Moved \$4,000 from Salaries to Part-time Salaries; Moved \$5,000 from Salaries to Vehicle Maintenance; Moved \$5,000 from Group Insurance to Insurance & Bonds; Moved \$400 from Salaries to Inspections; Moved \$700 from Electricity/Water to Equipment Maintenance; Moved \$700 from Fuel to Equipment Maintenance; Moved \$1,200 from Fuel to Vehicle Maintenance; Moved \$1,200 from Defibulator - \$800 to Vehicle Maintenance and \$400 to Contract Services.

Streets: Moved \$100 from Fuel Expense to Miscellaneous.

Sanitation: Moved \$300 from Travel & Training to Printing/Copying.

Parks & Recreation: Moved \$1,000 from Part-time Salaries (Farmers Market) to Farmers Market; Moved \$3,500 from Fuel - \$3,000 to Grounds Maintenance and \$500 to Printing/Copying; Moved \$4,500 from Contract Services - \$4,000 to Equipment Maintenance and \$500 to Cell Phones.

Special Appropriations: Moved \$1,300 to Employee Appreciation - \$1,000 from Unemployment Compensation and \$300 from CAMPO.

Joe Moore explained that on May 10th the Board adopted resolution 2016-12 which requested a public hearing for June 13 for a text amendment and staff was not prepared to come forward so staff was requesting that the hearing be cancelled by motion.

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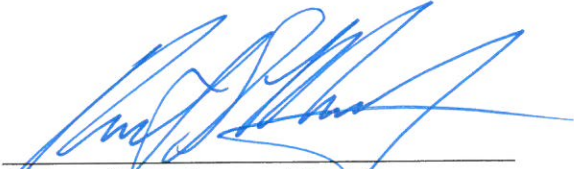
Commissioner Beck made a motion, second by Commissioner Clark to cancel the public hearing set for June 13, 2016. There was no discussion and the motion passed unanimously.

Mayor Matheny stated that for Town Hall Day there were approximately 450-500 people registered to attend and it was a way of letting the state legislature know that municipalities are involved and want to be heard.

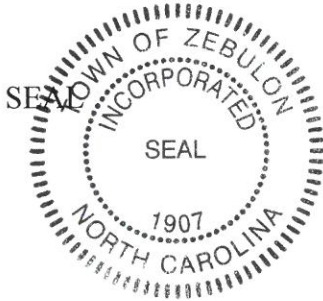
Commissioner Bumgarner made a motion, second by Commissioner Beck to adjourn. There was no discussion and the motion passed unanimously.

8/1/16

Date



Robert S. Matheny—Mayor



Lisa M. Markland, CMC—Town Clerk