

Zebulon Board of Commissioners
Minutes
August 3, 2015

Present: Robert S. Matheny-Mayor, Beverly, Clark, Curtis Strickland, Don Bumgarner, Dale Beck, Glenn York, Sidney Perry-Interim Town Manager, Lisa Markland-Town Clerk, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Mark Hetrick-Planning, Tim Hayworth-Police, Chris Ray-Public Works, Chris Perry-Fire, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

APPROVAL OF AGENDA

Mayor Matheny called for approval of the agenda.

Commissioner Strickland made a motion, second by Commissioner Clark to approve the agenda as presented. There was no discussion and the motion passed unanimously.

PUBLIC COMMENT PERIOD

There were no public comments.

CONSENT

A. Minutes

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of July 6, 2015. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the July 13, 2015 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the July 22, 2015 work session. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the June 8, 2015 special called meeting. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the June 1, 2015 closed session. There was no discussion and the motion passed unanimously.

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Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the minutes of the July 22, 2015 closed session. There was no discussion and the motion passed unanimously.

B. General

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve resolution 2016-01. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve resolution 2016-03. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. Planning

Update on the Unified Development Ordinance (UDO)

Mark Hetrick gave an update on the UDO project and explained that it was a document to update the development ordinances. Back in 2013 the Town of Zebulon contracted with the Lawrence Group to take the lead and help the Town rewrite the land use and development ordinances. There was a stakeholder group established to work with staff and the consultant. A presentation was made in May of 2014 where the Board of Commissioners, Planning Board and Board of Adjustment met together to hear some of the recommendations that were being made.

The lead person for the Lawrence Group left the company and then Craig Lewis, the next person assigned to the project also left the company. There was an attempt to do some contract negotiations that were not successful, so little has been done since that time. The Town did receive some documentation from both the Lawrence Group and Craig Lewis's company.

It was explained that the Planning Staff would finish the UDO project and the specification manual would be merged into the UDO. There will be public workshops, public hearings and then comments from the working group and public to be incorporated as the Board directs. Staff did want to have an independent consultant to review the document to get a fresh set of eyes on it and to make sure that it met the legal ramifications that could be in it. Also, the consultant would hopefully see any inconsistencies that might exist. Final adoption would hopefully occur in mid-2016.

Commissioner Clark asked about the Lawrence Group and what they had been paid and had hoped they had not been paid in full. Mark Hetrick said that they had not been paid in full. Commissioner Clark asked if staff felt that what they had received, was it worth what was paid to the company. Mayor Matheny said that probably not but when consulting with the Town Attorney it was stated that it was not in the best interest of the Town to take it to court. Commissioner Clark stated that in the future things needed to be changed to be sure that the same situation would not occur again. Commissioner Beck said that he agreed with Commissioner Clark.

NEW BUSINESS

A. Finance

Resolution 2016-02—Award Bid for Lease Purchase

Bobby Fitts stated that the resolution before the Board was to approve a bid for the lease purchase of vehicles and equipment for \$252,000 put forth in the 2015-2016 budget. Request for Proposal was sent out to nine institutions on July 2 and the Town received three responses by July 16 at 11:00am. The low bidder was Regents Bank at 1.5682 percent, plus fees of \$150 to record the liens. BB&T was the second at 1.61 percent and SunTrust was 2.04 percent. Staff was recommending that the Board adopt resolution 2016-02 to award the bid to Regents Bank.

Commissioner Beck made a motion, second by Commissioner Bumgarner to adopt resolution 2016-02 awarding the lease purchase contract to Regents Bank. There was no discussion and the motion passed unanimously.

B. General

Facility Use Request

Michael Collymore stated that Harvesters would like to use the facility on October 17, 2015 from 7am-2pm to hold a 5k road race that mirrored the route used by the Chamber of Commerce. The purpose was to raise funds for cancer research and were partnering with the American Cancer Association for the event. All proceeds would be given to them.

Mayor Matheny asked if Mr. Collymore would tell them a little more about the organization. Mr. Collymore said that it was a new church in the area and was operating out of Fargo with 20 or so members and they wanted to find ways to give back to the community.

Commissioner Clark made a motion, second by Commissioner York to approve for them to use the facility on October 17, 2015 7am-2pm. There was no discussion and the motion passed unanimously.

Swearing in of Town Manager

Mayor Matheny swore in Joe Moore as the Town Manager of the Town of Zebulon.

Joe Moore introduced Abby his wife and thanked everyone for the wonderful welcome. He stated that Zebulon truly was the Town of Friendly People and wanted the best for the community and looked forward to serving.

BOARD COMMENTS

Board thanked Sidney Perry for serving as interim town manager.

Mayor Matheny asked if the Board would consider moving the date of the August work session to Tuesday, August 18 at 7:00pm.

Commissioner Bumgarner made a motion, second by Commissioner York to move the work session to Tuesday, August 18, 2015 at 7:00pm in the council chambers. There was no discussion and the motion passed unanimously.

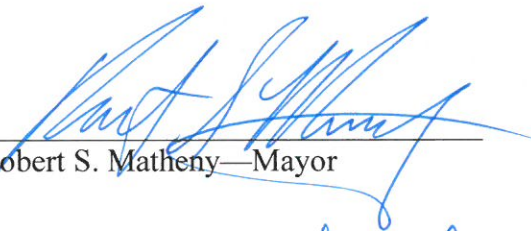
MANAGERS REPORT

Sidney Perry said that staff had been working on Yates Place project, the Wi-Fi installation was ongoing and finally, the paving of Wakefield Street was bid and came in over budget so they were attempting to get that price down.

Commissioner Beck made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

9/8/15

Date


Robert S. Matheny—Mayor


Lisa M. Markland, CMC—Town Clerk

