

Zebulon Board of Commissioners
Work Session
Minutes
March 18, 2020

Present: Robert S. Matheny-Mayor, Beverly Clark, Annie Moore, Glenn York, Shannon Baxter, Larry Loucks, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Perry-Fire, Bobby Fitts-Finance, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

Mayor Matheny referenced the seating arrangement to practice social distancing of six feet as recommended by the CDC.

APPROVAL OF AGENDA

Mayor Matheny stated that they needed to amend the agenda removing all new business and adding an update on COVID-19.

Commissioner Clark made a motion, second by Commissioner Moore to approve the agenda as amended. There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. Administration

COVID-19 Update

Joe Moore stated that Chris Perry, the EOC Manager, would explain where things were currently with the Coronavirus Pandemic.

Chris Perry explained the process of how things went when they were not going well with situations like the pandemic. Chris went on to explain how an EOC operated, its purpose and how it served the community.

NOTE: Shannon Baxter came in at 7:05pm.

Departments served various roles and they somewhat mirrored the roles with Wake County so that information was pushed in both directions. It was explained that there were daily conference calls with the Wake County EOC to share any information that was relevant and to keep everyone updated and the public as safe as possible. The goal of keeping staff and expressly first responders informed and safe was very important and part of the process of trying to suppress the spread of the virus.

It was explained that the method of how police and fire responded to calls was changing and that public events were canceled, facilities were closed, teleworking was more prevalent and staggered schedules where possible.

Bobby Fitts updated the Board on the fact that there may be federal money available for the pandemic but that was not a sure thing. He went on to update the Board on the revenues and

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expenditures that might be reimbursable and those were being tracked just in case that was possible.

Local revenues were taking a hit as there were no facility rentals, no spring athletics and possibly no camps. Sales tax revenues would approximately \$8,000 at the current time but could increase.

Mayor Matheny asked that the Board cancel the April meetings to not have more than 10 people in a room and explained that a special meeting could be called at any time.

Commissioner Loucks made a motion, second by Commissioner Moore to cancel all April 2020 meetings. There was no discussion and the motion passed unanimously.

Mayor Matheny stated that they needed a motion to go into closed session as permitted by NC GS § 143-318.11(a)(3) for the purpose of consulting with the Town Attorney.

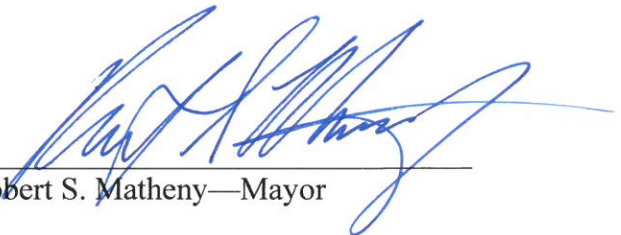
Commissioner Baxter made a motion, second by Commissioner York to go into closed session.

NOTE: In closed session Commissioner Loucks made a motion, second by Commissioner Clark to come out of closed session. There was no discussion and the motion passed unanimously.

Commissioner Baxter made a motion, second by Commissioner York to adjourn. There was no discussion and the motion passed unanimously.

5/20/2020

Date


Robert S. Matheny—Mayor




Lisa M. Markland, CMC—Town Clerk