

Zebulon Board of Commissioners
Minutes
October 5, 2020

Present: Robert S. Matheny, Beverly Clark, Annie Moore, Larry Loucks, Shannon Baxter, Glenn York, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Ray-Public Works, Bob Grossman-Police, Chris Perry-Fire, Sheila Long-Parks & Recreation, Bobby Fitts-Finance, Michael Clark-Planning, Eric Vernon-Town Attorney

Mayor Matheny called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Larry Loucks.

APPROVAL OF AGENDA

Commissioner Clark made a motion, second by Commissioner Baxter to approve the agenda. There was no discussion and the motion passed unanimously.

SCHOOL RECOGNITION

Mayor Matheny recognized student Ashlyn Bowling and teacher Crystal Detty, both from Wakelon Elementary School.

PUBLIC HEARING

A. AN 2020-03 – 1007 North Bell Street

Mayor Matheny opened the public hearing.

Michael Clark presented the annexation request AN 2020-03. The applicant was Leslie Privette and the address was 1007 N. Bell Street. The existing zoning was R4, residential neighborhood and the parcel size was one acre. The aerial map and zoning map were shown. Michael Clark explained that it would be the property owner's responsibility to install sewer service if annexed. Staff recommended support of the proposed annexation.

Leslie Privette, of 2509 Holiday Avenue, stated the property had water access through the City of Raleigh, but did not have sewer access. The property had an existing septic system. Ms. Privette stated she wanted to split the lot in half and add an additional home to the right side of the property. A sewer connection was necessary to add a home since two septic systems were not allowable on the property.

Mayor Matheny asked if anyone else wished to speak in favor. There were none.

Mayor Matheny asked if anyone else wished to speak. There were none.

Mayor Matheny closed the public hearing.

PUBLIC COMMENT PERIOD

Lisa Markland read comments verbatim from Dr. Crohan.

CONSENT

A. Minutes

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of the August 18, 2020 meeting. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of the August 19, 2020 work session. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of the September 1, 2020 meeting. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of the September 1, 2020 closed session. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of the September 23, 2020 work session. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the minutes of the September 23, 2020 closed session. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Clark made a motion, second by Commissioner York to approve the tax report – July 2020. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner York to approve the financial report as of September 21, 2020. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. Finance

1. City of Raleigh – Contract for Billing Services (Solid Waste)

Bobby Fitts gave background about the Utility Merger with the City of Raleigh and spoke about the revised agreement with the City of Raleigh to bill on behalf of the Town of Zebulon for solid waste service. The contact was vetted by the Town's attorney.

Commissioner Loucks inquired about the building equipment damage clause. Eric Vernon explained the City of Raleigh had reserved the right to pass along any additional costs to the Town.

It was explained the Town could include announcement inserts with invoices.

There was discussion about the late fees and collection fees that could be assessed.

Commissioner Clark made a motion, second by Commissioner Loucks to approve the City of Raleigh – Contract for Billing Services (Solid Waste). There was no discussion and the motion passed unanimously.

NEW BUSINESS

A. Planning

1. N. Bell Street Annexation – Ordinance 2021-41

Michael Clark stated the property owner requested to annex property located at 1007 N. Bell Street that was approximately one acre in size. It was reiterated that the Town of Zebulon would have no responsibility to install sewer service. The property owner would be responsible for the installation of the sewer service if annexed.

Commissioner Clark made a motion, second by Commissioner Moore to approve Ordinance 2021-41. There was no discussion and the motion passed unanimously.

BOARD COMMENTS

Commissioner Baxter recognized Chris Perry for his international accreditation as Chief Fire Officer and Amaya Scoggins for her Girl Scout Gold Award which provided fencing and equipment at the Gill Street Park. People in need of food could go to the Mission House on 114, W. Sycamore Street. Anyone wanting to speak with Commissioner Baxter could email her.

Commissioner Clark spoke about her class at the Fire Department and thanked the Fire Department for their hard work.

Commissioner Loucks congratulated Commissioner Baxter for securing a CARES Act award, encouraged everyone to keep their guard up with COVID-19 for the second wave, and sent well wishes to Officer Hamm.

MANAGER'S REPORT

Joe Moore spoke about the N. Arendell sidewalk project and alleyway activation.

There would not be a work session on October 21. Staff was working on the Merger Agreement with the City of Raleigh.

CLOSED SESSION

Mayor Matheny stated they needed a motion to go into closed session as permitted by NCGS 143-318.11(a) (6) for the purpose of personnel discussions.

Commissioner Baxter made a motion, second by Commissioner York to go into closed session. There was no discussion and the motion passed unanimously.

NOTE: In closed session Commissioner Baxter made a motion, second by Commissioner Moore to come out of closed session. There was no discussion and the motion passed unanimously.

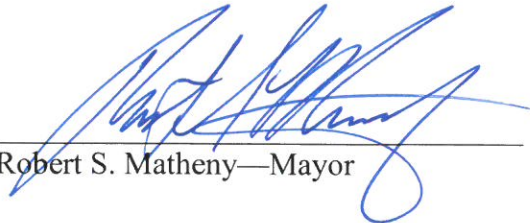
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Commissioner Baxter made a motion, second by Commissioner York to have closed session personnel minutes for October 5, 2020 archived with Wyrick Robbins Yates & Ponton LLP. There was no discussion and the motion passed unanimously.

Commissioner Baxter made a motion, second by Commissioner York to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 2nd day of November 2020.




Robert S. Matheny—Mayor


Lisa M. Markland, CMC—Town Clerk