

Zebulon Board of Commissioners
Work Session
Minutes
September 22, 2021

Present: Robert S. Matheny, Beverly Clark, Annie Moore, Glenn York, Shannon Baxter, Larry Loucks, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Perry-Fire, Michael Clark-Planning, Sheila Long-Parks and Recreation, Chris Ray-Public Works, Bobby Fitts-Finance, Jacqui Boykin-Police, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 6:00pm.

APPROVAL OF AGENDA

Commissioner Clark made a motion, second by Commissioner Baxter to approve the agenda. There was no discussion and the motion passed unanimously.

Joe Moore gave an overview of the topics to be discussed at the meeting.

NORTH ARENDELL PROJECT FINANCING

Joe Moore spoke about the North Arendell Avenue access and operational improvements. The project would design the Pearces Road approach to North Arendell Avenue and add an additional lane on North Arendell Avenue. The Town of Zebulon applied for a LAPP grant in 2015 for a project totaling \$1.2 million. The LAPP grant scope of work was given. The project was under-scoped at this time due to market changes, level of detail, scope change and problem resolution. The needed improvements and other funding options were explained.

The project options included:

- proceed with project as currently scoped
- reduce scope of project
- resubmit project as currently scoped
- resubmit project with a bigger scope of work

Each project option was discussed. It was estimated \$2 million to \$2.5 million would be the Town's share to complete the project. More funding options for the project were discussed.

There was detailed discussion about signalization in the area.

TREE LIGHTING OPTIONS

Sheila Long spoke about the purpose of the tree lighting and gave scaled back options for the event. There was discussion about partnering with local businesses and groups. The consensus of the Board was to move forward with staff's plan of Candy Cane Lane. The tree lighting would be pre-recorded and the event would feature stations along the way for children.

FIRE CAPITAL PROJECT – ORDINANCE 2022-03A

Bobby Fitts explained Ordinance 2022-03A was approved at the August meeting and had an error that needed to be corrected. The approval would establish a budget for design funds. The Board was in consensus to hold the Ordinance for a vote at the October 4, 2021 meeting.

LEASE PURCHASE AWARD – RESOLUTION 2022-04

Bobby Fitts stated the rate proposal with Truist Bank was extended through October 4, 2021.

Staff answered questions that arose at the September 13, 2021 meeting. The City of Raleigh could not separate out the additional fee in the water bill mid-year and there would be a fee to add a new fee line item. The charge would be \$3.25 and the Town would receive \$2.91 toward the leaf truck purchase

Mayor Matheny asked if a Budget note on the website could be added to explain the extra charge to citizens.

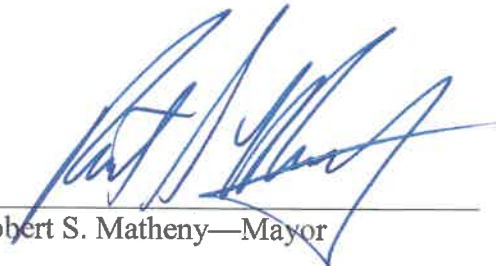
The total including interest for the payloader and leaf truck were \$313,700. There was discussion about paying it off early.

Commissioner Baxter made a motion, second by Commissioner York to approve Resolution 2022-04. There was no discussion and the motion passed unanimously.

Commissioner Baxter made a motion, second by Commissioner York to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 4th day of October 2021.




Robert S. Matheny—Mayor


Lisa M. Markland, CMC—Town Clerk